

CLARENCE R. JENKINS
6/6/17
APPROVED



**Minutes of:
Building and Grounds Committee
May 2, 2017**

Present:

Randall Jenkins
Bradley Johnson
Willie Campbell
Isaiah Grindstaff
Tim Holdren
Cody McQueen
Sonja Culler

Absent:

Ray Lyons

I. Approval of Agenda:

- The April 2017, meeting agenda was presented for approval. Isaiah Grindstaff made an amendment to the agenda to add the Courthouse ATM under new business. Randall Jenkins made a motion to approve the agenda that was seconded by Willie Campbell. Agenda was unanimously approved.

II. Approval of Minutes:

- The April 2017, minutes were presented for approval. It was noted that there was a duplication of Nancy Brown's name in the present column of the April minutes. Corrections to be made to the original. Following correction Tim Holdren made a motion to approve minutes that was seconded by Randall Jenkins. Minutes were unanimously approved.

III. Public Comments:

- None

IV. Old Business:

- Dog Tag Brigade Update - A sign has been posted at the Election office and preparations are being made to install at other locations. Courthouse location to remain on agenda at this time. Motion was made to check with city to place Veteran parking space on side of the courthouse by Tim Holdren seconded by Randall Jenkins. Motion was unanimously approved. It was noted that this would not affect the Purple Heart spaces being installed.

- Courthouse security update - The plan was presented to the courthouse committee where a decision was made to proceed with the creation of a RFP for the door, access code and camera systems and be presented to the courthouse committee on June 8.
- Highway 321 property update - The deed to property has been signed over to county. A motion was made to move forward with registering the deed by Tim Holdren and seconded by Randall Jenkins. Motion was unanimously approved. Discussion ensued over how the property would be best utilized. Follow-up: Randall Jenkins to speak with Parks and Recs committee about using site for park.
- Health Department Update - The allocation of funds have been approved by the budget committee. J.E. Green was contractor with the lowest bid and a contract was presented. Motion for approval and then to be moved to budget committee on Monday, May 8. Motion for approval was made by Sonja Culler and seconded by Tim Holdren. Motion was unanimously approved.
- ADA compliance survey - Currently looking for contractors to complete surveys. No further action at this time.

V. New Business

- Courthouse ATM- Packet was handed out to be reviewed by committee concerning the installation of an ATM in the main hallway of the courthouse. A motion was made to place an advertisement in the paper that bids are being taken to install ATM in the courthouse. Motion was made by Randall Jenkins and seconded by Tim Holdren. Motion was unanimously approved.

VI. Adjournment

- A motion for adjournment was made by Tim Holdren and seconded by Willie Campbell. Adjournment was unanimously approved. Meeting adjourned.