

FINANCIAL MANAGEMENT COMMITTEE

September 4, 2013

8:30 am

APPROVED

**PRESENT:** Jo Ann Blankenship, Tom Bowers, Jack Perkins, Russell Kyte, Pat Hicks, Mayor Humphrey and Dr. Kevin Ward.

The meeting was called to order by Jo Ann Blankenship.

Quorum present.

Motion was made by Mayor Humphrey with a second by Tom Bowers to approve the agenda. Motion carried.

Motion was made by Pat Hicks with a second by Russell Kyte to approve the July 10, 2013 minutes. Motion carried.

Elect Committee Chairperson- Motion was made to nominate Jo Ann Blankenship as Chairperson of the Financial Management Committee by Pat Hicks, second by Dr. Ward. No other nominations were made, motion carried.

### Old Business

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- **Skyward Software Update:** Dr. Ward said the School Board understands Skyward will streamline operations in the Finance Department. Dr. Ward said the School Board will attend a presentation on Skyward's food service, attendance and internal school fund packages later in September. Finance Director Ingrid Deloach said Skyward has extended their pricing through the end of September.

Motion was made by Russell Kyte with a second from Mayor Humphrey to recommend the purchase of Skyward to the Budget Committee. All ayes, motion carried.

- **Animal Shelter Construction Update:** Finance Director Ingrid Deloach said the County and the City of Elizabethton split the cost of the Animal Shelter with each entity paying 50%. She stated the Animal Shelter does receive revenue which reduces the amount billed to the City by the County. She informed the Committee that the City does have one employee who works at the Animal Shelter. The County is billed for 50% of the cost of that employee. When that position is vacated it will become a County position with the City reimbursing 50% of the costs. Mrs. Deloach said \$250,000 has been sent to the City to be put in a construction account, as approved by Commission. Mayor Humphrey stated he went on a walkthrough of the new Animal Shelter last week. He said the new Animal Shelter will have an open house September 28, 2013 from 12:00 pm- 3:00pm. He also stated the new building would not be possible without the help of the Friends of the Animal Shelter. John Lewis asked if the new Animal Shelter building is larger than the current building. Mayor Humphrey stated the new building is approximately the same size but is much more efficient.

### New Business

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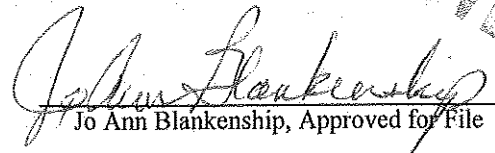
- **Recent Bids:** Finance Director Ingrid Deloach reviewed a list of recent bids.
- **County General Update:** No report.

- **County Highway Department Update:** Jack Perkins said his Assistant Superintendant Slim Miller has retired. Mr. Perkins introduced his new Assistant Superintendant, Jonathan Powell. Ingrid Deloach said they will have a preconstruction conference today for the work on Coney Island Road, Swimming Pool Road, Carl Smith Road, and Ralph Hathaway Road.
- **County Schools Department Update:** Dr. Ward said attendance is down by approximately thirty-eight students this school year. He stated attendance normally increases after Labor Day. Dr. Ward said three new School Resource Officers will be added with rotating schedules to cover the elementary schools. He also discussed the recent lockdown at Hampton Elementary.
- **Tom Bowers:** Tom Bowers stated this month's Commission meeting will be September 16<sup>th</sup> at 9:00 am.
- **Pat Hicks:** No report.
- **Russell Kyte:** No report.
- **Public Comments:** Jo Ann Blankenship recognizes Mr. Charlie Bayless for his 52 years of service as a county commissioner. She stated that he along with William Armstrong and Harry Sisk were recognized at the TCCA meeting last night in Jonesborough for their longevity of service.
- Motion was made by Pat Hicks with a second by Tom Bowers to adjourn. Motion carried.

Respectfully submitted,

Christa Byrd

APPROVED

  
Jo Ann Blankenship, Approved for File