

APPROVED

RECORDS COMMISSION MEETING

DECEMBER 17, 2014

Chairman Scott Bowers called the meeting to order at 4:08 PM. Roll call as follows:

Present: Patsy Lewis, Judy Stacy Street, Scott Bowers, and Ronnie Trivett. Cody McQueen, and Margaret Hougland were absent. Quorum present.

Chairman, Scott Bowers urged everyone to remember the family of Richard Winters, former County Commissioner, upon his death this past week.

Judge Stacy Street was welcomed to the Commission. Judge Street replaces Judge Jean Stanley.

Public Comments: None

Motion was made by Ronnie Trivett, seconded by Judge Stacy Street to accept the minutes of the last meeting, April 9, 2014 as presented. By majority voice vote, all ayes, motion carried.

Old Business - Chairman Bowers stated that record dispositions were running smoothly with most offices. Offices which have new office holders however, may have some records needing disposed of at a later date.

Discussion was made concerning records of the Circuit Court.. Chairman Bowers stated he would meet with new Circuit Clerk, Johnny Blankenship to discuss this issue.

The NARC display case located on the first floor in the Main Courthouse was discussed. Display items to be changed in the near future.

New Business – Chairman Bowers stated that a Vice-Chair had not been elected by the Committee.

Motion was made by Scott Bowers, seconded by Judge Street to appoint **Cody McQueen as Vice-Chair**. By majority voice vote, all ayes, motion carried.

Records disposition request - None

Approve 2015 Meeting Schedule

Motion was made by Ronnie Trivett, seconded by Patsy Lewis, to approve the following meetings as follows: **January 7, 2015 ; April 1, 2015, June 3, 2015 ; Oct. 7, 2015 at 4:00 PM. By majority voice vote, all ayes, motion carried.**

Records Commission Comments – None

Next Meeting set for January 7, 2015 at 4:00 PM in the Mayor's Conference Room.

Motion to adjourn made by Ronnie Trivett, seconded by Patsy Lewis. By majority voice vote all ayes, meeting adjourned at 4:30 PM

Respectfully Submitted by Patsy Lewis, Secretary

Approved: June 3, 2015

APPROVED