

**Carter County, Tennessee**  
**County Commission**  
**Revised Budget Calendar**  
**Fiscal Year Ending June 30, 2023**

<b>Date(s)</b>	<b>Body/Department</b>	<b>Purpose</b>
November 8, 2021	Budget Committee	Regular scheduled meeting Approve budget calendar Specific requirements for departmental budget requests
December 1, 2021	Finance Department	Letters to outside agencies
December 1, 2021	Finance Department	Notices and worksheet to departments
December 31, 2021	Finance Department	Requests due from outside agencies
January 15, 2022	Finance Department	Requests due from departments
February 1-4, 2022	Finance Department	Compile requests Schedule budget presentations
February 14-18, 2022	Finance Department	Draft budget requests/proposal
February 21-25, 2022	Finance Department	Review draft budget with department heads
February 27, 2022	Finance Department	Notice for hearing dates in newspaper
March 14, 2022	Budget Committee	Regular scheduled meeting
<b>March 29, 2022</b>	<b>Budget Hearing **</b>	<b>Solid Waste and outside agencies</b>
April 11, 2022	Budget Committee <b>Budget Hearing **</b>	Regular scheduled meeting <b>Highway and additional outside agencies</b>
April 12, 2022	Budget Hearing **	Sheriff Dept, Jail, Animal Shelter, Parks and Rec
<b>April 21, 2022</b>	<b>Budget Hearing **</b>	<b>Health Dept and 1/2 of General Fund Depts</b>
April 25, 2022	Budget Hearing **	Education and Food Service
April 26, 2022	Budget Hearing **	Remaining General Fund Departments
April 28, 2022	Budget Committee	Additional budget review and discussion, approval to submit for public notice
May 1, 2022	Finance Department	Proposed budget and hearing notice in newspaper
May 9, 2022	Budget Committee	Regular scheduled meeting Public hearing
May 16, 2022	County Commission	Regular scheduled meeting Distribute proposed budget to County Commission
May 22, 2022	Finance Department	Outside agency funding in newspaper
June 9, 2022	County Commission	Budget workshop
June 20, 2022	County Commission	Regular scheduled meeting Adopt 2022-23 budget

**Budget Hearings**

\*\* The Budget Committee requests that ALL officeholders and department heads present their detailed budget requests and required explanations in budget hearings.

**Purpose**

To ensure that the consolidated budget for 2022-2023 is distributed to the County Commission at the May 2022 meeting, and that approval of the budget is requested at their June 2022 meeting.

**Please note calendar revisions in red**