

AGENDA
Board of County Commissioners
Carter County, Tennessee
REGULAR SESSION
Monday, June 15, 2020 at 6:00 PM

1. Call to Order
2. Courthouse Emergency Egress Plan- **EMA Office**
3. Roll Call- **County Clerk**
4. Approval of Agenda
5. Opening Prayer- **Commissioner Willie Campbell**
6. Pledge of Allegiance
7. Recognition of Elected & Appointed Officials/Guests
8. Acceptance of Meeting Minutes From May Meeting
9. Approval of Notaries & Bonds
10. Public Comments- 5 minutes per person
11. Mayoral Report – **Mayor Rusty Barnett**
12. Committee Reports
13. County Attorney Report
14. Commissioner Comments
15. Adjourn

NOTARIES/BONDS TO BE APPROVED

JUNE 15, 2020

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Oliver L. Cisowski

Stephanie Pierce

Amy Carol Greene

Dawn L. Stacshak

Barbara Taylor

Diane Hughes

Heather Burgess

Margaret M. Little

Mary Ann Stout

Linda K. Bowers

Tony M. Bowers

Jennifer Nash

Abigail Gilmore

Jennifer Earp

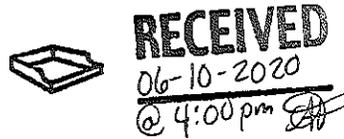
Dustin Baker – 7th District Constable Bond



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06-09-2020

@ 3:21 pm *[Signature]*



BUDGET COMMITTEE

June 8, 2020

6:00 P.M.

PRESENT: Willie Campbell, Patty Woodby, Mark Tester, Isaiah Grindstaff, Ross Garland, Gary Bailey for Travis Hill, Aaron Frazier and Kelly Collins

ABSENT: Travis Hill

CALL TO ORDER: Ross Garland, Chairman

ROLL CALL: Quorum Present

APPROVAL OF AGENDA: Financial Director, Brad Burke, asked that two (2) amendments be added to the agenda, 11A and 13A. Motion was made by Aaron Frazier, seconded by Isaiah Grindstaff to approve the agenda with the amendments. By voice roll call vote, motion carried.

APPROVAL OF MINUTES: Motion was made by Willie Campbell, seconded by Aaron Frazier to approve the minutes of the May 11, 2020, meeting with a correction noted on page 1 changing the name of Aaron Grindstaff to Aaron Frazier. By voice roll call vote, motion carried. Motion was made by Aaron Frazier, seconded by Patty Woodby to approve the minutes of the May 14, 2020, voting meeting. By voice roll call vote, motion carried.

PUBLIC COMMENTS: Roy Livingston commented he hoped there was no tax increase this year especially with people already hurting from the failing economy.

OLD BUSINESS: Captain Smith from the Sheriff's Department informed the committee there were several doors at the old Courthouse that were not compatible with Homeland Security because of the make of the doors. He stated he had let two (2) bids and heard back from one in the amount of \$23,485. He asked the committee to approve this amount and if the second bid was less, they would go with that. Motion was made by Aaron Frazier, seconded by Mark Tester to approve the Sheriff's Department request up to the amount of \$23,485. By a roll call vote of all ayes, motion carried.

NEW BUSINESS: At this time four (4) companies made presentations in response to the County's request for Financial Advisory services concerning the refinancing of the county's debt. These companies included PFM respresented by Lauren Lowe, Stephens, Inc. represtended by Ashely McAnulty, Cumberland Securities represented by Chris Bessler and Raymond James represented by Rick Dulaney and Elizabeth Zuelke. The committee discussed the possible options presented, no action was taken. The booklets presented by the above companies outlining their proposals is on file in the Clerk's Office.

Director of Planning, Chris Schuettler, presented his budget for the next fiscal year to the committee. After much discussion and several suggested changes, such as \$10,000 put in line item 169 for part-time employees, taking \$2,896.19 from line items 141 and the elimination of one (1) full-time employee. Motion was made by Isaiah Grindstaff, seconded by Aaron Frazier to refer the Planning Budget back to the Planning and Zoning Board, noting the changes, for their consideration. By a roll call vote of all ayes, motion carried.

Director of Planning, Chris Schuettler, requested the committee approve \$2,793.89 representing

a vacation/comp time payout due to Melvin McKay upon his termination as a county employee. Motion was made by Gary Bailey, seconded Aaron Frazier to approve the request with the funds being taken from line item #169 in the planning budget.. By a roll call vote of all ayes, motion carried.

A request was made for the installation of glass barriers in the Circuit Court Clerk's office for security/privacy. Commissioner Woodby stated \$1,300 was for the door and 2,200 was for the counter. She said a grant was in place that was to reimburse some of these costs. Motion was made by Kelly Collins, seconded by Aaron Frazier to approve their request. By a roll call vote of all ayes, motion carried.

Gary Smith, representing the EMA, requesting they be allowed to carry over any unspent funds in their budget to help with costs related to the new EOC, an amount of approximately \$9,600. He stated the funds would be used for chairs, desks, computers, etc. Motion was made by Aaron Frazier, seconded by Isaiah Grindstaff to approve their request. By a roll call vote of all ayes, motion carried. He further stated that with a resurgence of the COVID 19 virus expected, the county needed to stockpile PPE equipment such as masks, shields, gowns, etc. in order to be prepared for the future.

Finance Director, Brad Burke, presented an audit finding from the State auditors which stated the outgoing Register of Deeds and County Mayor were overpaid for the two months they served during the 2018-2019 fiscal year. These amounts were \$4,367 for the former Mayor and \$3,554 for the former Register of Deeds. As the former officials did not reimburse the County, the County Commission voted to forgive the excess amounts paid to them and additional payments in these amounts were made to the current Mayor and Register of Deeds. The auditors stated pursuant to TCA8-24-102 it was necessary for the county to make additional payments to the Trustee, County Clerk, Circuit Court Clerk, Clerk and Master and Property Assessor in the amount of \$4,357.06, the Sheriff in the amount of \$4,792.77, the Administrator of Elections in the amount of \$3,921.35 and the Road Superintendent in the amount of \$4,792.77 to be in compliance with this code. The total amount totaled \$35,292.17. The auditor's recommendation was county officials should be paid in accordance with the state statute. Motion was made by Isaiah Grindstaff, seconded by Mark Tester to refer the payment to the officials to the full commission. By a roll call vote of 7 ayes and 1 nay by Kelly Collins, motion carried.

As a matter of information only, Financial Director Brad Burke presented a listing of the Appropriation of Unassigned Fund Balance for Fiscal Year Ending June 30, 2020, as of June 8, 2020. Copy attached to minutes.

BUDGET AMENDMENTS: Motion was made by Aaron Frazier, seconded by Kelly Collins to approve General Fund #101, Budget Amendment #11, items #1 thru #23 in the amount of \$169,691.26. By a roll call vote of all ayes, motion carried.

Motion was made by Isaiah Grindstaff, seconded by Mark Tester to approve Solid Waste /Sanitation Fund #116, Budget Amendment #10, Items #1 thru #5 in the amount of \$78,349.68

By a roll call vote of all ayes, motion carried.

Motion was made by Aaron Frazier, seconded by Gary Bailey, to approve Drug Control Fund #122, Budget Amendment #6, Item #1 in the amount of \$1,418.14. By a roll call vote of all ayes, motion carried.

Motion was made by Aaron Frazier, seconded by Mark Tester, to approve Highway/Public Works Fund #131, Budget Amendment #11, Items #1 thru #4 in the amount of \$37,069.91. By a roll call vote of all ayes, motion carried.

Motion was made by Aaron Frazier, seconded by Patty Woodby to approve General Purpose School Fund #141, Budget Amendment #12, Items #1 thru #19 in the amount of \$1,042,891.83. By a roll call vote of all ayes, motion carried.

Motion was made by Isaiah Grindstaff, seconded by Aaron Frazier to approve General Purpose School Fund #141, Budget Amendment #13, Items #1 thru #14 in the amount of \$120,912.04. By a roll call vote of all ayes, motion carried.

Motion was made by Kelly Collins, seconded by Aaron Frazier to approve General Fund #101, Budget Amendment #11A, Items #1 thru #7 in the amount of \$186,555.05. By a roll call vote of 5 ayes, 2 nays by Mark Tester and Gary Bailey and 1 abstaining vote from Isaiah Grindstaff, motion carried.

Motion was made by Patty Woodby, seconded by Isaiah Grindstaff to approve General Purpose School Fund #141, Budget Amendment #13A, Items #1 thru #4 in the amount of \$11,422.50. By a roll call vote of all ayes, motion carried.

Motion was made by Aaron Frazier, seconded by Isaiah Grindstaff to approve the May 2020, donations to the Animal Shelter in the amount of \$651.18. By a roll call vote of all ayes, motion carried.

On motion by Aaron Frazier, seconded by Patty Woodby and by a voice roll call vote, the meeting adjourned.

Respectfully submitted,

Suzi Wallace

Approved for entry:

Ross Garland, Chairman

Carter County, Tennessee					
General Fund					
Appropriation of Unassigned Fund Balance					
Fiscal Year Ending June 30, 2020					
As of June 8, 2020					
Date	Budget Amendment #	Item #	Amount	Description	
8/19/19	1	6	1,000.00	To appropriate funds for insurance deductible portion of damage to the jail.	
9/16/19	2	15	2,570.00	To appropriate matching funds for the Tourism (Wayfinding) Grant approved in 2017-18.	
10/21/19	3	3	3,185.00	To appropriate funds for installation of partitions in trustee's office.	
10/21/19	3	6	5,477.40	To appropriate funds for costs associated with the current contract (began 1.1.2019) with ETSU for forensic services. The amount per the original budget was based on the contract which began October 1, 2018.	
10/21/19	3	7	1,600.00	To appropriate funds to pay for two property appraisals related to the search for a new location for the Recycling Center.	
10/21/19	3	15	8,921.37	To appropriate funds to pay 2018-19 payroll shortages to the current County Mayor and Register. Corresponding overpayments during 2018-19 to the former Mayor and Register were forgiven by County Commission on September 16, 2019.	
11/18/19	4	13	24,705.84	To appropriate funds for the purchase of a leased vehicle per the MOU with the School Department for SROs.	
12/16/19	5	6	4,776.00	To appropriate funds for a Skyward application (PayTime).	
12/16/19	5	9	1,721.76	To appropriate funds for six months of health insurance premiums for a current employee of the Trustee's Office who is enrolling in the County's plan effective 1.1.2020	
12/16/19	5	17	1,000.00	To appropriate funds for repairs to County Coroner's vehicle.	
12/16/19	5	18	9,145.29	To appropriate funds for increase in Sheriff's Department and Animal Shelter workers' compensation insurance per WC audit.	
12/16/19	5	23	1,200.00	To appropriate funds for an additional one-year subscription to Roll Call Pro.	
2/18/20	7	7	4,243.53	To reimburse an employee of the Finance Department who paid a portion (10%) of their medical insurance premiums from 2014 through September 2019, even though they should not have been required to	
3/17/20	8	14	(20,849.00)	Increase in fees paid by Highway, Schools, and Food Services to Finance Department.	
3/17/20	8	16	5,719.43	To appropriate funds to pay down excess balances of comp-time in the Finance Department and EMA.	
3/17/20	8	17	2,451.80	To appropriate funds to pay Budget Committee members for five additional meetings/hearings during the budget process.	
5/18/20	9	2	292.01	To appropriate unassigned fund balance for difference between required salary for Animal Shelter Director and amount per original budget.	
5/18/20	9	4	5,038.48	To appropriate unassigned fund balance for an additional participant in the medical insurance benefit program and incorrect contributions to HSAs - Register of Deeds Office.	

5/18/20	9	7	3,852.66		To appropriate unassigned fund balance for under-estimation of medical insurance premiums.
5/18/20	9	8	5,326.35		To appropriate unassigned fund balance for retiree medical insurance premiums for employees retiring during 2019-20, as a result of lowering the eligibility age for county provided insurance.
5/18/20	9	9	2,633.25		To appropriate unassigned fund balance for HSA contributions for new employees of the Sheriff's Department.
5/18/20	9	11	40,000.00		To appropriate unassigned fund balance for additional medical insurance premiums for increased participation (60 employees in April 2019 vs 76 employees in April 2020) in the Sheriff's Department.
5/18/20	9	25	624.68		To appropriate unassigned fund balance for Coroner's monthly phone bills.
5/18/20	9	26	7,000.00		To appropriate unassigned fund balance for county portion of Agriculture Extension Office salaries and benefits.
5/18/20	9	27	2,800.00		To appropriate unassigned fund balance for additional pauper burials.
5/18/20	9	29	1,200.00		To appropriate unassigned fund balance for additional costs for treating Fraiser Fir tree at the Folsom House.
5/18/20	10	3	167.76		To appropriate unassigned fund balance for a refund of 2016 property tax and interest and penalty to an individual who purchased non-existent property at the delinquent property tax sale.
Total per amendments			125,793.61		
Motions					
9/16/19			31,364.81		salary and benefits for new purchasing clerk
10/21/19			380,000.00		building for new recycling center
10/21/19			50,000.00		equipment and other expenses for new recycling center
10/21/19			500.00		To treat Fraiser Fir at Folsom House
11/18/19			6,395.00		Roll Call Pro
12/16/19			7,500.00		purchase of computers for county commissioners (expenditure account #51100-709).
12/16/19			7,613.00		replace an HVAC unit (account #55590-316) at the Assistance and Resource Ministry facility.
12/16/19			71,248.25		To appropriate funds for county bonuses
1/21/20			32,000.00		Coroner vehicle
1/21/20			16,790.61		Transfer funds to Fund 116 and 131 for bonuses paid from those funds
2/18/20			3,764.55		additional funds for coroner vehicle
2/18/20			1,615.85		salary increase for veteran's service officer
2/18/20			2,000.00		additional meetings resulting from dividing four committees into two
3/17/20			10,000.00		To appropriate funds to purchase sprayers (COVID-19)
5/18/20			5,000.00		Appropriate funds to purchase disinfectants, chemicals, and paper products for the courthouse
Total per motions			624,792.07		
Total allocated from unassigned fund balance			750,585.68		

Carter County, Tennessee
 General Fund #101
 Fiscal Year Ending June 30, 2020
 Budget Amendment #11
 June 15, 2020

Item #	Category	Line Item	Program #	Description	\$ Amount		Increase/Decrease
					Debit	Credit	
1	49700			Insurance Recovery	0.00	4,140.66	Increase
	54110	338		Maintenance and Repair Services - Vehicles	2,851.26	0.00	Increase
	54110	450		Tires and Tubes	150.00	0.00	Increase
	54210	422		Food Supplies	1,139.40	0.00	Increase
<i>To recognize and appropriate insurance settlement for Sheriff's Department and Jail.</i>							
2	51500	307		Communication	70.00	0.00	Increase
	51500	351		Rentals	900.00	0.00	Increase
	51500	355		Travel	0.00	5,000.00	Decrease
	51500	499		Other Supplies and Materials	5,000.00	0.00	Increase
	51500	524		In-Service/Staff Development	0.00	970.00	Decrease
<i>To reallocate with Election Commission category for additional supplies needed for mail-in voting and rental of voting locations.</i>							
3	53400	355		Travel	0.00	275.96	Decrease
	53400	435		Office Supplies	0.00	17.00	Decrease
	53400	719		Office Equipment	292.96	0.00	Increase
<i>Reallocate within Clerk and Master category to purchase office chairs</i>							
4	53100	320		Dues and Memberships	34.00	0.00	Increase
	53100	435		Office Supplies	50.00	0.00	Increase
	53100	719		Office Equipment	0.00	84.00	Decrease
<i>To reallocate funds within Circuit Court Clerk category</i>							



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5	51300	161	Secretary	298.37	0.00	Increase
	51300	169	Part-time Personnel	0.00	550.98	Decrease
	51300	204	Pensions	1,002.61	0.00	Increase
	51300	207	Medical Insurance	0.00	750.00	Decrease
	51500	106	Deputy(ies)	323.85	0.00	Increase
	51500	121	Data Processing Personnel	0.00	323.85	Decrease
	51500	204	Pensions	253.28	0.00	Increase
	51500	207	Medical Insurance	0.00	253.28	Decrease
	51600	116	Deputy(ies)	925.74	0.00	Increase
	51600	204	Pensions	664.67	0.00	Increase
	51600	206	Life Insurance	0.00	65.60	Decrease
	51600	208	Dental Insurance	0.00	27.84	Decrease
	51600	210	Unemployment Compensation	0.00	250.00	Decrease
	51600	320	Dues and Memberships	0.00	177.00	Decrease
	51600	355	Travel	0.00	1,000.00	Decrease
	51600	709	Data Processing Equipment	0.00	69.97	Decrease
	51720	105	Supervisor/Director	474.75	0.00	Increase
	51720	121	Data Processing Personnel	247.35	0.00	Increase
	51720	169	Part-time Personnel	0.00	1,255.43	Decrease
	51720	189	Other Salaries and Wages	533.33	0.00	Increase
	51720	208	Dental Insurance	200.40	0.00	Increase
	51720	210	Unemployment Compensation	0.00	200.40	Decrease
	51800	166	Custodial Personnel	537.95	0.00	Increase
	51800	204	Pensions	139.00	0.00	Increase
	51800	207	Medical Insurance	0.00	676.95	Decrease
	51810	167	Maintenance Personnel	906.69	0.00	Increase
	51810	201	Social Security	0.00	100.00	Decrease
	51810	204	Pensions	166.00	0.00	Increase
	51810	336	Maintenance and Repair Services - Equipment	0.00	272.69	Decrease
	51810	347	Pest Control	0.00	700.00	Decrease
	52100	106	Deputy(ies)	474.75	0.00	Increase
	52100	208	Dental Insurance	0.00	146.64	Decrease
	52100	210	Unemployment Compensation	0.00	328.11	Decrease
	52300	106	Deputy(ies)	208.78	0.00	Increase
	52300	201	Social Security	0.00	208.78	Decrease
	52400	106	Deputy(ies)	988.10	0.00	Increase
	52400	162	Clerical Personnel	268.09	0.00	Increase
	52400	204	Pensions	374.45	0.00	Increase
	52400	206	Life Insurance	0.00	86.40	Decrease
	52400	207	Medical Insurance	0.00	31.08	Decrease
	52400	208	Dental Insurance	0.00	41.76	Decrease
	52400	210	Unemployment Compensation	0.00	75.00	Decrease
	52400	309	Contracts With Government Agencies	0.00	1,396.40	Decrease
	53300	161	Secretary	508.96	0.00	Increase
	53300	204	Pensions	441.88	0.00	Increase
	53300	206	Life Insurance	0.00	31.80	Decrease
	53300	207	Medical Insurance	0.00	797.62	Decrease
	53300	208	Dental Insurance	0.00	13.52	Decrease
	53300	210	Unemployment Compensation	0.00	37.00	Decrease
	53300	212	Employer Medicare	20.71	0.00	Increase
	53300	320	Dues and Memberships	0.00	91.61	Decrease
	53400	103	Assistant	94.36	0.00	Increase
	53400	162	Clerical Personnel	1,465.49	0.00	Increase
	53400	201	Social Security	73.85	0.00	Increase
	53400	207	Medical Insurance	0.00	1,633.70	Decrease
	54240	112	Youth Service Officer	690.20	0.00	Increase
	54240	207	Medical Insurance	0.00	690.20	Decrease
	54490	105	Supervisor/Director	0.00	1,045.30	Decrease
	54490	106	Deputy(ies)	1,623.39	0.00	Increase
	54490	196	In-Service Training	0.00	233.06	Decrease
	54490	201	Social Security	44.69	0.00	Increase
	54490	204	Pensions	103.01	0.00	Increase
	54490	206	Life Insurance	0.00	28.80	Decrease
	54490	207	Medical Insurance	0.00	380.90	Decrease

12	52100	355		Travel	716.54	0.00	Increase
	52100	524		In-Service/Staff Development	660.00	0.00	Increase
	52400	524		In-Service/Staff Development	1,320.00	0.00	Increase
	53100	524		In-Service/Staff Development	550.00	0.00	Increase
	44170			Miscellaneous Refunds	0.00	3,246.54	Increase
<i>To recognize reimbursement from the State for travel and training costs incurred for employees participating in the CCFO training program.</i>							
13	51810	299	400	Other Fringe Benefits	0.00	2,592.90	Decrease
	51810	302	400	Advertising	0.00	500.00	Decrease
	51810	307	400	Communication	2,500.00	0.00	Increase
	51810	332	400	Legal Notices, Recording, and Court Costs	0.00	123.00	Decrease
	51810	336	400	Maintenance and Repair Services - Equipment	0.00	1,475.00	Decrease
	51810	347	400	Pest Control	0.00	700.00	Decrease
	51810	348	400	Postal Charges	0.00	75.00	Decrease
	51810	355	400	Travel	0.00	150.00	Decrease
	51810	359	400	Disposal Fees	0.00	700.00	Decrease
	51810	361	400	Permits	0.00	85.00	Decrease
	51810	399	400	Other Contracted Services	0.00	1,150.00	Decrease
	51810	410	400	Custodial Supplies	0.00	500.00	Decrease
	51810	415	400	Electricity	9,466.65	0.00	Increase
	51810	418	400	Equipment and Machinery Parts	0.00	4.24	Decrease
	51810	434	400	Natural Gas	10,000.00	0.00	Increase
	51810	435	400	Office Supplies	0.00	138.38	Decrease
	51810	444	400	Salt	0.00	500.00	Decrease
	51810	446	400	Small Tools	0.00	1,200.00	Decrease
	51810	451	400	Uniforms	0.00	225.00	Decrease
	51810	454	400	Water and Sewer	2,928.70	0.00	Increase
	51810	499	400	Other Supplies and Materials	0.00	776.84	Decrease
	51810	599	400	Other Charges	200.00	0.00	Increase
	51810	708	400	Communication Equipment	0.00	100.00	Decrease
	51810	709	400	Data Processing Equipment	0.00	12.00	Decrease
	51810	799	400	Other Capital Outlay	0.00	12,237.99	Decrease
	34610		400	Committed for Workforce Development Complex	0.00	1,850.00	Decrease
<i>To reallocate within Workforce Development Center category.</i>							
14	54610	199		Other Per Diem and Fees	850.00	0.00	Increase
	54610	201		Social Security	60.00	0.00	Increase
	54610	212		Employer Medicare	12.00	0.00	Increase
	39000			Unassigned Fund Balance	0.00	922.00	Decrease
<i>To appropriate unassigned fund balance for increase in calls for the County Coroner.</i>							
15	57100	351		Rentals	125.00	0.00	Increase
	57100	425		Gasoline	200.00	0.00	Increase
	57100	452		Utilities	0.00	325.00	Decrease
<i>To reallocate within County Extension category.</i>							
16	54490	307		Communication	640.00	0.00	Increase
	54490	338		Maintenance and Repair Services - Vehicles	1,000.00	0.00	Increase
	54490	399		Other Contracted Services	0.00	1,790.00	Decrease
	54490	425		Gasoline	150.00	0.00	Increase
<i>To reallocate within EMA category.</i>							
17	44170		062	Miscellaneous Refunds (Sheriff)	0.00	3,508.00	Increase
	54110	354		Transportation - Other Than Students	3,508.00	0.00	Increase
<i>To recognize and appropriate reimbursement from bonding company for costs of transporting a prisoner.</i>							

18	58900	506		Liability Insurance	0.00	5,592.94	Decrease
	58900	510		Trustee Commissions	5,698.48	0.00	Increase
	58900	513		Workers Compensation Insurance	0.00	105.54	Decrease
<i>To reallocate within Miscellaneous category.</i>							
19	58900	509		Refunds	1,720.07	0.00	Increase
	34510		003	Restricted for Unclaimed Funds	0.00	1,720.07	Decrease
<i>To appropriate reserve for unclaimed funds for claims paid out in 2019-20.</i>							
20	54110	208		Dental Insurance	1,283.28	0.00	Increase
	54110	334		Maintenance Agreements	0.00	6,066.37	Decrease
	54110	335		Maintenance and Repair Services - Buildings	15.00	0.00	Increase
	54110	336		Maintenance and Repair Services - Equipment	0.00	3,526.50	Decrease
	54110	351		Rentals	2,780.00	0.00	Increase
	54110	354		Transportation - Other than State	300.00	0.00	Increase
	54110	353		Towing Services	0.00	1,925.00	Decrease
	54110	355		Travel	0.00	8,131.67	Decrease
	54110	359		Disposal Fees	150.00	0.00	Increase
	54110	361		Permits	72.00	0.00	Increase
	54110	362		Penalties	51.60	0.00	Increase
	54110	431		Law Enforcement Supplies	8,212.66	0.00	Increase
	54110	435		Office Supplies	0.00	487.44	Decrease
	54110	450		Tires and Tubes	79.31	0.00	Increase
	54110	451		Uniforms	0.00	6,893.73	Decrease
	54110	716		Law Enforcement Equipment	13,779.04	0.00	Increase
	54110	719		Office Equipment	307.82	0.00	Increase
<i>To reallocate within Sheriff's Department category.</i>							
21	54110	302		Advertising	0.00	1,528.00	Decrease
	54110	320		Dues and Memberships	0.00	700.00	Decrease
	54110	322		Evaluation and Testing	0.00	2,670.00	Decrease
	54110	340		Medical and Dental Services	0.00	300.00	Decrease
	54110	349		Printing, Stationery, and Forms	0.00	0.80	Decrease
	54110	435		Office Supplies	0.00	621.15	Decrease
	54110	453		Vehicle Parts	0.00	1,941.19	Decrease
	54110	471		Software	0.00	101.70	Decrease
	54110	499		Other Supplies and Materials	0.00	451.35	Decrease
	54110	524		In-Service/Staff Development	0.00	836.50	Decrease
	54110	599		Other Charges	0.00	7.62	Decrease
	54110	718		Motor Vehicles	0.00	154.03	Decrease
	54210	422		Food Supplies	9,312.34	0.00	Increase
<i>To reallocate between Sheriff's Department and Jail categories.</i>							

22	54210	322	Evaluation and Testing	0.00	3,000.00	Decrease
	54210	334	Maintenance Agreements	3,091.28	0.00	Increase
	54210	335	Maintenance and Repair Services - Buildings	0.00	3,852.81	Decrease
	54210	336	Maintenance and Repair Services - Equipment	0.00	5,311.60	Decrease
	54210	349	Printing, Stationery, and Forms	0.00	139.19	Decrease
	54210	362	Penalties	30.00	0.00	Increase
	54210	399	Other Contracted Services	0.00	42.00	Decrease
	54210	410	Custodial Supplies	5,792.58	0.00	Increase
	54210	413	Drugs and Medical Supplies	1,554.50	0.00	Increase
	54210	417	Printing, Stationery, and Forms	0.00	95.93	Decrease
	54210	418	Equipment and Machinery Parts	0.00	1.00	Decrease
	54210	421	Food Preparation Supplies	0.00	112.68	Decrease
	54210	422	Food Supplies	10,271.13	0.00	Increase
	54210	431	Law Enforcement Supplies	0.00	593.61	Decrease
	54210	441	Prisoner Clothing	0.00	0.53	Decrease
	54210	442	Propane Gas	0.00	725.00	Decrease
	54210	451	Uniforms	0.00	0.59	Decrease
	54210	499	Other Supplies and Materials	1,776.05	0.00	Increase
	54210	506	Liability Insurance	0.00	134.00	Decrease
	54210	513	Workers Comp Insurance	0.00	4,995.84	Decrease
	54210	524	In-Service/Staff Development	0.00	1,300.24	Decrease
	54210	599	Other Charges	0.00	81.20	Decrease
	54210	707	Building Improvements	0.00	840.83	Decrease
	54210	716	Law Enforcement Equipment	0.00	1,259.23	Decrease
	54210	718	Motor Vehicles	0.00	0.21	Decrease
	54210	790	Other Equipment	0.00	29.05	Decrease
			<i>To reallocate within Jail category.</i>			
23	54110	207	Medical Insurance	0.00	218.58	Decrease
	54110	299	Other Fringe Benefits - HSA Contributions	218.58	0.00	Increase
			<i>To reallocate within Sheriff's Department category.</i>			
			Total	169,691.26	169,691.26	
			From (to) Fund Balance		41,065.61	
			From (to) Unassigned Fund Balance		37,495.54	

Carter County, Tennessee
General Fund #101
Fiscal Year Ending June 30, 2020
Budget Amendment #11A
June 15, 2020

Item #	Category	Line Item	Program #	Description	\$ Amount		Increase/Decrease
					Debit	Credit	
1	46310			Health Department Programs	0.00	91,555.05	Increase
	55110	189		Other Salaries and Wages	36,600.00	0.00	Increase
	55110	201		Social Security	2,269.20	0.00	Increase
	55110	204		Pensions	5,468.04	0.00	Increase
	55110	207		Medical Insurance	46,523.53	0.00	Increase
	55110	212		Employer Medicare	530.70	0.00	Increase
	55110	506		Liability Insurance	163.58	0.00	Increase
<i>To recognize and appropriate additional health department grant funds.</i>							
2	54210	340	000	Medical and Dental Services (Southern Health Partners)	10,000.00	0.00	Increase
	54210	340	001	Medical and Dental Services (outside providers)	85,000.00	0.00	Increase
	39000			Unassigned Fund Balance	0.00	95,000.00	Decrease
<i>To appropriate unassigned fund balance for jail population adjustments by SHP and for high cost medical care required for certain inmates.</i>							
3	54240	309		Contracts With Government Agencies	18,750.00	0.00	Increase
	39000			Unassigned Fund Balance	0.00	18,750.00	Decrease
<i>To appropriate unassigned fund balance for costs of housing juveniles in the Upper East TN Juvenile Detention Center.</i>							
4	54110	106		Deputies	39,250.00	0.00	Increase
	54110	108		Investigators	74,450.00	0.00	Increase
	54110	119		Accountants/Bookkeepers	0.00	3,000.00	Decrease
	54110	148		Dispatchers/Radio Operators	47,600.00	0.00	Increase
	54110	162		Clerical Personnel	0.00	17,500.00	Decrease
	54110	169		Part-time Personnel	8,400.00	0.00	Increase
	54110	170		School Resource Officer	0.00	6,550.00	Decrease
	54110	187		Overtime Pay	79,000.00	0.00	Increase
	54110	201		Social Security	13,400.00	0.00	Increase
	54110	204		Pensions	18,650.00	0.00	Increase
	54110	207		Medical Insurance	0.00	4,400.00	Decrease
	54110	208		Dental Insurance	1,370.00	0.00	Increase
	54110	210		Unemployment Compensation	0.00	2,450.00	Decrease
	54110	212		Employer Medicare	3,300.00	0.00	Increase
	54110	299		Other Fringe Benefits	500.00	0.00	Increase
	54210	160		Guards	0.00	242,330.00	Decrease
	54210	165		Cafeteria Personnel	32,000.00	0.00	Increase
	54210	169		Part-time Personnel	2,100.00	0.00	Increase
	54210	187		Overtime Pay	29,700.00	0.00	Increase
	54210	201		Social Security	0.00	11,500.00	Decrease
	54210	204		Pensions	0.00	22,500.00	Decrease
	54210	207		Medical Insurance	0.00	29,000.00	Decrease
	54210	208		Dental Insurance	0.00	2,590.00	Decrease
	54210	210		Unemployment Compensation	0.00	3,190.00	Decrease
	54210	212		Employer Medicare	0.00	2,790.00	Decrease
	54210	299		Other Fringe Benefits	0.00	1,920.00	Decrease
<i>To reallocate between the Sheriff's Department and Jail to clean-up payroll related accounts.</i>							

5	54210	422		Food Supplies	50,000.00	0.00	Increase
	54110	425		Gasoline	0.00	26,000.00	Decrease
	48110		105	Prisoner Board {restricted}	0.00	24,000.00	Increase
<i>To appropriate excess prisoner board for jail food and reallocate within Sheriff's Department and Jail categories.</i>							
6	49700			Insurance Recovery	0.00	4,219.19	Increase
	54110	338		Maintenance and Repair Services - Vehicles	4,219.19	0.00	Increase
<i>To recognize insurance recovery for repairs to vehicle #126.</i>							
7	54490	338		Maintenance and Repair Services - Vehicles	700.00	0.00	Increase
	54490	399		Other Contracted Services	0.00	700.00	Decrease
<i>To reallocate within EMA category.</i>							
Total					186,555.05	186,555.05	
From (to) Fund Balance						113,750.00	
From (to) Unassigned Fund Balance						113,750.00	

Carter County, Tennessee
Solid Waste/Sanitation Fund #116
Fiscal Year Ending June 30, 2020
Budget Amendment #10
June 15, 2020

Item #	Category	Line Item	Program #	Description	\$ Amount		Increase/Decrease
					Debit	Credit	
1	55732	307		Communication	140.00	0.00	Increase
	55732	351		Rentals	0.00	400.00	Decrease
	55751	169		Part-time Personnel	0.00	7,000.00	Decrease
	55751	201		Social Security	0.00	250.00	Decrease
	55751	204		Pensions	45.00	0.00	Increase
	55751	210		Unemployment Compensation	5.00	0.00	Increase
	55751	415		Electricity	0.00	400.00	Decrease
	55751	425		Gasoline	0.00	750.00	Decrease
	55751	435		Office Supplies	200.00	0.00	Increase
	55751	733	000	Solid Waste Equipment	0.00	1,000.00	Decrease
	55751	799	000	Other Capital Outlay	941.43	0.00	Increase
	55754	147		Truck Drivers	0.00	5,000.00	Decrease
	55754	187		Overtime Pay	4,000.00	0.00	Increase
	55754	201		Social Security	2,400.00	0.00	Increase
	55754	208		Dental Insurance	0.00	160.00	Decrease
	55754	336		Maintenance and Repair Services - Equipment	2,270.65	0.00	Increase
	55754	351		Rentals	0.00	500.00	Decrease
	55754	359	000	Disposal Fees	45,000.00	0.00	Increase
	55754	362		Penalties	68.00	0.00	Increase
	55754	412		Diesel Fuel	0.00	6,500.00	Decrease
	55754	415		Electricity	0.00	1,000.00	Decrease
	55754	418		Equipment and Machinery Parts	2,300.00	0.00	Increase
	55754	425		Gasoline	0.00	500.00	Decrease
	55754	524		In-Service/Staff Development	275.00	0.00	Increase
	55754	709		Data Processing Equipment	0.00	2,100.00	Decrease
	55754	733	000	Solid Waste Equipment	0.00	759.24	Decrease
	55754	799	000	Other Capital Outlay	0.00	10,332.12	Decrease
	55754	510		Trustee Commissions	2,500.00	0.00	Increase
	39000			Unassigned Fund Balance	0.00	23,493.72	Decrease
<i>To appropriate Solid Waste Fund unassigned fund balance, and reallocate funds between Convenience Centers, Recycling Center, and Landfill categories.</i>							
2	55751	733	915	Solid Waste Equipment (Fire)	0.00	9,000.00	Decrease
	55751	799	915	Other Capital Outlay (Fire)	0.00	7,065.43	Decrease
	55751	707		Building Improvements	16,065.43	0.00	Decrease
<i>To reallocate insurance funds received for the Recycling Center fire to add an addition to the Recycling Center.</i>							
3	55754	105		Supervisor/Director	502.50	0.00	Increase
	55754	147		Truck Drivers	0.00	1,278.26	Decrease
	55754	164		Attendants	1,436.67	0.00	Increase
	55754	201		Social Security	200.00	0.00	Increase
	55754	206		Life Insurance	0.00	119.76	Decrease
	55754	207		Medical Insurance	0.00	556.15	Decrease
	55754	210		Unemployment Compensation	0.00	185.00	Decrease
<i>To clean-up payroll related accounts and to reallocate funds within various categories for year-end payroll accrual required for financial statement presentation. NOTE - no employee is receiving a pay increase of any kind as a result of these entries.</i>							

				Total	78,349.68	78,349.68
				From Solid Waste Unassigned Fund Balance		23,493.72

Carter County, Tennessee

Drug Control Fund #122

Fiscal Year Ending June 30, 2020

Budget Amendment #6

June 15, 2020

Item #	Category	Line Item	Description	\$ Amount		Increase/Decrease
				Debit	Credit	
1	54110	355	Travel	0.00	1,418.14	Decrease
	54110	357	Veterinary Services	418.06	0.00	Increase
	54110	599	Other Charges	1,000.08	0.00	Increase
<i>To reallocate for year-end clean-up.</i>						
			Total	1,418.14	1,418.14	
			From Unassigned Fund Balance		0.00	

Carter County, Tennessee
Highway/Public Works Fund #131
Fiscal Year Ending June 30, 2020
Budget Amendment #11
June 15, 2020

Item #	Category	Line Item	Description	\$ Amount		Increase/ Decrease
				Debit	Credit	
1	61000	103	Assistant(s)	474.97	0.00	Increase
	61000	161	Secretary(s)	668.51	0.00	Increase
	61000	167	Maintenance Personnel	517.68	0.00	Increase
	61000	169	Part-time Personnel	0.00	2,162.50	Decrease
	61000	204	Pensions	501.34	0.00	Increase
	62000	141	Foremen	1,158.14	0.00	Increase
	62000	143	Equipment Operators	7,652.41	0.00	Increase
	62000	149	Laborers	0.00	18,384.09	Decrease
	62000	169	Part-time Personnel	8,585.28	0.00	Increase
	62000	204	Pensions	988.26	0.00	Increase
	63100	142	Mechanics	0.00	2,000.00	Decrease
	63100	187	Overtime Pay	2,000.00	0.00	Increase
<i>To clean-up payroll related accounts and to reallocate funds within various categories for year-end payroll accrual required for financial statement presentation. NOTE - no employee is receiving a pay increase of any kind as a result of these entries.</i>						
2	61000	206	Life Insurance	0.00	90.36	Increase
	61000	207	Medical Insurance	0.00	310.26	Increase
	61000	208	Dental Insurance	200.40	0.00	Increase
	61000	210	Unemployment Compensation	0.00	150.00	Increase
	61000	212	Employer Medicare	0.00	0.00	Increase
	61000	320	Dues and Memberships	132.07	0.00	Increase
	61000	347	Pest Control	40.00	0.00	Increase
	61000	348	Printing, Stationery, and Forms	0.00	250.00	Increase
	61000	355	Travel	0.00	232.40	Increase
	61000	361	Permits	250.00	0.00	Increase
	61000	362	Penalties	173.07	0.00	Increase
	61000	435	Office Supplies	0.00	0.00	Increase
	61000	437	Periodicals	120.00	0.00	Increase
	61000	471	Software	79.23	0.00	Increase
	61000	513	Workers Comp Insurance	0.00	0.00	Increase
	61000	708	Communication Equipment	0.00	0.00	Increase
	61000	719	Office Equipment	38.25	0.00	Increase
<i>To reallocate within Administration category.</i>						
3	62000	409	Crushed Stone	880.16	0.00	Increase
	62000	417	Equipment Parts - Light	28.99	0.00	Increase
	62000	418	Equipment and Machinery Parts	287.54	0.00	Increase
	62000	424	Garage Supplies	130.34	0.00	Increase
	62000	440	Pipe - Metal	360.00	0.00	Increase
	62000	442	Propane Gas	113.51	0.00	Increase
	62000	453	Vehicle Parts	7.87	0.00	Increase
	62000	513	Workers Comp Insurance	0.00	1,808.41	Decrease
<i>To reallocate within Highway and Bridge Maintenance category.</i>						
4	63100	335	Maintenance and Repair Services - Buildings	0.00	3,850.00	Increase
	63100	351	Rentals	0.00	2,375.00	Decrease
	63100	399	Other Contracted Services	1,880.00	0.00	Decrease
	63100	416	Equipment Parts - Heavy	106.25	0.00	Increase
	63100	425	Gasoline	0.00	5,456.89	Increase
	63100	446	Small Tools	1,819.61	0.00	Decrease
	63100	513	Workers Comp Insurance	7,876.03	0.00	Increase
<i>To reallocate within Operation and Maintenance of Equipment category.</i>						
Total				37,069.91	37,069.91	
From Highway Fund Unassigned Fund Balance					0.00	

Carter County, Tennessee
General Purpose School Fund #141
Fiscal Year Ending June 30, 2020
Budget Amendment #12
June 15, 2020

Item #	Category	Line Item	Program #	Description	\$ Amount		Increase/Decrease
1	73400	195		Certified Substitute Teachers	0.00	2,131.50	Decrease
	73400	198		Non-Certified Substitute Teachers	2,131.50	0.00	Increase
	73400	307		Communication	96.81	0.00	Increase
	73400	429		Instructional Supplies and Materials	1,639.57	0.00	Increase
	73400	499		Other Supplies and Materials	0.00	820.83	Decrease
	73400	599		Other Charges	0.00	915.55	Decrease
<i>Reallocate within Pre-school category.</i>							
2	71100	198		Non-Certified Substitute Teachers	0.00	30,103.60	Decrease
	71100	214		Termination Benefits	9,103.60	0.00	Increase
	71100	299		Other Fringe Benefits	21,000.00		Increase
<i>Reallocate within Regular Instruction category.</i>							
3	71150	429		Instructional Supplies and Materials	0.00	350.00	Decrease
	71150	499		Other Supplies and Materials	350.00	0.00	Increase
<i>Reallocate within Alternative Instruction category.</i>							
4	71200	116		Teachers	57,000.00	0.00	Increase
	71200	128		Homebound Teachers	4,000.00	0.00	Increase
	71200	163		Educational Assistants	0.00	30,000.00	Decrease
	71200	188		Bonus Payments	0.00	10,025.00	Decrease
	71200	189		Other Salaries and Wages	0.00	18,540.00	Decrease
	71200	204		Pensions	20,000.00	0.00	Increase
	71200	207		Medical Insurance	0.00	16,000.00	Decrease
	71200	208		Dental Insurance	0.00	700.00	Decrease
	71200	217		Retirement - Hybrid Stabilization	3,600.00	0.00	Increase
	39000			Unassigned Fund Balance	0.00	9,335.00	Decrease
<i>Reallocate within SPED category and appropriate GPS unassigned fund balance to fund underestimated payroll expenses.</i>							
5	71300	207		Medical Insurance	0.00	1,596.00	Decrease
	71300	217		Retirement - Hybrid Stabilization	1,500.00	0.00	Increase
	71300	362		Penalties	71.00	0.00	Increase
	71300	449		Textbooks	25.00	0.00	Increase
<i>To reallocate within Vocational Education Classroom category.</i>							
6	72120	195		Certified Substitute Teachers	250.00	0.00	Increase
	72120	217		Retirement - Hybrid Stabilization	350.00	0.00	Increase
	72120	207		Medical Insurance	0.00	600.00	Decrease
<i>To reallocate within Health Services category.</i>							

7	71100	116	101	Teachers	311,186.44	0.00	Increase
	71100	128	101	Homebound Teachers	1,015.72	0.00	Increase
	71100	201	101	Social Security	19,065.62	0.00	Increase
	71100	204	101	Pensions	29,979.68	0.00	Increase
	71100	212	101	Employer Medicare	4,457.97	0.00	Increase
	71100	217	101	Retirement - Hybrid Stabilization	1,113.64	0.00	Increase
	71150	116	101	Teachers	2,117.59	0.00	Increase
	71150	201	101	Social Security	131.28	0.00	Increase
	71150	204	101	Pensions	182.57	0.00	Increase
	71150	212	101	Employer Medicare	30.70	0.00	Increase
	71150	217	101	Retirement - Hybrid Stabilization	23.29	0.00	Increase
	71200	116	101	Teachers	39,120.97	0.00	Increase
	71200	128	101	Homebound Teachers	909.08	0.00	Increase
	71200	171	101	Speech Pathologist	4,628.98	0.00	Increase
	71200	201	101	Social Security	2,768.84	0.00	Increase
	71200	204	101	Pensions	4,270.06	0.00	Increase
	71200	212	101	Employer Medicare	647.42	0.00	Increase
	71200	217	101	Retirement - Hybrid Stabilization	175.41	0.00	Increase
	71300	116	101	Teachers	18,938.73	0.00	Increase
	71300	201	101	Social Security	1,174.20	0.00	Increase
	71300	204	101	Pensions	1,783.81	0.00	Increase
	71300	212	101	Employer Medicare	274.57	0.00	Increase
	71300	217	101	Retirement - Hybrid Stabilization	105.30	0.00	Increase
	72130	123	101	Guidance Personnel	12,032.28	0.00	Increase
	72130	201	101	Social Security	746.02	0.00	Increase
	72130	204	101	Pensions	1,169.32	0.00	Increase
	72130	212	101	Employer Medicare	174.43	0.00	Increase
	72130	217	101	Retirement - Hybrid Stabilization	60.06	0.00	Increase
	72210	105	101	Supervisor/Director	7,080.25	0.00	Increase
	72210	129	101	Librarians	12,050.35	0.00	Increase
	72210	189	101	Other Salaries and Wages	2,379.34	0.00	Increase
	72210	201	101	Social Security	1,504.63	0.00	Increase
	72210	204	101	Pensions	2,484.94	0.00	Increase
	72210	212	101	Employer Medicare	351.79	0.00	Increase
	72210	217	101	Retirement - Hybrid Stabilization	30.65	0.00	Increase
	72215	105	101	Supervisor/Director	1,122.04	0.00	Increase
	72215	201	101	Social Security	69.56	0.00	Increase
	72215	204	101	Pensions	119.28	0.00	Increase
	72215	212	101	Employer Medicare	16.26	0.00	Increase
	72220	105	101	Supervisor/Director	1,122.04	0.00	Increase
	72220	124	101	Psychological Personnel	892.24	0.00	Increase
	72220	135	101	Assessment Personnel	1,061.04	0.00	Increase
	72220	189	101	Other Salaries and Wages	1,506.56	0.00	Increase
	72220	201	101	Social Security	284.07	0.00	Increase
	72220	204	101	Pensions	487.06	0.00	Increase
	72220	212	101	Employer Medicare	66.42	0.00	Increase
	72230	105	101	Supervisor/Director	1,015.72	0.00	Increase
	72230	201	101	Social Security	62.98	0.00	Increase
	72230	204	101	Pensions	107.98	0.00	Increase
	72230	212	101	Employer Medicare	14.72	0.00	Increase
	72410	104	101	Principals	15,178.62	0.00	Increase
	72410	139	101	Assistant Principals	9,477.12	0.00	Increase
	72410	201	101	Social Security	1,528.60	0.00	Increase
	72410	204	101	Pensions	2,621.00	0.00	Increase
	72410	212	101	Employer Medicare	357.36	0.00	Increase
	46511		002	BEP (Salary Equity)	0.00	521,276.60	Increase
Recognize and appropriate BEP Salary Equity Funds.							

8	72210	206		Life Insurance	75.00	0.00	Increase
	72210	208		Dental Insurance	750.00	0.00	Increase
	72210	351		Rentals	600.00	0.00	Increase
	72210	524		In Service/ Staff Development	0.00	1,425.00	Decrease
<i>To reallocate within Regular Instruction (non-classroom) Program category.</i>							
9	72220	307		Communication	60.00	0.00	Increase
	72220	499		Other Supplies and Materials	0.00	60.00	Decrease
<i>To reallocate within Special Education (non-classroom) category.</i>							
10	72230	140		Salary Supplements	275.00	0.00	Increase
	72230	207		Medical Insurance	2,900.00	0.00	Increase
	72230	599		Other Charges	0.00	3,175.00	Decrease
<i>To reallocate within Vocational Education (non-classroom) category.</i>							
11	72310	191		Board and Committee Members	2,000.00	0.00	Increase
	72310	513		Worker Compensation Insurance	0.00	3,800.00	Decrease
	72310	599		Other Charges	1,800.00	0.00	Increase
<i>To reallocate within Board of Education category.</i>							
12	72320	362		Penalties	118.75	0.00	Increase
	72320	599		Other Charges	0.00	118.75	Decrease
<i>To reallocate within Director of Schools category.</i>							
13	72610	307		Communication	8,000.00	0.00	Increase
	72610	359		Disposal Fees	2,000.00	0.00	Increase
	72610	362		Penalties	5.00	0.00	Increase
	72610	434		Natural Gas	0.00	10,005.00	Decrease
<i>To reallocate within Operation of Plant category.</i>							
14	72710	338		Maintenance & Repair Services- Vehicle	3,000.00	0.00	Increase
	72710	359		Disposal Fees	60.00	0.00	Increase
	72710	362		Penalties	6.00	0.00	Increase
	72710	409		Crushed Stone	0.00	3,060.00	Decrease
	72710	410		Custodial Supplies	0.00	6.00	Decrease
	72710	453		Vehicle Parts	18,000.00	0.00	Increase
	72710	729		Transportation Equipment	0.00	18,000.00	Decrease
<i>To reallocate within Transportation category.</i>							
15	73300	187	700	Overtime Pay	9,700.00	0.00	Increase
	73300	189	700	Other Salaries and Wages	0.00	9,701.00	Decrease
	73300	362	700	Penalties	1.00	0.00	Increase
<i>To reallocate within Happy Valley ESP Program.</i>							

16	73300	421	761	Food Preparation Supplies	220.00	0.00	Increase
	73300	422	761	Food Supplies	0.00	220.00	Decrease
<i>To reallocate within CACFP Program.</i>							
17	73300	599	754	Other Charges	0.00	727.00	Decrease
	73300	719	754	Office Equipment	727.00	0.00	Increase
<i>To reallocate within Carter Cares Program</i>							
18	76100	790		Other Equipment	200.00	0.00	Increase
	76100	799		Other Capital Outlay	0.00	200.00	Decrease
<i>To reallocate within Regular Capital Outlay category.</i>							
19	71100	449		Textbooks	350,000.00	0.00	Increase
	39000			Unassigned Fund Balance	0.00	350,000.00	Decrease
<i>To appropriate GPS unassigned fund balance to fund the purchase of textbooks.</i>							
				Total	1,042,891.83	1,042,891.83	
				From (to) GPS Fund Balance		359,335.00	
				From (to) GPS Unassigned Fund Balance		359,335.00	

Carter County, Tennessee
General Purpose School Fund #141
Fiscal Year Ending June 30, 2020
Budget Amendment #13
June 15, 2020

Item #	Category	Line Item	Program #	Description	\$ Amount		Increase/Decrease
1	34755		762	Reserved for Transportation (bus adv.)	0.00	13,275.82	Decrease
	44120		762	Lease/Rentals	0.00	1,285.88	Increase
	72710	790		Other Equipment	14,561.70	0.00	Increase
<i>To appropriate reserves and current year revenue for the purchase of bus cameras.</i>							
2	72120	105	591	Supervisor/Director	0.00	0.04	Decrease
	72120	201	591	Social Security	0.00	76.16	Decrease
	72120	204	591	Pensions	0.00	0.72	Decrease
	72120	206	591	Life Insurance	0.00	0.60	Decrease
	72120	207	591	Medical Insurance	3.40	0.00	Increase
	72120	208	591	Dental Insurance	6.60	0.00	Increase
	72120	210	591	Unemployment Compensation	16.50	0.00	Increase
	72120	212	591	Employer Medicare	0.00	41.60	Decrease
	72120	355	591	Travel	0.00	412.61	Decrease
	72120	499	591	Other Supplies and Materials	505.23	0.00	Increase
<i>To reallocate within Health Services/CSH Program category to agree with ePlan.</i>							
3	72250	307		Communication	353.16	0.00	Increase
	72250	333		Licenses	967.41	0.00	Increase
	72250	336		Maintenance and Repair - Equipment	2,098.85	0.00	Increase
	72250	350		Internet Connectivity	0.90	0.00	Increase
	72250	355		Travel	117.58	0.00	Increase
	72250	411		Data Processing Supplies	89.95	0.00	Increase
	72250	435		Office Supplies	105.02	0.00	Increase
	72250	451		Uniforms	0.30	0.00	Increase
	72250	471		Software	31.36	0.00	Increase
	72250	499		Other Supplies and Materials	5.47	0.00	Increase
	72250	709		Data Processing Equipment	0.00	4,270.00	Decrease
	72250	719		Office Equipment	500.00	0.00	Increase
<i>Adjust for amendments posted via BA #9 and BA #11 in the Technology category.</i>							
4	72250	336		Maintenance and Repair - Equipment	720.00	0.00	Increase
	72250	355		Travel	60.64	0.00	Increase
	72250	399		Other Contracted Services	0.00	720.00	Decrease
	72250	709		Data Processing Equipment	0.00	60.64	Decrease
<i>Reallocate within Technology category.</i>							
5	71100	429		Instructional Supplies and Materials	21,022.50	0.00	Increase
	72210	432		Library Books	0.00	21,022.50	Decrease
<i>To reallocate among Regular Instruction classroom and non-classroom.</i>							

6	72310	331		Legal Services	13,011.00	0.00	Increase
	72310	513		Workers Compensation Insurance	0.00	13,011.00	Decrease
<i>Reallocate within Board of Education category for additional legal services.</i>							
7	71100	429		Instructional Supplies and Materials	0.00	10,000.00	Decrease
	71100	399		Other Contracted Services	10,000.00	0.00	Increase
<i>To reallocate funds for participation in the Northeast TN Curriculum Consortium.</i>							
8	72210	302		Advertising	4,000.00	0.00	Increase
	76100	799		Other Capital Outlay	0.00	4,000.00	Decrease
<i>To reallocate funds for advertisement of the Carter County Online Academy.</i>							
9	72130	123		Guidance Personnel	31,021.96	0.00	Increase
	72130	160		Guards	0.00	25,000.00	Decrease
	72130	204		Pensions	1,800.00	0.00	Increase
	72130	207		Medical Insurance	0.00	8,000.00	Decrease
	72130	208		Dental Insurance	0.00	321.96	Decrease
	72130	217		Retirement - Hybrid Stabilization	500.00	0.00	Increase
<i>To reallocate within Other Student Support category.</i>							
10	72210	471		Software	0.00	1,000.00	Decrease
	72210	499		Other Supplies and Materials	1,214.27	0.00	Increase
	72210	599		Other Charges	0.00	1,358.39	Decrease
	72210	709		Data Processing Equipment	1,144.12	0.00	Increase
<i>To reallocate within Regular Instruction (non-classroom) Program category.</i>							
11	72710	433		Lubricants	3,065.12	0.00	Increase
	72710	729		Transportation Equipment	0.00	3,065.12	Decrease
<i>To reallocate within Transportation category.</i>							

12	72320	201		Social Security	0.00	1,000.00	Decrease
	72320	204		Pensions	1,000.00	0.00	Increase
<i>To reallocate within Director of Schools category.</i>							
13	72410	204		Pensions	4,500.00	0.00	Increase
	72410	207		Medical Insurance	0.00	7,110.00	Decrease
	72410	334		Maintenance Agreements	2,610.00	0.00	Increase
<i>To reallocate within Office of Principal category.</i>							
14	72610	351		Rentals	250.00	0.00	Increase
	72610	359		Disposal Fees	700.00	0.00	Increase
	72610	399		Other Contracted Services	4,929.00	0.00	Increase
	72610	434		Natural Gas	0.00	5,879.00	Decrease
<i>To reallocate within Operation of Plant category.</i>							
				Total	120,912.04	120,912.04	
				From (to) GPS Fund Balance		13,275.82	
				From (to) GPS Unassigned Fund Balance		0.00	

Carter County, Tennessee
General Purpose School Fund #141
Fiscal Year Ending June 30, 2020
Budget Amendment #13A
June 15, 2020

Item #	Category	Line Item	Program #	Description	\$ Amount		Increase/Decrease
1	71200	207		Medical Insurance	0.00	1,600.00	Decrease
	71200	208		Dental Insurance	0.00	750.00	Decrease
	71200	351		Rentals	0.00	900.00	Decrease
	71200	189		Other Salaries & Wages	3,250.00	0.00	Increase
<i>To adjust lines within the General Purpose Special Education Program category.</i>							
2	73300	162	9001-594	Clerical Personnel	0.00	122.50	Decrease
	46594		594	Family Resource Centers	122.50		Decrease
<i>To adjust Family Resource Center to agree with the approved budget per ePlan.</i>							
3	73300	204	751	State Retirement	350.00	0.00	Increase
	73300	217	751	Retirement - Hybrid Stabilization	0.00	350.00	Decrease
	73300	351	751	Rental	0.00	3,500.00	Decrease
	73300	399	751	Other Contracted Services	3,500.00	0.00	Increase
<i>To adjust 21st Century Grant to agree with the approved budget per ePlan.</i>							
4	73300	204	753	State Retirement	700.00	0.00	Increase
	73300	351	753	Rental	0.00	3,500.00	Decrease
	73300	399	753	Other Contracted Services	3,500.00	0.00	Decrease
	46590	399	753	Other State Education Funds (LEAPS)	0.00	700.00	Increase
<i>To adjust LEAPS Grant to agree with the approved budget per ePlan.</i>							
Total					11,422.50	11,422.50	
From (to) GPS Fund Balance						0.00	
From (to) GPS Unassigned Fund Balance						0.00	



**Carter County Planning & Zoning
Courthouse Box 14
801 E. Elk Avenue
Elizabethton, TN 37643
Phone (423) 542-1834 Fax (423) 542-3469**

June 2, 2020

To: Carter County Finance

Attn.: Brad Burke

Subject: Budget Amendment.

Dear Mr. Burke,

Please be advised that the Carter County Planning Commission requests from line item ~~162~~ to line item 141 \$2793.89 for payout of Melvin McKay. 169

Thank you for your immediate action on this request.

Signed,

**Chris Schuettler
Director, Carter County Regional Planning Commission**

CARTER COUNTY

FINDING 2019-002

COUNTY OFFICIALS WERE NOT PAID IN COMPLIANCE WITH STATE STATUTE

(Noncompliance Under *Government Auditing Standards*)

The former county mayor and former register of deeds left office on August 31, 2018. The amounts paid to these officials for the two months they served during the 2018-2019 fiscal year were greater than 2/12ths of the annual salaries appropriated for those officials by the county commission. These overpayments totaled \$4,367 for the former county mayor and \$3,554 for the former register of deeds. These overpayments to the former officials also resulted in the current county mayor and current register of deeds being underpaid for the fiscal year by like amounts. Carter County followed a practice of paying officials every two weeks. These overpayments resulted from miscalculations due to the two-week payroll cycle. We reviewed these overpayments with the finance director, and the director contacted the former officials requesting reimbursement. The former officials did not reimburse the county; however, on September 16, 2019, the county commission voted to forgive the excess amounts paid the two former officials. Additional payments were made to the current county mayor (\$4,367) and current register of deeds (\$3,554) on September 27, 2019, to make up for the amount they were underpaid during the 2018-2019 fiscal year.

Approving the overpayment to the former register of deeds appears to violate state statute since salaries of other county officials were not adjusted proportionately. Section 8-24-102 *Tennessee Code Annotated*, establishes a minimum salary that shall be paid to county officials. This statute also provides that the county commission may appropriate more than the minimum, as long as all general officers of the county are paid the same. This statute also requires the compensation of the sheriff and chief administrative officer of the county highway department must be ten percent greater than the general officers of the county and the county mayor's compensation must be at least five percent higher than the salary paid to any other county constitutional officer. The general officers of the county include the assessor of property, county clerk, clerk and master, various clerks of court including the circuit and general sessions courts clerk, county trustee, and register of deeds.

As of the date of this report, the county commission has not appropriated additional funds, and additional payments have not been made, to the other general officers and constitutional officials as required by the above referenced statute. This noncompliance is due to a lack of management oversight and management's failure to monitor salaries paid to officials.

RECOMMENDATION

County officials should be paid in accordance with state statute. The county should take steps to ensure that all general officers of the county, along with the sheriff, chief administrative officer of the county highway and county mayor are paid in compliance with Section 8-24-102, *TCA*.

Carter County, Tennessee
Budget Committee
Cost of Salary Adjustments for Certain County Officials
June 8, 2020

<u>Official</u>	<u>Gross Salary</u>	<u>Social Security</u>	<u>TCRS</u>	<u>Medicare</u>	<u>Total Cost</u>
Trustee	3,554.17	220.36	530.99	51.54	4,357.06
County Clerk	3,554.17	220.36	530.99	51.54	4,357.06
Circuit Court Clerk	3,554.17	220.36	530.99	51.54	4,357.06
Clerk and Master	3,554.17	220.36	530.99	51.54	4,357.06
Assessor	3,554.17	220.36	530.99	51.54	4,357.06
Sheriff	3,909.59	242.39	584.09	56.69	4,792.77
Administrator of Elections	3,198.75	198.32	477.89	46.38	3,921.35
Total General Fund					<u>30,499.40</u>

<u>Official</u>	<u>Gross Salary</u>	<u>Social Security</u>	<u>TCRS</u>	<u>Medicare</u>	<u>Total Cost</u>
Road Superintendent	3,909.59	242.39	584.09	56.69	4,792.77
Total Highway Fund	<u>3,909.59</u>	<u>242.39</u>	<u>584.09</u>	<u>56.69</u>	<u>4,792.77</u>

Carter County, Tennessee				
General Fund				
Appropriation of Unassigned Fund Balance				
Fiscal Year Ending June 30, 2020				
As of June 8, 2020				
Date	Budget Amendment #	Item #	Amount	Description
8/19/19	1	6	1,000.00	To appropriate funds for insurance deductible portion of damage to the jail.
9/16/19	2	15	2,570.00	To appropriate matching funds for the Tourism (Wayfinding) Grant approved in 2017-18.
10/21/19	3	3	3,185.00	To appropriate funds for installation of partitions in trustee's office.
10/21/19	3	6	5,477.40	To appropriate funds for costs associated with the current contract (began 1.1.2019) with ETSU for forensic services. The amount per the original budget was based on the contract which began October 1, 2018.
10/21/19	3	7	1,600.00	To appropriate funds to pay for two property appraisals related to the search for a new location for the Recycling Center.
10/21/19	3	15	8,921.37	To appropriate funds to pay 2018-19 payroll shortages to the current County Mayor and Register. Corresponding overpayments during 2018-19 to the former Mayor and Register were forgiven by County Commission on September 16, 2019.
11/18/19	4	13	24,705.84	To appropriate funds for the purchase of a leased vehicle per the MOU with the School Department for SROs.
12/16/19	5	6	4,776.00	To appropriate funds for a Skyward application (TruTime).
12/16/19	5	9	1,721.76	To appropriate funds for six months of health insurance premiums for a current employee of the Trustee's Office who is enrolling in the County's plan effective 1.1.2020
12/16/19	5	17	1,000.00	To appropriate funds for repairs to County Coroner's vehicle.
12/16/19	5	18	9,145.29	To appropriate funds for increase in Sheriff's Department and Animal Shelter workers' compensation insurance per WC audit.
12/16/19	5	23	1,200.00	To appropriate funds for an additional one-year subscription to Roll Call Pro.
2/18/20	7	7	4,243.53	To reimburse an employee of the Finance Department who paid a portion (10%) of their medical insurance premiums from 2014 through September 2019, even though they should not have been required to
3/17/20	8	14	(20,849.00)	Increase in fees paid by Highway, Schools, and Food Service to Finance Department.
3/17/20	8	16	5,719.43	To appropriate funds to pay down excess balances of comp-time in the Finance Department and EMA.
3/17/20	8	17	2,451.80	To appropriate funds to pay Budget Committee members for five additional meetings/hearings during the budget process.
5/18/20	9	2	292.01	To appropriate unassigned fund balance for difference between required salary for Animal Shelter Director and amount per original budget.
5/18/20	9	4	5,038.48	To appropriate unassigned fund balance for an additional participant in the medical insurance benefit program and incorrect contributions to HSAs - Register of Deeds Office.

34

35

5/18/20	9	7	3,852.66		To appropriate unassigned fund balance for under-estimation of medical insurance premiums.
5/18/20	9	8	5,326.35		To appropriate unassigned fund balance for retiree medical insurance premiums for employees retiring during 2019-20, as a result of lowering the eligibility age for county provided insurance.
5/18/20	9	9	2,633.25		To appropriate unassigned fund balance for HSA contributions for new employees of the Sheriff's Department.
5/18/20	9	11	40,000.00		To appropriate unassigned fund balance for additional medical insurance premiums for increased participation (60 employees in April 2019 vs 75 employees in April 2020) in the Sheriff's Department.
5/18/20	9	25	624.68		To appropriate unassigned fund balance for Coroner's monthly phone bills.
5/18/20	9	26	7,000.00		To appropriate unassigned fund balance for county portion of Agriculture Extension Office salaries and benefits.
5/18/20	9	27	2,800.00		To appropriate unassigned fund balance for additional pauper burials.
5/18/20	9	29	1,200.00		To appropriate unassigned fund balance for additional costs for treating Fraiser Fir tree at the Folsom House.
5/18/20	10	3	157.76		To appropriate unassigned fund balance for a refund of 2016 property tax and interest and penalty to an individual who purchased non-existent property at the delinquent property tax sale.
Total per amendments				125,793.61	
Motions					
9/16/19			31,364.81		salary and benefits for new purchasing clerk
10/21/19			380,000.00		building for new recycling center
10/21/19			50,000.00		equipment and other expenses for new recycling center
10/21/19			500.00		To treat Fraiser Fir at Folsom House
11/18/19			6,395.00		Roll Call Pro
12/16/19			7,500.00		purchase of computers for county commissioners (expenditure account #51100-709).
12/16/19			7,613.00		replace an HVAC unit (account #55590-316) at the Assistance and Resource Ministry facility.
12/16/19			71,248.25		To appropriate funds for county bonuses
1/21/20			32,000.00		coroner vehicle
1/21/20			15,790.61		Transfer funds to Fund 116 and 131 for bonuses paid from those funds
2/18/20			3,764.55		additional funds for coroner vehicle
2/18/20			1,615.85		salary increase for veteran's service officer
2/18/20			2,000.00		additional meetings resulting from dividing four committees into two
3/17/20			10,000.00		To appropriate funds to purchase sprayers (COVID-19)
5/18/20			5,000.00		Appropriate funds to purchase disinfectants, chemicals, and paper products for the courthouse
Total per motions				624,792.07	
Total allocated from unassigned fund balance				750,585.68	

NOMINATING COMMITTEE

June 8, 2020

6:00 P.M.



RECEIVED

06-10-2020

@ 4:00pm

PRESENT: Willie Campbell, Patty Woodby, Mark Tester, Isaiah Grindstaff, Ross Garland, Gary Bailey for Travis Hill, Aaron Frazier and Kelly Collins

ABSENT: Travis Hill

CALL TO ORDER: Patty Woodby, Chairwoman

ROLL CALL: Quorum Present

APPROVAL OF AGENDA: Motion was made by Aaron Frazier, seconded by Isaiah Grindstaff to approve the agenda for the meeting. By voice roll call vote, motion carried.

APPROVAL OF MINUTES: Motion was made by Ross Garland, seconded by Isaiah Grindstaff to approve the minutes of the May 11, 2020, meeting. By voice roll call vote, motion carried.

PUBLIC COMMENTS: None

OLD BUSINESS: None

NEW BUSINESS: Applications for the appointment to the Planning Commission 6th District were presented by Chairwoman Patty Woodby. Motion was made by Aaron Frazier, seconded by Isaiah Grindstaff to nominate Amy Goode Pate. Motion was made by Kelly Collins to nominate Ken Arney. Motion was made by Ross Garland to nominate Joyce Ann Treadway. By a roll call vote, Amy Goode Pate received 5 votes, Ken Arney received 1 vote and Joyce Ann Treadway received received 2 votes. Amy Goode Pate was elected to serve on the Planning Commission.

On motion by Ross Garland, seconded by Aaron Frazier and by a voice roll call, the meeting was adjourned.

Respectfully submitted,

Approved for entry:

Suzi Wallace

Patty Woodby, Chairwoman

CARTER COUNTY
Statement of Qualifications for Consideration of Appointment to
Boards/Committee
(Please type or print plainly)

Date of Application: Mon, June 8, 2020
Name: Pate Amy Goode
Last First Middle
Address: 1158 Hwy 321, Hampton, TN 37658
How long have you lived at this address? 13 years
Home Telephone: (423) 342-7342 (mobile)
Current Occupation: Financial Advisor with Edward Jones
How long have you lived in Carter County? 28 years
What is your voting district/precinct? District 6
Which Board/Committee appointment do you desire to be considered for? District 6
Planning

Education

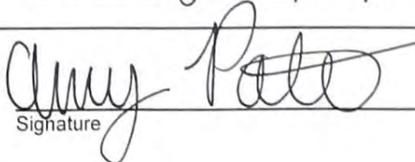
School	Name/Address	Last Year Completed	Did you Graduate?	Degree
High School	<u>Avery County High School</u> <u>Avery County, NC</u>	<u>1999</u>	<u>yes</u>	<u>High School Diploma</u>
College				
Other (Specify)				

Give previous experience serving on a board/committee? Johnson City CASA board member.

Please explain. Advocated for children in court.

What qualifications do you possess for serving on the board, commission or committee for which you are being considered? Long term member of the community, business minded, growth focused, & forward thinking.

Briefly, state why you are interested in being appointed to the above-mentioned board/committee. I value Carter County & its people & want to ensure that it continues to grow & prosper.


Signature

* See Attachment (If applicable)

06-04-2020

MARY GOUGE
COUNTY CLERK

CARTER COUNTY
Statement of Qualifications for Consideration of Appointment to
Boards/Committee
(Please type or print plainly)

Date of Application: 6/4/2020
 Name: Treadway Joyce Ann
Last First Middle
 Address: 2419 Bob Little Road, Eliz. Tn. 37648
 How long have you lived at this address? 5 yrs
 Home Telephone: 423-895-1958
 Current Occupation: Retired
 How long have you lived in Carter County? 62 yrs
 What is your voting district/precinct? 6th
 Which Board/Committee appointment do you desire to be considered for?
Planning and Zoning Board

Education

School	Name/Address	Last Year Completed	Did you Graduate?	Degree
High School	Hampton 1766 1st Ave Hampton, TN 37658	1975	yes	yes
College				
Other (Specify)	numerous certifications for clinical computer systems	2012		yes

Give previous experience serving on a board/committee? Church sign Committee. Numerous boards and committees for 26 yrs.
 Please explain. Project manager for several committees for Mountain States Health Alliance to make decisions.
 What qualifications do you possess for serving on the board, commission or committee for which you are being considered? Worked with public for 26 yrs also many departments to work together, worked with budgets
 Briefly, state why you are interested in being appointed to the above-mentioned board/committee. I have lived in Carter County all my life. I love this county but see changes that need to be made. Would like to work with others to make changes happen.

Joyce A. Treadway
Signature

* See Attachment (If applicable)



**Carter County Planning & Zoning
Courthouse Box 14
801 E. Elk Avenue
Elizabethton, TN 37643
Phone (423) 542-1834 Fax (423) 542-3469**

June 5, 2020

To: Chairwoman, Nomination Committee

Attn.: Ms. Woodby

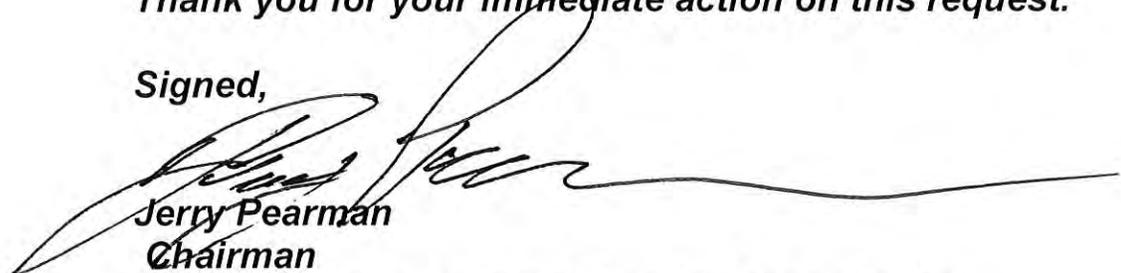
Subject: 6th District re-appointment

Dear Ms. Woodby,

Please be advised that Mr. Ken Arney request re-appointment to the Carter County Planning Commission.

Thank you for your immediate action on this request.

Signed,


**Jerry Pearman
Chairman**

Carter County Regional Planning Commission

Carter County Commission

Minutes of:

Buildings & Grounds Committee

June 2, 2020 6:00 PM

Members:

Chairman Austin Jaynes

Robert Acuff

Mike Hill

Brad Johnson

Ginger Holdren

Randall Jenkins

Ray Lyons - Absent

Robin McKamey - Absent

I. Call to Order

The Building & Grounds Committee was called to order by Chairman Austin Jaynes at 6:42 pm.

II. Approval of Agenda

Chairman Jaynes ask that the minutes reflect a change on item three (3) Approval of minutes. Change February to May. A motion was made to approve the agenda with the change by Robert Acuff, second by Randall Jenkins. The motion was unanimously approved.

III. Approval of minutes

A motion was not made to approve the May 2020 minutes.

IV. Public Comments

None

V. New Business

a. Sheriff's Office

Chief Deputy Parrish attended the meeting to speak about the communications systems issue that the Sheriff's Office, Fire Departments, EMS and any department that are using the emergency channels, are having in Carter County. The coverage is about 75% of the county at present. There is discussion happening about linking all the repeaters in this county and in surrounding counties including Avery Co. This would do away with the need to change channels on the radios when going from one area of the county to the other. The repeaters that are in place are not in the best location and if new repeaters are placed strategically, we could connect with other repeaters in the area giving us about 98/99% coverage. If designed by an engineer, we would be able to place the repeaters where they would get the most coverage. He would like to bring the engineers in next month with detailed information for a presentation. Brad Johnson asked if there were anyone in the area to do the job. The reply was that there are companies in Chattanooga, North Carolina and South Carolina. Chief Parrish stated that he would have pricing next month. There are grants available to help with the cost, and the project is large so would need to be done in phases. Mountain top repeaters are the most important. The system in use now is 40 years old. Members of the Sherriff's Office, Fire Departments and EMS are at risk every time they go into a community where their radios do not have service. They must ask to use personal land lines to relay information or ask for help. Dr. Acuff asked if Avery Co. would let us use their repeaters. The reply was yes, they would give us space. Chairman Jaynes reminded the



RECEIVED

06-09-2020

3:21 pm

committee about the resort going in at the lake. This would be a safety concern for them as well.

b. Mayfield Dr.

Attorney Hardin brought before the committee information and suggestions about a piece of property on Mayfield Drive. The piece of property is about 15" x 100" and land locked. The person that wants the property has been maintaining the property for about 20 years and would like to have the property. Attorney Hardin's suggestion is to do a quick claim and send it to the commission for approval and let him have it.

Randall Jenkins made a motion, second by Mike Hill, for Attorney Hardin to do a quick claim deed.

Ms. Holdren asked if Attorney Hardin thought that they would pay for the property.

Attorney Hardin stated that he did not think so and it would cost more to research it than they would pay for it.

Roll Call:

Randall Jenkins – Yes

Mike Hill – Yes

Robert Acuff – Yes

Brad Johnson – Yes

Austin Jaynes – Yes

Ginger Holdren – Yes

Ray Lyons – Absent

Robin McKamey – Absent

Motion passes 6 – Yes, 2 – Absent

Mayor Barnett asked about the property in Hunter at 231 Judge Don Lewis Road, that Century Link was wanting to purchase the right of way for. The price they have offered is \$7500.00. Chairman Jaynes believes that their offer is low, and it should be leased instead of sold. The property is 1.24 acres. Mr. Jenkins proposed that the county counteroffer. The previous lease was from 1997 – 2017. Attorney Hardin will contact the finance department to see if they have continued to pay the payment. Will report next month.

c. Excess real property

Attorney Hardin brought to the committee a list of 35 properties owned by the county that are not usable. Out of the 35, 18 have been sold leaving 17. He asks the committee if they want him to proceed with preparing for a sale. Mr. Johnson asked if any of the properties were inhabited? Attorney Hardin informed him no. Ms. Holdren asked if any of the properties could be used in the communication issue. Could a repeater be placed on any of the property? He stated that he would look at the properties to see.

Randall Jenkins made a motion, second by Ginger Holdren, for Attorney Harding to proceed with the process to have a sale. Attorney Hardin stated that he would bring back the maps before he sold any of the properties. Dr. Acuff asked if it could be considered to change the motion in agreement with Mr. Johnson who suggested that we have the planning office map the properties. This was agreed upon by Mr. Jenkins and Ms. Holdren. Ms. Holdren asked if this would come back to this committee before it went to full commission, Attorney Hardin stated that properties that were obtained by tax, would go to Finance Management but properties that were obtained by Deed would come back to Buildings & Grounds.

All in favor, motion unanimously passed.

d. Circuit Clerk office

Chairman Jaynes informed the committee that the protective glass is in place, but now people are going around the glass. The suggestion is now to close off the area with a business type glass door to protect the employees in that office. Any improvements of this nature will be reimbursed by the state if receipts are presented by June 20.

Ginger Holdren made a motion, second by Robert Acuff to install a door in the Circuit Clerks office.

Roll Call:

Randall Jenkins – Yes

Mike Hill – Yes

Brad Johnson – Yes

Robert Acuff – Yes

Ginger Holdren – Yes

Austin Jaynes – Yes

Ray Lyons – Absent

Robin McKamey – Absent

Motion passes, 6 – Yes, 2 – Absent

Also brought before the committee was the issue of the Criminal Courts office not having safety glass installed and having to use the back entrance to the Court Clerks office to go back and forth to do business while keeping their door locked for safety. They need protective glass installed.

Mike Hill made a motion, second by Ginger Holdren to proceed with the safety glass in the Criminal Court office. All in favor, motion unanimously approved.

e. WorkForce rental

Mayor Barnett presented a letter that he received from atomic! Appalachian Production Services representative Travis Bailey. The letter is describing their company, what they do and want to accomplish. They asked the county to allow them to rent the portion of the WorkForce Development property that was previously used by the Pipefitters Union, to start this business in. They are offering to pay \$1000 per month for rent with lights and water included.

Discussion began and it was determined that the lease rates are \$5/\$7 per sq. ft. \$1000 per month with lights and water would undercut North East State Community College and that would not help in negotiations with them staying on the property.

Mr. Jenkins wanted to set a rate and term for leasing at \$4 per sq. ft. for 1 year. That way there is no question when asked for lease information.

Mike Hill made a motion, second by Ginger Holdren to reject the proposal. All in favor, motion unanimously approved.

It was also brought to the attention of the committee that Kids Like Us is interested in leasing a section of the property in the amount of \$400 per month.

Discussion began and issues such as ADA compliance were discussed.

Randall Jenkins made a motion, second by Robert Acuff, to turn down the lease option to Kids Like Us. 5 – Yes votes, Ginger Holdren – Abstain. Motion passed.

Kids Like Us also asked to have a yard sale on the property to sale the items that are in storage from the last time they used the facility. Discussion about liability and not wanting to set a precedence with other not for profit groups wanting to use the grounds for things like this. Attorney Hardin stated there could be liability issues and it would have to go before the full commission for approval. Mr. Jenkins suggested that we give them 120 days to clear the property and let them get rid of it any way they can. Attorney Hardin told the committee that the letter that will be sent will say that if they property is not cleared it will be considered abandoned.

Randall Jenkins made a motion, second by Robert Acuff, to give Kids Like Us 120 days to clear the stored items from the property. 5 – Yes votes, Ginger Holderen – Abstain.

VI. Old Business

a. EOC construction update

Waiting on HVAC and Doors

b. Courthouse security update

Not started yet, two change orders in place. Chairman Jaynes reminded the committee that there is a signed contract.

Robert Acuff asked if there were grounds to rebuff.

Mr. Johnson suggested that we need to take a stand with them and get their bonding company involved. They should pay for the changes since they should have been easily seen during initial investigation of the property.

Chairman Jaynes told the committee that there was going to be a meeting on Wednesday.

Ms. Holdren asked if we do not have a bargaining chip with them with future projects?

Chairman Jaynes is going to set up a meeting with them next week.

c. Sluder Property

Will have water and lights soon.

d. ADA transition plan (Mr. Smith will update in July)

e. Clerk and Master's back door

Hold

f. County Archive Dept

Hold

g. Lease for Vince Jordan Virtual Reality business at Workforce Development site

Ms. Holdren asked if we need to reach out to the new superintendent and see if they are still interested. Mayor said that he would reach out to them.

h. Paving at Workforce Dev site (Done! Thanks Roger and his team!)

i. Trustee's office security

Waiting for installation, can take it off the list.

j. Building and Ground supervisor (moved to July Meeting)

k. Northeast state contract

Mayor said he will reach out to them

l. Courthouse boiler

Contracted to evaluate

Workforce Development: RFP for AE Supervisor Soon
Chairman Jaynes will reach out to them again soon

VII. Commissioner Comments
None

VIII. Adjournment
A motion to adjourn was made by Robert Acuff, second by Mike Hill. The motion was unanimously approved. Meeting was adjourned at 8:27 pm.

Austin Jaynes
423-895-2891

QUICK QUOTE

June 2, 2020

RE: Circuit Clerk Office

Austin,

I appreciate the opportunity to work with you on this and future projects. Please review and send back proposal to proceed with work. Call if you have questions.

We propose to provide the following work per site visit and your directions.

Provide and install a storefront frame with door at the end of the new partition to close opening at the end of counter. Door hardware consist of offset pivots, deadbolt lock, 1" diameter push/pull and surface closer. Glass is 1/4" tempered clear safety glass. Aluminum clear finish.

Cleaning & Protection of our work from damage by others is not included. **Structural criteria:** 17 PSF (80 MPH wind); L/175; 3/4" MAX. **Safety Glazing** is limited to conformance with Federal Law 16CFR1201. **Insurance** is statutory WC and \$2,000,000 BI, PD & Auto. **Warranty** on our workmanship is one year; manufacturer's warranty varies. **Terms without established credit:** \$100 or 50% deposit, whichever is greater, with balance upon completion. costs and attorney's fees applies to past due balances each month.

We will furnish necessary labor, material, tax, insurance, and services for: \$ 1,388.00
Quote Is Void In: 30 Days. **Shop Drawings** N/A **Material Delivery:** 3 - 4 weeks **Installation:** 1 day

Sincerely,

[] Notice of Intent [] Acceptance (select one)

Keller Glasco, Inc.

By: _____ Date _____

Dan Simerly

Signed: _____ Title: _____



6/1/2020

Dear Mayor Barnett and Carter County Leaders,

Who We Are

My name is Travis Bailey. I am co-owner of the Coffee Company in downtown Elizabethton. I also do business with my friend Erik Kitchens who owns Absolute Grip Co. which is also based in Elizabethton. We are creating a new company called Atomic!

Overview

Atomic is a company that provides film, audio, and digital media production support to the Appalachian region. Our services are targeted towards marketing companies but we also support schools and independent artists.

Services

1. Film lighting (Grip)
2. Location audio recording
3. Full size cyc wall (cyclorama)
4. Podcasting / Vlogcasting studio
5. Production offices

Target Projects

1. Marketing Commercials
2. Product Photography
3. Podcast / Vlogcast production

Community Benefit

Erik and I have already witnessed great success with Absolute Grip. Absolute Grip is a mobile grip truck that offers professional lighting services to companies that create videos up and down the entire east coast. We've worked with companies like FaceBook, Johnson and Johnson, and Coke.

We realized that these companies, and many more, need these types of services in this region so they can utilize the area's assets without having to ship gear across the country. So we decided to create a homebase that would not only bring these types of companies to our region but also offer support to the local marketing companies that are already here.

We feel that by building our homebase in Carter County, we get to work in the place we chose to call home, while also bringing in more publicity and traction that will positively affect other local businesses.

The Ask

We would like to start Atomic in the building located on the campus of the Northeast State Technical building. Since we are a startup, we will be using our own money to invest in the company. We are asking the county leaders to consider helping us bring this vision to fruition by renting out the facilities for \$1000.00/monthly with electric and water included. We would be interested in negotiating further after the first year the business becomes profitable.

Thank you for considering our offer. Please contact us with any questions that you may have.

Travis Bailey
423.773.5999

Erik Kitchens
337.240.2422

Carter County Commission

Minutes of:

Health & Welfare Committee

June 2, 2020 6:00 PM

Members:

Chairman Dr. Robert Acuff

Mike Hill

Brad Johnson

Austin Jaynes

Ginger Holdren

Randall Jenkins

Ray Lyons – Absent

Robin McKamey - Absent

- I. **Call to Order**
The Health & Welfare Committee was called to order by Dr. Robert Acuff at 8:37 pm.
- II. **Approval of Agenda**
Chairman Acuff asked for the minutes to reflect a change to section 4. Approval of Minutes. Change the date from May 4 to May 5. A motion to approve the agenda with the amendment was made by Mike Hill, second by Austin Jaynes. Motion unanimously approved.
- III. **Public Comments**
None
- IV. **Approval of the Minutes**
A motion to approve the minutes from the May 5, 2020 meeting was made by Mike Hill, second by Austin Jaynes. The motion was unanimously approved.
- V. **Discussion of the Resolution regarding the purchase of Health Insurance from the County by Commissioners - update**
Enrollment period is June 8, 9, 10 2020. Commissioners cannot come in after those dates and want to enroll. Austin Jaynes asked if Brad Burke can send out an email to all members with a reminder of those dates and contact information for Sequoyah and Kelly. They can come in and speak with a representative or they can go online and sign up themselves. Patty Woodby stated that there are going to be budget issues due to people changing from HSA to a regular plan.
- VI. **Use of Smokeless Tobacco products in county buildings and vehicles to include the general public - update**
Passed
- VII. **On-Going Health and Welfare Issues Facing our County - update**
 - a. **Homeless Zoom event for Thursday May 21, 2020 with Burt Rosen President and CEO of KARM – update**
Chairman Acuff informed the committee that a great discussion was had during the meeting. An invitation was extended to anyone who would like to come down and see what was being done in Knoxville. Chairman Acuff would like to talk with Mike Simerly about doing a joint City / County resolution to form a task force. But the driving force being the community. He did reach out to Brandon Young asking if he would consider being the chair for such a taskforce. Patty Woodby brought up that a lot of homeless people in the area are being arrested with no address. They are being processed through the courts for offences such as Public Intoxication and Disorderly Conduct.



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@ 3:21 pm

They come in and stay 4 hours and are released. It is wearing Elizabethton Police Department out bringing them in repeatedly and then they are right back on the street. She suggested speaking with Chief Shaw about possible members for the taskforce.

b. **Opioid Epidemic**

Will discuss next month

c. **Food Accessibility for Kids and Families - update on the potential partnership between B&G Club of Elizabethton Carter County (BGC re-opened June 1, 2020) with Harmony Baptist Church.**

Schools are starting their summer food programs. B&G Club opened yesterday, mainly essential workers children, will expand soon.

United Way A.L.I.C.E group, shows people in the area living at or below the poverty line that are employed, but make too much to receive assistance.

VIII. New Business

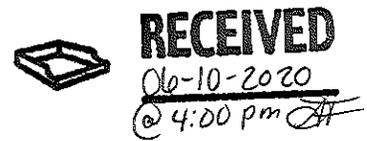
None

IX. Old Business

None

X. Adjournment

A motion to adjourn was made by Brad Johnson, second by Austin Jaynes. The motion was unanimously approved. The meeting was adjourned at 9:05 pm.



HIGHWAY COMMITTEE

June 4, 2020

6:00 P.M.

PRESENT: Mark Blevins, Nancy Brown, Charles VonCannon, Jerry Profit, Layla Ward, Sonja Culler and David Miller
ABSENT: Gary Bailey
CALL TO ORDER: Mark Blevins, Chairman
ROLL CALL: Quorum Present

APPROVAL OF MINUTES: Motion was made by David Miller seconded by Charles VonCannon to approve the minutes of the March 10, 2020, meeting. By voice roll call vote, motion carried.

APPROVAL OF AGENDA: Motion was made by Sonja Culler, seconded by Nancy Brown to approve the agenda with the addition of a flooding issue on Gap Creek Road. By voice roll call vote, motion carried.

PUBLIC COMMENTS: Jim McGee living at 127 Ridgecrest Drive in the Central community addressed the committee at this time. He stated that all County and State documents called for Ridgecrest Drive to be a 50 ft. wide public street. He said it was only paved 12 ft. and the road was blocked off at the end where the cemetery was by the person who built there years before. He stated he had talked to Supt. Colbaugh and came before the Highway Committee and the County Commission in the past with nothing being resolved. He informed the committee a neighbor had build a fence on the roadway four (4) years ago that obstructed the roadway where he would back into his driveway. He said his complaint was that Sheriff's deputies kept coming to his home stating he was trespassing and wanted him to move his vehicles. Attorney Hardin, who had already looked into the situation, stated the Road Superintendent and the Sheriff were the only ones with authority to enforce the obstruction of right-of-way issues and Mr. McGee's other complaints. Motion was made by Sonja Culler, seconded by Jerry Profit to make a recommendation to Supt. Colbaugh that he move the vehicles and the fence off the right-of-way the County owns. By a roll call vote of all Ayes, motion carried.

OLD BUSINESS: At the March Highway Committee meeting, Joseph Colbaugh who lives on Admiral Avenue where it crosses Roosevelt Avenue and dead ends into a bank, asked that approximately 10 ft. of the road from the pavement to the bank be shut off and deeded back to him. Chairman Blevins stated Supt. Colbaugh had no problem with this issue and a Public Hearing was set for next month's meeting.

Sonja Culler stated the flooding issue on Gap Creek Road where the river was shallow was still a major problem. She asked the County Attorney what the procedure would be to contact the EPA to look into the situation and ask to dig the river deeper. He stated they would have to be contacted by the Highway Department for the necessary "permitting". As Supt. Colbaugh was not present at the meeting, Ms. Culler asked this matter be addressed at the next meeting.

NEW BUSINESS: The developer of the subdivision at the end of Southgate Road addressed the committee asking the extension to this road be adopted by the county. Chairman Blevins stated Supt. Colbaugh had approved the adoption and Attorney Hardin stated the same process approved by the County for road adoptions needed to be followed for adopting an extension. Motion was made by Sonja Culler, seconded by David Miller to schedule a Public Hearing for the adoption of Southgate Road extension at the next meeting. By a roll call vote of all Ayes, motion carried.

Chairman Blevins presented the petition of resident's of Chase Drive asking that it be adopted as a County road stating Supt. Colbaugh had approved the adoption. Motion was made by Nancy Brown, Sonja Culler to schedule a Public Hearing for the adoption of Chase Drive as a County Road for the next meeting. By a roll call vote of all Ayes, motion carried.

Motion was made by Nancy Brown, seconded by David Miller to schedule a Public Hearing on the adoption by the County of Hyder Cemetery Road for the next meeting. By a roll call vote of all ayes and 1 abstaining vote by Sonja Culler, motion carried.

Chairman Blevins stated last fall they had approved the bridge off Hwy 91 be named the J. N. Taylor Bridge. He said it had been brought to his attention by Supt. Colbaugh that the petition had not yet been turned in for this dedication as

they were waiting for the road to be finished. He further stated that Freeman Taylor had donated land at the bridge and wanted to have the bridge named for both J. N. Taylor and Freeman Taylor. He said he had talked with both of their family members and they had given their approval. Motion was made by Sonja Culler, seconded by Nancy Brown to have the County Attorney redraft the petition to include both J. N. and Freeman Taylor in the naming of the bridge. By a roll call vote of 6 ayes and 1 nay from Jerry Proffitt, motion carried.

Chairman Blevins informed the committee log skidders were parking on the right-of-way on Elk Mills Road causing a problem and suggested "NO PARKING" signs be placed there. Charles VonCannon stated he had researched the Elk Mills School property and the deeds passing ownership of that property over the years. He said the present owners were of the assumption they were the owners of the right-of-way but in fact it was a County road and on the County Road List. Motion was made by Sonja Culler, seconded by Nancy Brown to have the County Attorney draft a letter to the present owners informing them of the County's ownership of this road. By a voice roll call of all ayes, motion carried.

Chairman Blevins informed the committee he had been asked to address the situation with the bridge on Smalling Road. He stated the bridge was closed to school busses but was being crossed by tractor trailers. He said they were getting stuck on the bridge causing a mess. Motion was made by Sonja Culler, seconded by Nancy Brown to have Supt. Colbaugh place "NO TRUCKS" signage on Smalling Road. By a roll call vote of all ayes, motion carried.

ROAD SUPERINTENDENT REPORT: Supt. Colbaugh was not present and no report was given.

COMMISSIONER COMMENTS: Chairman Blevins thanked Layla Ward for stepping up and helping with the minutes during the absence of the secretary at the previous meeting.

ADJOURN: On motion by Sonja Culler, seconded by Nancy Brown and by voice roll call vote, the meeting adjourned.

Respectfully submitted:

Approved for entry:

Suzi Wallace

Mark Blevins, Chairman

Carter County Commission

Minutes of:

Landfill Committee

June 1, 2020 6:00 PM

Members:

Chairwoman Sonja Culler

Nancy Brown

Charles Von Cannon

Jerry Proffitt

Layla Ward

Gary Bailey - Absent

Mark Blevins

David Miller

I. Call to Order

The Landfill Committee was called to order by Chairwoman Sonja Culler at 6:04 pm.

II. Approval of Agenda

A motion to accept the agenda was made by Mark Blevins, second by Jerry Proffitt. The agenda was unanimously approved.

III. Approval of minutes

A motion to approve the minutes from the February 2020 meeting was made by Nancy Brown second by Mark Blevins. The minutes were unanimously approved.

IV. Public Comments

None

V. Old Business

- Budget

Benny Lyons explained to the committee that he was asked to cut his budget at the Budget Committee meeting in May. It was cut approx. \$600,000. Items that were cut were, new equipment, repairs, and employee raises. He assured that he is trying to bring in extra money, but those programs also cost money to start. David Miller asked what kind of loss was there due to the Covid 19 virus. Mr. Lyons stated that it was about \$60,000 in 2 months.

Chairwoman Culler stated that she wanted to ask for bonuses for the employees but with the budget cuts, did not think now would be a good time to do so. Wanted to assure Benny that she would make sure everyone remembered that his staff worked everyday during the shutdown. It would not be forgotten.

Mr. Lyons presented the Solid Waste Reporting: 2019 Calendar Year for several local and comparable counties (attached). He also presented the FY 2019 East Tennessee County Solid Waste Accounts (attached) and made a call with Kim Reyes with the state to explain the details of the report.

It has been suggested in the past the county raise the tipping fees. The has not been an increase in 12 years. The current price is \$41.50 per ton.



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(a) 3:21 pm

Mark Blevins made a motion to raise the tipping fee to \$45.00, Jerry Proffitt second the motion. Mr. Lyons stated that it would affect everyone that comes to the dump. Mr. Lyons asked if the motion could be put off till next month so that Ms. Reyes could bring some slides and explain the report in further detail. Mr. Blevins withdrew his motion with the agreement of Mr. Proffitt. David Miller asked Mr. Lyons if he was ok the \$45.00 amount. Mr. Lyons explained that he was ok and the reason he was is because even with the increase Carter County would still be cheaper because all others add fees to their base price that they advertise.

Mark Blevins with approval from Jerry Proffitt, withdrew his motion till Ms. Reyes can be present.

Chairwoman Culler tabled the discussion till next month.

- **Property for sale at Landfill location – Continue to discuss**

Benny informed the committee that he had not had much time to work on it but had found out that there is another piece directly beside the landfill that will be for sale as well. He will continue to keep his eye out for any other information.

- **Bids for addition at Recycle center**

The County is basically supporting the addition with \$50,000 but it wont cover the cost estimated at \$60,000 + without concrete. This is a wood frame and metal shell. He is asking for bids for materials only. Mayor Barnett stated that he would check into inmates for the labor to put up the structure.

Charles Von Cannon asked about the materials that are on the property now, why can't they be used? Mr. Lyons informed him that the building erected from those materials would not be high enough, and that he would probably be putting the building up himself and without the experience in construction he would not be able to modify the materials to make it work at this time.

VI. New Business

- **Re-opening of Recycle Center**

The re-opening of the Recycle Center will be Monday June 8, 2020 with the convenience centers re-opening 2 weeks later.

- **Employees**

Will Hire after July 1, 2020

VII. Directors Report

Mr. Lyons stated that things are back to normal

VIII. Commissioner Comments

Nancy Brown informed Mr. Lyons that she had gotten a complaint from a citizen about the convenience centers around the lake. Mr. Lyons stated that he had received the same complaint and the issue is not something that can be changed.

Ms. Brown asked what commissioners can tell the citizens in their districts to do to keep costs down. Mr. Lyons stated that the best thing to do is recycle, recycle, recycle! Every time someone brings in a bag of trash to the dump full of recyclables it cost the landfill money. When they

recycle the landfill can sell the paper, plastic, glass or metal and make a little money from that sell. So, recycle!

Chairwoman Culler stated again to Mr. Lyons that she would not forget the he and his people worked every day during the shutdown.

IX. Adjournment

A motion to adjourn was made by Nancy Brown, second by Mark Blevins. The motion was unanimously approved. Meeting was adjourned at 7:00 pm

SOLID WASTE REPORTING: 2019 CALENDAR YEAR

Highlight Member
No items highlighted

POPULATION

County	2019 Pop	Pop Rank
Anderson	75,263	5
Bledsoe	12,853	29
Bradley	100,070	3
Campbell	60,563	12
Carter	57,758	18
Clairborne	21,915	24
Cocke	35,596	17
Coffee	53,011	11
Franklin	40,985	15
Grainger	21,653	21
Greene	68,629	6
Grundy	13,657	28
Hamblen	62,721	7
Hancock	6,737	31
Hawkins	56,259	9
Jefferson	51,759	12
Johnson	18,158	25
Loudon	49,186	13
Marion	28,214	20
Meigs	11,706	30
Monroe	44,837	14
Morgan	21,964	23
Polk	16,723	26
Rhea	22,080	22
Roane	53,765	10
Scott	22,154	22
Sequatchie	14,333	27
Sevier	91,295	4
Sullivan	156,741	1
Unicoi	18,254	24
Washington	123,891	2

Tonnage

Member	Total Tons	Class I - Exported out of..	Class I - Inside Tenness.	Class III/IV - Inside Ten..
Anderson APR	93,473		80,460	13,013
Bledsoe APR	4,492		4,492	
Bradley APR	152,851		141,652	11,199
Campbell APR	60,563		36,026	24,537
Carter APR	57,758		30,899	26,859
Clairborne APR	21,915		18,484	3,431
Cocke APR	46,205		46,157	48
Coffee APR	53,011		56,201	2,522
Franklin APR	52,684		52,683	1
Grainger APR	16,168		14,520	1,648
Greene APR	68,629		50,397	18,232
Grundy APR	7,099		7,099	
Hamblen APR	115,993		115,939	54
Hancock APR	3,551		3,551	
Hawkins APR	55,617		55,617	
Jefferson APR	63,849		50,618	13,231
Johnson APR	12,598	9,647	2,951	
Loudon APR	256,036		256,036	
Madison APR	181,034		181,034	
Marion APR	23,418	0	23,418	
McMinn APR	135,274		112,774	22,501
Meigs APR	4,100		4,098	1
Monroe APR	34,941		34,936	5
Morgan APR	90,536		88,060	2,476
Overton APR	28,768		28,768	
Polk APR	6,137		6,137	
Rhea APR	36,011		32,011	4,000
Roane APR	65,978		62,149	3,829
Scott APR	15,757		15,757	
Sequatchie APR	5,175	0	5,175	
Sevier APR	78,290		21,656	56,634
Sullivan APR	255,280		212,102	43,178
Unicoi APR	15,074		15,066	7



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06-09-2020
3:21 pm

Carter County Commission

Minutes of:

Rules & Bylaws Committee

June 2, 2020 6:00 PM

Members:

Chairman Randall Jenkins

Austin Jaynes

Robert Acuff

Ginger Holdren

Mike Hill

Ray Lyons - Absent

Brad Johnson

Robin McKamey - Absent

I. Call to Order

The Rules & Bylaws meeting was called to order by Chairman Randall Jenkins at 6:07 pm.

II. Approval of Agenda

A motion to accept the agenda was made by Mike Hill, second by Ginger Holdren. The motion was unanimously approved.

III. Approval of Minutes

A motion was made by Robert Acuff to approve the minutes from the March 2020 meeting, second by Austin Jaynes. The agenda was unanimously approved.

IV. Public Comments

None

V. New Business

a. Request from Nominating Committee

b. Management of board appointments and terms of office

Patty Woodby came to the meeting to discuss the issue with keeping track of the appointment dates and terms of the elected officials. Finding the term dates is difficult and time consuming. She stated that she has a spread sheet for nominating that could be used but she and Attorney Hardin is suggesting that someone be placed in charge of keeping track of the dates that terms expire. Ginger Holdren asked if this person would need to be a commissioner or not. Attorney Hardin stated that he would be happy to research and compile a list of all the dates. Robert Acuff asked if the dates could be added to the web page. It was stated that the web page was maintained through Mayor Barnett's office.

Robert Acuff made a motion for Attorney Hardin to research the end of term dates and once the list is completed, add it to the web site. Mike Hill second the motion. All in favor. The motion unanimously passed.

VI. Old Business

a. Chromebook handouts

The Chromebooks have been/are ready to be handed out. Log in will be with a gmail.com email address. Chairman Jenkins did not know why gmail accounts were created and used as log ins and not the cartercounty.gov email accounts that are already in use.



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06-09-2020

@ 3:21 pm

Chairman Jenkins brought up the subject of the possibility of the county needing an IT person to maintain the systems used in the Carter County Government. Discussion was had about the pros and cons of having a single person or using a company to provide for the needs of the county. Mayor Barnett stated that the County School System has been great to help and have a great IT department. They could possibly help. Chairman Jenkins reminded the committee that each department head would have to be on board. Mr. Hill stated that who ever they hired would have to have knowledge of each system in use in the county. While Chairman Jenkins suggested a single person, Mr. Jaynes suggested using a company because if we need 4 people, we would have 4 people, if we needed one we would have one. And if we did not need anyone there would not be the overhead such as insurance and other benefits involved. Mr. Hill suggested that whoever we get must be able to work with all the systems that is used in the county.

Deputy Chief Parrish agreed that there is a need in carter county, he reminded the committee of what happened in Johnson City a few years ago when they were hacked and had to pay a lot of money to get their information back. Mayor Barnett suggested that it be placed for.

Robert Acuff made a motion to send the subject to the Financial Management committee for investigation and possible RFP. Austin Jaynes second the motion. All in favor, motion unanimously passed.

VII. Adjournment

A motion was made to adjourn by Austin Jaynes, second by Robert Acuff. The motion was unanimously approved. Meeting was adjourned at 6:42.

Minutes
Agricultural Committee
University of Tennessee Extension Carter County
May 12, 2020 4:00 p.m.
Zoom Virtual Meeting

Present: Robert Acuff, Vickie Clark, Emily Barton, Lacie Young, Bobby Blevins, Kathleen Wilson, Cathy Bunton, Tracey Buckles, Abby Frye

Vickie Clark called the meeting to order at 4:06 p.m. Roll was called: quorum was not present.

The minutes for February 18, 2020 were reviewed. The minutes were approved.

Public Comments: None

Old Business:

Replacing Broken Windows: Discussion by Vickie Clark. Window Panes and company are ready to install and can be scheduled when we return to working in the office.

Tree Lighting: Emily Barton updated the committee regarding the Tree Lighting committee that has been formed. Lights were taken off the tree and stored in the outbuilding beside the Extension Office. Hoover Arborist has or will be treating the tree as recommended during the week of May 12, 2020. Measurements are being take to determine how to string the lights on the tree. The committee is discussing having a larger event, partnering with Downtown Business and Parks and Rec. The ceremony around the tree will be similar, but more to do all day and afternoon. UT Extension will still help host the day of the event as in previous years and 4-H will have a role in the ceremony.

New Business:

COVID 19 Updates

Vickie Clark brought updates on UT requirements for COVID 19. Extension Staff is working from home. We are beginning a phased approach to returning to the office and then opening the office to the public. A document with more detail was shared to the committee. All calls are being received by Kathleen Wilson. We are serving via phone, text message, email, video conference, and using social distance practices such as porch drop off and pick up, and meeting from cars with distance between clients. We are till serving Carter County.

UT Extension has been asked by Governor Lee to assist the Health Department in distributing free face masks. So far we have given 5,000 masks in Carter County. The Healthy Department is distributing primarily to walk up clients; we are distributing to groups and churches. These include: Carter County Schools, health clinics in Roan Mountain, TLC, and several churches.

Committee Comments

The committee discussed new locations to distribute other masks including locations in Stoney Creek, Roan Mountain, Watauga Lake, and Elizabethton.

Vickie Clark asked about the Workforce Development site. Discussion of that site has been postponed by committees due to COVID 19.

Dr. Acuff discussed an opportunity for livestock load out facilities possibly as a partnership. Discussion of legally direct marketing meat and produce to consumers occurred.

Mr. Tester discussed beef processing and asked what are our options for meat processing in Carter County and what are the options for increasing our ability to process meat by adding new industry or small business. Several locations were discussed including, Potters in Watauga.

Kathleen Wilson discussed options for processing including TDA and USDA Inspecting, certification processes, and the current status of meat processing.

Further discussion on the possibility of a program with the Unaka High School Meat Program to help students graduate with credentials in meat processing for a career and ability of the program to operate.

Mark Tester asked if Canning was a larger interest this year. Vickie Clark replied that calls are picking up for this topic and her upcoming online course has lots of interest.

Program Updates:

Agriculture Updates:

- Master Beef Courses are working toward creating online classes
 - Long process
- Participated First Multi-County Master Beef Class Online; 50 participants
 - Sullivan, Johnson, Unicoi, Washington, Greene, Hawkins, Hancock
- Homesteading is at an all-time high
 - Increase in gardens
 - Increase raising livestock
 - Chickens are one of the biggest request on information
- Still answering all the standard calls
 - Soil samples
 - Fertilizer
 - Chemical recommendations
 -
- Increase in search for sources for beef, pork processing
 - H & H Booked until January
- Producers are capitalizing on the desire to buy local
 - Farm Market Stores business increased
 - People are considering opening them
- Projects in Johnson County
 - Meat Processing Facility
 - Milk Bottling Project

FCS Updates:

- State FCE Conference is cancelled and any regional and state events scheduled before July 31.
- FCE members and community partners have made 636 handmade facemasks for Carter County nursing home residents and care givers.
- On-line Food Preservation Classes are being offered.

- Working with Health Department to distribute over 5,000 face masks sent by Governor's COVID-19 task force for Carter County residents.

4-H:

- 7 students completed online website portfolios for scholarship funds.
- 3 students reported receiving scholarship funds that they completed with help from UT Extension and 4-H.
- 4-H Honor Club held their first virtual 4-H meeting. 15 attended. Discussion of service ideas virtually and with social distancing. Project Work is still going strong. Students are writing devotionals and short stories, knitting and quilting, caring for a wide variety of animals, making videos for local assisted living residents to have musical visitors, gardening, cooking, and much more. The next meeting will be virtually May 20 at 4 p.m.
- A virtual demonstration contest was held in the Upper 8 counties for 4-H members to show their project work and teach others. Students submitted videos to be judged.
- Chick Chain Chickens were distributed March 19 and families are doing well.
- 4-H Summer Camp has been cancelled due to COVID 19 precautions.
- 4-H Academic UN Conference is being held virtually. This is a virtual college experience FREE for any 6th-8th grader. No previous 4-H membership needed. Contact us to register.
- Carter County 4-H is planning virtual day classes and contest for the entire summer.
- 4-H Livestock and Wildlife judging students are practicing virtually for contests that will be held through online formats
- Next Chapter Pilot program with 8th grade at Unaka and Little Milligan is preparing students to make decisions for college and careers. Students will receive a gift bag from UT for participating this year.
- 3 sophomores and one volunteer will attend Tennessee 4-H Congress in Nashville in August

TNCEP

- In response to covid-19 cancelling face to face interactions, the community and clients have been being reached with nutrition education and physical activity education through online resources.
- Facebook posts have included Demo Videos focused on Getting Active, Bacteria Growth on Food (Food Safety), and Encouraging Kids to Eat their Vegetables. Demo videos have reached over 700 people.
- Facebook resources articles have been posted including topics such as Safe Sanitizing, Getting Active, Recipes, Commodity Foods, Food Planning. Resource articles have reached over 1600 people.
- Carter County TNCEP also offered an online version of our class Eating Smart Moving More which 7 people were enrolled. The class included recorded videos, handouts, recipes and recipe videos. Those who graduated the class will receive a kitchen and physical activity tool bag.
- Carter County TNCEP is in the process of planning an online delivery of MyPlate for MyFamily as well.
- Carter County TNCEP is working with 4-H on contributing to a weekly 4-H Newsletter over the summer.

Adjourned 5:15 p.m.

MINUTES OF CARTER COUNTY PARKS AND RECREATION BOARD**MEETING HELD May 19th , 2020 at 801 East Elk Ave, Elizabethton, TN 37643****OPENING:** Chairman Ken Gough called the meeting to order at 6:105 PM.**DRAFT****ROLL CALL:** Erik Anderson conducted a rollcall. A quorum was present.

Rusty Barnett (Mayor)	Present	Randall Jenkins (Commission Liaison)	Present	Michael Warren (1)	Present
Erik Anderson (2)	Present	Mel McKay (3)	Absent	Lisa McGinnis (4)	Present
Ken Gough (5)	Present	JR Campbell (6)	Absent	Charlie Mattioli (7)	Present
Mike Melton (8)	Present	Eliz Park and Rep	Present		

NEW BOARD MEMBER WELCOMED: Lisa McGinnis was welcomed to the Carter County Parks and Recreation Board as the new member from District 4. She is a counselor at Unaka High School and lives in Lynn Valley.

PREVIOUS MINUTES: Minutes of the February 25th, 2020 meeting were provided to members before the meeting. The minutes were approved by common consent.

PRESENTATIONS: None**OLD BUSINESS:**

- Green Bridge Landing** – The Park receives steady use. Anglers are a regular and Paddling Enthusiast often use the park after a good rain. The next big improvement is refurbishing and emplacing the play set donated by Elizabethton Parks and Rec. The location where we plan to place the playset has been above the high water during this winters floods. The welding shop at Happy Valley High School repaired the playset and Keith Renfro of Volunteer industries sand-blasted the pieces. The shop class at Unaka High School will do the painting once school resumes.
- Shooting Park** – Nothing Significant to Report
- Mountain Biking** – The COVID 19 economic impact on Eliz Park and Rec capital improvements may be significant and the Watershed Trail project may be delayed. Mike Mains will update us as their budget for the next FY unfolds.
- Gap Creek Park** – Mayor and Charlie – Chris (lead), Mel, the Mayor and Charlie teamed together and spent approx. 794 hours preparing the park for future improvements. Charlie and the Mayor showed the Board pictures of the impressive progress. The team cleaned up and established parking on the Gap Creek Road side of the creek. They dug out the two drainage ponds. They improved the creek crossing. They cut out a causeway on the property and part of the walking trail. The planning office has received bid/s on a 45 ft by 6ft pedestrian bridge. Abutments will be built on both sides of the creek and a large crane will be necessary to emplace the bridge. This will allow the team to bring the Dog Park portion of the Park to fruition. To date the team has spent just over \$20K.
- Overmountain Victory Trail** – Nothing to Report



RECEIVED
05-28-2020 @ 1:15pm

6. **Happy Valley Park** – Mike and Randall – The County Commission decided not to support the Park and Rec application to TDOT for the land. This clears the way for a local realtor to purchase the property from the State and develop it.
7. **Elizabethton P&R** – Charlie reported that Elizabethton Park and Rec has a multi-phase plan to reopen their facilities
8. **Birding** – The Herndon Birders decided not to proceed with a Birding Festival. For the time being that project is off the table. Work on *Birds of Carter County* will proceed.
9. **Roan Mtn. Comm. Park** – Erik provided a written report. The park is seeing heavy usage and operating in line with the Governors TN Pledge and Executive Orders. Hikerpalooza is indefinitely postponed. The Community Garden has been prepared and most spots have been allocated. The pavilion has been reroofed and remaining funds will be used to refurbish the riverside walking trail. The Farmers Market is under consideration. The RMRF used a TVA/Mountain Electric Corporation economic development grant to produce and distribute a brochure highlighting their many Park and Recreation activities to over 28,000 MEC customers. The Tractor procured with Park and Rec funds last year has proven invaluable.
10. **Carter County's Tweetsie Extension** – TDOT did not give permission for the Highway department to install some more of the Tweetsie Extension signage. We will review options and re-address at a later date
11. **Website update** – Ken – Significant updates have been made. Ken asked that all members review the website and provide any necessary feedback.
12. **Road Cycling** – Ken – The Johnson City Omnium, of which the Roan Groan is a part has been postponed , perhaps until August
13. **Pocket Parks** – Mayor – The county now has the Title to the land next to the Dollar General. The Mayor and JR are working a sponsor, probably the church next door. The Mayor will try to set up a meeting with the potential sponsors. Michael Warren and Lisa McGinnis will team together to explore options for the Stoney Creek area.

NEW BUSINESS:

1. **BUDGET:** Ken reported that the Budget Committee recommended \$75K for Park and Rec in the coming FY.
2. **Next Meeting:** The next meeting will be July 28th at 6:00 PM in the Mayor's conference room.

ADJOURNMENT: The Chairman closed the Meeting at 7:45 PM.

Respectfully submitted,
Erik Anderson
Secretary

DRAFT