

Animal Shelter Board Minutes

February 22, 2018

6:00 p.m.

The Advisory Board met on Tuesday, February 22th, 2018 at City Hall.

Meeting was called to order by Chairman Mike Barnett at 6:10 pm

Call of roll with members present were: Mike Barnett, Kelly Collins, Wes Frazier, Sonja Culler, Buford Peters, and Kim Birchfield.

Absent was Sam Shipley

Mike asked board members to review the minutes presented. Motion was made by Mike Barnett to accept the minutes as presented 2nd by Wes Frazier. All voted yes, none opposed.

Shelter update was given by shelter director and Buford Peters. Director stated, shelter is having an adoption event this week Feb. 12-14 2018. Director stated event is going well. Director and Buford stated shelter is still having HVAC problems. Buford stated he would have someone to give quotes on most cost effective ways to correct HVAC for the shelter. Director stated once again, trustees have been locked down by sherrif department. Director explained what a hardship it was on the shelter to not have trustees. She also said shelter staff is working hard and they are appreciated very much for all their hard work. Buford explained to the board that any animal that comes into the shelter and an owner comes to reclaim that animal, there is no charge for owner to reclaim their animal. Buford recommended to the board to set a dollar amount for returning the animals to their owners. The recommended fees for 1st offense \$15.00, 2nd offense \$25.00 and 3rd offense \$50.00 per animal. Motion was made by Kelly Collins to accept recommended fees as presented and 2nd by Mike Barnett. Call of roll, all voted yes none opposed.

Buford discussed feral cat situations in Carter County. He stated the shelter can not accept the feral cats for many reasons as discussed in the previous meetings. Buford stated the board has decided previously and has always been against the shelter accepting feral cats. He stated he would like for the board to consider making a motion and voting not to accept feral cats at the shelter. Sonja Culler made motion to not accept feral cats at ECCAS and 2nd by Mike Barnett. Call of roll, all voted yes, none opposed

Dr. Ashley made a comment that her and director Posada has been reaching out to feral cat programs and TNR programs for ferals. Dr. Ashley stated it takes a community effort to get a feral cat program in place and to maintain it properly. She feels at his time our community is just not ready to start a feral cat program.

Buford discussed animals coming into the shelter and they are known biters, a time limit should be set for these animals to be worked with. He stated the board needed to place a rule the animals need to be worked with for a number of days before discussing other options. Buford explained the risk of the aggressive animals with shelter staff, trustees, and the public. The board discussed and agreed for Dr. Ashley to evaluate the animal and shelter staff to work one on one with the animals for 10 days before other options are discussed. All agreed our top priority was what was in the best interest of each animal.

Board requested that attorney Josh Hardin write a letter to Seth Babb regarding his plans on reclaiming the dog Blue {Barbo}.

Discussion was opened about CCSD taking over animal control. Buford explained Freddy Turner had been sick and Shannon, Wendy and Jolynn had been responding to the 911 calls as needed at night. Buford expressed his concerns for these ladies going out on night calls and the dangers involved. Board proposed speaking with Mr. Lunceford on update ACO through CCSD. Buford stated he did not want these ladies responding to any calls at night. Buford asked the board to agree if Mr. Turner was unable to take calls at night, to suspend after hours calls until Mr. Turner was able to resume ACO after hours. Motion was made by Sonja Culler and 2nd by Buford Peters to suspend animal control at night if Freddy Turner is unavailable to take 911 calls. Call of roll, all voted yes, none opposed.

Director explained the need for Carrie Berry to full time at ECCAS. Buford explained he and Shannon had spoken with Christa Byrd and no new monies would be needed to fund the full time position. Kelly Collins made the motion to for Carrie Berry to become a full time employee at ECCAS. Motion was 2nd by Wes Frazier. Call of roll, all voted yes, none opposed.

Buford stated to the board he and director would be meeting with Christa on the 2018-2019 budget for the animal shelter. Buford explained some issues he would be consulting Christa on. He also asked board to express any concerns they may have concerning the ECCAS budget.

Buford explained to the board the shelter is still having HVAC issues. Board agreed to get HVAC system looked at in detail and ask for recommendation on the most cost effective way to correct issues with the HVAC system.

Board was asked to review the internal controls that was provided to each member. Director explained board will male any recommended changes and vote to accept internal controls at next board meeting.

Mike asked if any board members had an update on the return of records and hard drive being returned to the shelter? Director stated her understanding from attorney Josh Hardin was there was no response from county mayor regarding return of documents or hard drive. Board discussed documents and hard drive needed returned to the shelter. Board discussed meeting with other authorities to pursue the return of documents and shelter property from the mayors office.

Board discussed animal laws for Carter County that need to be implemented. Kelly Collins recommended reviewing the copy provided by attorney Josh Hardin that he had drafted a few years ago. The board agreed to review and make necessary changes, then present to rules and by law committee. Board agreed to present new laws to county commission for approval.

The next meeting is set for Tuesday, March 13th at 6:00 p.m.

Approved _____