

Animal Shelter Board Minutes

9 April 2019

6:00 pm Mayors Conference Room



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The Animal Shelter Board met on 9 April 2019 in the Mayors conference room. Chairman Mike Barnett called meeting to order. Members present were Chairman Mike Barnett, Bob Acuff, Kelly Collins, Sonja Culler, and Mike Simerly. Absent was Kim Birchfield and Wes Frazier.

Minutes was presented. Motion was made to approve minutes by Mike Barnett and Second by Sonja Culler. All voted Aye, none opposed.

Director gave Animal Shelter update. Director Posada gave update on the recent trips to LMU and ASAPCA Humane Alliance. Director Posada stated transports are going very well, all incisions are looking great upon return and the staff is well pleased with the care received at each facility. Board members discussed local discounted prices for spay and neuters compared to LMU and ASPAC Humane Alliance. Board members agreed to continue trips to LMU and ASPCA Humane Alliance as long as care remains the same for the discounted prices. Director Posada stated by continuing with LMU and ASPCA Humane Alliance, the cost of veterinary services should decrease substantially. Posada stated she remains focused on cutting the shelter budget and using the tax payer's dollars wisely and as cost effective as possible. Director Posada thanked the Friends of the Shelter for sponsoring the Rabies Clinic at the shelter on 4 May 2019. The clinic gave the shelter staff an opportunity to offer shelter tours and speak with individuals about concerns throughout our community involving the shelter. Director Posada asked the shelter board if they had a preference on closing on the Easter weekend Saturday. Board members discussed Good Friday is a government holiday and agreed the shelter should be closed Friday through Sunday in observation of the Easter weekend. Sonja made a motion to close Easter weekend and was second by Mike Simerly. All voted Aye, none opposed. Director Posada stated even though the shelter is closed, some combination of the staff will be at the shelter to clean, feed, water and medicate as on a normal day. Chairman Mike Barnett gave an update after speaking with project

manager Chris Schuettler. Chairman Barnett stated HVAC system is being installed, the old duct work has been removed. Chris Schuettler stated he was getting a punch list ready to give to Reedy and Sykes and Trademark on remaining issues to be corrected. Mike Barnett stated Schuettler is not very happy with the completion of the project so far. Chairman Barnett stated he has spoken with Mr. Scheuttler about a few more projects for improvement at the shelter as being project manager. Chairman stated the improvements include improving temperature control on the outside dog runs out back of the shelter due to extreme hot and cold temperatures, installation of commercial washer and dryer, and enclosing under the new roof in which the Delawder estate would like to see enclosed. The estate has made it clear they thought the new cat room addition was including an open cat room for cats to roam free, but plans was not completed as agreed upon. Board members did state they appreciated Mr. Schuettler for the extended time spent on shelter projects and getting things corrected as they should have been. Mike Simerly updated board members on the current animal laws in legislation and senate pertaining to stricter animal cruelty laws. Board members agreed the laws are definitely a step in the right direction.

Director Posada gave each board member a copy of possible proposed budgets to choose from before presenting a budget to the budget committee. She explained each budget in detail and asked each board member to look over and discuss before presenting to the budget committee. Director stated since receiving the Delawder estate money, more cat rooms and dog runs have been completed adding additional cats and dogs to the shelter population. Posada stated extra expenses have incurred with increased electric, water, propane and food supplies. Posada stated there has never been mention of increasing the budget to hire more staff nor for electric, water, propane or supplies. Posada stated it has come to the point that several line items need increased to function and maintain the shelter properly. Director Posada had asked board members to strongly consider increasing the adoption fees from \$45.00 for cats to \$50.00 and \$55.00 for dogs to \$60.00 due to routinely increased cost to maintain each animal. Sonja Culler made a motion to increase adoption fees to \$50.00 for cats and \$60.00 for dogs. Motion was second by Mike Barnett. All voted Aye, none opposed.

Board members continued to discuss budget and personnel. Board members discussed hours involved in a seven day work week. Board members also discussed city's part in the budget. Members asked the city board members to please ask city council to consider increasing the 2019-2020 budget for the shelter. Board members agreed to propose the budget which includes moving one part-time employee to full time. The shelter staff will then consist of the director, five full time employees and two part-time employees. Motion was made by Dr. Bob Acuff to present the discussed budget to the budget committee. Director Posada said she would explain the budget to the budget committee and would be happy to answer any questions they may have.

Next meeting is scheduled for 14 May 2019 in the mayor's conference room at 6 pm.

Chairman Mike Barnett made motion to adjourn meeting.

Approved by _____

