

ANIMAL SHELTER BOARD MINUTES

12 MARCH 2019

CARTER COUNTY COURT HOUSE/ MAYORS CONFERENCE ROOM

6PM

The Animal Shelter Board met on 12 March 2019 at the Carter County Court House, mayors conference room at 6pm. Chairmen Mike Barnett called meeting to order.

Members present was Bob Acuff, Kelly Collins, Sonja Culler, Kim Birchfield, Wes Frazier and Mike Simerly

Minutes was presented. Motion was made to approve minutes by Mike Barnett and second by Sonja Culler. All voted Aye, none opposed.

Director gave an update on shelter. Director Posada stated shelter is receiving zero to two trustees daily due to changes at CCSD with trustee program. Director Posada stated with shelter being open 6 days a week to the public and 7 days a week from cleaning, feeding, medicating and care of the animals. This is hard on a staff of 5 full time and 3 part time employees with the intake and capacity of the shelter. Director Posada did state receiving only one to two trustees on Saturdays places a real hardship on the shelter and staff being able to open on time at 11:00 AM. Some Saturdays the shelter id forced to open around 11:30 -12:00. Director Posada stated the shelter will continue a relationship with LMU. Director explained that LMU does extensive testing on cats and dogs and receives medication to be brought back the shelter with the animal. Director stated drop offs are on Mondays and pick ups are on Fridays. Director Posada stated puppy and kitten season is upon us and will continue for the next few months. She also reminded everyone present about the Feral Cat seminar on 25 March 2019 at the Carter County court house in the courtroom at 6 pm. Director stated there will be different speakers and hopefully receive some help from the community to establish a feral cat program for Carter County. Director Posada asked board to discuss enclosing or placing catios under the newly roofed addition. Director explained it was Ms. Glenda Taylor Delawders wishes to have an open room for cats to play and exercise freely. Board members did reassure Ms. Delawders sister that was present at the meeting, that they will do everything within their power to make sure her wishes are fulfilled. Director Posada also asked board for recommendations on how to keep outside dogs and dog runs cooler and more efficient in hot temperatures in summer. Director Posada and Sonya Culler gave an update on HVAC system. Sonja Culler said Chris Schuettler was doing a great job as project manager and appreciated his oversight of things being installed correctly and repairs from existing contractors to be corrected and completed. Sonja Culler stated Chris Schuettler is project manager over all

shelter repairs and construction. Any and all projected projects will have Mr. Schuettler's approval.

Dr. Ashley Eisenbach updated board on scheduling a vaccine clinic at the shelter sponsored by Friends of the Shelter. Dr. Eisenbach said she had contacted the state about having a vaccine clinic at the shelter during the month of May 2019. Dr. Eisenbach explained many veterinarians hold vaccine clinics in the month of May advertised by the health department. Dr. Eisenbach said she saw the need to get as many animals as possible vaccinated at low cost so everyone has the opportunity to afford vaccines for their pet.

Director Posada asked board to consider charging per day for return to owners that choose not to come pick their animals up that they know is at the shelter, instead wait several days before reclaiming the pet. Dr. Eisenbach stated she didn't feel it was appropriate for owners to not pick their pets up ASAP. Dr. Eisenbach said five dollars per day would be appropriate to be applied to the return to owner fee with the exception that the director could waive fee under certain situations or for medical reasons that may limit owner to be able to pick up pets up immediately. Sonja Culler made a motion to charge five dollars per day to return to owner fees unless directed otherwise by director. Mike Barnett second motion. All voted Aye, none opposed.

Board members discussed previous Petsence situation. Mike Barnett stated per Kari at Petsence that she would contact the shelter with update on Petsence going forward. Board members agreed to place Petsence on temporary hold at this time until more details are available.

Dr. Bob Acuff advised for Chris Scheuttler and Mike Barnett to meet and discuss future plans of enclosed patio and the back dog runs so plans could be presented to building and grounds committee. Mike Barnett agreed to contact Mr. Schuettler and discuss future shelter projects.

Board members did ask city councilmen to consider supporting shelter more financially in the upcoming 2019-2020 budget. City council members said the shelter funding would be discussed in the upcoming budget meetings.

Next meeting was scheduled for 9 April 2019 in the mayor's conference room @ 6 pm.

Motion was made to adjourn by Mike Barnett.

Approved By: Michael E. Faulk
Date: 4/9/19