

Animal Shelter Board Meeting Minutes

13 April 2021

By Zoom @ 6:00 pm

The Animal Shelter Board Met on 13 April 2021 by zoom meeting at 6 pm.

Chairman Mike Barnett asked for Roll Call. Members present was Chairman Mike Barnett, Dr. Bob Acuff, Kelly Collins, Sonja Culler, Mike Simerly and Wes Frazier.

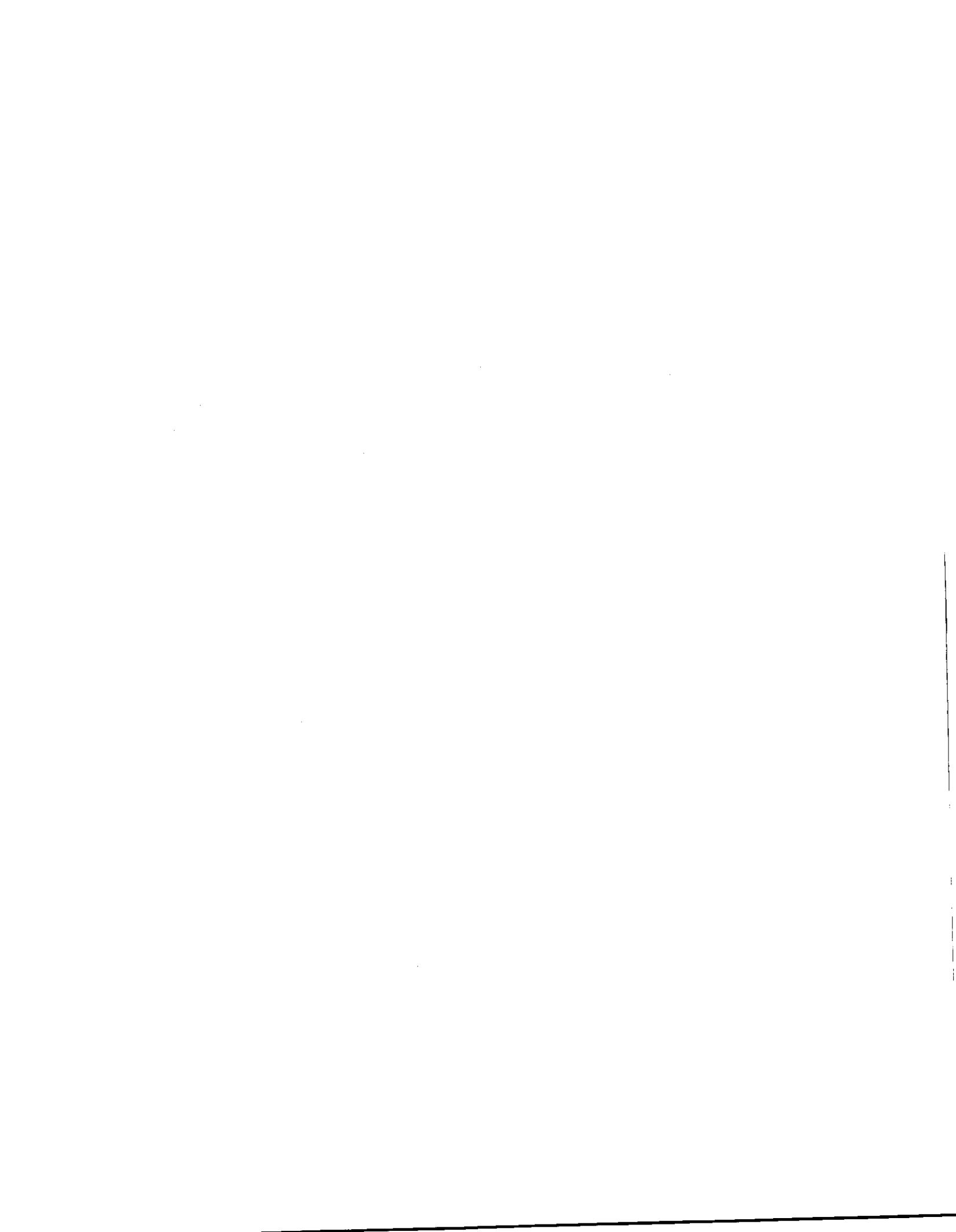
Kim Birchfield has resigned from the Animal Shelter Board. Mayor Curt Alexander has been placed on the Animal Shelter Board to take his place. A motion was made by Dr. Bob Acuff and second by Mike Simerly to accept Mayor Curt Alexander to fill Kim Birchfield's position on the board. All voted Aye, none opposed. Mayor Curt Alexander was absent from vote.

Minutes was presented by email to all board members. Motion was made by Sonja Culler and second by Wes Frazier to accept minutes as presented. All voted Aye, none opposed. Mayor Curt Alexander was absent from vote.

Update was given from Chairman Mike Barnett to inform board members he had spoken with Joey from Sykes and Reedy's office. Chairman Mike Barnett informed board members the grinder pump still not working and leak from under the kennels not being fixed. Chairman Mike Barnett stated he had received information from Johan and Joey that a displacement pump is needed to replace the grinder pump that was initially installed. Chairman Barnett explained the pump may need to be purchased through the shelter. Chairman Barnett stated Trade-Mark will fix the water leak under the kennels per Joey @ Reedy and Sykes. Wes Frazier stated city has been having pump issues throughout the city as well.

Mike Barnett asked board members to discuss shelter director job descriptions. Mike Simerly & Dr. Bob Acuff discussed some of the issues that need corrected in the previous job description that was emailed. Dr. Bob Acuff & Mike Simerly agreed to work together to get a job description complete before the next board meeting.

Chairman Mike Barnett asked Abby Fry if she knew of another workshop scheduled with city and county going forward. Abby explained at this date there was not a set date for a joint meeting. Abby explained at this date there was a no set date for a joint meeting. Abby explained with the transition from Abby to Mary Gouges office. Dr. Acuff asked for a motion to have MTAS & CTAS to provide same evaluation that was done for Sullivan County. Motion was made by Dr. Bob Acuff and second by Wes Frazier. Roll was called. All voted Aye, none opposed. Mayor Curt Alexander was absent from the vote.



Daniel Estes made a comment if the expenses is a capital improvement to request through the city as a capital improvement request. Chairman Mike Barnett state no request needed at this time due to no dollar amount for new pump.

Mike Barnett asked director Posada to give shelter updated. Director Posada stated Darren is doing very well and has received several calls at different times of the day and night. Director Posada gave some numbers for the month of April 2021. Numbers are as followed:

Intakes: Cats 75 and Dogs 66 for total of 141

Adoptions: Cats 38 Dogs

Return to owner: 15 Dogs

Current numbers: Cats 85 Dogs 28

Darren has had 24 Dog Catcher calls for the month of March 2021.

Director Posada stated Darren is doing very well and has had several calls at different times of the day and night. Director Posada stated she has not hired anyone to replace Darren's position. Director Posada stated due to the amount of calls increasing, she will need to fill the position soon.. Director Posada stated there was an adoption event on May 15th 2021, for an adopt a thon event being held at Petsence a in Elizabethton, TN. Director Posada stated kitten season has arrived and the shelter has several litters of kittens. Director Posada stated she had sent out a draft of the budget to look over. Director Posada spoke to the board members about the vehicles at the shelter. Director Posada stated the shelter currently has a 2000 Jeep donated to the shelter by the Carter Cunty EMA office, 2006 Silverado truck donated by TWRA , 2006 Ford Ranger donated by the Friends of the Shelter, 2017 Ford van donated by the estate of Glenda Taylor Delawder and the 2017 ACO truck. Director Posada stated the older vehicles are beginning to have some issues. Dr. Bob Acuff asked Director Posada to give an update on the feral cat program for the community. Director Posada stated the feral cat program is still going well. Director Posada stated the shelter will continue with the feral program for the community as long as it is available for the community. Director Posada stated has and many pregnant cats that has been spayed in the feral program and some that has been brought into the shelter.

Chairman Mike Barnett asked board members to discuss the vehicle issue. Sonja Culler asked if there was some of the vehicles that could be sold and the money put towards the purchase of the new vehicle. Director stated she agreed to sell the Ford ranger and Jeep but would like to keep the Silverado for back up for dog catcher calls if ever needed. Daniel Estes explained if the two vehicles was sold and there was a surplus that could be money paid towards the purchase of the new vehicle and balance split between city and county. All board members agreed to move forward with new vehicle as discussed.



Dr. Bob Acuff discussed the budget that Director Posada had emailed to each member. Board members discussed the 5% pay increase per employee. Board members discussed the cost of ACO amounts, pay raise, and vehicle cost that was included in the draft at the budget meeting. Board members agreed to present the proposed budget to the scheduled budget committee meeting. Mike Simerly made a motion to accept the budget as presented and present to the budget committee on 26 April 2021, motion was second by Dr. Bob Acuff. Roll was called all voted yes including Mayor Curt Alexander.

Chairman Mike Barnett brought up discussion of the 501C3. Board members discussed asking both city and county Mayors to have MTAS and CTAS complete a study like the previous study for Sullivan County Animal Shelter. Several questions arose concerning the shelter and the 501C3. Board members had a series of questions. Mayor Curt Alexander stated his frustrations as a governing body not working together. Board members agreed if we don't work together, we don't have a partnership. Director Posada spoke of some concerns she has about the 501C3 as well.

Mike Simerly and Dr. Bob Acuff agreed to work on the directors job description and draft a letter for both city and county mayors requesting MTAS & CTAS study.

Dr. Bob Acuff stated he would like to see a motion made that any and all requests go through the shelter board rather than asking Director Posada directly for information. Sonja Culler made a motion for all requests for information pertaining to the animal shelter be directed to the Animal Shelter Board rather than the director. Motion was second by Mike Simerly. Roll was called and all voted Aye. Chairman Mike Barnett was absent from the vote.

Next meeting date was set for 11 May 2021 in the courtroom.

Abby presented a message from governor Lee that he is not extending the extra mask mandate. Board members decided to meet in the courtroom for the next Animal Shelter Board Meeting if possible.

Next meeting date is scheduled for 11 May 2021 @ 6pm.

Motion was made to adjourn by Mike Simerly.

Approved

BY:

Committee May 11, 2021

Sonja Culler

