

BUDGET COMMITTEE
November 14th, 2016
6:00 P.M.

APPROVED

Present: Robert Acuff, Al Meehan, Ronnie Trivett, L.C. Tester, Ross Garland, John Lewis, Sonja Culler, Robert Carroll

Absent: None

The meeting was called to order by Chairman Sonja Culler.

Roll call. All present.

Quorum present.

- **Adopt Agenda:** Motion was made by Robert Acuff, second by John Lewis to adopt agenda. All ayes. Motion carried
- **Approval of Minutes:** Motion made by John Lewis, second by L.C. Tester to approve minutes from the October 10th meeting. All ayes. Motion carried.
- **Public Comments:** Roy Livingston expressed usual concerns about "shuffling" of money and lack of information. Finance Director Byrd stated that all Budget Amendments are clearly documented and are available for public view through County website.
- **Old Business:** Ross Garland gave a brief update on the Keep America Beautiful campaign, and that no decision has been made by Elizabethton City Council on matching funds. Brad Johnson shared details about FSLA Labor Laws and Comp-Times. John Lewis added statements, and it was explained that employees who were to fall under the new Labor Law did not receive Comp-Time before and will not begin to accrue comp-time in 2017. Chairman Sonja Culler provided these employees would receive the new salary: Michael Kennedy (Deputy Finance), Benny Lyons (Landfill), Chris Schuettler (Planning), Shannon Birchette (Hwy Dept.), and new Animal Shelter Dir. (Shannon Posada). Details were given about the Shelter Dir. Salary, by the Mayor, and Al Meehan spoke about more accountability on guidelines concerning Comp-Time hours. He expressed interest in the topic being addressed by the Financial Mgmt. committee. The EMA Director's salary was declared at \$37,500.00.
- **October Donations:** Ronnie Trivett made motion, second by Al Meehan, to approve October Animal Shelter & Publix Grocery (\$50.00) donations. All ayes. Motion then made by Ronnie Trivett, second by L.C. Tester to approve Sheriff's Dept. Donations. All ayes. Grand Total: **\$12,388.00**
- **Approval of Tourism Budget:** Ms. Kayla Carter provided a Projected Budget handout of the Eliz/Carter Co Tourism Dev. Commission. She answered a couple questions on the Budget concerning Advertising, Payroll, and Audit Fees. An Audit is in place for this office and Mrs. Byrd has been in contact with Kim Eggers on its progress. Motion made by Al Meehan, second by Robert Acuff, to approve Tourism Budget.

Robert Acuff	Aye	Ross Garland	Aye
Al Meehan	Aye	John Lewis	No
Ronnie Trivett	Aye	Sonja Culler	Aye
L.C. Tester	Aye	Robert Carroll	Aye

Motion carried.

- **Tourism Enhancement Grant:** Ms. Carter gave a proposal on the Tourism and Enhancement Grant through Economic Community Development, and the State Dept. It is a \$20,000.00 Asset Action Plan, with a 5% match of \$1,000.00. A consultant would prepare the Asset plan and it must pass a County Commission resolution to move forward. Deadline for submission is November 30th. This would come as a reimbursement, with the full \$20,000.00 needed at this time. The County's portion would only be \$1,000.00. Motion made by Robert Acuff, second by L.C. Tester to approve the Tourism Enhancement Grant. Total: **\$20,000.00**

Robert Acuff	Aye	Ross Garland	Aye
Al Meehan	Aye	John Lewis	No
Ronnie Trivett	No	Sonja Culler	Aye
L.C. Tester	Aye	Robert Carroll	Aye

Motion carried.

- **Landfill Agreement with State Dept:** Annual agreement for the Demolition Landfill Inflation Adjustment. No actual money, just to assume Financial Assurance for any unforeseen action that may occur. Motion made by Ronnie Trivett, second by John Lewis to approve the Landfill Agreement.

Robert Acuff	Aye	Ross Garland	Aye
Al Meehan	Aye	John Lewis	Aye
Ronnie Trivett	Aye	Sonja Culler	Aye
L.C. Tester	Aye	Robert Carroll	Aye

Motion carried.

- **Litigation Tax:** Commissioner Randall Jenkins spoke on increasing the Litigation Tax. The Litigation Tax currently stands at \$25.00 per case and the proposal is to increase to \$40.00 per case. This fee goes towards Judges salary. This would increase revenue estimated at \$55,000.00 per year. Mrs. Byrd stated that we were short about \$50,000.00 last year. John Lewis made the motion to disregard the increase request, but it failed for a lack of second. Motion then made by Al Meehan, second by Robert Acuff to approve Litigation Tax, and that it not take effect until the next fiscal year (begin July 2017):

Robert Acuff	Aye	Ross Garland	Aye
Al Meehan	Aye	John Lewis	No
Ronnie Trivett	No	Sonja Culler	Aye
L.C. Tester	Aye	Robert Carroll	Aye

Motion carried.

- **Animal Shelter Request:** Mayor Humphrey gave details concerning the request for additional funding for the Animal Shelter. He also explained the intent of the City of Elizabethton to uphold their Contractual obligations to the Animal Shelter. The four major items that need additional funds are: Food, Custodial Supplies, Medical/Drug Supplies, and Contracted Services. Various other details were given on the work that's being done at the Shelter and new staffing at the facility. It was also noted that an internal audit is underway. The Mayor requested the same previous amount of \$97,778.00, with \$30,000.00 being previously committed by the Commission. Robert Acuff spoke on his research and findings on comparing Budgets with Johnson City/Washington Co. Animal Shelter. He also compared Budget lines of JC/Wash. Co and the Carter Co. requests. for Janitorial and Medical supplies, and food. Mr. Acuff also showed comparative averages using Carter Co. students based on student population and Education funding, and animal population and Shelter funding. His averages were estimated at \$1,750.00 per student and \$1,450.00 per animal. Al Meehan expressed concern over the short tenure of the last Shelter Director. More details were provided by the Mayor concerning the Animal Shelter and he welcomed suggestions on ways to improve operations at the facility. Motion was made by Ronnie Trivett, second by Al Meehan, to provide additional funding to the Animal Shelter.

Total: \$195,556.59

Robert Acuff	No	Ross Garland	No
Al Meehan	Aye	John Lewis	Aye
Ronnie Trivett	Aye	Sonja Culler	No
L.C. Tester	No	Robert Carroll	Aye

Motion failed.

- **East TN Christian Home Request:** A request for donation. Motion made by John Lewis, second by Ronnie Trivett to give \$2,000.00 to East TN Christian Home, contingent on their Non-Profit status and complying Audit.

APPROVED

Robert Acuff	Aye	Ross Garland	Aye
Al Meehan	Aye	John Lewis	Aye
Ronnie Trivett	Aye	Sonja Culler	No
L.C. Tester	Aye	Robert Carroll	Aye

Motion carried.

- **General Fund 101 Amendment #4:** Multiple line items. Motion made by Ronnie Trivett, second by Ross Garland to approve General Fund 101 Amendment #4. \$625.00 coming from Fund Balance.

Total: \$19,567.57

Robert Acuff	Aye	Ross Garland	Aye
Al Meehan	Aye	John Lewis	Aye
Ronnie Trivett	Aye	Sonja Culler	Aye
L.C. Tester	Aye	Robert Carroll	Aye

Motion carried.

- **Drug Fund 122 Amendment #2:** Motion made by L.C. Tester, second by Robert Acuff. to approve Drug Fund Fund 122 Amendment #2.

Total: \$26,100.00

Robert Acuff	Aye	Ross Garland	Aye
Al Meehan	Aye	John Lewis	Aye
Ronnie Trivett	Aye	Sonja Culler	Aye
L.C. Tester	Aye	Robert Carroll	Aye

Motion carried.

- **General Purpose School Fund 141 Amendment #4:** To acknowledge grant money and misc. funds coming into Fund Balance. Motion made by Robert Acuff, second by L.C. Tester to approve General Purpose School Fund 141 Amendment #4.

Total: \$92,051.80

Robert Acuff	Aye	Ross Garland	Aye
Al Meehan	Aye	John Lewis	Aye
Ronnie Trivett	Aye	Sonja Culler	Aye
L.C. Tester	Aye	Robert Carroll	Aye

Motion carried.

- **Federal Projects Fund 142 Amendment #2:** Recognize School Grant .Motion made by Ronnie Trivett, second by L.C. Tester. to approve Federal Projects Fund 142 Amendment #2.

Total: \$33,202.64

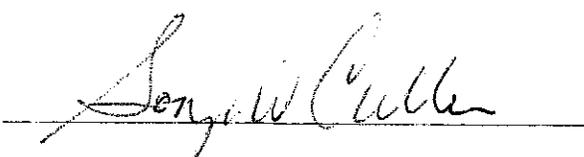
Robert Acuff	Aye	Ross Garland	Aye
Al Meehan	Aye	John Lewis	No
Ronnie Trivett	Aye	Sonja Culler	Aye
L.C. Tester	Aye	Robert Carroll	Aye

Motion carried.

- **Commission Comments:** Well wishes and good tidings were sent to Mrs. Byrd on her upcoming maternity leave.
- Motion to adjourn made by Ronnie Trivett, second by Robert Acuff. All ayes. Meeting adjourned.

Respectfully submitted,

Ross Garland



Sonja Culler.

Approved for File

JAN. 9, 2017