

BUDGET COMMITTEE

July 8, 2019

6:00 P.M.

PRESENT: Willie Campbell, Patty Woodby, Ronnie Trivett, Isaiah Grindstaff, Ross Garland,
Travis Hill, Aaron Frazier for Ray Lyons and Kelly Collins

ABSENT: None

CALL TO ORDER: Ross Garland, Chairman

ROLL CALL: Quorum Present

Approval of Agenda: Chairman Garland amended the agenda by adding requests from the Sheriff's Department, the Planning Department and the County Clerk's Office. Motion was made by Kelly Collins, seconded by Isaiah Grindstaff to approve the agenda as amended. By voice roll call vote motion carried. A nay vote was noted from Ronnie Trivett.

Approval of Minutes: Motion was made Travis Hill, seconded by Ronnie Trivett to approve the minutes of the June 10, 2019 meeting as presented. By roll call vote as follows motion carried.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	abstain
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

Public Comments: Roy Livingston addressed the committee stating he understood that you can't charge two (2) different entities for the same thing at one time. He said you can't work with Planning and another office and charge both of them. He also stated the handout he had at a previous meeting was prepared by him and not the former Mayor.

Old Business: None

New Business:

- First on the agenda was a presentation of an Electronic Monitoring Indigency Fund Memorandum of Understanding for the committee's consideration. The purpose of this MOU is to outline the roles and responsibilities and the payment process for the Local Government costs associated with the Local Government's participation in the EMIF relative to eligible monitoring devices for indigent defendants. Motion was made by Ronnie Trivett, seconded by Aaron Frazier to refer the matter of the County's participating in this program to the Law Enforcement Committee to research, get solid numbers and submit their information to Michael Kennedy for future review. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- Regarding the Economic Development activities being performed by the County Mayor's office, Mayor Barnett presented a letter to the committee outlining two (2) options which is attached to the minutes. Pertinent matters concerning option 1, such as salary and benefits, cost for ECD certification travel costs and workspace and option 2, such as compensation for the Mayor's Administrative Assistant to perform these duties and the hiring of part-time personnel when needed was discussed. Motion was made by Ronnie Trivett, seconded by Willie Campbell to approve Option 2. By roll call vote as follows, motion failed.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	nay
Ross Garland	nay	Travis Hill	nay
Aaron Frazier	nay	Kelly Collins	nay

In further discussion, Isaiah Grindstaff stated he felt the County would be better off to create a full time position and hire someone specifically to perform the director's duties. Attorney Hardin recommended the committee to take their time and give this matter more thought. He stated there was more to just coming up with a dollar amount such as structuring a job description, qualifications, supervision, etc. On his recommendation, this matter was referred back to the Mayor's office to gather more information possibly from surrounding counties and CTAS to come up with additional options and report back at the next meeting.

- Motion was made by Travis Hill, seconded by Ronnie Trivett to approve the contract submitted by the Health Department for cleaning services with CleanRite Cleaning and Maintenance Services for a three (3) year period beginning August 1, 2019 and ending July 31, 2022, for a total price of \$2,540 per month. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- Motion was made by Ronnie Trivett, seconded by Travis Hill to approve the contract submitted by the Highway Department for uniform service with Unifirst in the amount of \$271.40 per month. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- Motion was made by Aaron Frazier, seconded by Kelly Collins to approve the Solid Waste Disposal Agreement between the County and the City of Elizabethton for the exclusive disposal/transfer of solid waste pursuant to the terms and specifications set out in the agreement. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- Commissioner Culler and Landfill Director Benny Lyons addressed the committee at this time requesting their approval of the purchase of a new loader in the amount of \$143,000 and a used semi in the amount of \$32,000. They said in view of the fact the contract with the City would increase the disposal/transfer of solid waste, these were necessary purchases to insure the landfill would stay up and running properly. Director Lyons said most everything else at the Landfill had a backup. Motion was made by Travis Hill, seconded by Aaron Frazier to approve the Landfill's request for the purchase of the loader and semi in an amount not to exceed \$175,000. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- At this time Benny Lyons requested the committee approve \$43,000 for additional personnel. He stated he had two (2) employees recently quit and he needed to fill these positions but was also in need of one (1) additional employee that had a Class “A” CDL. He said this would start a new employee at between \$12.50 and \$13.00 per hour and they would not be able to manage the City contract without them. Motion was made by Isaiah Grindstaff, seconded by Patty Woodby to approve his request for an additional employee in the amount of \$43,000. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- On behalf of the Landfill, Sonja Culler stated another part of the contract with the City was their concern about having paper tickets. She said they have been investigating a program that the State auditors would approve to run internet to the landfill. She said Comcast wanted \$50,000 and Centurylink wanted \$120,000. She informed the committee that Commissioner Bailey had been in contact with someone he knows at Spectrum and was able to get internet ran to the landfill for a cost of \$9,000.73. She said they would pay \$8,000 of that and expect the county to pay \$1,000. The total cost would be \$1,249.73 with a monthly payment of \$204.97. She stated they were not asking for funds, but needed the committee to approve the service agreement. This agreement would be signed by Spectrum and sent back to Mayor Barnette for his signature with the funds coming from budget amendments. Motion was made by Travis Hill, seconded by Willie Campbell to approve the service contract with Spectrum. By roll call vote as follows, motion carried.

Willie Campbee	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- The committee was presented the first amendment to the Contract for Solid Waster Transportation and Disposal Services with EcoSafe to review. Director Lyons stated that EcoSafe had reduced the county's contract by \$1.00 per ton per year going forward for the next five (5) years. This was due to the County accepting the contract with the City. Motion was made by Travis Hill, seconded by Isaiah Grindstaff to approve the first amendment to the contract with EcoSafe. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- As the County's “Contracts in Lieu of Performance Bonds” must be adjusted annually, the Annual Inflation Adjustment of the Financial Assurance for the Carter County Demolition Landfill was presented to the committee in their packet. Attorney Hardin showed concern as

the document read an annual inflation adjustment shall not be processed by amendment until the cumulative amount of the adjustment(s) equals or exceeds \$10,000 and the Inflation Adjustment/Increase Required for the County reflected an amount of \$9,659.93 stating he would look into the matter. Motion was made by Kelly Collins, seconded by Isaiah Grindstaff to approve the permit pending the County Attorney's research. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- Captain Smith addressed the committee requesting their approval for the Sheriff's Department to sell to Johnson County a canine operation vehicle for an amount of \$17,000. Motion was made by Ronnie Trivett, seconded by Patty Woodby to approve the sale. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

- Dr. Acuff presented a letter to the committee from Jerry Pearman, Chairman of the Planning Board, requesting \$14,466.67 be paid out of the 2018-2019 Planning Budget to compensate Director Schuettler for his duties performed for ten (10) months in the capacity of Project Manager and ECD Director. The letter stated the funds were to be taken from the salaries/wages line item in the Planning Budget and there were funds there to more than cover this. Dr. Acuff also presented a letter given to the Financial Management Chairman, Brad Johnson, when the proposal came forward, to increase the Planning Director's salary to \$65,000 as he would be taking over the ECD duties and changing the name of his office to Planning & Zoning and ECD Office. During discussion, the committee determined Mr. Schuettler had never been officially approved by the full commission to handle the duties for the ECD but was approved by them in February 2019 as Project Manager. It was the consensus of most committee members he was only subject to compensation for the Project Manager position. Patty Woodby questioned whose idea it was to move the ECD to Planning and should that proposal not have come before the full commission. She was told the original proposal came from the Financial Management Committee. She then had Attorney Hardin describe the duties of the Financial Management Committee and stated she felt they should not have been involved in this matter. Ms. Woodby also questioned the fact there was no documentation in the letter to warrant payment to Mr. Schuettler in either capacity and stated she could not approve spending taxpayers money for anything without documentation. As the committee members agreed Mr. Schuettler deserved to be paid for his services as Project Manager since February, Chairman Garland vacated the Chair to Travis Hill, Vice-Chair and made a motion, seconded by Kelly Collins to give Mr. Schuettler \$7,000 for his services to be taken from the 2018-2019 budget from the salaries/wages line item. By roll call vote as follows, motion failed.

Willie Campbell	aye	Patty Woodby	nay
Ronnie Trivett	nay	Isaiah Grindstaff	nay
Ross Garland	aye	Travis Hill	nay
Aaron Frazier	nay	Kelly Collins	aye

The discussion continued with no resolution and no further action was taken. Kelly Collins stated this matter was the committee's fault for not taking care of this at the beginning.

- A proposal for the County Clerk's Office from Business Information Systems for computer software/hardware in the amount of \$17,650.00 was presented to the committee. The proposal was not voted on because some of the committee members felt it was too high and no action was taken.
- Michael Kennedy presented the June 2019 Donations list to the Animal Shelter in the amount of \$557.00 and the Drug Fund in the amount of \$404.53. Motion was made by Aaron Frazier, seconded by Kelly Collins to accept the donations as presented. By roll call vote as follows, motion carried.

Willie Campbell	aye	Patty Woodby	aye
Ronnie Trivett	aye	Isaiah Grindstaff	aye
Ross Garland	aye	Travis Hill	aye
Aaron Frazier	aye	Kelly Collins	aye

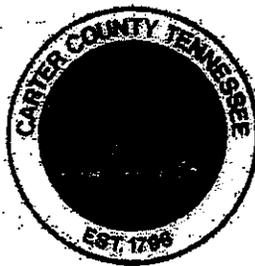
On motion by Ronnie Trivett, seconded by Aaron Frazier, the meeting was adjourned.

Respectfully submitted,

Approved for entry:

Suzi Wallace

Ross Garland, Chairman



Rusty Barnett
Carter County Mayor

Options for Economic and Community Development through the Mayor's Office

Option 1:

Hiring a Director of Economic and Community Development to work out of the Mayor's Office. This option creates a new position for ECD Director at a salary of \$40,564.10 which is the salary paid to the previous ECD Director through the Mayor's Office. In addition to the salary, the county will also need to pay it's share of employee benefits including insurance and retirement as well as the required county portion for Social Security, Medicare, and unemployment insurance.

In addition to the salary and benefits cost, this option also includes \$3,160 for tuition to cover the cost of the ECD certification through the University of Tennessee. Also, additional funding was added to travel to cover the costs of travel and lodging to attend ECD certification training and ECD conferences.

Because this option creates a new employee position, additional funds were needed to provide the employee with a workspace including desk, chair, computer, storage and other office supplies.

The total increase to the Mayor's Budget to cover the costs of Option 1 is \$67,109.77

Option 2:

This option sets up the ECD Director position as it was during the previous administration. My Administrative Assistant will take on the role of ECD Director at the same salary as the previous ECD Director of \$40,564.10. This proposal includes increased funding in the part-time

personnel line to cover time when the ECD Director will be out of the office as well as assist during periods of heavy workload in the Mayor's Office.

This proposal includes \$3,160 for tuition to cover the cost of the ECD certification through the University of Tennessee. Also, additional funding was added to travel to cover the costs of travel and lodging to attend ECD certification training and ECD conferences.

Because this option does not create a new full-time position, no additional money is needed to cover additional insurance or retirement benefits. Also, because this option does not create a new position no additional money is required to purchase office equipment for a new employee.

The total increase to the Mayor's Budget to cover the costs of Option 2 is \$23,566.42.