

BUDGET COMMITTEE

October 11, 2021

6:00 P.M.

PRESENT: Willie Campbell, Julie Guinn, Brad Johnson, Austin Jaynes, Ross Garland, Aaron Frazier, Robin McKamey, Randall Jenkins (filling in for Travis Hill)

ABSENT: None

CALL TO ORDER: Austin Jaynes, Chairman

ROLL CALL: Quorum Present

Chairman Jaynes called the meeting to order at 6:05p.m.

Approval of Agenda:

Chairman Jaynes presented the agenda to the committee and stated there were two additions to the agenda. Motion was made by Robin McKamey and seconded by Aaron Frazier to adopt the agenda as amended. Motion passed unanimously on a voice vote.

Approval of Minutes:

Chairman Jaynes presented the minutes from the September 13, 2021, to the committee. Aaron Frazier noted a typo in the minutes regarding the presentation by Chris Little regarding the spelling of the IDEAS group. Following discussion, a motion was made by Robin McKamey and seconded by Willie Campbell to approve the minutes with the noted correction. Motion passed unanimously on a voice vote with Randall Jenkins, Ross Garland, and Brad Johnson abstaining from the vote for cause due to not being present during the September meeting.

Public Comments:

No members of the public wished to address the committee

Election of Officers

Chairman

Chairman Jaynes opened the floor for motions regarding election of the Committee Chairman. Motion was made by Brad Johnson and seconded by Robin McKamey to nominate Austin Jaynes as chair and elect by acclamation. With no further nominations presented, Chairman Jaynes called for a roll call vote. Those voting in favor of electing Austin Jaynes to serve as Budget Committee Chairman were: Willie Campbell, Julie Guinn, Brad Johnson, Austin Jaynes, Ross Garland, Randall Jenkins, Aaron Frazier, and Robin McKamey. There were no dissenting votes.

Vice Chairman

Chairman Jaynes opened the floor for motions regarding election of the Committee Vice Chairman. Motion was made by Robin McKamey and seconded by Willie Campbell to nominate Aaron Frazier as

Vice Chairman and elect by acclamation. With no further nominations presented, Chairman Jaynes called for a rollcall vote. Those voting in favor of electing Aaron Frazier to serve as Budget Committee Vice Chairman were: Willie Campbell, Julie Guinn, Brad Johnson, Austin Jaynes, Ross Garland, Randall Jenkins, Aaron Frazier, and Robin McKamey. There were no dissenting votes.

Secretary

Chairman Jaynes opened the floor for motions regarding the election of the Committee Secretary. Motion was made by Robin McKamey and seconded by Julie Guinn to nominate Travis Hill as secretary and elect by acclamation. With no further nominations presented, Chairman Jaynes called for a roll call vote. Those voting in favor of electing Travis Hill to serve as Budget Committee Secretary were: Willie Campbell, Julie Guinn, Brad Johnson, Austin Jaynes, Ross Garland, Randall Jenkins, Aaron Frazier, and Robin McKamey. There were no dissenting votes.

Old Business

Review for approval of disposition of excess property:

Mayor Patty Woodby presented a request to declare two Bad Boy mowers (2012 54-inch and 2012 61-inch) as surplus property to be sold at public auction. During the September 2021 meeting, the committee discussed donating one of the mowers to the Roan Mountain Recreation Foundation for use in maintaining the county-owned Erik Anderson Community Park in Roan Mountain. County Attorney Josh Hardin advised the committee at that time that the county could not donate the mower to the Roan Mountain Recreation Foundation but would have to sell it at public auction. Mayor Woodby requested the two mowers be declared as surplus property and sold at public auction at the courthouse. Motion was made by Randall Jenkins and seconded by Aaron Frazier to declare the two mowers surplus property and sell them at public auction. With no further discussion presented, Chairman Jaynes called for a roll call vote. Those voting in favor were: Willie Campbell, Julie Guinn, Brad Johnson, Austin Jaynes, Ross Garland, Randall Jenkins, Aaron Frazier, and Robin McKamey. There were no dissenting votes.

New Business

Review and discuss revised operating agreement between Carter County and the City of Elizabethton for the Animal Shelter.

Chairman Jaynes presented the operating agreement along with the proposed bylaws for the Animal Shelter Board to the Committee. Members of the Committee asked County Attorney Josh Hardin to discuss some of the changes made to the agreement. Attorney Hardin discussed the following changes to the operating agreement:

OWNERSHIP – In the previous agreement it was stated that the City owned the land and the County owned the building. Under the terms of the proposed agreement, the City and County will jointly own the land and building.

TERM – The proposed agreement the term will be set at 2 years. If the agreement expires before a new one is reached and the parties are negotiating in good faith the agreement can continue for an additional 90 days to reach a new agreement.

MAJOR EXPENDITURES – Major structural or system repairs, capital improvements, or acquisition of major assets such as vehicles shall be funded through the Animal Shelter Fund Balance as long as funds are available.

FUND BALANCE CAP – Places a cap of \$250,000 on the Animal Shelter Fund Balance. This will not impact restricted donations which are not able to be spent in the year they are received. In the event the fund balance cap is reached, remaining funds at the end of the fiscal year in excess of the cap will be applied to the next year’s operating budget, thus reducing the amount of funding required from the County and the City.

Finance Director Carolyn Watson discussed the reasoning behind the fund balance cap with the committee. She stated that placing a cap on the fund balance would ultimately lessen the financial burden for the County and the City and would also encourage the Animal Shelter to be good stewards of their money. She said creating the fund balance allows the animal shelter to have funding available in the event they do transition to a non-profit so they would have a starting point. Director Watson also discussed the differences between restricted and non-restricted donations and how each type is received and accounted for by the Finance Department in the Animal Shelter budget.

Attorney Hardin told the committee he felt the proposed agreement was “a big improvement” over the previous agreement.

Following discussion on the operating agreement, the Committee discussed the proposed bylaws for the Animal Shelter Board. Attorney Hardin stated the largest change to the bylaws was membership of the Board, reducing the Board from the current seven members down to five. The new Board will consist of two representatives from the County Commission, two representatives from the City Council, and a member-at-large recommended by the Board and then ratified by both Commission and Council. The terms of service for the board will be alternating staggered two-year terms. The Commission will appoint their representatives in even numbered years and the Council will appoint theirs in odd numbered years. The member-at-large will also be appointed in odd numbered years. Members cannot serve consecutive terms on the Board without a two-thirds majority vote by both governing bodies. Attorney Hardin stated that there will be “no hold overs” if a governing body fails to appoint their representatives or fails to ratify the member-at-large. Attorney Hardin stated if that occurs there will be a vacancy on the Board until a replacement is appointed.

Motion was made by Randall Jenkins and seconded by Aaron Frazier to approve the operating agreement and bylaws as presented and forward to the full Commission for approval. With no further discussion presented, Chairman Jaynes called for a roll call vote. Those voting in favor were: Willie Campbell, Julie Guinn, Brad Johnson, Austin Jaynes, Ross Garland, Randall Jenkins, Aaron Frazier, and Robin McKamey. There were no dissenting votes.

Everbridge Alert System Contract

EMA Director Billy Harrell spoke to the Committee regarding the county’s emergency alert notification system through Everbridge. He stated he had been notified by the company that the service cost would increase by approximately \$700 for the next year. He presented the committee with a proposed three-year contract with Everbridge that would lock in the new rate for a period of three years to avoid any

additional increase. During discussion on the service, Director Harrell stated that approximately 11,000 county residents have signed up for some type of emergency notification through the service. He said approximately 2,000 new sign ups took place in the past year.

Motion was made by Ross Garland and seconded by Robin McKamey to approve the three year contract with Everbridge to lock in the rate. With no further discussion presented, Chairman Jaynes called for a roll call vote. Those voting in favor were: Willie Campbell, Julie Guinn, Brad Johnson, Austin Jaynes, Ross Garland, Randall Jenkins, Aaron Frazier, and Robin McKamey. There were no dissenting votes.

Finance Office Renovations

Mayor Woodby presented plans for renovations to the Finance Department offices. As part of the plans, the existing conference room in Room 205 would be converted into three office spaces and a small waiting area. Veterans Service Officer David Batchelder would relocate his office to the formal Reappraisal Office. His office would be utilized by the second deputy finance director position approved by the full Commission. The existing Finance Department office space would be renovated to create individual office spaces for the staff. Mayor Woodby stated that privacy is a major concern in the Finance Department, particularly with the human resources and payroll staff. Those employees are in an open area and there is no privacy for discussions of sensitive information. Both Mayor Woodby and Director Watson stated that employees are crowded in tightly with little space and no means to adequately social distance. Mayor Woodby introduced Tom Shanks of Shaw & Shanks Architects to discuss details of the renovation. Mr. Shanks stated the estimated cost for the renovation project is approximately \$312,000 which does include a buffer for contingencies. Of that cost, Mr. Shanks stated approximately \$50,000 to \$60,000 is for the replacement of two HVAC units serving the area. Both units are approximately 20 years old. Mayor Woodby stated both units have begun to have numerous maintenance issues and are costing quite a bit in frequent repairs.

Committee members discussed possible funding could come from unassigned fund balance, the Capital Projects fund, and possibly the American Rescue Plan (ARP) funding from the federal government. Director Watson stated that it would be an approved ARP expenditure because of COVID prevention protocols and improve air quality for the offices with the new HVAC units. The project was forwarded to Budget Committee following approval by the Financial Management Committee. During the discussion in Financial Management Committee, that committee questioned if it would be more cost effective to purchase cubicle office furniture to create the separation rather than renovating the existing space. Mayor Woodby stated that she and Director Watson met with a representative of a local company to explore that cost option, but the consultant said she did not believe cubicles would meet the privacy and other needs for the Finance Department. Committee members asked if the proposed project has been through the Buildings and Grounds Committee and Mayor Woodby stated that it had not. Motion was made by Ross Garland and seconded by Randall Jenkins to forward the request to the Buildings & Grounds Committee for their review. With no further discussion presented, Chairman Jaynes called for a roll call vote and the motion passed unanimously on a voice vote.

Paving at new Planning Office

Mayor Woodby presented an estimate of \$11,373 to the committee from Road Superintendent Roger Colbaugh for the cost to create additional parking area at the new Planning Office located at 300 N. Main St. recently purchased by the county. Road Superintendent Colbaugh said the estimate was only for materials and labor to pave a parking area in the back of the building. Committee members asked about the condition of the existing parking lot and Superintendent Colbaugh stated it was in good shape but should probably be resurfaced. He estimated the cost to resurface the existing lot at approximately \$2,200. Committee members asked about the cost of striping the parking lot and painting a designated handicap parking space. Superintendent Colbaugh stated his department does not do striping or painting. He estimated approximately a cost of approximately \$1,000 to have an outside company stripe and paint both parking areas once the new lot is paved. Motion was made by Aaron Frazier and seconded by Randall Jenkins to set aside up to \$17,000 from the Governor's Support Grant for paving, resurfacing, and painting of the parking lots at the new Planning Office. With no further discussion presented, Chairman Jaynes called for a roll call vote. Those voting in favor were: Willie Campbell, Julie Guinn, Brad Johnson, Austin Jaynes, Ross Garland, Randall Jenkins, Aaron Frazier, and Robin McKamey. There were no dissenting votes.

Review draft of 2022-2023 Budget Calendar

Director Watson presented a draft of the proposed 2022-2023 Budget Calendar to the committee for review and approval. During discussion it was noted that one of the hearing dates fell on the same date as a regular Budget Committee meeting. Committee members were concerned this would create a very long meeting with all of the county business and the hearing. A suggestion was made to set the hearing for Solid Waste and Outside Agencies for March 28, 2022, and the hearing for the General Fund, Health Department, and Tax Relief for April 25, 2022. Motion was made by Ross Garland and seconded by Randall Jenkins to approve the budget calendar with the presented changes. Motion passed unanimously on a voice vote.

Director's Report

Director Watson presented the quarterly fund balance report to the committee and a brief discussion followed.

As part of the Director's Report, Chairman Jaynes brought a matter to the committee's attention which Director Watson had spoken to him about. Chairman Jaynes stated following a controversy regarding a bonus payment made to a county employee, the Commission had previously approved a policy creating a specific line item for bonus payments within the budget and directed that all bonus payments should be made from that line item. Chairman Jaynes stated Director Watson informed him that one county department approached her and wanted to pay employee bonuses using "excess funds" in the existing salary line items. Chairman Jaynes noted that this department also did not give the commission approved pay raises from the current and previous budget years to the part time employees in that department. Committee members questioned Attorney Hardin regarding whether or not the Commission could dictate how to pay bonuses to an elected official. Attorney Hardin stated the elected official has leeway to pay their employees as they see fit within their approved budget that the Commission can set policy regarding how those transactions are to take place. Chairman Jaynes stated this same department had previously attempted to give employees "temporary raises" as a way of

giving bonuses without utilizing the appropriate line item. Attorney Hardin stated he did not think a “temporary raise” could be done. Director Watson stated the major issue she had a concern with the request is that the department is claiming to have “excess funds” in the personnel line items when this is just the first quarter of the fiscal year and she questioned how they could know they have “excess funds” this early in the process.

A brief discussion followed regarding the policy previously set by the Commission and ensuring all departments are following the policy for transparency and fairness. The Committee then directed Director Watson to deny payment of the requested bonuses from the regular salary line and request the elected official submit a budget amendment to the Budget Committee for approval items in accordance with policy.

Budget Amendments

Requests:

Road Superintendent Colbaugh presented a request to the Committee to allocate funds to the Highway Department from the Governor’s Support Grant for the purchase of two dump trucks to be equipped for use in plowing snow and salting roads. Superintendent Colbaugh estimated that using funds already in his budget along with an additional \$137,000 from the Governor’s Support Grant he could purchase two of these trucks for his department. Motion was made by Aaron Frazier and seconded by Robin McKamey to approve up to \$137,000 to come from the Governor’s Support Grant to the Highway Department. With no further discussion presented, Chairman Jaynes called for a roll call vote. Those voting in favor were: Willie Campbell, Julie Guinn, Brad Johnson, Austin Jaynes, Ross Garland, Randall Jenkins, Aaron Frazier, and Robin McKamey. There were no dissenting votes.

Road Superintendent Colbaugh presented a request to the Committee on behalf of the Highway Committee, which voted last week to allocate \$300,000 from the Governor’s Support Grant funds for paving projects on county roads and at county schools. Director Watson stated that if the full \$300,000 is approved by the Commission along with the requests for \$137,000 for the dump trucks and \$17,000 for paving at the new Planning Office that would leave a balance of \$54,000 in the Governor’s Support Grant and noted that all of the funds are required to be spent by the end of this fiscal year on June 30, 2022. Motion was made by Robin McKamey and seconded by Randall Jenkins to allocate \$300,000 from the Governor’s Support Grant for paving projects with \$250,000 going toward paving county roads and \$50,000 going to school paving projects to be determined by the Carter County Board of Education. With no further discussion presented, Chairman Jaynes called for a roll call vote. Those voting in favor were: Willie Campbell, Julie Guinn, Brad Johnson, Austin Jaynes, Ross Garland, Randall Jenkins, Aaron Frazier, and Robin McKamey. There were no dissenting votes.

Regular Budget Amendments:

Motion was made by Ross Garland and seconded by Robin McKamey to approve General Fund 101 Budget Amendment #101-4 for a total of \$43,400 with \$3,400 coming from the unassigned fund balance. Those voting in favor were: Willie Campbell, Julie Guinn, Brad Johnson, Austin Jaynes, Ross Garland, Randall Jenkins, Aaron Frazier, and Robin McKamey. There were no dissenting votes.

Motion was made by Randall Jenkins and seconded by Robin McKamey to approve Highway Department Fund 131 Budget Amendment 131-2 for a total of \$386,145.19 with the full amount coming from the

Highway Department Unassigned Fund Balance. Road Superintendent Roger Colbaugh informed the committee this was to replenish his line items for materials he had to purchase after the flooding and road washouts in the Stoney Creek community earlier this year. With no further discussion presented, Chairman Jaynes called for a roll call vote. Those voting in favor were: Willie Campbell, Julie Guinn, Brad Johnson, Austin Jaynes, Ross Garland, Randall Jenkins, Aaron Frazier, and Robin McKamey. There were no dissenting votes.

Motion was made by Aaron Frazier and seconded by Robin McKamey to approve General Purpose School Fund 141 Budget Amendment 141-4 for a total of \$155,136.63 with nothing coming from fund balance. With no further discussion presented, Chairman Jaynes called for a roll call vote. Those voting in favor were: Willie Campbell, Julie Guinn, Brad Johnson, Austin Jaynes, Ross Garland, Randall Jenkins, Aaron Frazier, and Robin McKamey. There were no dissenting votes.

Motion was made by Aaron Frazier and seconded by Robin McKamey to approve School Federal Projects Fund 142 Budget Amendment 142-4 for a total of \$155,936.64 with nothing coming from fund balance. This amendment is to recognize and allocate funds from the ARP Homeless 2.0 Grant, the ESSER 1.0 (Elementary and Secondary School Emergency Relief), and the Title IX McKinney Vento Grant. With no further discussion presented, Chairman Jaynes called for a roll call vote. Those voting in favor were: Willie Campbell, Julie Guinn, Brad Johnson, Austin Jaynes, Ross Garland, Randall Jenkins, Aaron Frazier, and Robin McKamey. There were no dissenting votes.

Motion was made by Robin McKamey and seconded by Ross Garland to approve Head Start Fund 145 Budget Amendment 145-1 for a total of \$17,000 with nothing coming from fund balance. With no further discussion presented, Chairman Jaynes called for a roll call vote. Those voting in favor were: Willie Campbell, Julie Guinn, Brad Johnson, Austin Jaynes, Ross Garland, Randall Jenkins, Aaron Frazier, and Robin McKamey. There were no dissenting votes.

Motion was made by Aaron Frazier and seconded by Robin McKamey to approve Education Capital Projects Fund 177 Budget Amendment 177-2 for a total of \$725,000 with nothing coming from fund balance. This amendment is to reallocate between Fiscal Services and Regular Capital Outlay major categories to the Education Capital Projects major category due to information received from the Department of Education that this was the correct account for these funds. With no further discussion presented, Chairman Jaynes called for a roll call vote. Those voting in favor were: Willie Campbell, Julie Guinn, Brad Johnson, Austin Jaynes, Ross Garland, Randall Jenkins, Aaron Frazier, and Robin McKamey. There were no dissenting votes.

Motion was made by Aaron Frazier and seconded by Willie Campbell to accept the monetary donations to the Animal Shelter for the month of September 2021 in the amount of \$2,888. With no further discussion presented, Chairman Jaynes called for a roll call vote. Those voting in favor were: Willie Campbell, Julie Guinn, Brad Johnson, Austin Jaynes, Ross Garland, Randall Jenkins, Aaron Frazier, and Robin McKamey. There were no dissenting votes.

Motion was made by Randall Jenkins and seconded by Ross Garland to accept the non-monetary donations to the Animal Shelter by Walmart for the month of September 2021 in the amount of \$81.79. With no further discussion presented, Chairman Jaynes called for a roll call vote. Those voting in favor were: Willie Campbell, Julie Guinn, Brad Johnson, Austin Jaynes, Ross Garland, Randall Jenkins, Aaron Frazier, and Robin McKamey. There were no dissenting votes.

Finance Director Watson informed the Committee she had received a letter from Upper East Tennessee Human Development Agency regarding an outside agency funding allocation the County made for this fiscal year to the Retired Senior Volunteer Program (RSVP) of UETHDA. The letter stated that UETHDA would no longer be offering the RSVP program due to fact the agency will no longer be applying for the program grant due to a loss of local funding. The letter requests that Carter County remove the restrictions on their donation to allow the \$4,000 allocation to be used toward other UETHDA programs. After a brief discussion, the Committee requested Director Watson reach out to UETHDA and invite them to the next Budget Committee meeting to further discuss their request.

Mayor Woodby provided the Committee with an update on the partnership project to create a centralized CTE campus and dual enrollment program for Carter County High Schools. She stated the project team recently met with Lou Hanemann the Legislative Affairs director for the Tennessee Higher Education Commission and as a result of that meeting legislators representing Carter County will be submitting a \$20 Million budget amendment request next month for introduction into the Governor's budget to fund the construction cost of the project. Mr. Hanemann stated that once the budget amendment has been submitted THEC will fully support the project and help advocate for the funding.

Mayor Woodby's assistant Abby Frye provided the Committee with an update on grant opportunities. Currently the county is applying for a grant through the TVA's Connected Communities Pilot Grant Program. The grant is for up to \$1,000,000 with a 70/30 match which can include "in kind" expenses. Mrs. Frye shared that the county's application had received several letters of support including letters from state legislators, U.S. Rep Diana Harshbarger, and a pledged letter from the THEC director.

To close the meeting, Chairman Jaynes asked that the committee hold a moment of prayer for Commissioner Mark Blevins and his family as Commissioner Blevins' mother is seriously ill. Willie Campbell led the committee in a moment of prayer.

Motion was made by Randall Jenkins and seconded by Robin McKamey to adjourn. Following a unanimous voice vote the meeting was adjourned at 9:00 p.m.

Respectfully Submitted by: Abby Frye

Approved for entry: Chairman Austin Jaynes

Carter County
 General Fund #101
 Fiscal Year Ending June 30, 2022
 Budget Amendment #4
 October 11, 2021

Item #	Category	Line Item	Proj Code	Description	\$ Amount		Increase/Decrease
1	51100	486		Office Supplies	500.00		Increase
	51100	590		Other Charges	1,250.00		Increase
	39000			Unassigned Fund Balance		1,750.00	Decrease
<i>To appropriate funds for office supplies and Raymond James Bond report fee not included in County Commission 2021-2022 original budget.</i>							
2	54110	399		Contracted Services	1,650.00		Increase
	39000			Unassigned Fund Balance		1,650.00	Decrease
<i>To appropriate funds approved in 2020-2021 for Sheriff Dept. vehicular frequencies for purchase order inadvertently closed.</i>							
3	51810	804-400		Architects	40,000.00		Increase
	51810	799-400		Other Capital Outlay		40,000.00	Decrease
<i>Transfers funds from within the Workforce Development Budget to pay for architect fees associated with the on going project for renovations at the WDC for the CTE campus and dual enrollment programs.</i>							
Total					48,400.00	48,400.00	
From Fund Balance						3,400.00	
From Unassigned Fund Balance						3,400.00	

Carter County						
Highway/Public Works Fund #131						
Fiscal Year Ending June 30, 2022						
Budget Amendment #2						
October 18, 2021						
Item #	Category	Line Item	Description	\$ Amount		Increase/Decrease
1	68000	714	Highway Equipment	330,839.00		Increase
	62000	404	Asphalt - Hot Mix	37,306.19		Increase
	39000		Unassigned Fund Balance		368,145.19	Decrease
<i>To appropriate funds from this fund's Unassigned Fund Balance, approved in 2020-2021 fiscal year for Purchase Orders that were inadvertently closed for the purchase of three new dump trucks and asphalt material.</i>						
			Total	368,145.19	368,145.19	
			From Fund Balance		368,145.19	
			From Unassigned Fund Balance		368,145.19	

Carter County								
General Purpose School Fund #141								
Fiscal Year Ending June 30, 2022								
Budget Amendment #4								
October 21, 2021								
Item #	Category	Line Item	Location	Program #	Description	\$ Amount		Increase/Decrease
1	73400	163	4001	-	Educational Assistants	2,150.00		Increase
	73400	217	4001	-	Retirement - Hybrid Stabilization	550.00		Increase
	73400	355	4001	-	Travel		700.00	Decrease
	73400	499	4001	-	Other Supplies and Materials		1,000.00	Decrease
	73400	722	4001	-	Other Equipment		1,000.00	Decrease
<i>To reallocate Pre-K funds within major categories.</i>								
2	72180	309		541	Contracts with Government Agencies	34,870.00		Increase
	72180	399		541	Other Contracted Services	13,925.00		Increase
	72180	790		541	Other Equipment	101,141.63		Increase
	46981			541	Safe Schools Grant		149,936.63	Increase
<i>To recognize and allocate Safe Schools grant funds for SROs, the renewal of Raptor Security system, and security</i>								
3	71100	449	4001		Textbooks - Bound	2,500.00		Increase
	71100	429	4001		Instructional Materials & Supplies		2,500.00	Increase
<i>To purchase additional textbooks for students.</i>								
Total						155,136.63	155,136.63	
From Fund Balance								
From Unassigned Fund Balance								

Carter County
School Federal Projects Fund #142
Fiscal Year Ending June 30, 2022
Budget Amendment #4
October 21, 2021

Item #	Category	Line Item	Project #	Description	\$ Amount		Increase/Decrease
1	72130	599	4001	Other Student Support	12,721.96		Increase
	72710	599	4001	Other Charges	51,000.00		Increase
	47404	155	4001	ARP Homeless 2.0		68,721.96	Increase
<i>To recognize and allocate ARP Homeless 2.0 Grant funds for transportation and student support.</i>							
2	72120	131	150	Medical Personnel	37,200.00		Increase
	72120	201	150	Social Security	2,850.00		Increase
	72120	204	150	State Retirement	3,000.00		Increase
	72120	206	150	Life Insurance	60.00		Increase
	72120	207	150	Medical Insurance	16,000.00		Increase
	72120	208	150	Dental Insurance	550.00		Increase
	72120	210	150	Unemployment Compensation	60.00		Increase
	72120	212	150	Employer Medicare	540.00		Increase
	72250	790	150	Other Equipment	18,544.88		Increase
	47301		150	ESSER 1.0		78,304.88	Increase
<i>To recognize and allocate ESSER 1.0 (Elementary and Secondary Emergency Relief) FY 2022 budget.</i>							
3	71100	499	401	Other Supplies and Materials	5,333.30		Increase
	72120	599	401	Other Charges	1,800.00		Increase
	72710	189	401	Other Salaries and Wages	3,477.00		Increase
	72710	207	401	Medical Insurance	500.00		Increase
	72710	313	401	Contracts with Parents	2,800.00		Increase
	47590		401	Title IX McKinney-Vento Grant		18,910.30	
<i>To amend budget for Title IX McKinney Vento Grant to reflect budget after carry-over from 2020-21 fiscal year was allocated.</i>							
				Total	155,936.64	155,936.64	
				From Fund Balance		0.00	
				From Unassigned Fund Balance		0.00	

Carter County
Head Start Fund #145
Fiscal Year Ending June 30, 2022
Budget Amendment #1
October 21, 2021

Item #	Category	Line Item	Description	\$ Amount		Increase/ Decrease
1	73400	166	Custodial Personnel	1,200.00		Increase
	73400	410	Custodial Supplies	500.00		Increase
	73400	429	Instructional Supplies	18,800.00		Increase
	73400	790	Other Equipment	1,500.00		Increase
	73400	499	Other Supplies and Materials		17,000.00	Decrease
<i>To reallocate funds between major categories for Head Start program.</i>						
			Total	17,000.00	17,000.00	
			From Fund Balance		0.00	
			From Unassigned Fund Balance		0.00	

Carter County							
Education Capital Projects Fund #177							
Fiscal Year Ending June 30, 2022							
Budget Amendment #2							
October 21, 2021							
Item #	Category	Line Item	Program #	Description	\$ Amount		Increase/Decrease
1	72510	510	000	Trustee Commsission	0.00	7,250.00	Decrease
	76100	707	900	Building Improvements	0.00	717,750.00	Decrease
	91300	510	000	Trustee Commsission	7,250.00	0.00	Increase
	91300	707	900	Building Improvements	717,750.00	0.00	Increase
To reallocate between Fiscal Services and Regular Capital Outlay major categories to the Education Capital Projects major category. It was discovered that 91300 was the correct account to use after a conversation with the department of education.							
				Total	725,000.00	725,000.00	
				From Fund Balance		0.00	
				From Unassigned Fund Balance		0.00	

Carter County, Tennessee		
Donation Listing		
FYE June 30, 2022		
September, 2021 Donations		
Donation Listing		Purpose
September Animal Shelter Donation - In memory of Mark Malone	\$ 50.00	General Purpose
September Animal Shelter Donation - Theresa Hampton	\$ 100.00	Cat Care
September Animal Shelter Donation - In memory of Ruby Nidiffer	\$ 75.00	Animal Care
September Animal Shelter Donation - Alisha Henson	\$ 100.00	Kitten Care
September Animal Shelter Donation - In memory of Ruby Nidiffer	\$ 100.00	General Purpose
September Animal Shelter Donation - Tay Ford	\$ 20.00	Cat Care
September Animal Shelter Donation - William & Dawn Adams	\$ 100.00	Animal Care
September Animal Shelter Donation - Bobby Vines	\$ 10.00	Cat Care
September Animal Shelter Donation - In memory of Christa Dish	\$ 100.00	Animal Care
September Animal Shelter Donation - In memory of Ruby Nidiffer	\$ 30.00	Animal Care
September Animal Shelter Donation - Frances & Mark VonCunningham	\$ 100.00	Animal Care
September Animal Shelter Donation - Jennifer Gillenwater	\$ 100.00	Animal Care
September Animal Shelter Donation - Diana Tucker	\$ 100.00	Animal Care
September Animal Shelter Donation - Anonymous	\$ 25.00	Animal Care
September Animal Shelter Donation - Michael Simerly	\$ 150.00	Veterinary / Food
September Animal Shelter Donation - In memory of Christa Dish	\$ 25.00	Animal Care
September Animal Shelter Donation - In memory of Christa Dish	\$ 50.00	Animal Care
September Animal Shelter Donation - In memory of Christa Dish	\$ 40.00	Animal Care
September Animal Shelter Donation - In memory of Christa Dish	\$ 30.00	Animal Care
September Animal Shelter Donation - Larry Franklin	\$ 40.00	Animal Care
September Animal Shelter Donation - Richard Peters	\$ 25.00	Cat Care
September Animal Shelter Donation - In memory of Ruby Nidiffer	\$ 50.00	Animal Care
September Animal Shelter Donation - Lisa Padgett	\$ 50.00	Adoption Sponsor
September Animal Shelter Donation - Antonio	\$ 8.00	Animal Care
September Animal Shelter Donation - Amy Vinny	\$ 20.00	Cat Care
September Animal Shelter Donation - Anonymous	\$ 20.00	Dog Care
September Animal Shelter Donation - Amy Jones and Amy Bryant	\$ 50.00	Animal Care
September Animal Shelter Donation - Blaise Anderson	\$ 1,000.00	Animal Care
September Animal Shelter Donation - Ricky Miller	\$ 20.00	Dog Care
September Animal Shelter Donation - Jason Forrester	\$ 20.00	Cat Care
September Animal Shelter Donation - Amanda Huffman	\$ 20.00	Cleaning Supplies
September Animal Shelter Donation - In memory of Charlotte Fulton	\$ 50.00	Animal Care
September Animal Shelter Donation - Gail Shaeffer	\$ 20.00	Cat Care
September Animal Shelter Donation - Linda Caldwell	\$ 20.00	Dog Care
September Animal Shelter Donation - James Anderson	\$ 100.00	Animal Care
September Animal Shelter Donation - Mike White	\$ 20.00	Animal Care
September Animal Shelter Donation - Faegheh Blackburn	\$ 50.00	Animal Care
Animal Shelter Total	\$ 2,888.00	
Sheriff's Department Total	\$ -	
Carter County Schools Total	\$ -	
September 2021 Cash Total Donations	\$ 2,888.00	
Source: Receipts presented by the Carter County/ Elizabethton Animal Shelter & Trustee receipts.		
Purpose: To present a schedule of receipts for approval of September 2021 Donations.		
Conclusion: All donations for the month of September 2021 in the amount of \$2,888.00 are Animal Shelter donations.		

135 Sycamore Shoals Drive
Elizabethton, TN 37643



Telephone: 423-547-6359
www.cartercountyttn.gov
E-mail: animalshelter@cartercountyttn.gov

**ELIZABETHTON / CARTER COUNTY
ANIMAL SHELTER**

Walmart donations for the month of September 2021 is approximately \$81.79.

Thank You,

ECCAS Director

A handwritten signature in black ink, appearing to read "Sandra", is written below the typed name.

Generic Inspection Form

Inventory ID: NONE	Asset Number _____	Anticipated Sale Price: _____
Short Description: <u>mower</u>		
Year <u>2012</u>	Manufacturer <u>Bad Boy</u>	Model <u>Outlaw Extreme</u>

<u>Please fill in or check if apply</u>	Long Description:
2012 Bad Boy Outlaw Extreme 54" Deck mower	
This Equipment: <input checked="" type="checkbox"/> Is Operable <input type="checkbox"/> Is Not Operable <input type="checkbox"/> For Parts Only <input type="checkbox"/> Needs Repair <input type="checkbox"/> The Condition is Unknown	
<input checked="" type="checkbox"/> Hours: <u>928</u> This equipment was maintained every <u>Anually</u> <input type="checkbox"/> Hours <input type="checkbox"/> Days	
Serial # <u>BB05431KA0112005</u>	
Repairs needed: <u>None known</u>	
<hr/>	
<u>Description of Use</u>	
<u>regular lawn maintenance use</u>	
<hr/>	
Color _____ <input type="checkbox"/> Cloth <input type="checkbox"/> Vinyl <input type="checkbox"/> Leather <input checked="" type="checkbox"/> Metal <input type="checkbox"/> Plastic <input type="checkbox"/> Wood <input type="checkbox"/> Rubber	
Minor damage to: <u>Normal Wear and Tear</u>	
Major damage to: _____	
Size: Length: Feet: _____ Inches: _____ Width/Depth: Feet: _____ Inches: _____ Height: Feet: _____ Inches: _____	
Men's Size: _____ Women's Size: _____	
<hr/>	
Additional Equipment: Manufacturer _____ Model _____	
Serial # _____ Condition: <input type="checkbox"/> Is Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Unknown Condition	
Description: _____	
Additional Equipment: Manufacturer _____ Model _____	
Serial # _____ Condition: <input type="checkbox"/> Is Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Unknown Condition	
Description: _____	
Additional Equipment: Manufacturer _____ Model _____	
Serial # _____ Condition: <input type="checkbox"/> Is Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Unknown Condition	
Description: _____	
Comments:	
<u>No inventory numbers found - this was a mower the County inherited from the now defunct</u>	
<u>Carter County Tomorrow when the county regained control of the Workforce Development Complex</u>	

Location of Asset: <u>storage at Workforce Development Complex</u>
For more information contact: <u>Abby Frye 423-542-1801</u>

Generic Inspection Form

Inventory ID: NONE	Asset Number _____	Anticipated Sale Price: _____
Short Description: <u>mower</u> Year <u>2012</u> Manufacturer <u>Bad Boy</u> Model <u>Outlaw Extreme</u>		
<p>Please fill in or check if apply Long Description:</p> 2012 Bad Boy Outlaw Extreme 61" Deck mower This Equipment: <input checked="" type="checkbox"/> Is Operable <input type="checkbox"/> Is Not Operable <input type="checkbox"/> For Parts Only <input type="checkbox"/> Needs Repair <input type="checkbox"/> The Condition is Unknown <input checked="" type="checkbox"/> Hours: <u>576</u> This equipment was maintained every <u>Annually</u> <input type="checkbox"/> Hours <input type="checkbox"/> Days Serial # <u>BBO6131KA03121033</u> Repairs needed: <u>None known</u>		
<p>Description of Use</p> <u>regular lawn maintenance use</u>		
Color _____ <input type="checkbox"/> Cloth <input type="checkbox"/> Vinyl <input type="checkbox"/> Leather <input checked="" type="checkbox"/> Metal <input type="checkbox"/> Plastic <input type="checkbox"/> Wood <input type="checkbox"/> Rubber Minor damage to: <u>Normal Wear and Tear</u> Major damage to: _____ Size: Length: Feet: _____ Inches: _____ Width/Depth: Feet: _____ Inches: _____ Height: Feet: _____ Inches: _____ Men's Size: _____ Women's Size: _____		
<p>Additional Equipment: Manufacturer _____ Model _____ Serial # _____ Condition: <input type="checkbox"/> Is Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Unknown Condition Description: _____</p>		
<p>Additional Equipment: Manufacturer _____ Model _____ Serial # _____ Condition: <input type="checkbox"/> Is Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Unknown Condition Description: _____</p>		
<p>Additional Equipment: Manufacturer _____ Model _____ Serial # _____ Condition: <input type="checkbox"/> Is Operable <input type="checkbox"/> Needs repair <input type="checkbox"/> Unknown Condition Description: _____</p>		
<p>Comments:</p> <u>No inventory numbers found - this was a mower the County inherited from the now defunct</u> <u>Carter County Tomorrow when the county regained control of the Workforce Development Complex</u>		
<p>Location of Asset: <u>storage at Workforce Development Complex</u> For more information contact: <u>Abby Frye 423-542-1801</u></p>		