



Isaiah Grindstaff
2/6/18
APPROVED

**Minutes of:
Building and Grounds Committee
January 2, 2018**

Present:

- Nancy Brown
- Willie Campbell
- Isaiah Grindstaff
- Tim Holdren
- Randall Jenkins
- Bradley Johnson
- Ray Lyons
- Cody McQueen

I. Call to Order

The meeting was called to order by Committee Chairman Isaiah Grindstaff.

II. Approval of Agenda

The January 2018, meeting agenda was presented for approval. Nancy Brown made a motion to approve the agenda and was seconded by Randall Jenkins. Agenda was unanimously approved.

III. Approval of Minutes

The November 2017, minutes were presented for approval. Isaiah Grindstaff made a correction on the locations of the Northeast Credit Union ATMs. There is no ATM installed yet inside the Carter County Courthouse. The only ATM installed is at the Jail Building/Circuit Court Side Lobby.

Randall Jenkins a motion to approve the minutes with the corrections and seconded by Cody McQueen. Minutes were unanimously approved.

IV. Public Comments

Gary Smith mentioned that the ADA Compliance is moving slow, since the assessment process must be very detailed. The deadline is on September 18, 2018. The committee enquired if there is something they can do to expedite the process, and Mayor Humphrey mentioned that he is pushing for RFP, since it takes a license professional to do the assessment - *Qualified & Experienced* 2/6/18

Mr. Smith said that the Courthouse Building alone took 6 hours to assess and it's only 95% done. He cited that Nashville is not compliant, but they requested DOJ for a 20-year plan to get all the compliance done.

V. Old Business

Chancery Courtroom/Commission Audio System. Isaiah Grindstaff mentioned that the RFP was submitted and received four proposals back. But due to holiday schedules, the committee was not able to meet and make decision as to whom it will be awarded to.

VI. New Business

New Archive Building. Cody McQueen suggested to begin collecting taxes, and that the committee started identifying a building or property for the Archive.

Isaiah Grindstaff will inquire about the allotted budget for the new archive building. Cody McQueen added to get with Mr. Bowers as to the square footage required to house archives. Mayor Humphrey mentioned that the archives are currently held by the corresponding offices and are "bursting at the seams". Suggestions were also made on the prospective location, and that the old jail building came up as one. Discussions ensued.

Ray Lyons made a motion to take it to the Budget Committee to approved less than \$25,000 to start demolition of the old jail building. Randall Jenkins seconded the motion. Motion was approved unanimously.

VII. Announcement

None

VIII. Adjournment

Adjournment was called by Randall Jenkins and seconded by Cody McQueen. Adjournment was unanimously approved. Meeting was adjourned.