



Approved: *Isaiah Grindstaff*
Chair, B+G Committee
3/6/18

**Minutes of:
Building and Grounds Committee
February 6, 2018**

Present:

Nancy Brown
Willie Campbell
Isaiah Grindstaff
Tim Holdren
Randall Jenkins
Bradley Johnson
Ray Lyons
Cody McQueen

I. Call to Order

The meeting was called to order by Committee Chairman Isaiah Grindstaff.

II. Approval of Agenda

The February 2018, meeting agenda was presented for approval. Changes to Old Business were made by Isiah Grindstaff as follows:

- Money for jail demo
- Courthouse security

Also, Mayor Humphreys asked to add the following to New Business.

- 15 year lease on property owned by TDOT

Ray Lyons made a motion to approve the agenda and was seconded by Nancy Brown. Agenda was unanimously approved.

III. Approval of Minutes

The January 2017, minutes were presented for approval. Isaiah Grindstaff made a correction on the definition of licensed professional. It does not necessarily mean only licensed but qualified and experienced such as a contractor or construction company.

Randall Jenkins motioned to approve the minutes with the corrections and seconded by Cody McQueen. Minutes were unanimously approved.

IV. Public Comments

None

V. Old Business

Chancery Courtroom/Commission Audio System. There were four companies that submitted bids, this has been narrowed down to two. Trying to get them in for a demo on microphones and hardware to see options available. Looking at desktop wireless systems with earbuds, earmuffs, or

tele loop systems. Hope to have a proposal to present in March. Mayor Humphreys, Gary Smith, Isaiah Grindstaff and Mr. Von Cannon are working on the project.

County Archives. Cody McQueen reported Mr. Bowers will provide written documentation for what is needed which may use existing structure as opposed to new construction. Isaiah Grindstaff asked the County Attorney to email him a copy of the statute and stated that he would contact Mr. Bowers as well. Will revisit at March meeting. Isaiah Grindstaff has asked for an up to date report on the archives and hopes to have that for the March meeting as well.

Money for Jail demo. Money for jail demo was passed by the Budget committee, passed on to the full commission, voted on and approved. Captain Smith reports that he spoke to a contractor that is going to look at the project and deliver an estimate. Hoping that some of the work will be done by state inmates.

Courthouse Security Project. Currently conversing with Reedy & Sykes to finish out the drawings to make downstairs a single point of entry. Once those draft drawings are complete they will be submitted to Courthouse Security Committee for final approval, then to the commission prior to the Budget Committee for approval. Hopefully by the end of February. Will schedule a meeting with the Courthouse Security committee and will discuss full cost of door locking and camera systems and full modifications to the building. Mayor Humphreys corresponded with Reedy & Sykes and discussed doors on the front of the building that need to be updated, flooring and lighting. Has purchase order approved to start painting the downstairs hallway. Will be replacing all flooring as well. Clerk's office needs work and floor will be replace there as well. Isaiah Grindstaff recognizes the Mayors efforts to keep up with the work that needs to be done to the building.

VI. New Business

Trustees Office – Security Concerns. Isaiah Grindstaff was able to do a walk through and was able to speak to several office holders and their concerns were about office and filing space. He also spoke to the trustee's office, with Carter County trustee Randall Lewis, safety concerns were discussed. He wants to change the module desk system to a counter top with Plexiglas system similar to what is in the Clerk's office. Possibly close off the working area to make it more secure.

Planning Office – Walkway/Ramp repairs needed. Isaiah Grindstaff brought up the railing system at the Planning Office that needs to be replaced and suggests that it is could be a spring project. Mayor Humphreys informed the committee that at the Election Office, the entry door on the Holston Ave. side of the building needed a ramp. There were several non-injury incidents last year where people didn't realize that there was a step down. Tim Holdren asked if a ramp would be secured before election season. The mayor answered yes. Also needed is a threshold plate on the parking lot side door. Mayor Humphreys had Elizabethton Glass place a piece of glass on the damaged reception area counter.

15 year lease on property owned by TDOT. The land is 28 +/- acres owned by TDOT. Property fronts on Powder Branch and Highway 67. Intent is to make it a multi-use sports complex. The county commitment will be:

- Survey – Dennis Pearce has given an estimate of \$1,800 to \$2,000
- Relocate fencing along Hwy 67 – Contacted Sam Crowder at J&S Fencing, approximately 2000 feet at \$15 per foot. This estimate is \$30,000.

Development cost is unknown. Randall Jenkins asked about the sale of concessions and if it will be possible to get around the no sales stipulation from The Excess Land Committee.

Isaiah Grindstaff asked who will take care of the property, County or City. How will this be paid for? Mr. Lewis asked who the park will be for. Youth or Adults?

Ray Lyons made a motion to have County Attorney ask questions of Tim Webster and Bryan Dickerson with the state about the no cost to the public contingency and other questions that the committee has. Nancy Brown seconded the motion. Motion was approved unanimously.

VII. Announcement

None

VIII. Adjournment

Adjournment was called by Randall Jenkins and seconded by Cody McQueen. Adjournment was unanimously approved. Meeting was adjourned.

Respectfully submitted,
Gwen Crowe
Administrative Office Technology Student