



**Minutes of:
Building and Grounds Committee
April 3, 2018**

Isaiah Grindstaff
5/8/18
APPROVED

Present:

Nancy Brown
Willie Campbell
Isaiah Grindstaff
Tim Holdren

Randall Jenkins
Bradley Johnson
Ray Lyons
Cody McQueen - Absent

I. Call to Order

The meeting was called to order by Committee Chairman Isaiah Grindstaff.

II. Approval of Agenda

The April 2018, meeting agenda was presented for approval. Tim Holdren made a motion to approve, seconded by Brad Johnson. Agenda was unanimously approved.

III. Approval of Minutes

The March 2018, minutes were presented for approval. Chairman Grindstaff made a change to the March 2018 minutes as follows, TN AOC Courtroom Security Grant Award changed to TN AOC Courtroom Security Committee. Randall Jenkins motioned to approve the minutes with the change seconded by Nancy Brown. Minutes were unanimously approved.

IV. Public Comments

None.

V. Old Business

TDOT 15 Year Lease. Mr. Grindstaff reported that the funds for the survey have been appropriated through the Budget Committee. Mayor Humphreys will be communicating with Dennis Pierce to get the survey done.

Chancery Courtroom / Commission Audio System. Mayor Humphreys has been attempting to contact Cates Music to get a date for installation. The equipment has been ordered and installation will begin upon delivery per previous conversations.

HWY 321 (Sluder) Donated Property. Ray Lyons updated the committee that he has spoken with Mr. Colbaugh, he informed Mr. Lyons that the demolition will begin in 2 to 3 week. Mr. Lyons suggested that a group from that community be invited to meet with several members of the Buildings and Grounds committee to brainstorm ideas for use of the property.

TN AOC Courtroom Security Committee. Isaiah Grindstaff and Mayor Humphreys met with Reedy & Sykes about the preliminary drawings for the single point of entry plan for the courthouse.

Changes to floor re-coverings were made. Courtroom Security Committee meeting is April 26th at noon, the drawings will be presented to that committee at that time. Brad Johnson wanted to know what the percentage of completion were the drawings. Isaiah Grindstaff informed the committee that they were 100% complete. Mr. Johnson questioned why were the drawings not presented to the Building & Grounds committee before they were finished and would they be responsible for paying for any changes made from this point? Mayor Humphreys told Mr. Johnson that the drawings were completed to the specifications of the Judges and court employees. Phase I of the project (electronics, doors, locks, cameras and hardware) came in at \$495,000. This project will be presented for approval by the Courtroom Security Committee then sent back to the Buildings & Grounds Committee for approval before being sent to the Budget Committee for approval.

Mr. Johnson questioned if the total of both phases of the project could be financed over a 5/8 year period.

VI. **New Business**

Projects List. Isaiah Grindstaff brought before the committee a list of eight projects to be put into a priority order and submitted to the Budget Committee. Mr. Johnson suggests that this list be included into the agenda each month. List includes:

1. Courthouse Security Upgrades
2. Courthouse Sound System
3. ~~Stutter~~ Property
4. Landfill Buildings (Damaged buildings have been demolished and insurance monies have been collected. Landfill Committee will vote on RFPs and send it to Buildings & Grounds for approval)
5. ADA upgrades and transition plan (RFP for ADA has been selected, funds have been set aside during the February full committee meeting. Mr. Grindstaff received a copy of the contract and some questions came up about physically defining the number of buildings and specifically which buildings were included. Will include a due by date into the contract.)
6. Old Jail Demolition (Mr. Grindstaff had Reedy & Sykes do preliminary drawings for renovations, he will bring them to the May meeting.)
7. EMA office / EOC
8. Environmental Court

Based on the numbers (attached) that were provided to the committee by Attorney Hardin, the number of court cases between 2014 and present have increased. Court issues need to be made a priority when decisions are made about the demo of the old jail. Concerns about spending too much to do that project and then needing a new courtroom in the future and not having the money to pay for it. Willie Campbell suggests that someone with some experience in construction be present when contractors are working on the old jail.

Motion to take this list to the Budget Committee with an update on each project, was made by Ray Lyons, second by Randall Jenkins. Motion was unanimously approved.

VII. **Announcement**

None

VIII. Adjournment

Adjournment was called by Randall Jenkins and seconded by Tim Holdren. Adjournment was unanimously approved. Meeting was adjourned.

Respectfully submitted,

Gwen Crowe

Administrative Office Technology Student