

Carter County Commission

Minutes of:

Buildings & Grounds Committee Zoom Meeting

February 2, 2021 6:00 PM

Members:

Isaiah Grindstaff - present

Ginger Holdren - present

Robert Acuff - present

Randall Jenkins - present

Mike Hill - present

Daniel McInturff - present

Brad Johnson - present

Thomas Proffitt - present

I. Call to Order

The Building & Grounds Committee was called to order by Chairman Isaiah Grindstaff at 6:25 pm.

II. Approval of Agenda

Chairman Grindstaff asked to make an amendment to the agenda by changing the December & January minutes to November & December minutes. A motion was made by Mike Hill, second by Robert Acuff to approve the amended agenda.

Roll Call:

Randall Jenkins – yes

Mike Hill – yes

Robert Acuff – yes

Brad Johnson – abstain

Isaiah Grindstaff – yes

Ginger Holdren – yes

Daniel McInturff – yes

Thomas Proffitt – yes

All in favor, the motion was unanimously approved.

III. Approval of November & December meeting minutes

A motion was made by Mike Hill, second by Thomas Proffitt to approve the November & December minutes.

Roll Call:

Randall Jenkins – yes

Mike Hill – yes

Robert Acuff – yes

Brad Johnson – yes

Isaiah Grindstaff – yes

Ginger Holdren – yes

Daniel McInturff – yes

Thomas Proffitt – yes

All in favor, the motion was unanimously approved.

IV. Public Comments

None



V. New Business

a. Parks & Rec and Mayoral request – renaming the Roan Mtn Community Park after Erik Anderson

Mayor Woodby in partnership with the Park & Rec department, brought for discussion the desire to rename the Roan Mountain Community Park after Erik Anderson in recognition of the dedication and involvement with the park. Randall Jenkins is in the process of getting the information about Mr. Anderson for the resolution. She asks for approval from the Building & Grounds Committee.

A motion was made by Mike Hill, second by Robert Acuff to approve the renaming of the park.

Roll Call:

Randall Jenkins – Yes

Mike Hill – Yes

Robert Acuff – Yes

Brad Johnson – Yes

Thomas Proffitt – Yes

Ginger Holdren – Yes

Daniel McInturff – Yes

Isaiah Grindstaff – Yes

The motion was unanimously approved.

VI. Old Business

a. Courthouse security update

Mayor Woodby stated that the door will be here this week and work on installation will start on February 8 and should be finished in about a week.

b. Sluder property update

No update

c. ADA transition plan

Mayor Woodby brought back to the committee the need for a Handicap restroom on the first floor of the courthouse. She stated that she would also like to see a changing station added to the restrooms. Ginger Holdren stated that Gary Smith and herself brought up doing the restrooms to make them ADA compliant and it didn't pass at the time. Chairman Grindstaff stated that he believed it didn't pass is because of the space required to make them ADA compliant. Brad Johnson stated that there is a space requirement for ADA restrooms, and he doesn't believe there is enough available space. Mayor Woodby asked the commission if they would like her to contact Shaw & Shanks about renovating the restrooms. Chairman Grindstaff said that with the new drawings of the first floor it will be easier to see if the sq footage is there. He stated that after the chancellor's door project was finished, he would like to have the drawings done for the rest of the building. And would like those drawings stored in the mayor's office along with the planning office and to be archived later. Daniel McInturff asked if a motion would need to be made for the mayor to go to Shaw & Shanks about the bathroom renovation. Chairman Grindstaff stated that he didn't believe there would need to be a motion for the inquiry, but she will have to have a motion before any drawings or anything else is done.

d. County Archive Dept location – former Tom Cowan office building

Ginger Holdren asked Attorney Hardin if he has been contacted by Ms. Cowan. Attorney Hardin stated that he hasn't spoken to her. He is afraid there may be some issues. Ms.

Holdren asked if he would reach out to her again. Attorney Hardin stated that he would reach out to her again on February 15, 2021. Ms. Holdren stated that she did share a number with her, but she didn't produce the appraisal.

e. Northeast state contract

No update

f. Chamber of Commerce building

Brad Johnson stated that a private firm needed to come in and do an inspection of the property before purchase. Mayor Woodby stated that she was approached with advice about black mold growing in the building, but there isn't any proof of it anywhere. Mr. Johnson stated that this is why we need to have it inspected. Mayor Woodby asked if Attorney Hardin would reach out to Roger Day again. Attorney Hardin agreed.

g. Workforce Development Complex as a CTE site for Carter County Schools – Dr. McAbee – updated contract from Shaw and Shanks

Mayor Woodby reported that they are looking for surveyors now and will keep in touch with updates.

h. Shaw and Shanks work on Clerk & Masters new door

Mayor Woodby stated that all the drawings of the first floor are finished and look great. The plans are finished and getting ready to go out to bid. The project is scheduled to be finished by July 1.

9. Commissioner Comments

Mayor Woodby stated that the Probation Office is moving out of the current building by the end of the month. Chairman Grindstaff asked if any office holder has shown interest in the space. Mayor Woodby stated that she hasn't been approached. Chairman Grindstaff asked the committee for suggestions for use of the building. Mayor Woodby stated that the archives could go there but it wouldn't be ADA compliant, the first floor could be made compliant and records could be stored upstairs and brought down for viewing. She also stated that Planning may want to look at the space. Chairman Grindstaff asked Mayor Woodby if she could have maintenance go over the building when vacant and report what the building needs. Mayor Woodby stated that she would have them do a report on the status of the building.

Mayor Woodby reported that the election building roof is going to come under \$25,000. She is getting 2 more quotes.

Ginger Holdren asked about the possible hiring for a grant writer. They will need space to put them.

VII. Adjournment

A motion to adjourn was made by Brad Johnson, second by Ginger Holdren. All in favor, the meeting was adjourned at 8:10 pm.

Respectfully submitted by
Gwen Crowe