

FILED **APPROVED**
6-6-, 20 12
MARY GOUGE
COUNTY CLERK
D.C.

FINANCIAL MANAGEMENT

May 2, 2012
8:30 a.m.

PRESENT: Jo Ann Blankenship, Tom Bowers, Dr. Shirley Ellis, Leon Humphrey, Pat Hicks, Russell Kyte, and Jack Perkins.

The meeting was called to order by Jo Ann Blankenship.

Quorum present.

Jo Ann Blankenship stated the agenda needed to be amended to reflect Randal Lewis, Trustee, to speak under new business. **Motion was made by Pat Hicks, second by Tom Bowers to approve the agenda with said amendment. Motion carried.**

Motion to approve the April 4, 2012 minutes was made by Tom Bowers, second by Russell Kyte. Motion carried.

Old Business

- **Financial Management Software Request for Budget Committee-**Ingrid Deloach presented the committee with a revised quote from Skyward that only reflected the costs of the Financial Management Software. Discussion was made as to the funding request for the Financial Management Software Package. Tom Bowers spoke to the cost sharing between the County and the School System. Mayor Humphrey expressed his desire to purchase the "complete" package with both Financial Management and Time Management stating both systems would allow a much greater savings. **Motion was made by Pat Hicks, second by Russell Kyte to send the request to the Budget Committee for funding. Voice Roll Call:**
Russell Kyte-aye
Leon Humphrey-no
Jack Perkins-no
Dr. Shirley Ellis-no
Pat Hicks-aye
Tom Bowers-no
Jo Ann Blankenship-aye
Motion failed with 3 ayes and 4 no's.
- **Director of Finance Yearly Salary Increase Request for Budget Committee-**Jo Ann Blankenship informed the committee of its actions back in 2007. She stated that a yearly increase was approved for the Director of Finance in order to retain said director and allow the salary to be equivalent to that of the Trustee. Ingrid Deloach stated that she did not feel it was acceptable to increase her salary when she had been working diligently with all offices to trim their budgets. **Motion was made by Dr. Shirley Ellis, second by Tom Bowers to recommend to the Budget Committee said raise as stated in the agreement. Motion carried.**
- **Lagging of County Payroll-**Russell Kyte stated that he understood the situation. However, he had been contacted by several employees who did not want to do this. He asked that this not be done. Jo Ann Blankenship reviewed a list of the costs to absorb the lagging of the payroll or to pay the employees for the time that it would be lagged. **Motion by Leon Humphrey, second**

by Pat Hicks to continue with the plan as previously discussed to lag the payroll by one day for five consecutive payrolls to obtain a week long lag. Voice Roll Call:

Russell Kyte-no

Leon Humphrey-aye

Jack Perkins-aye

Dr. Shirley Ellis-aye

Pat Hicks-aye

Tom Bowers-no

Jo Ann Blankenship-aye

Motion carried.

New Business

- **Partial Payments-Randal Lewis**-Randal informed the committee of the current ability to accept partial payments for property tax payments. He stated this can be done in various ways. He reviewed what other counties have been doing. He outlined the plan of a certain number of payments as well as the plan for a certain dollar amount for each payment. He stated he has reviewed this with Local Government and added there will be no additional cost for software updates. Mayor Humphrey inquired as to whether or not the committee must approve this action. Randal Lewis stated it was his understanding that the commission must first approve and then the Mayor. **Motion was made by Tom Bowers, second by Leon Humphrey, to allow the Trustee to make all preparation and research and come back to the committee next month for a vote. Motion carried.**
- **Insurance Lag Issue Referred by County Commission**-Ingrid Deloach updated the committee on Commissioner Joel Street's opinion on insurance benefits for new county employees. Currently, county employees receive full benefits on the 1st of the month following the date of hire. Mr. Street has recommended that the date of effectiveness be delayed for 90 days on new hires. Leon Humphrey stated he did not see the need of penalizing new employees at this point. Jo Ann Blankenship requested that Mrs. Deloach bring back the number of employees that have been hired in the last 2 years. She also stated she would like to see some kind of contract that would require these employees to work for a period of time or face a monetary penalty. Tom Bowers expressed concern of these employees working and not being covered by insurance.
- **County General Update**-Mayor Humphrey updated the committee on the status of the High Priority Funding that is being received for work with the Highway Department. He also stated the Animal Shelter Director has been placed and started work on April 30th. Various meetings are scheduled to help her start the process of directing the Animal Shelter. Mayor Humphrey also reviewed the process he has started on the removal of the pods at the jail.
- **County Highway Department Update**-No report.
- **County School Department Update**-Dr. Ellis reported that the State Assessments are being given. With the assessments just being given, the scores will not be available by the end of school. Therefore, report cards for grades 3-12 will be mailed. Dr. Ellis also stated an Active Shooter Drill will be held on May 9th. She informed the committee that the school where this will be held is unknown so that it will provide appropriate training and information. The School Budget was also a major topic in the last several months. She stated that \$1,279,562 had been cut from the school system's budget. This is comprised of recurring and nonrecurring cuts.
- **Pat Hicks**-No report.

- **Tom Bowers**-Mr. Bowers reported that the Budget Committee will start workshops on Monday. He expressed that several departments were facing rising cost. He asked that all department heads be as light as they can be to make the load lighter on the taxpayers.
- **Russell Kyte**-No report.
- **Recent Bids**-A listing of recent bids was reviewed.

Public Comments

- Roy Livingston commented on the cost of the time management as related to the school system.
- Jo Ann Blankenship announced the National Day of Prayer would be May 3rd. She informed the committee of the ceremony that would be held in the courtroom at 12:00 noon.

Motion was made by Leon Humphrey, second by Pat Hicks, to adjourn. Motion carried.

Respectfully submitted,

Ingrid Deloach


Jo Ann Blankenship, Approved for File