

FINANCIAL MANAGEMENT COMMITTEE

November 4, 2015

8:30 am

PRESENT: Roger Colbaugh, Bobbie Gouge-Dietz, Mayor Leon Humphrey, Ray Lyons, Charles VonCannon, Danny Ward, and Dr. Kevin Ward.

The meeting was called to order by Ray Lyons.

Quorum present.

Motion was made by Mayor Humphrey, second by Bobbie Gouge-Dietz to approve the agenda. Motion carried.

Motion was made by Danny Ward with a second by Dr. Kevin Ward to approve the October 2, 2015 minutes. Motion carried.

Public Comments: Roy Livingston asked several questions about line item 599 Other Charges.

New Business

- **Rescue Squad Donation:** Terry Arnold told the committee that the Rescue Squad has an ambulance they would like to donate to the Sheriff's Department to be used on SWAT calls. Officer Johnson said the stripe on the ambulance will be changed so that it will no longer have the appearance of an ambulance. He stated the vehicle would allow for the entire SWAT team to travel in one vehicle. Mayor Humphrey asked how much it would cost to get the ambulance ready for Sheriff Department use. Officer Johnson estimated it would cost about \$1,000. Mayor Humphrey asked Mr. Arnold to provide a value of the ambulance so Commission can approve the value of the Rescue Squad's donation. Committee members thanked Mr. Arnold for the Rescue Squad's donation.
Motion was made by Mayor Humphrey second by Danny Ward accept the donation of a used ambulance from the Carter County Rescue Squad. All ayes, motion carried.
- **Recent Bids:** Finance Director Christa Byrd reviewed a list of recent bids. Mrs. Byrd also informed the committee that the Finance Department's Accounting Clerk has taken another position. She will be taking applications for the newly vacant position until November 16, 2015.
- **County General Update:** Mayor Humphrey has estimates for the courtroom technology project since no bids were received. He would like to have the project completed in December. Mayor Humphrey is also in the process of contacting companies about the heat tape project at the Animal Shelter as no bids were received on that project. He stated the window maintenance project is currently underway. The new Veterans Service Officer has moved into a portion of the old Election Commission space, with the Assessor's Office eventually moving into the other portion. Mayor Humphrey said Building and Grounds Committee will be requesting to pay Reedy & Sykes \$10,000 to look at the potential use of space in the old jail.
- **County Highway Department Update:** Roger Colbaugh thanked the School Department for leasing the Highway Department a lot at the old Cloudland Elementary. Mr. Colbaugh hopes to have work started on Railroad Grade Bridge by December and has already approved design work on the deck panels. He stated the Highway Department has a need for chain-link fencing and asked if any departments has fencing they would be willing to transfer to the Highway Department. Mr. Colbaugh also said he will be requesting a budget amendment so additional roads can be striped including Powder Branch and Dennis Cove.
- **County School Department Update:** Dr. Ward said students have been practicing for TN ready testing. He noted the School Department is focusing on literacy more now than ever with the goal of creating in classroom libraries. Dr. Ward said School Board is currently in the design phase for a six classroom addition to Central Elementary. The addition would eliminate portable units and add a much needed computer lab. Mayor Humphrey said he would like to see a long range plan before a project is started. Mayor Humphrey

Motion was made by Mayor Humphrey, second by Bobbie Gouge-Dietz to change the policy on the Finance Department's credit cards that the credit card with a \$5,000 limit be in the Deputy Director's name. All ayes, motion carried.

Adjourned.

Respectfully submitted,

Christa Byrd

Ray Lyons, Approved for File