

FINANCIAL MANAGEMENT COMMITTEE

March 1, 2017

8:30 am

PRESENT: Mayor Leon Humphrey, Danny Ward, Roger Colbaugh, Charles VonCannon, Bobbie Gouge-Dietz, Ray Lyons, and Dr. Kevin Ward.

The meeting was called to order by Ray Lyons.

Quorum present.

Adopt Agenda: Motion was made by Bobbie Gouge-Dietz, second by Danny Ward to approve the agenda. Motion Carried

Approval of Minutes: Motion was made by Mayor Leon Humphrey, second by Charles VonCannon to approve the February 1, 2017 minutes with the few adjustments requested by committee members. Motion Carried.

Public Comments: Mr. Roy Livingston mentioned that there needs to be accountability for the audit from this past year and the money in the County now.

Old Business: None to be discussed

New Business:

- **Credit Card Discussion for EMA:** Ray mentioned that this agenda item was brought to the committee from a discussion on the commission floor. Essentially the discussion is to allow the EMA department to have a credit card to be used for emergency purposes only. Deputy Director of Finance, Michael Kennedy, explained the current policy in place for emergency purchases. EMA director, Gary Smith, stated that with the current policy he believes that allowing the EMA department to have a credit card will be a good way to alleviate the stresses with emergency purchases.

Motion was made by Roger Colbaugh, second by Mayor Leon Humphrey to approve credit card with a \$5,000 limit for EMA to be used for emergency purposes.

Danny Ward	Aye	Dr. Kevin Ward	Aye
Bobbie Gouge Dietz	Aye	Roger Colbaugh	Aye
Charles VonCannon	Aye	Leon Humphrey	Aye
Ray Lyons	Aye		

All Ayes, Motion Carried

- **Audit Report Discussion:** Ray mentioned that after studying last year's audit he did reach out to the Mayor's office to schedule a meeting of the Audit Committee to discuss the findings. The Mayor stated that he has been in contact with the committee in regards to scheduling a meeting to discuss the findings. Dr. Kevin Ward mentioned that over the last couple of years he has had one reoccurring finding. He mentioned that he has spoken with both of the auditors and they are all in agreeance that there is no actual money

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missing. Dr. Ward stated that the two issues that have aided in this reoccurring finding is the switch over from Bridge to Skyward and the introduction of Obamacare. Dr. Kevin Ward broke down his management response to this finding stating that he has added an employee to manage the ACA side of the insurance and assist with all reconciliations regarding insurance. Kevin stated that he believes that with the communication improving that these findings are being resolved.

Mr. Ray Lyons stated that he has had a discussion with Deputy Director of Finance, Michael Kennedy, regarding the audit and what will be needed to help the finance department correct the findings in the future. Mr. Lyons stated that he hopes to have a sit down discussion with Director of Finance, Christa Byrd, and Deputy Director of Finance, Michael Kennedy, to discuss any options that could be put in place to help their office function better.

- **Recent Bids:** Deputy Director of Finance, Michael Kennedy, reviewed a list of recent bids.
- **County General Update:** Mayor Leon Humphrey stated that great things are happening in Carter County and wants the public to know that this County is moving forward. The Mayor stated that the spirit of cooperation is much better than he has seen in the past. Mayor Humphrey discussed the recent Marketing Assistance Grant that the Mayor's office has got that will equate to approximately \$100,000 to go toward public attractions. Mr. Humphreys stated that he would like to add all of Carter County's assets not only the public attractions to give a sound bite to social media in order to entice others to come to Carter County. Mr. Humphrey also stated that the Hotel Feasibility study is progressing faster than expected.
- **County Highway Department Update:** Highway Superintendent, Roger Colbaugh, stated that the Rittertown Bridge has been completed and now open to traffic. Mr. Colbaugh stated that he has been speaking with Tysinger, Hampton, & Partners, Inc., regarding possibly starting the bridge on Main Street in Roan Mountain this year. Mr. Colbaugh also stated that with the calm winter, we have not used much of our road salt; therefore, they will be buying salt to fully refurbish the salt bin for the first time this year.
- **County School Department Update:** Charles VonCannon mentioned that the School Board is having an open house at Central for the reading programs on Thursday, March 2, 2017 from 5-7 PM. Mr. Ray Lyons mentioned that he wanted to compliment the school bus driver of bus number 27 for their cautious driving on a narrow road.

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- **Bobbie Gouge-Dietz:** Ms. Bobbie Gouge-Dietz mentioned that the landfill will need some extra revenues at some point in the future. Ms. Dietz stated that we currently have a group at the landfill studying the amount of time we have left before it tops off. She stated that we will need to look at our options once this occurs which will have extra costs that the County will be responsible to aid with. Ms. Dietz also mentioned that the landfill is bombarded by the public on a regular basis regarding another "free day". She stated that the landfill budget cannot hold the expenses of this program. Mayor Leon Humphrey stated that with all the community support we need to look at any option to possibly keep this program going.
- **Ray Lyons:** Ray mentioned that he is very proud of the Financial Management Committee with its ability to make change these past years.
- **Charles VonCannon:** The Elizabethton-Carter County foundation did award their grants to the nonprofits this week and the Drop Collaborative program was one of the only fully awarded programs due to its great grant writing.
- **Danny Ward:** Mr. Danny Ward spoke on behalf of Carter County Tomorrow commission regarding the fact that they will be starting the installation of the elevator in the Workforce Development building on March 6, 2017.
- **Adjourn:** Motion made by Mayor Leon Humphrey, second by Bobbie Gouge-Dietz.

Respectfully submitted,

Michael Kennedy

Ray Lyons, Approved for File