

FINANCIAL MANAGEMENT COMMITTEE

March 7, 2018

8:30 am

PRESENT: Mayor Leon Humphrey, Charles VonCannon, Danny Ward, Dr. Kevin Ward, Bobbie Gouge-Dietz, and Brad Johnson.

The meeting was called to order by Danny Ward.

Quorum present.

Adopt Agenda: Motion was made by Bobbie Gouge-Dietz, second by Charles VonCannon to approve the agenda after moving item number nine to the top of New Business. Motion Carried.

Approval of Minutes: Motion was made by Mayor Leon Humphrey, second by Bobbie Gouge-Dietz to approve the February 7, 2018 minutes with the corrections brought up by Mr. Charles VonCannon.

Public Comments: Carter County Sheriff, Dexter Lunceford, requested that the committee allow insight from the elected officials in regards to the hiring of the new Finance Director. Chairman, Danny Ward, stated that he wants feedback from the elected officials. Ms. Sonja Culler mentioned that she would like to see the Finance Directors Salary increased to that of the Trustee in order to hire a good person for the job.

Old Business: Motion was made and withdrawn by Charles VonCannon to allow the County Attorney to draft a policy for the County to accept the use of loaned personal equipment. There was discussion regarding the need for this policy. Mayor Humphrey requested that County Attorney, Josh Hardin, be at the next meeting to discuss the issue regarding the County accepting loaned personal equipment. Financial Chairman, Danny Ward, stated that he would make sure that Mr. Hardin attended the meeting.

New Business:

- **Recent Bids:** Director of Finance, Christa Byrd, reviewed a list of recent bids.
- **Christa Byrd:** Finance Director, Christa Byrd, stated that she accepted another job at East Tennessee State University making her last day at Carter County on March 28, 2018. Mrs. Byrd stated the many protocols that will have to be completed before her final day with the County. Mrs. Byrd also stated her sorrow for leaving the County. Finance Director, Christa Byrd, stated that the County will need to hire someone to fill her role on an interim basis until the new Finance Director is hired.

Motion was made by Mayor Leon Humphrey, second by Charles VonCannon to hire Michael Kennedy as the Interim Finance Director.

Leon Humphrey	Aye	Danny Ward	Aye
Dr. Kevin Ward	Aye	Bobbie Gouge-Dietz	Aye
Charles VonCannon	Aye	Brad Johnson	Aye

All Ayes, Motion Carried

Finance Director, Christa Byrd, stated that the compensation for the new Finance Director should be raised to that of the Trustee in order to hire a good person for the job. Mr. Charles VonCannon requested that Mr. Kennedy be compensated for the interim job.

Motion was made by Mayor Leon Humphrey, second by Bobbie Gouge-Dietz to pay Michael Kennedy the Finance Directors current salary while he acts as interim Finance Director.

Leon Humphrey	Aye	Danny Ward	Aye
Dr. Kevin Ward	Aye	Bobbie Gouge-Dietz	Aye
Charles VonCannon	Aye	Brad Johnson	Aye

All Ayes, Motion Carried

Mayor Leon Humphrey mentioned that we need to fill Finance Directors position as soon as possible given the beginning of the Budget Cycle. Mayor Leon Humphrey requested that the County advertise the position in the March 11, 2018 newspaper with a cutoff on accepting resumes being March 23, 2018. Mr. Humphrey also requested that the interviews be scheduled for April 3rd – April 5th with an offer to be given to the selected person on April 9th. Mayor Humphrey hopes that the person can give a two weeks' notice and start on April 23rd.

Motion was made by Mayor Leon Humphrey, second by Dr. Kevin Ward to accept the hiring calendar conveyed by Mayor Leon Humphrey.

Leon Humphrey	Aye	Danny Ward	Aye
Dr. Kevin Ward	Aye	Bobbie Gouge-Dietz	Aye
Charles VonCannon	Aye	Brad Johnson	Aye

All Ayes, Motion Carried

Motion was made by Mayor Leon Humphrey, second by Bobbie Gouge-Dietz to raise the compensation of the Finance Director to that of the Carter County Trustee.

Leon Humphrey	Aye	Danny Ward	Aye
Dr. Kevin Ward	Aye	Bobbie Gouge-Dietz	Aye
Charles VonCannon	Aye	Brad Johnson	Aye

All Ayes, Motion Carried

- **County General Update:** Mayor Leon Humphrey informed the Committee that the maintenance of Cemetery roads has been awarded to Mr. Bobbie Trivette. According to Mr. Humphrey's, Bobbie has received three calls to fix roads since being awarded the bid. Mayor Humphrey stated that he and Highway Superintendent, Roger Colbaugh, are working diligently to make certain this bidded project is being completed according to specifications. Mayor Humphrey also discussed the issues with the Pauper Burials budget being underfunded last year.

Mr. Humphrey also mentioned that the Health Department project is coming along well. He also stated that his office is requesting a minimum of \$350,000 of State funding for special needs projects at the Health Department. Mr. Humphrey's last comments dealt with the re-finishing of the Carter County Courthouse floors.

- **County Highway Department Update:** Not Present.
- **County School Department Update:** School Superintendent, Dr. Kevin Ward, stated that the schools will be deducting one day from Spring Break to make up for the missing snow day. Dr. Ward also stated that he has truly enjoyed working with Finance Director, Christa Byrd.
- **Bobbie Gouge-Dietz:** Mrs. Bobbie Gouge-Dietz informed the Financial Management Committee that the Landfill has received all insurance reimbursements from the landfill fire. She also stated that the landfill will be putting priority to replacing the front loader and vehicles with the insurance money. Mrs. Gouge-Dietz also stated that bids for the building replacement will be going out in the near future.
- **Brad Johnson:** Brad Johnson congratulated Finance Director, Christa Byrd, on her new job and expresses his sorrow for her leaving. He also discussed how well she did at Carter County.
- **Charles VonCannon:** Mr. Charles VonCannon made a recommendation to Dr. Kevin Ward regarding the donated guitars. Mr. VonCannon would like to see the schools do an annual pick off with the donated guitars.

- **Danny Ward:** Mr. Danny Ward thanked Christa Byrd for the hard work and dedication she gave Carter County. Mr. Ward also congratulated Unaka school on their women's basketball team.
- **Adjourn:** Motion made by Danny Ward, second by Dr. Kevin Ward.

Respectfully submitted,

Michael Kennedy

Danny Ward, Approved for File