

FINANCIAL MANAGEMENT COMMITTEE

December 3, 2018

8:30 am

PRESENT: Mayor Rusty Barnett, Roger Colbaugh, Peggy Campbell, Ginger Holdren, Brad Johnson, Sheriff Dexter Lunceford, and Rick Richardson

The meeting was called to order by Brad Johnson.

Quorum present.

Adopt Agenda: Motion was made by Ginger Holdren, second by Rick Richardson to approve the agenda. Motion Carried.

Approval of Minutes: Motion was made by Rick Richardson, second by Sheriff Dexter Lunceford to approve the November 7, 2018 minutes with amendments. Motion Carried.

Public Comments: Roy Livingston questioned the whereabouts of the Cloudland School funds from Debt Service. Finance Director, Brad Burke, informed Roy that these funds are still on the tax role. Mr. Livingston then had questions regarding federal inmates.

Old Business: None.

New Business:

- **Recent Bids:** Director of Finance, Brad Burke, reviewed a list of recent bids.
- **Updates from Finance Director:** Finance Director, Brad Burke, informed the committee that the State Comptroller's office should complete the audit report approximately in January.
 - **County Employees' 457 Plan:** Mr. Burke told the Committee that local Financial Advising reps will be at the January meeting to give proposals on the county's current 457 Plan.
- **Employee Step Raises:** The Committee requested that Brad Burke communicate with CTAS to see if they have other counties of similar size that already implement employee step raises so that we can use it for comparison. Planning Director, Chris Scheuttler, told the committee that Carter County Government did have an employee step raise in place during 1991 but the step raise schedule was removed approximately in 1993. Sheriff Dexter Lunceford explained to the committee that benefit of this potential step raise schedule will outweigh the cost to the County government. Mr. Lunceford explained the fact that County employees have lost buying power over the course of years. Mr. Lunceford told the committee that his office alone has seen 30 employees leave because of low salary schedules in Carter County. Financial Management Committee Chairman,

Brad Johnson, asked that Ginger Holdren be the Point of Contact for this potential project.

- **Wage/Salary Study:** Mr. Brad Johnson stated that the Carter County School System did a full salary study last year. Mr. Johnson explained that Carter County Government decided to wait on the results of the Schools study before making any decision to move forward with County Employee's salary study. Dr. Bob Acuff explained that the County Commission decided to wait on the Schools results because the cost to the County for the study would be approximately \$26,000. Brad Johnson asked that this topic be brought before the committee again next month.
- **County General Update:** Carter County Mayor, Rusty Barnett, informed the committee that the County Courthouse is having issues with the 12 year old boiler. Mr. Barnett mentioned that Norwell has stated that the boiler has cracks that is causing the disparity in temperatures in the Courthouse. Mr. Barnett asked the Committee if anyone knew if the new Courthouse Security project included alarms for unauthorized entry.

Mr. Barnett explained that his office will be meeting with ETSU next week regarding cost of autopsies. Mr. Barnett also told the committee that there will be an insurance meeting on February 20, 2018 at noon with Rosetta Health. Mr. Barnett also asked the Committee if anyone knew how the City obtained the old hospital property.
- **County Highway Department Update:** Carter County Highway Superintendent, Roger Colbaugh, said that his department is ready for potential snow and ice. He informed the County that the motor has blown in one of his dump trucks. Mr. Colbaugh updated the committee regarding on going bridges.
- **County School Department Update:** Ms. Peggy Campbell told the committee that the Carter County School Department is currently working on a 5 year plan that will be brought before the School Board. Ms. Campbell stated that Dr. Kevin Ward will discuss this plan with the County Government. Sheriff Lunceford added that the Sheriff's department and School Department are currently working on an MOU for the SRO program in Carter County Schools. Ms. Campbell also added that the School Board will be discussing ADA planning in their February meeting.
- **Ginger Holdren:** No Comment.
- **Brad Johnson:** Mr. Brad Johnson educated the committee on the importance of using all the Counties resources. Mr. Johnson used the Carter County Planning office as an example of lack of implementation of all county offices in projects. Mr. Johnson stated that the Planning office used to be a hub for all projects in the County but lately the office has not been asked to aid with its resources.

- **Sheriff Dexter Lunceford:** Carter County Sheriff, Dexter Lunceford, stated that the Buildings and Grounds committee met at the old Carter County Jail this month to inspect the building. Mr. Lunceford said that the committee requested that he get an environmental study completed to test the condition of the building. Mr. Lunceford told the committee that his department will spend approximately \$7,000 on vehicle maintenance this year. Mr. Lunceford stated that this low vehicle maintenance cost can be attributed to his office replacing 3 to 4 patrol vehicles a year.
- **Rick Richardson:** Mr. Richardson questioned the Sheriff on the trustee work situation in Carter County. Sheriff Lunceford told the committee that the number of eligible trustees for work fluctuates too much for the County to continue depending on this labor for daily tasks.
- **Discussion Regarding Additional County Revenue Sources:** Planning Director, Chris Scheuttler, requested to be added to next month's agenda to discuss the revenues his office is generating with the permit fees. Mayor Barnett informed the committee that other local counties have a fire tax that we may want to investigate further.
- **Adjourn:** Motion made by Rick Richardson, second by Mayor Rusty Barnett. **Motion Carried.**

Respectfully submitted,

Michael Kennedy

Brad Johnson, Approved for File