

FINANCIAL MANAGEMENT COMMITTEE

March 20, 2019

8:30 am

PRESENT: Roger Colbaugh, Rusty Barnett, Ginger Holdren, Sheriff Dexter Lunceford, Dr. Kevin Ward, and Brad Johnson.

The meeting was called to order by Brad Johnson.

Quorum present.

Old Business:

- **Discussion of Insurance Broker RFP:** Financial Management Chairman, Brad Johnson, called the meeting to order stating that the reason for this meeting is to review the Request for Proposal for Insurance Broker Services for Carter County Government and Carter County Highway Department. Highway Superintendent, Roger Colbaugh, stated that he would like to see the County add a long term disability policy to the insurance selections. Mr. Colbaugh believes that if the policy was offered it would be selected by many employees. Mr. Brad Johnson explained that the emphasis of this RFP will be placed on affordable and quality family coverage for employees. Mr. Johnson also stated that the Insurance Broker selected will be required to do at least quarterly meetings with employees to discuss the benefits offered to them. It was discussed by the committee to change the schedule for the request for proposal to conjoin the Conduct Interviews with selected Brokers/Consultants & the Select Broker/Consultant to one meeting on April 5, 2019.

Motion was made by Dr. Kevin Ward, second by Sheriff Dexter Lunceford to accept and issue the Request for Proposal for Insurance Broker Services for the County Government and Highway Department with the changes made to the Schedule for the Request for Proposal.

Rusty Barnett	Aye	Brad Johnson	Aye
Roger Colbaugh	Aye	Dexter Lunceford	Aye
Dr. Kevin Ward	Aye	Rick Richardson	Not Present
Ginger Holdren	Aye		

All Ayes, Motion Carried

Carter County Commissioner, Sonja Culler, informed the committee that one of the Insurance Brokers, Sequoya Group, does not believe that the County has to do an RFP for Insurance Brokers per the 1981 Act. Ms. Culler stated that Sequoya Group told her that an Agent of Record form would suffice to change Brokers for Carter County Government and Highway. Carter County Finance Director, Brad Burke, explained to the Committee that he was advised by the State Comptroller's office that it is required to do an RFP for Insurance Broker Service.

Carter County Commissioner, Ginger Holdren, instructed the committee that it is very important to have some kind of rubric system to compare the different brokers RFP responses. The Committee agreed that a rubric system will make the grading of these responses quicker and more efficient. Mrs. Holdren agreed to create and distribute these rubric systems to all committee members.

- **Adjourn:** Motion made by Ginger Holdren, second by Rusty Barnett. **Motion Carried.**

Respectfully submitted,

Michael Kennedy

Brad Johnson, Approved for File