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## **Financial Management Committee**

### **05-10-2021 Special Called Meeting Minutes**

Present: Chairwoman Commissioner Ginger Holdren, Commissioner Austin Jaynes, Commissioner Travis Hill, Commissioner Brad Johnson, Mayor Patty Woodby, Road Superintendent Roger Colbaugh, Director of Schools Dr. Tracy McAbee

Absent: None

Chairwoman Holdren called the meeting to order at 3:02 p.m.

Chairwoman Holdren discussed the procedure for the meeting and the two scheduled interviews with applicants for the Director of Finance position – Michael James and Robert Dotson. She stated in fairness to the applicants she would institute a 45-minute timer to grant the same amount of time to both applicants and allowing the committee some time before and after the interviews to discuss the candidates and the process the committee will follow moving forward in the search for a new Director of Finance. She stated that while the committee is under a time crunch to select the new director to allow time for them to work alongside current Director Brad Burke, she also cautioned against making a hasty decision which could be detrimental to the county. Chairwoman Holdren stated that Mayor Patty Woodby would open the questions with both applicants. Following Mayor Woodby's initial question, the committee would circle around the room asking questions in turn until time expired for the interview. Chairwoman Holdren stated that if any member of the Committee felt a question had been missed or a topic needed to be addressed to write it down and pass it to her and she would ask the question at the conclusion of the interview. Chairwoman Holdren stated Director Burke and his staff had graciously agreed to trust the process set forth by the committee and allow the interviews to be conducted in their absence.

Chairwoman Holdren then opened the floor for brief discussion of the applicants or the selection process prior to bringing the first applicant into the Zoom meeting. A brief discussion was held as committee members shared their initial thoughts and questions on the resumés Mr. Dotson and Mr. James.

At 3:15 p.m. Chairwoman Holdren commenced the interview with Mr. James by introducing the members of the Committee to Mr. James. After several questions by the Committee members, the interview with Mr. James was concluded at 4:03 p.m.

At 4:05 p.m. Chairwoman Holdren commenced the interview with Mr. Dotson by introducing the members of the Committee to Mr. Dotson. After several questions by the Committee members, the interview with Mr. Dotson was concluded at 4:50 p.m.

Following the completion of the second interview, Chairwoman Holdren opened the floor for the Committee to discuss the interviews and what the next steps for the Committee should be in the selection process. Committee members discussed the experience and qualifications of Mr. James and Mr. Dotson and voiced concerns whether either candidate was the appropriate fit for the position of Director of Finance. Discussion was also held regarding whether to bring one of the candidates in for an in-person interview. Members of the Committee questioned whether the position could be readvertised and left open until filled to attempt to attract additional applicants as none of the individuals who had submitted resumés so far had the desired qualifications for the position. A motion was made by Road Superintendent Roger Colbaugh and seconded by Commissioner Austin Jaynes to have Chairwoman Holdren reach out to Mr. James to schedule a second interview in-person for May 18, 2021, and to also readvertise the position and keep the listing open until the position is filled. The motion passed unanimously on a voice vote.

Dr. Tracy McAbee made a motion to adjourn which was seconded by Commissioner Austin Jaynes. Following a unanimous voice vote meeting was adjourned at 5:30 p.m.



Respectfully submitted by Abby Frye

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Approved for Entry – Chairwoman Ginger Holdren

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