

MINUTES OF CARTER COUNTY PARKS AND RECREATION BOARD

**MEETING HELD August 9th, 2018 at Roan Mountain Community Park,
Roan Mountain TN 37687**

OPENING: The Roan Mountain Recreation Foundation (RMRF) provided a meal for the Board and guests prior to the meeting. Approximately 15 members of the RMRF shared the meal. Chairman Ken Gough called the meeting to order at 6:45 PM.

ROLL CALL: Erik Anderson conducted a roll-call. A quorum was present.

Leon Humphrey (Mayor)	Absent	Randall Jenkins (Commission Liaison)	Absent	Michael Warren (1)	Present
Erik Anderson (2)	Present	Mel McKay (3)	Present	Jeff Smythe (4)	Present
Ken Gough (5)	Present	J.R Campbell (6)	Present	Charlie Mattioli (7)	Present
Mike Melton (8)	Present	Eliz Park and Rep	Absent		

Guests were introduced: Mayor-elect Rusty Barnett, Chris Schuettler Carter County Planning Office, Bill Watson and Russel Sutton of the Back Country Horsemen of East Tennessee (BCHET), Denee Mattioli of Herndon Birders Association, Wes Bradley of the Appalachian Paddling Enthusiasts (APEs) and Southern Off Road Biking Association (SORBA), Pam Baldwin of the RMRF.

PREVIOUS MINUTES: Minutes of the May 3rd, 2018 meeting were provided to members before the meeting. The minutes were approved by common consent.

PRESENTATIONS: Ken gave a presentation that summarized the accomplishments of the Park and Recreation Board and its partners during the last three years. It provided a good review of completed and ongoing projects as well as future opportunities.

OLD BUSINESS:

- 1. Green Bridge Landing Park:** Wes, Ken and Chris provided updates on Green Bridge Landing. The Kayak ingress/egress point, the Changing House and the 1/7 mile walking trail are complete. The APEs provided over 189 hours of labor on the changing house with significant efforts by Jerry Griffin and Jerry Smith. The park is already seeing significant use. Chris is actively working to complete and install the entrance sign made by the Cloudland High School shop class. Additional work for completion include picnic tables, security lighting, a historic marker, and trash cans. TVA is providing gravel to finish the parking lot. The Herndon Birders will install bird boxes, which will be made by the Hampton High School shop class. The board plans to set a dedication ceremony date at the September meeting. Eventual plans include installing a playground set.
- 2. Shooting Park:** Nothing Significant to report.
- 3. Happy Trails Park:** Erik provided a handout on recent progress at Happy Trails Park. The BCHET, Chris Schuettler and Mel McKay completed preparation work in May, June and July. Underlayment was emplaced on July 20th by approximately 25 volunteers from the BCHET and the RMRF. The County Highway depart hauled and dumped approximately 665 tons of gravel on Jul 16/17 and August 7th. Their haulage saved significant funds that can be applied to other park improvements. Bill Watson, Russ Sutton, Chris Schuettler and

NEW BUSINESS:

1. **2018-2019 Meeting Dates:** The following dates were proposed for Park and Recreation Board for the remainder of the year: September 6th, October 4th, November 1st, January 3rd, February 7th, April 4th, and May 2nd. All meetings will be at the Courthouse at 6:00 PM. Jeff made a motion to accept these dates. Mel seconded. The dates were approved unanimously.
2. **Chamber of Commerce Breakfast:** The board discussed hosting a future Chamber of Commerce breakfast as an opportunity to share what we have accomplished with our partners and our current and future projects. The idea was approved by common consent. Ken will work the details and provide an update at a subsequent meeting.
3. **"Select Cut" Logging at Gap Creek:** Chris and Ken broached the idea of soliciting a logging firm to accomplish a select cut at Gap Creek Park. This would relieve us of the burden of removal of some trees and generate some funds that could be put back into Gap Creek Park development. Michael Warren made a motion that we authorize the Planning Office to work a Request for Proposal with the Finance Department for the select cut logging. Charlee seconded the motion. The motion passed unanimously.
4. **2017-2018 Spending Plan:** Ken led a workshop on the 2018-2019 spending plan. The plan assumes a \$25,000 allocation from the County Commission coupled with approx.. \$5,000 carryover from last year. All projects on the updated project list were reviewed and adjusted. **Michael Warren made a motion that the Board approve the revised spending plan. Jeff Smythe seconded.**

Leon Humphrey (Mayor)	Absent	Randall Jenkins (Commission Liaison)	Absent	Michael Warren (1)	Yes
Erik Anderson (2)	Yes	Mel McKay (3)	Yes	Jeff Smythe (4)	Yes
Ken Gough (5)	Yes	J.R Campbell (6)	Yes	Charlie Mattioli (7)	Yes
Mike Melton (8)	Yes	Eliz Park and Rep	Absent		

The motion passed unanimously.

5. **New Commissioners orientation:** Chris offered that he does a workshop on the Planning Office for the incoming class of Commissioners. Ken will present our summary briefing as one of the subjects.
6. **Next Meeting:** The next meeting will be Thursday September 6th, at 6 PM at the Carter County Courthouse.

ADJOURNMENT: The Chairman closed the Meeting at 8:45 PM.

Respectfully submitted,
Erik Anderson
 Secretary