

Boyd grant (approx \$20,876) with the remainder coming from Gap Creek Park improvements. Michael Warren seconded. A roll call vote was taken.

Patty Woodyby (Mayor)	Absent	Aaron Frazier (Commission Liaison)	Present	Michael Warren (1)	Yes
Erik Anderson (2)	Yes	Mel McKay (3)	Yes	Lisa McGinnis (4)	Absent
Ken Gough (5)	Yes	JR Campbell (6)	Yes	Charlie Mattioli (7)	Absent
Mike Melton (8)	Yes	Eliz Park and Rep	Absent		

The motion passed.

Bobs Trails has done an excellent job working through the administrative challenges and delays that we have encountered on improving the park. Aaron made a motion that we reallocate \$40,000 from Gap Creek Park improvements to Gap Creek Park project management and add that funding to the existing purchase order with Bob Trails and amend the period of performance for the existing purchase order to the end of FY 2023. Michael Warren seconded. A roll call vote was taken.

Patty Woodyby (Mayor)	Absent	Aaron Frazier (Commission Liaison)	Present	Michael Warren (1)	Yes
Erik Anderson (2)	Yes	Mel McKay (3)	Yes	Lisa McGinnis (4)	Absent
Ken Gough (5)	Yes	JR Campbell (6)	Yes	Charlie Mattioli (7)	Absent
Mike Melton (8)	Yes	Eliz Park and Rep	Absent		

The motion passed.

NEW BUSINESS:

1. Budget Committee Report: Ken led a workshop to revise our budget for FY 2023. Our previously submitted budget was not approved. Two factors. First, the County did not get the project diabetes grant which was needed to help underwrite the Economic Development and Park and Recreation office. Second, the Budget Committee requested that we revise the budget to include what we can realistically execute at the Gap Creek next FY versus funding the entire project. The Board reviewed each line item and made adjustments. Work for next FY for which we had existing POs were moved to this year. Funding request for several matching efforts were dropped. Mel made a motion to approve a FY2023 revised budget submission of \$259,725. Aaron seconded. A roll call vote was taken.

Patty Woodyby (Mayor)	Absent	Aaron Frazier (Commission Liaison)	Present	Michael Warren (1)	Yes
Erik Anderson (2)	Yes	Mel McKay (3)	Yes	Lisa McGinnis (4)	Absent
Ken Gough (5)	Yes	JR Campbell (6)	Yes	Charlie Mattioli (7)	Absent
Mike Melton (8)	Yes	Eliz Park and Rep	Absent		

The motion passed.

Aaron and Ken will provide the revised budget submission to the Budget Committee. We will also provide additional detail on our projects.
2. Next Meeting: Tuesday, June 28th, 2022 at 6:00 PM in the Mayors Conference Room.

ADJOURNMENT: The Chairman closed the Meeting at 8:20 PM.

Respectfully submitted,
Erik Anderson
 Secretary

7. Elizabethton Park and Recreation: Elizabethton Park and Recreation did not have a meeting last month. Mike Mains sent out a monthly newsletter. The Chairman met with Mike Mains. Per their meeting, Elizabethton Parks and Recreation intends to take on mowing of Gap Creek Park starting next FY. They are also OK with SORBA accomplishing the design of the potential Hampton

Watershed pump track and will use the design as the master plan. They will also seek a formal endorsement by the City Council for the Tunnel Trail/Tweitsie extension in an effort to help build public support for future fundraising activities.

8. Green Bridge Landing (GBL) – The Eagle Scout has made progress and will be finishing his project in the near future. Thanks to the Sheriff's personal interaction the squatter has moved on. Wes reported that he is pretty sure that the playground equipment has been painted.

9. The Park at Fish Springs: Fish Springs Park – JR reported that the Friends of Fish Springs will meet with Bobs Trails to initiate the park design on this coming Thursday.

10. Carter County Tweitsie Extension: No progress since last month.

11. Mountain Biking – Hampton Watershed Trails – Wes reported that ½ mile of the Phase 1 trail has already been completed. The new trail is much wider, 2 ½ to 3 ft wide. Wes is checking on progress weekly. Michael Warren made a motion to reallocate \$9,000 from Gap Creek Park improvements and disburse \$9,000 to SORBA to accomplish design for a pump track at Hampton Watershed Park. Mel seconded the motion. A roll call vote was taken

Patty Woodyby (Mayor)	Absent	Aaron Frazier (Commission Liaison)	Present	Michael Warren (1)	Yes
Erik Anderson (2)	Yes	Mel McKay (3)	Yes	Lisa McGinnis (4)	Absent
Ken Gough (5)	Yes	JR Campbell (6)	Yes	Charlie Mattioli (7)	Absent
Mike Melton (8)	No	Eliz Park and Rep	Absent		

The motion passed.

12. Gap Creek Park – The Gazebo has been purchased and Bob Richards has worked hard at getting bids for exiting and potential future tasks. An immediate issue is mowing the property. Mel made a motion to authorize a purchase order to Bob's Trails NTE \$1,200 to mow Gap Creek Park for the remainder of this FY. Michael Warren seconded. A roll call vote was taken

Patty Woodyby (Mayor)	Absent	Aaron Frazier (Commission Liaison)	Present	Michael Warren (1)	Yes
Erik Anderson (2)	Yes	Mel McKay (3)	Yes	Lisa McGinnis (4)	Absent
Ken Gough (5)	Yes	JR Campbell (6)	Yes	Charlie Mattioli (7)	Absent
Mike Melton (8)	Yes	Eliz Park and Rep	Absent		

The motion passed.

The property needs to be fenced and a concept was developed to have the fencing set back 10 ft from the property line. Aaron made a motion to approve a purchase order NTE \$15,000 to a TBD vendor for property line fencing pending bidder documentation. Michael Warren seconded. A roll call vote was taken.

Patty Woodyby (Mayor)	Absent	Aaron Frazier (Commission Liaison)	Present	Michael Warren (1)	Yes
Erik Anderson (2)	Yes	Mel McKay (3)	Yes	Lisa McGinnis (4)	Absent
Ken Gough (5)	Yes	JR Campbell (6)	Yes	Charlie Mattioli (7)	Absent
Mike Melton (8)	Yes	Eliz Park and Rep	Absent		

The motion passed.

Design of the dog park has progressed and we are ready to proceed with construction. Aaron made a motion to authorize a purchase order NTE \$29,750 to a TBD vendor for Gap Creek Dog Park fencing pending bidder documentation. Most funding would come from the

MINUTES OF CARTER COUNTY PARKS AND RECREATION BOARD

MEETING HELD May 24th, 2022 at 801 East Elk Ave, Elizabethton, TN 37643

OPENING: Chairman Ken Gough called the meeting to order at 6:05 PM.

ROLL CALL: Erik Anderson conducted a roll call. A quorum was present.

Patty Woodyby (Mayor)	Absent	Aaron Frazier (Commission Liaison)	Present	Michael Warren (1)	Present
Erik Anderson (2)	Present	Mel McKay (3)	Present	Lisa McGinnis (4)	Absent
Ken Gough (5)	Present	JR Campbell (6)	Present	Charlie Mattioli (7)	Absent
Mike Melton (8)	Present	Eliz Park and Rep	Absent		

GUESTS: Wes Bradley, (APES and SORBA); Carolyn Watson, (Carter County Finance Director)

PRAYER: Mike Melton provided an opening Prayer.

PLEDGE: Mike Melton led the Pledge of Allegiance.

PREVIOUS MINUTES: Minutes of the April 26th, 2022 meeting were provided to members. They were approved by common consent.

PRESENTATIONS: NONE

OLD BUSINESS:

1. **Financial Report:** Ken provided a written report on expenditures thru April 22nd. Expenditures were \$58,771.24 out of a budget of \$160,000. Several purchase orders are underway and the rate of expenditures should increase in the remaining two months of this FY.

2. **Birding:** The Herndon Birders have are currently publishing the "Great Birding Spots of Carter County". Total cost for publication was \$2,500+, \$800 for graphic design and \$1,700+ for printing. Mike Melton made a motion to disburse \$2,500 to the Herndon Birders to cover the cost of publication. J.R seconded. A roll call vote was taken.

Patty Woodyby (Mayor)	Absent	Aaron Frazier (Commission Liaison)	Present	Michael Warren (1)	Yes
Erik Anderson (2)	Yes	Mel McKay (3)	Yes	Lisa McGinnis (4)	Absent
Ken Gough (5)	Yes	JR Campbell (6)	Yes	Charlie Mattioli (7)	Absent
Mike Melton (8)	Yes	Eliz Park and Rep	Absent		

The motion passed.

3. **Website:** Nothing Significant to Report

4. **Shooting Park:** Nothing Significant to Report

5. **Road Cycling:** Lisa and her husband and Michael Warren will support.

6. **Erik Anderson Community Park:** Erik provided a written report. Upcoming events include Musician Jam sessions on Tuesdays, Tai Chi on Thursdays, and spring concerts on Saturdays. One of the challenges facing the RMRF is cash flow as events have to be paid for and then they are reimbursed several months later. Erik made a motion to reallocate \$3,000 from Gap Creek Park improvements and disburse to the Roan Mountain Recreation Foundation for Operations and Maintenance. Michael Warren seconded. A roll call vote was taken.

Patty Woodyby (Mayor)	Absent	Aaron Frazier (Commission Liaison)	Present	Michael Warren (1)	Yes
Erik Anderson (2)	Yes	Mel McKay (3)	Yes	Lisa McGinnis (4)	Absent
Ken Gough (5)	Yes	JR Campbell (6)	Yes	Charlie Mattioli (7)	Absent
Mike Melton (8)	Yes	Eliz Park and Rep	Absent		

The motion passed.