

APPROVED

Carter County Planning Commission
Meeting Minutes
August 25, 2015

Members Present

Jerry Pearman, Chairman
Ralph Watson, Vice-Chairman
Steve Pierce
Ken Arney
Mary Ann Patton
Leon Humphrey, Mayor
Ken Arney
Robert Carroll
Sonja Culler
Randall Jenkins
Ray Lyons

Members Absent

Jamie Hughes
Jerry Smith

Planning Staff Present

Chris Schuettler, Director
Diane Cannon, Secretary

Local Planning Staff Present

Ronda Sawyer

Chairman Pearman called the meeting to order and welcomed everyone in attendance. Roll call. Quorum met. Ken Arney made the motion to adopt the agenda and Sonja Culler seconded made the motion. Motion passed unanimously. Ray Lyons made the motion to approve June 2015 minutes and Sonja Culler seconded the motion. Motion passed unanimously.

1. **FTDD Contract of Services.** Staff recommended motion to approve the revised contract with First Tennessee Development District. Miss Culler asked if this was a standard contract. Mr. Schettler stated it was with a few little tweaks make. Mayor Humphrey requested to go over those changes He stated "To pass it out and not have a "marked up copy" was not fair to the Planning Commission and I do have a marked up copy and I'd like, if the chairman will allow, that we go over those changes . Chairman Pearman replied "Yes Sir" Mayor Humphrey requested to direct everyone's attention to page 2 of 3 Section 4, Item or Section A, "If you will look at that the font is just a little bit different so we will just have to labor through this. It goes on to say "During the 12 month period beginning July 1, 2015 and ending June 30, 2016 the First Tennessee Development District (FTDD) agrees to furnish its services of professionally trained planning advisors who will confer with the local planning commission" and immediately after that the work "and" was inserted. "That the word "and" was inserted. That is not a problem and the Board of Zoning Appeals, what was taken out was "And other local officials was omitted. Then under A-2, Preparation of Land Use Controls, the words "for adoption" use to be immediately following and "implementation

and inforcement by local community officials was stricken. "LOCAL COMMUNITY OFFICIALS" and what was put in its place was Carter County Planning Commission, so again, we've taken out "other local officials and inserted Planning Office" and that is the changes for the contract and of coarse the other part of the document as well. Of coarse they did add at the bottom of that - before we get into the other document- the signature of the Planning Commission which is not a problem, assuming Regional Planning would sign, Mayor would sign, then the Planning Commission Chairman. Now, as far as Carter County Work Program, under Comprehensive Long Range Planning, "The Carter County Regional Planning Commission is in process of adopting" That was stricken and what was inserted "for adoption" - "No big deal with that but then with Community Development SERVICES, second sentence, "Stafff will assist the Planning Commission, the Carter County Planning Director" and what was taken out was "Legislative Body, the Mayor" Now, why in the world would we want to enter into a contract with FTDD where we're pulling away the Legislative Body, the County Commission and the Mayor would reach out for services?" the mayor asked. He then continued with "In the work plan and then again back to the front, do we want to be taking out the opportunity for our local officials to make a request for services under this plan? We were told last month that these changes were necessary to update the contract but when you are taking out the County Commission and the Mayor and not allowing them to access this important agency when the monies are already being paid for with County dollars I would be absolutely against that and I think we should revert back to the original contract without these revisions. That's my story Mr. Chairman and I am sticking to it. Why would we want to limit and if you can tell me why we would want to limit this? " Chairman Pearman stated "I will have to let Mr. Schuettler answer that, "Mr. Schuettler". Mr. Schuettler answered, "As you are aware it is a budgeted item in the Planning Commission budget. It's also known throughout the State and in upper East Tennessee area that FTDD when they do the planning and equalization of planning, it was as a community resource for the Planning Committee and that they work for the Planning Commission as per the contract is stated. Looking toward Ronda Sawyer, FTDD planner, he asked, "Is that your understanding?" Miss Sawyer answered, "Yes" Mr. Lyons questioned " Would that be sound reason to take all that language out. Mrs. Sawyer replied "We work like if the Mayor asks us to look into something or a County Commissioner asks us to look into something we would not deny you. Typically our time is devoted to controls in the planning aspect. If there were to be a study or information gathered we would not deny. Just typically this is run over from the state. We are more accustomed to dealing with Planning Commissions. Mr. Lyons asked if there had been any issues with the old contract. Mr. Schuettler replied, " The old contract was somewhat antiquated, and some changes needed. We adopted Land Use Controls starting in '98 pretty much over the whole county then in 2002 that was antiquated and the Transportation Plan was adopted which did not stipulate in the original contract issues such as the "and" being removed and a few other minor issues we updated the contract. Miss Sawyer added that the planners (FTDD planners) don't write these - the Director and the Assistant

Director took the old contract that the state used, "applied them, you know, massaged them however the development district wanted them. So, therefore the basis of the contract was brought over from the state. Mr. Lyons asked if the old contract worked just as well to which Miss Sawyer replied, "I haven't seen the old contract, we planners normally don't see the contracts. In the past planners wrote work contracts because we are saying we plan on doing this, this, and this, but the planners did not write this at all" Randall Jenkins asked, "If County dollars would be involved shouldn't the county commission get involved get involved with this?" Mr. Schuettler answered " There's four (4) county commissions sitting here plus you also have the Mayor sitting her but the question is, Is it budgeted out of this program" At this time Mr. Schuettler recognized Miss Culler, who asked if this is a standard contract as written?" and Mayor Humphrey answered her and said "Yes, as it was written". Miss Culler further stated, "No, I'm talking about this one (revised/new)." Mayor Humphrey stated, "No that's not. It has been amended specifically for Carter County." Mr. Lyons stated he was just thinking "If we had the old language we would have better relationship with the County Commission. Miss Culler clarified by stating, "This contract is to help Ronda help the planning commission." Mr. Lyons stated he understood that. Miss Sawyer stated planners (at FTDD) try to stay neutral as possible and normally don't go to a "legislative" meeting unless asked to do so and the only reason she would be asked is if there's some rezoning but she stays at this (county planning commission) level of politics. Mr. Lyons stated he felt this made his point more important, "If you (Miss Sawyer) are not going to be there would it not be helpful if he (Mr. Schuettler) needed our (County Commission) support and needed us to be a road block. "Does that make sense?" Mr. Lyons asked. Miss Sawyer replied, "I don't know if you have a full understanding of what our basic services are." Mr. Lyons stated "I think I do too." Mr. Pearman inquired about putting those two words back in. Mr. Schuettler asked, "Which two sir?" Chairman Pearman answered, "About the commission." Mayor Humphrey stated, "Well, I guess, Mr. Chairman, if you will allow - on the Work Program, as far as the amendment to Comprehensive, Long Range Planning, I don't have a problem with that you've adopted, if you want to insert the Carter County Planning Director and Planning and Zoning is one thing, but you don't take out the legislative body, the Mayor. Those need to be - they need to remain in the work plan and there's no reason we would want to limit our service. And then, under A, item of contract, we need to allow local officials and then too local community officials need to remain. If you want to insert "in addition, the Planning Commission" that's fine if you feel they weren't represented initially, but if you do, don't take out the controlling bodies. No other counties, to my knowledge, have operated or requested these types of amendments. They are operating on the contract that was submitted originally." Mr. Lyons stated he knew what the scope of the contract is . "One through five talks about scope of your contract so I do know what I'm talking about to some degree. I think it points those out 1,2,3,4,5 and those are good things to assist us in how we do things. Steve Pierce stated "I think if she (Ronda Sawyer) works for the planning commission then her duties are to this planning commission and

if the County Commission or the Mayor or somebody have a question upon what she has developed or things she has advised this Planning Commission on then they should have to come to the Planning Commission and ask those questions and that would keep her (Miss Sawyer) out of the political aspect of this thing and she wouldn't have to answer to (County) commission or the Mayor she would answer to this planning commission. Mayor Humphrey replied, "Mr. Pierce, If I may, this has nothing to do with politics." Mr. Pierce responded "It seems like control here." Mayor Humphrey interrupted and stated it has nothing to do with Mr. Pierce interjected, "You're wanting control over this" Mayor Humphrey addressed the chairman and said, " Mr. Chairman, if I could," to which Chairman Pearman stated Mayor had the floor. Mayor Humphrey again stated "This has nothing to do with politics, it has everything to do with revising a contract that would limit services to both the Mayor and County Commission." Mr. Pierce stated, "Well, her (Ronda Sawyer) services apply to planning commission. Chairman Pearman advised Mr. Pierce to wait until Mayor Humphrey was done. Mayor Humphrey stated, "If you look at this and pull out legislative body and the Mayor then that will limit us from being able to go not only to Miss Sawyer but the development district and ask for the scope of work that is outlines so at no point in time would we want to limit those services. The legislative body may need some work done through FTDD and she may not be available to do that and Mr. Craig may assign someone else from that office. It may be something totally out of her scope. It is not trying to circumvent, it's not trying to do a paragraph, it's trying to make certain that under the contract, we're paying for, that the legislative body, the (County) commission should have the right to pick up the phone and make the request for services and so should the County Mayor but under this contract you've taken the legislative body, the Mayor out and you've implemented only the planning director and planning commission, so if you talk about the paragraph then yeah it probably is but it's not on the part of the county commission and it's no on the part of the mayor and if every other county can operate with this contract without these types of amendments to limit the service then why would we want to amend the services here?" Mr. Schuettler stated, "I think, Mr. Chairman, may I speak?" Chairman Pearman, "Yes". Mr. Schuettler continued, " I think it's clear that in the past things have happened, we'll just take a hypothetical point of view, let's say the County Commission would like to have G.I.S. services I bet you probably 25% of the county commission doesn't realize we have G.I.S. capabilities here in our office that we operate and it's basically unfunded and we built upon that but if the county commission or lets say a legislative individual sits on the sheriff department's Law Enforcement Committee like myself and the sheriff spoke about today and he needed mapping so why should he go and pay additional costs to have FTDD when he can come through me and we can deal with that. It saves the county money in the long run and also it keeps down confusion. A lot of confusion can happen and we can circumvent what regulations are here. We've already seen that and I've seen it myself in the last few weeks - bad confusion and it was from elected official to an appointed officials to the individual and it was absolutely the wrong information and we've dealt with this

for years and this is best to keep planning commission involved. Mr. Lyons you were in my office just the other day and we are busy but you can come in any time. Mr. Jenkins, you have utilized my office multiple times, Ms. Culler you have too. Mr. Ward (Danny, county commissioner) sitting out there (in audience) you've been there too and you learn what we can do to help you and it keeps the pressure off these individuals. If it helps the county attorney, I have no problem with the county planning commission allowing the county attorney to make the call for planning or the county court or for the county Mayor. It will keep down confusion and be better support and be easier spending out of that budget. Mr. Lyons stated he was not trying to politicize it his intent was to lend more support it wasn't to try to grab power from this commission. I think this commission has been very empty for a long time. I have not been on this commission long but I have been into your office and out in the field trying to gain knowledge and see things I need to do. The reason I brought it up from my standpoint was not that I didn't understand the scope and not to grab control of your commission. I think we've been working pretty well together. Mr. Schuettler stated "It is OUR commission not mine, it is our county's." Mr. Steve Pierce reiterated his thoughts "on anything that goes through this planning commission "they" don't need to be calling FTDD, they need to come to Mr. Schuettler and he should handle these things and that would keep the planning commission involved on all this and we would all be apprized of what people want and I believe it would just be a better thing to keep everything coming through the planning commission." Mr. Schuettler stated, "It keeps those matters expert for Carter County - I was here when it started, I was the first person ever hired for the planning commission and it keeps us involved. You know you can look at other counties, I was involved in the mapping for zoning from the very beginning - you look at the Board of Zoning Appeals (BOZA) in other counties and it is ungodly how much they deal with, you look at the cities, municipalities, even on the new annexed areas they have a mess now, not to put you on the spot Miss Sawyer, but how many communities do you deal with?" Miss Sawyer stated she had nine. Mr. Schuettler asked how many planners are in her office now. She stated, "I am the only full time planner, there is another gentleman, Cory Osborne, and he's been only classified as a part time planner and the rest of his time he is classified as transportation, working with the RPO and he has got six communities. Mr. Schuettler stated, "So out of 15 communities, he is dealing with six and probably all six of those you've dealt with before too?" Miss Sawyer stated she had and was also training Mr. Osborne. So that takes the pressure off that (FTDD) and takes less money out of our budget, out of the taxpayers budget, all a person has to do is call our office at 542-1834 or walk into the office or email. So that is the point and the directive we are moving in, hopefully that will answer your question Mr. Lyons. Mayor Humphrey stated, "Once we enter into this contract and pay the fee with the Dev. District there are no additional costs, it's the one time fee for that period, so it does not matter what request you make, Mr. Craig can make the assignments within his office there are no additional costs involved to the county, so please keep that in mind. The contract determines the cost for that 12 month period." Mr. Schuettler, "If I

could please Mr. Chairman, If you will notice on the contract, Section 2, Paragraph A, Portion 3, "access and resources of the Regional Planning Office includes basic mapping services and planning related research. OK, that's great. In-depth GIS or other GIS projects will be charged through separate fee structures as they relate to this contract. So there will be additional charges if somebody decides - let's say from the Beer Board decided they wanted mapping from them instead of coming to our office we've always tried to accommodate the Beer Board, we work with the local Sheriff's Dept., we done mapping with them and we are working really close with E(mergency) 9-1-1 right now getting our GIS (graphic information system), our aerial maps, land uses topographic, to bring all that in and make it a seamless system. Also, we're working very close with the volunteer fire departments that want to utilize us on getting their community rating services together, doing their mappings, we're there for local water systems to assist them in any way, shape, or form. There's a lot of mapping out there that is specialized that we can take care of in house and it wouldn't cost these individuals any more. Chairman Pearman asked if there was anymore discussion. Following this Steve Pierce made the motion to approve the revised contract and Ken Arney seconded the motion. Discussion? (None) A roll call vote was held: Mayor Humphrey: No, Patton: No, Jenkins: No, Lyons: No, Carroll: No, Arney: Yes, Watson: Yes, Pearman: Yes, Culler: Yes, Pierce: Yes. Chairman Pearman announced a tie vote and asked Mr. Schuettler what he wanted to do. Mr. Schuettler advised he knew Mr. Craig was wanting this contract pretty fast and stated the best thing to do was go back and revisit it next month. Mr. Lyons asked if the commission would entertain another motion and Ray Lyons made motion to revert back to the original contract. Mayor Humphrey seconded the motion. Roll call vote was taken: Humphrey: Yes, Patton: Yes, Jenkins: Yes, Lyons: Yes, Carroll: Yes, Arney: No, Watson: No, Pearman: No, Culler: No, Pierce: No. Once again a tie vote. "Mr. Chairman let's make a third motion." Mr. Schuettler requested to slow down to get to a good spot (in his notes) Mayor Humphrey stated the third motion would be to alter the wordage to allow in the contract the insertion on A-2, Carter County Planning Commission, leaving the original language, "local community officials" also at the top leave "local officials" there. So the one insertion would be "the Carter County Planning Commission." so they would have rights and then, going to the Work Plan, the insertion of Carter County Planning and Zoning with the legislative body and the mayor and everything remaining intact. So basically the old plan with these new insertions of Carter County Planning and Zoning and Director. Mr. Schuettler asked Mayor Humphrey to ask one question - "Local officials, is that local elected officials per say? Mayor Humphrey replied "It is the local community officials." Mr. Schuettler said "So if" and Mayor Humphrey interjected, "Leave the wording the same except with the old contract we are just going to insert Carter County Planning Commission so that they are included there just as we have here at the bottom and then the same thing on Community Development Services, everything else remains the same". Mr. Schuettler then requested to 'go back to the point he was at before you (Mayor Humphrey) cut me there. So if the Carter County Sheriff, he's a local official, or EMS Director

(local official), or let's throw one out there, let's say 'the dog pound' those officials there, if they needed something they could just go straight to FTDD correct? Mayor Humphrey answered, "We are not saying just mapping Mr. Schuettler, you are focusing on GIS mapping and there are other services that the Development District through this contract provide. I would recommend that if any of these people need GIS mapping that they would come to your office and secure that, Sir, but again we're talking about not limiting the contract and including the Planning Commission and you into this contract but the rest of the verbiage remains the same. Mr. Schuettler stated he felt we needed to clarify local officials before we end up with, you know you have solid waste and you have them writing grants for solid waste, which I understand that, and its great they assist, and there's some monies that come through that area that assist FTDD in the grant writing periods but," Mayor Humphrey interjected again and said "And Mr. Benny Lyons is an appointed official, he works for the landfill and the landfill committee and he should be able to work directly with Mr. Ken Ray or Mr. Chris Craig. Mr. Craig is instrumental in securing those grants." Mr. Schuettler stated that even though I provide even in his grants, I assist him in his GIS just because we are Carter County and he (Mr. Benny Lyons) is well aware that we have GIS. There is other people out there but I am well aware that people give people bad information and it causes a lot of stir and a lot of things that should not - I just really feel like you should utilize what you have here in the county before you pay somebody else to do something for you whether it is GIS, writing a grant, things of this nature but it is what it is, so we have a motion on the floor, I was just making an interlude into it. Mr. Steve Pierce stated "If these people have questions they should come to this planning commission first. They don't need to be going to FTDD and bypassing Mr. Schuettler. Mr. Schuettler corrected, "bypassing this committee" to which Mr. Pierce added "Bypassing this whole committee would be what it would be. They would be circumventing the planning committee by excluding it. If they have trouble what would be the problem with them coming to Mr. Schuettler and asking him these questions when he can help? He can do all this. Mr. Robert Carroll stated "There is not a problem, but has there been a problem with the old contracts? Has this been a problem?" Mr. Schuettler answered by asking "Has someone approached the FTDD in the past and received information that was not directly obtained here at Carter County and was given the wrong information? Yes it has. I can go back and give you over the years, the past 24 years, that problems have happened and that's even with local planning, floodplain administration, things of this nature that it's been given out wrong and it's not her (Ronda Sawyer's) fault. To my knowledge she has never given out bad information but I have had a problem with that before and there's probably people in this audience that have gotten bad information because they did not have the subject matter expert to give them the exact information they needed. Ronda Sawyer stated she was just so confused and stated, "We (FTDD planners) don't write grants, planners don't write grants and Ken Ray- this does not affect Ken Ray at all- this is just dealing with myself, my co-worker, the arrangement between Development District and the county to satisfy planning needs. I'm kind of lost" Mayor Humphrey

stated, "Well you shouldn't be. I think we've put such a spin on this and if you look at the Work Plan, last sentence of the first paragraph, it says "any amendments, any amendments, to the Work Program must be agreed upon by FTDD. FTDD I am well aware of - there is not a person on staff there that is not exceptional in what they do. They've always given me exact information, detailed information. I hold that agency, among all the boards I sit on, the highest regard. Let me qualify, Miss Sawyer, all the people in her staff, people in GIS program, Mr. Chris Craig, Susan Reed, she's been there 40 plus years and she is an exceptional director. At no point in time in the five years I've been in office here have they ever given me any information that was not spot on. And to continue on, it says "and the Carter County Mayor" Now, I'm agreeing to an amendment here and that's the language that's been there forever in all the others. I think it's a compromise to insert the Planning Commission in there and we'll leave the contract as it is. It is a very simple amendment and I don't see any reason whatsoever that we can't agree to that so that was my motion. I don't know if you've gotten a second" the Mayor concluded. Mrs. Mary Ann Patton seconded the motion. Mr. Schuettler requested Leon (Mayor Humphrey) clarify his motion because "We got into a lot of talk" The Mayor stated: "OK, we're going back to the verbiage of the original contract - nothing changes other than the insertion in A-2, "Carter County Planning Commission" and it would be an enforcement by " local community officials and the Carter County Planning Commission". You are inserting it because it was never there. If you want to leave the signature line at the bottom for the Carter County Planning Commission by signature of the Chairman after the Mayor's is fine, along with FTDD Director, Susan Reed, that's fine." "And then on Work Program you're going to insert 'staff will assist the planning commission, Carter County Director of Planning and Zoning, that insert, and the rest of the language and the word "legislative body and the county Mayor" you would put that in. So basically the contract in the same with the exception of those insertions. Chairman Pearman asked, Can we do that?" to which Mr. Schuettler answered, " If its the pleasure of the Committee. You have a motion and a second by Mrs. Patton Mr. Chairman. Mr. Steve Pierce asked to make a comment before voting on the matter and stated, "Anything they go to FTDD and they get an opinion on - whatever question they have will still have to come back through this planning commission. It will still have to be ran through this board and Mr. Schuettler, so why not come to him first? That's just my opinion" he stated in conclusion. Chairman Pearman added, "I guess they should, but if they go over there, they'll just have to come back." Mr. Pierce then replied, "Yes sir! So why not leave it like it is and if they have questions they can use resources available here first? They can come to Mr. Schuettler, who 99% of the time he can answer their questions instead of going in a circle. Mr. Schuettler stated he would like to add as Leon said, he has never had a problem per say one on one with FTDD. "Mrs. Susan Reed - I can't believe he said she's been there 40 years, he'll have to pay for that later. She is a super lady, super knowledgeable. She took me under her wing when I first got here. When I was still doing grants and things for the county also. And Chris Craig - I can't say more about him, we've worked on

several boards with him, MPO, RPO, Solid Waste Regional, Ken Ray, the whole group is super. But there have been time when information was requested and they weren't clarified and weren't exact on what they were looking for and it has passed through. I'll hush now. You have a motion and a second so if it pleases this board Mr. Chairman, call roll. Roll call vote: Mayor Humphrey: Yes, Mrs. Patton: Yes, Mr. Arney: No, Mr. Pierce: No, Mr. Watson: No, Chairman Pearman: No, Robert Carroll: Yes, Sonja Culler: No, Mr. Jenkins: Yes, Lyons: Yes. Tied vote again. Following the failure of the third motion, Mr. Schuettler ask the Chairman if he could make a suggestion. He suggested that he along with Chairman Pearman, Mayor Humphrey, and Christopher Craig with FTDD meet to try to resolve this matter and bring it back at the next meeting. Sonja Culler made the motion and Randall Jenkins seconded the motion which passed.

2. **Mrs. Turner, Quinn St. Complaint.** Mrs. Turner appeared to ask why the property near her was still in a mess. Mr. Schuettler advised her that the owner of the property has been notified and had called the office to advise staff members the home was suppose to be occupied by a relative and no one else. (The relative had allowed another individual to move into the home and this person is alleged to have created the violations) Property owner advised planning staff the matter would be taken care of within thirty days. Planning staff advised they would check to see it had been done as promised. Mrs. Turner requested a good address for the owner, Randy Parsons, and was told she could get it following the meeting.
3. **Mr. Birchfield, Mr. & Mrs. Henegar, Siam Rd. Complaint.** Mr. John Birchfield spoke first and stated he had called the planning office "every day for three months or more" and not only had he not received an answer when he called but had never received a call back from anyone in the planning office. Mr. Schuettler clarified that he had been given the wrong phone number by another office but had spoken to Mr. Birchfield on site at his property. Mr. Birchfield stated this was so. He went on to state the existing mobile home, used for rental income by the current owner, was causing numerous problems in the neighborhood (gunshots, loud engines revving, and other problems requiring police to be called). He presented pictures of his "dream home" and other homes in the area along with pictures of the mobile home. Request rezoning of area to prevent the addition of more mobile homes to the property in question by presentation of a petition signed by everyone in the neighborhood. Mr. Schuettler explained the rezoning process. Miss Ronda Sawyer, FTDD Planner, also explained what could and could not be done at this point. Mr. Henegar took the floor next and spoke about the problems in the neighborhood that came from those living in the mobile home. He requested denial of the request we would hear about shortly. Mrs. Henegar also spoke about information gathered regarding the mobile home currently on site and the land which was on the agenda for request for three more sites. She stated that Environmental Health Services staff had told her the septic permit written in 2010 was for one home with 2 bedrooms but no information or proof of completion of the first septic system could not be found in the Environmental Health office. A discussion followed concerning this problem. A request to have a letter drafted to

Environmental Health Services staff to ask they attend next month's meeting and answer questions regarding this matter. Mr. Steve Pierce read a portion of the zoning ordinance regarding rural mobile home parks and question requirements to change verbiage (in A1-A) with regards to mobile home park. Mr. Schuettler explained and stated if that was put in a form of a motion he would gather information to present for approval at the next meeting. Mr. Pierce made the motion. Mr. Schuettler clarified the steps involved and Mr. Watson pointed out that any actions already requested would be grand fathered in. Mr. Birchfield stated he had been told they could request "emergency" rezoning. Miss Sawyer explained in greater detail A-1 zones. Mr. Carroll questioned whether or not we should wait until the matter of approval for the rural mobile home park was voted on. Mr. Arney stated he would like the matter of septic approval be resolved as well prior to moving forward. Mr. Schuettler stated "What Mr. Arney said is true." He stated his office would be more than happy to send a letter to try to achieve some answers regarding permits for septic systems. He stated we can postpone the matter (rural mobile home park changes) for thirty days. Finally, a second on Mr. Pierce's motion was requested. Mr. Jenkins requested to amend Mr. Pierce's motion to amend and not do away with completely the mobile home requirements. Motion seconded. Roll call vote was taken and unanimously approved.

4. **Outterbanks Road, Rural Mobile Home Park. Mike Scalf, owner.** Mr. Scalf took the floor and advised the committee that he had revised his plans and now only wanted approval for one additional mobile home instead of the three shown on the plat before them. He further advised when questioned that the home would be a new model. However following the stipulation to table this matter for thirty days due to prior motion (item 3) he could not guarantee a new mobile home could be obtained.
5. **Jack Hampton's Report.** Mr. Schuettler presented the report. (ATTACHED).
6. **Codes Enforcement Report.** Mr. Schuettler gave a brief review of the steps involved with codes enforcement. He then presented a power point presentation of properties in various stages of enforcement. Randall Jenkins made motion and Steve Pierce seconded motion to send Babb, Byrd, Chris Richardson/Townsend, Summerline, McAmis to court. Motion passed unanimously.
7. **Director's Comments.** A.) Mr. Schuettler presented the 2015 MS4 report and explained the samplings are complete and "not pretty" for Carter County. Staff recommended approval. Sonja Culler made the motion. Ralph Watson seconded. Motion passed unanimously. Mr. Schuettler further explained stream evaluations and actions. All three streams in Carter County have problems. An action plan will be available at the November meeting. Also, future storm water issues were discussed such as Green Infrastructures and QLP Program. B.) Mr. Schuettler addressed the minutes from the Building and Grounds Committee Meeting in which several "anonymous complaints" regarding the planning office and the planning staff were discussed.
8. **Public Comments.** No one had requested to speak during this time.
9. **Adjournment.** Ray Lyons made the motion to adjourn and Randall Jenkins seconded the motion. Meeting adjourned.