

**Carter County Planning Commission Meeting Minutes
October 27, 2020**

Members Present

Jerry Pearman
Ralph Watson
Kelly Collins
Sonja Culler
Travis Hill
Amy Pate

Members Absent

Robert Acuff
Bobbie Dietz
Jerry Smith

Office Staff in Attendance

Chris Schuettler, Director
Jay Cook, Building Inspector
Kristin Powell, Codes Enforcement Officer/Stormwater Coordinator
Cindy Wolford, Administrative Assistant

County Officials in Attendance

Interim Mayor Patty Woodby

1. **Roll Call.** Quorum met. Chairman Pearman presided over today's meeting.
2. **Adoption of the Agenda.** Motion to approve by Sonja Culler. Second by Ralph Watson. Motion passed unanimously.
3. **Approval of June 23, 2020 Meeting Minutes.** Motion by Sonja Culler to approve as written. Second by Ralph Watson. Motion passed with one vote to abstain by Travis Hill.
4. **Jack Hampton Report.** Jay Cook presented the report for Fiscal Year 2019/2020 where \$146,975.00 has been deposited into the General Fund. Following the end of year report, the following months were reported: July total, \$9,531.00, August total, \$11,240.00 and September total, \$10,839.00. This has a fiscal year running total of \$32,210. Further report was given that due to estimated construction cost of permits \$8,644,572.00 has been added to tax rolls as taxable property.



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8:45 Am

5. **Codes Enforcement Report.** Kristin Powell presented the report. Multiple forty-eight-hour notices were presented and voted on and a motion made to take to court. Motion to approve by Sonja Culler. Second by Kelly Collins. Following is a list of addresses: 1405 Broad Street, 244 Bulldog Hollow Road, Dave Buck Road Trailer Park, 524 Highway 321, 1209 Idlewyde Circle, 278 Long Hollow Road, 1853 Powder Branch Road, 1895 Powder Branch Road, 2712 Siam Road, 305 Stratton Street, and Vanover Road Trailer Park. The letter from Commissioner Charles VonCannon was addressed. Commissioner Kelly Collins discussed the Stevens septic in Hampton. Chairman Jerry Pearman discussed Kenny Johnson's property in Roan Mountain. Efforts have been made to bring this property to compliance with no assistance from TDEC or the State.
6. **Director's Report.** Mr. Schuettler gave a brief directors report which included the welcoming of the new members to the Planning Commission and introduced the new Planning Secretary. He stated that a November meeting will be necessary for some future development in the county. He spoke on the following:
- a. Budget was not completely approved, and Finance Director Mr. Brad Burke stated that monies equaling \$33,600 for electric permits have only been in the budget as revenues for 5 years. The budgets from 2012 forward have had the monies in the budget. Director Schuettler will meet with the Budget Committee at their next meeting to resolve this problem.
 - b. Hiring an in-house Electrical Inspector was discussed, but that it would require more money in the budget. This will be discussed further in November Planning Commission meeting, if additional monies will be added by the Budget Committee.
7. **Public Query.** No one requested to speak.
8. **Adjournment.** Motion to adjourn by Sonja Culler. Seconded by Ralph Watson. Meeting adjourned.