



**Carter County Planning Commission Meeting Minutes  
May 25, 2021**

Members Present

Steve Burrough  
Kelly Collins  
Sonja Culler  
Bobby Dietz  
Travis Hill  
Amy Murray  
Jerry Smith  
Steve Stevenson

Members Absent

Dr. Robert Acuff

Office Staff in Attendance

Chris Schuettler, Director

1. **Roll Call.** Quorum met. Director Chris Schuettler presided over today's meeting.
2. **Adoption of the Agenda.** Motion to approve by Sonja Culler. Second by Bobbie Dietz. Motion passed unanimously.
3. **Approval of April 2021 Meeting Minutes.** Motion to approve by Sonja Culler. Second by Jerry Smith. Motion passed unanimously.
4. **Election of Officers.** Nominations:
  - A. Director Schuettler stated that Travis Hill could not be nominated since he is also the Chairman of the County Commission nor could any of the other County Commissioner seated on the Planning Commission.
  - B. Nominations for Chairman were accepted by Director Schuettler:
    - i. Jerry Smith/ Declined nomination.
    - ii. Bobby Dietz/Declined nomination, due to possible conflict of interest.
    - iii. Amy Murray/ Accepted nomination.



Motion to approve nomination by Bobby Dietz. Motion passed unanimously.

C. Nominations for Vice Chairman by Sonja Culler:

- i. Bobby Dietz/Accepted nomination.

Motion to approve nomination by Sonja Culler. Motion passed unanimously.

D. Nominations for Secretary by Kelly Collins:

- i. Dr. Robert Acuff/absent.

Motion to approve nomination by Kelly Collins. Motion passed unanimously.

5. **Orchard Estates – 9 Lot Subdivision.** Director Schuettler stated that the subdivision is off Peters Hollow Road at the corner with Murphy Lane in Stoney Creek. All lots perk for at least three-bedroom septic. Motion to approve by Sonja Culler. Second by Travis Hill. Motion passed unanimously.
6. **Flood Damage Prevention Resolution.** Director Schuettler gave a brief presentation and history of the Flood Protection Program. He stated that revisions had been made to some of the definitions since previous amended Resolution. A Public Hearing will be held at the upcoming Board of County Commissioners meeting. Motion to approve by Bobby Dietz. Second by Sonja Culler. Commissioner Stevenson abstained from voting due to being newly elected and not familiar with the Resolution. Motion did pass.
7. **Noise Resolution Study.** Director Schuettler stated that he had read over 200 pages on this subject. Under TCA Title 55 Chapter 8/ etal the Carter County Sheriff's Department can enforce this as set forth under above mentioned TCA Title, if so moved. Director stated that he would send more information to everyone and asked that we resume discussion at our June meeting. No action taken.
8. **Jack Hampton Report.** Kristin Powell presented the report for Fiscal Year 2020/2021 where \$113,406.00 has been deposited into the General Fund. The following months were reported: March total, \$21,545.00 and April total, \$16,781.00. This has a fiscal year running total of \$146,061.00.  
Commissioner's Hill and Stevenson asked when Tony Gouge would be certified to do in-house electrical inspections. Director Schuettler stated that Tony Gouge is preparing to take the Certification exams and that once completed the County will have to apply to the State Fire Marshall office for exemption approval before the county can start these inspections. Kristin Powell will be going to the Flood Plain Management Certification class in Maryland the week of August 30 – September 2, 2021. Director stated that he would like to hire a permit writer in the near future that would also have some experience in mapping/GPS and may possibly work on ICC certifications.
9. **Codes Enforcement Report.** Kristin Powell presented the report. A list of addresses ready for court was also presented. Motion to approve by Sonja Culler. Second by Amy Murray. Motion passed unanimously.
10. **Director's Report/Training.** Director Schuettler gave a brief report which he spoke on the following:
  - A. By laws of the Carter County Regional Planning Commission.
  - B. State of Tennessee Legislative Report.



- C. Training next month will include an hour training in History of Flooding and Development within the County.
- 11. Public Inquiry: Mrs. Bill Gentry attended the meeting to find out how property violations were reported. Process was explained to Mrs. Gentry with no further questions.
- 12. **Adjournment.** Motion to adjourn by Sonja Culler. Seconded by Travis Hill. Motion passed unanimously. Meeting adjourned.

DRAFT

