



**Carter County Planning Commission Meeting Minutes
April 26, 2022**

Members Present

Steve Burrough
Kelly Collins
Sonja Culler

Bobbie Dietz
Ginger Holdren
Joe Miller

Office Staff in Attendance

Chris Schuettler, Director
Kristin Powell, Compliance Coordinator, Floodplain Technician, Stormwater Coordinator
Tony Gouge, Chief Building Official

Members Absent

Dr. Robert Acuff
Amy Murray
Jerry Smith

1. **Roll Call.** Quorum met. Director Chris Schuettler presided over today's meeting.
2. **Adoption of the Agenda.** Motion to approve by Sonja Culler. Second by Bobbie Dietz. Motion passed unanimously.
3. **Approval of February 22, 2022, Meeting Minutes.** Motion to approve by Sonja Culler. Second by Ginger Holdren. Mr. Joe Miller abstained. Motion passed unanimously.
4. **Jack Hampton Report.** Tony Gouge presented the report for fiscal year 2021/2022 where \$151,041.00 has been deposited into the general fund. The following months were reported: February 2022 total \$17,371.00 and March 2022 \$23,808.00. This has a fiscal year running total of \$182,046.00.
5. **Codes Enforcement Report.** Kristin Powell presented the report for February and March 2022 which included Litter, 48 hour and Stormwater violations. Kristin sent properties located at 143 Sara Anne and 740 Sugar Hollow to Attorney Joshua Hardin. Motion to approve by Kelly Collins. Second by Steve Burrough. Motion passed unanimously.

6. **Director's Report.**

Director Schuettler's Report:

- Planning Commission members Dr. Robert Acuff, Sonja Culler, and Jerry Smith are up for re-appointment in 2022. I will send a letter to the nominating committee and advertise for their re-appointment. Motion to approve by Bobbie Dietz. Second my Steve Burrough. Motion passed unanimously.
- Transportation information from TDOT was shared via handouts. All projects on the list are moving forward.
- Camp Faith is located on Highway 321: We issued building permits for the cabins and bathhouse. Mr. Clark hired a commercial plumber and permits were pulled. We placed a stop work order on this project until the owner complies.
- Tony and I are reviewing tiny homes reevaluation.
- We had new handrails installed at our office and the roof will be replaced sometime in May. I spoke to Ron Kirby about lighting in the basement. We are still getting water in the basement when it rains heavily.
- I plan to have our monthly meetings in the conference room when the Fire Marshal approves.

7. **Adjournment.** Motion to adjourn by Sonja Culler. Second by Steve Burrough. Motion passed unanimously. Meeting adjourned.