

**Carter County Public Records Commission  
Special Called Meeting  
Wednesday, June 8, 2011**

Members Present: Patsy Lewis, Ronnie Trivett, Edrie Bristol, Scott Sams, and Leon Humphrey

Members Absent: Margaret Houghland, Lynn Brown.

**Purpose of Meeting: To Discuss Resolution**

Meeting Called to Order by Chairman, Edrie Bristol, and quorum was present.

Mayor Humphrey stressed the Resolution be passed as written.

Patsy Lewis stated that the resolution was not presented before the Records Committee before being presented to the full commission for approval.

A motion to rescind the current resolution and start fresh and have the County Attorney draw up new resolution to be presented to the full Commission was made by Patsy Lewis. Mayor Humphrey stated that the resolution be adopted as written. This due to the fact that the records needed to be preserved and a Archives Department be established and in working with the Mayor make sure these documents are preserved.

Chair Edrie Bristol asked for a second. Motion failed to get a second. Motion failed.

Edrie Bristol stated that the current Resolution was to levy an Archive and Record Management fee. Mayor Humphrey stated it would take two Resolutions, one to levy fee, and one for establishment of the Record Management and County Archived Department of which he would be happy to draft the Resolutions.

An email was read by Mayor Humphrey from Margaret Houghland stating her support for the establishing of the County Archives.

Ronnie Trivett at this time noted that many of the records had already been microfilmed and were on file at the library and would not have to be redone. Melissa Moreland was asked if her records had been put on microfilm and she replied that they had been filmed for the year 1998 and back. Mayor Humphrey stated that none of the records were preserved and noted that a trained person direct the activity of such items.

Mrs. Bristol noted that the next meeting was set for July 14, 2011 at 5:00 P.M. Notice will be posted.

Scott Sams asked that the Chair recognize EMA Director, Andrew Worley. He was advised again the purpose of this Special Called Meeting and Mr. Worley agreed to address the committee at a later date.

Motion to adjourn made by Ronnie Trivett, seconded by Patsy Lewis. Motion Carried. Meeting Adjourned.

Edrie Bristol, Chair

Edrie Bristol

Patsy H. Lewis, Secretary

Patsy H. Lewis