

**Carter County Commission
Regular Session
September 18, 2017**

CALL TO ORDER - Chairman Leon Humphrey

COURTHOUSE-EMERGENCY EGRESS PLAN- Gary Smith, EMA Director

ROLL CALL- Mary Gouge, County Clerk

Name of Configuration File: C:\RollCall-Pro\Configurations\September 18 2017 Commission Meeting.rcc

Date and Time of New Session: 9/18/2017 6:04:27 PM

Beginning Roll Call for New Session:

Leon Humphrey is Present
Willie Campbell is Present
Buford Peters is Present
Robert Acuff is Present
Nancy Brown is Present
Mike Hill is Present
Al Meehan is Present
Bradley Johnson is Present
Ronnie Trivett is Present
Charles Von Cannon is Present
Isaiah Grindstaff is Present
L.C. Tester is Present
Danny Ward is Present
Ross Garland is Present
Bobbie Gouge-Dietz is Present
Timothy Holdren is Present
Randall Jenkins is Present
John Lewis is Present
Larry Miller is Present
Sonja Culler is Present
Ray Lyons is Present
Scott Simerly is absent
Robert Carroll is Present
Kelly Collins is Present
Cody McQueen is Present

Number of Voters PRESENT for Roll Call: 24

Number of Voters ABSENT for Roll Call: 1

APPROVAL OF AGENDA

Mayor Humphrey stated that two (2) items presented to him after the agenda had been submitted needed to be added after Item 14. The items added were the Roan Mountain Utility District appointment and the ECD Broadband update.

Motion was made by Mike Hill, seconded by Randall Jenkins to approve the agenda with the added amendments.

1. Vote Results for: Item No. 1

Time of Vote: 6:06:08 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y

Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isalah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: Y
Kelly Collins voted: Y
Cody McQueen voted: Y

Passed (23 Y - 0 N - 1 A - 1 Absent)
Number of Abstain Votes: 1

OPENING PRAYER - Commissioner Willie Campbell

PLEDGE OF ALLEGIANCE - Commissioner Robert Carroll

RECOGNITION OF ELECTED & APPOINTED OFFICIALS/GUESTS - Mayor Humphrey

THREE STAR PRESENTATION-LEGISLATIVE DELEGATION

Mayor Humphrey introduced Don Hurst with the Tennessee Department of Economic Community Development and Representative John Holsclaw. Mr. Hurst then presented John Holsclaw, Mayor Humphrey and the Commissioners with a Three Star Program sign to post on behalf of Governor Haslam and Commissioner Rolfe. The Mayor stated that earlier this year a \$25,000 grant had been applied for and received and was now being used by school system for TCAP and by the city/ county to implement an ACT initiative on line.

PRESENTATION OF PLAQUES

Mayor Humphrey presented plaques of appreciation for service and dedication to the following:

- Rocky Croy retiring after 34 years of service at the Carter County Sheriff's Department.
- John Rominger a veteran of WWII and member of the first group of Navy Seals.
- Miss Watauga Valley Peyton Wilson who will be competing for Miss Tennessee 2018.
- Ginny Wright Director of the Boys/Girls Club the past four (4) years and is making a positive difference in the Club's operations. He also thanked David Batchelder for his service to the club.
- The Elizabethton Hunting & Fishing Club and the Carter County Car Club for their contributions to various charitable organizations.

PUBLIC COMMENTS

- Dora Kinzer spoke regarding the Constitution of the United States stating it was the oldest document of this type and considered by many a sacred document that has served as both a road map and a moral compass for our government. She further stated the freedoms the Constitution protects should never be taken for granted.

- Scott Snell spoke regarding three (3) lots on Arlington Drive that he had reported earlier to the Commission and the Planning/Zoing office that were a safety and health hazard. He stated steps had been taken to clean up these area and was there to thank whomever was responsible for these steps and ask for their help in continuing to resolve this issue.
- Jim McGee stated he had addressed the commission a few months ago and was still angry over the trash situation on Ridgecrest Drive in the Central community. He stated it was a health issue and he had contacted several offices and officials for help resolving the problem and received none. Due to the present trash condition, Mr. McGee stated he had bought more property to build a home on and would move upon completion.
- John D. Snyder voiced his concern for the overgrowth of trees around Watauga Lake stating it made it impossible to have a good view of the lake. He said he did not know who to talk to regarding trimming the trees but wanted to bring it to the attention of the commissioners. He praised the Sheriff and the deputies participating in the Honor Service for Wayne Markland, deceased. He stated it was very professional and truly an honor to Mr. Markland and his family.
- Ms. Whitson voiced her concern for a young boy living in the house with the tremendous amount of trash reported by her neighbor, Scott Snell. She also questioned what it would take to instil a sense of civic pride in the people of our county and get them to participate in a county cleanup.
- Roy Livingston questioned what was being done with the money now that several school notes had been paid for in full. He requesting that it be reported and put on paper.

ELECTION OF COMMISSION OFFICERS

Prior to any nominations being made, the Mayor passed out a Press Release withdrawing his name from consideration of the September 17, 2017 County Commission Chair Appointment for the reasons set out in the Press Release entered into the minutes on page 404.

Nominations for CHAIR was as follows:

Buford Peters nominated Robert Acuff

Randall Jenkins nominated Ray Lyons

Charles VonCannon nominated Sonya Culler-Ms. Culler withdrew her name for consideration

Motion was made by John Lewis, seconded by Ross Garland that nominations cease.

Roll Call Vote as follows (Item #1):

2. Vote Results for: Item No. 2

Time of Vote: 7:35:58 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote

Willie Campbell voted: Y

Buford Peters voted: Y

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: Y

Al Meehan voted: Y

Bradley Johnson voted: Y

Ronnie Trivett voted: Y

Charles Von Cannon voted: Y

Isaiah Grindstaff voted: Y

L.C. Tester voted: Y

Danny Ward voted: Y

Ross Garland voted: Y

Bobbie Gouge-Dietz voted: Y

Timothy Holdren voted: Y

Randall Jenkins voted: Y

John Lewis voted: Y

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Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: Y
Kelly Collins voted: Y
Cody McQueen voted: Y

Passed (23 Y - 0 N - 0 A - 1 Absent)
Number of Abstain Votes: 0

Vote for Chairman as follows:

ROBERT ACUFF

Buford Peters
Willie Campbell
Robert Acuff
Mike Hill
Al Meehan
Bradley Johnson
L.C. Tester
Isaiah Grindstaff
Danny Ward
Ross Garland
Bobbie Dietz
Sonja Culler
Kelly Collins

RAY LYONS

Nancy Brown
Ronnie Trivett
Charles VonCannon
Timothy Holdren
Randall Jenkins
Larry Doc Miller
John Lewis
Ray Lyons
Cody McQueen
Robert Carroll

Robert Acuff having received 13 votes and Ray Lyons having received 10 votes, Robert Acuff was duly elected Chairman.

Nominations for Vice Chairman was as follows:

Ray Lyons nominated Ross Garland
Danny Ward nominated Ray Lyons – declined
Charles VonCannon nominated Ray Lyons – declined
Ronnie Trivett nominated Timothy Holdren – declined
Larry Doc Miller nominated Randall Jenkins – declined
Willie Campbell nominated Brad Johnson

Motion was made and seconded for nominations to cease, by voice roll call vote motion carried.

Vote for Vice-Chairman as follows:

ROSS GARLAND

Nancy Brown
Ronnie Trivett
Charles VonCannon
Ross Garland
Timothy Holdren
Bobbie Dietz
Randall Jenkins
Ray Lyons
Robert Carroll
Kelly Collins

BRADLEY JOHNSON

Buford Peters
Willie Campbell
Robert Acuff
Mike Hill
Al Meehan
Bradley Johnson
L. C. Tester
Isaiah Grindstaff
Danny Ward
Larry Doc Miller
John Lewis
Sonya Culler
Cody McQueen

Ross Garland having received 10 votes and Bradley Johnson receiving 13 votes, Bradley Johnson was duly elected Vice-Chairman. The Mayor handed over the gavel to Robert Acuff as the newly elected Chairman.

CONSIDERATION AND DEBATE CONCERNING ELECTION OF COMMISSIONERS TO STANDING COMMITTEE GROUPING

It was unanimous with the commissioners of District 1 thru District 7 to remain on the committees they were on presently. In District 8, all three (3) commissioners stated they wanted to be placed on the Budget Committee. At the advice of the Count Attorney, all three (3) names were placed in nomination and voted on by the full Commission as follows:

KELLY COLLINS

Buford Peters
Willie Campbell
Robert Acuff
Nancy Brown
Mike Hill
Al Meehan
L. C. Tester
Isaiah Grindstaff
Danny Ward
Ross Garland
Bobbie Dietz
Larry Doc Miller
Sonja Culler
Kelly Collins

CODY MCQUEEN

Bradley Johnson
Timothy Holdren
Randall Jenkins
Ray Lyons
Cody McQueen

ROBERT CARROLL

Ronnie Trivett
Charles VonCannon
John Lewis
Robert Carroll

Kelly Collins having received 14 votes, Cody McQueen 5 votes and Robert Carroll 4 votes, Kelly Collins was duly elected to the Budget Committee from the 8th District.

Motion was made by Danny Ward, seconded by Timothy Holdren to vote to affirm the commissioner appointments to the Budget, Nominating, Rules & By-Laws, Law Enforcement, Health & Welfare, Education, Highway and Landfill Committees.

Vote Results for: Item No. 3
Time of Vote: 8:11:29 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: A
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: N
Kelly Collins voted: Y

Cody McQueen voted: Y

Passed (21 Y - 1 N - 1 A - 1 Absent)

Number of Abstain Votes: 1

Appointment to the Financial Management Committee

The County Attorney stated there were four (4) members to be elected to the Financial Management Committee. Nominations were as follows:

Buford Peters nominated Bobbie Deitz
Sonja Culler nominated Brad Johnson
Timothy Holdren nominated Ross Garland – declined
Ronnie Trivett nominated Danny Ward
Ray Lyons nominated Randall Jenkins

Motion was made by Ronnie Trivett, seconded by Sonja Culler to cease nominations and by voice roll call vote, motion duly carried. The four (4) appointments were next affirmed by the commissioners.

Roll call vote as follows (Item #4)

Vote Results for: Item No. 4

Time of Vote: 8:13:43 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote

Willie Campbell voted: Y

Buford Peters voted: Y

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: Y

Al Meehan voted: Y

Bradley Johnson voted: Y

Ronnie Trivett voted: Y

Charles Von Cannon voted: N

Isaiah Grindstaff voted: Y

L.C. Tester voted: Y

Danny Ward voted: Y

Ross Garland voted: Y

Bobbie Gouge-Dietz voted: Y

Timothy Holdren voted: Y

Randall Jenkins voted: Y

John Lewis voted: Y

Larry Miller voted: Y

Sonja Culler voted: Y

Ray Lyons voted: Y

Scott Simerly was Absent

Robert Carroll voted: Y

Kelly Collins voted: Y

Cody McQueen voted: Y

Passed (22 Y - 1 N - 0 A - 1 Absent)

Number of Abstain Votes: 0

ACCEPTANCE OF MINUTES FROM PREVIOUS MEETING

Ross Garland pointed out the misspelling of Mr. Holdren's last name on page 348 under Item#1. Josh Hardin, County Attorney, stated on page 353 under discussion on the commission downsizing, his opinion should have read, the County Commission should not attempt to downsize the commission at this time in the manner proposed.

Motion was made by Mike Hill, seconded by Bobbie Dietz to approve the minutes of the August

22, 2017, commission meeting as presented with the above two (2) amendments noted.

Roll call vote as follows (Item #5)

5. Vote Results for: Item No. 5

Time of Vote: 8:16:51 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote

Willie Campbell voted: Y

Buford Peters voted: Y

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: Y

Al Meehan voted: Y

Bradley Johnson voted: Y

Ronnie Trivett voted: N

Charles Von Cannon voted: Y

Isaiah Grindstaff voted: Y

L.C. Tester voted: Y

Danny Ward voted: Y

Ross Garland voted: Y

Bobbie Gouge-Dietz voted: Y

Timothy Holdren voted: Y

Randall Jenkins voted: Y

John Lewis voted: Y

Larry Miller voted: Y

Sonja Culler voted: Y

Ray Lyons voted: Y

Scott Simerly was Absent

Robert Carroll voted: N

Kelly Collins voted: Y

Cody McQueen voted: Y

Passed (21 Y - 2 N - 0 A - 1 Absent)

Number of Abstain Votes: 0

Motion was made by Sonja Culler, seconded by Mike Hill to accept and approve the following notaries/bonds for September 18, 2018 as presented.

E. Ellen Corvin
Patsy Trivette
Gregg Dugger
Debra B. Alexander
Michelle McNeil
Chris McAdams
Kimberly Ann Westgate

Wayne Hodge
Brandon Shell
K. Nannette Carver
Barbara E. Rumley
Kristen Bacon
Yvonne E. Rojas
Alesia Ann Zeth

6. Vote Results for: Item No. 6

Time of Vote: 8:17:15 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote

Willie Campbell voted: Y

Buford Peters voted: Y

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: Y

Al Meehan voted: Y

Bradley Johnson voted: Y

Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: N
Kelly Collins voted: Y
Cody McQueen voted: Y

Passed (22 Y - 1 N - 0 A - 1 Absent)
Number of Abstain Votes: 0

APPOINTMENT OF ROAN MOUNTAIN UTILITY DISTRICT COMMISSIONER

Mayor Humphrey stated he had received a certified list of nominees to fill the vacancy created on the board due to the expiration of Mark Houston's term on 9-30-2017. He explained the procedure for filling a commissioner vacancy and declared Mark Houston reappointed to a four (4) year term ending 9-30-2021. He instructed the Clerk to let the minutes reflect said appointment.

BROADBAND ACCESS

Susan Robinson, Director of Economic and Community Development for Carter County Mayor Leon Humphrey's office provided information to the Commission on the Tennessee Economic and Community Development Broadband Initiative. A summary of her presentation entered into the minutes on page 405.

CREATION OF REDISTRICTING COMMITTEE

State law requires each county to undergo reapportionment every ten (10) years using the data from the most recent federal census. The next scheduled reapportionment process will take place in 2021. At the last commission meeting, Mayor Humphrey proposed that a Redistricting Committee be formed to begin a study of the redistricting process ahead of schedule and have it ready to turn over to the next Commission in 2018. His proposal was delayed until the September meeting. Mayor Humphrey introduced Matthew Hill with the Tennessee Comptroller's Office of Local Government, who answered questions during the discussion of the redistricting process. After much discussion and many questions answered, motion was made by Randall Jenkins, seconded by Ronnie Trivett to form a committee to begin researching the redistricting issue. Mayor Humphrey stated that last month some of the statements he made when this matter was addressed were taken as a negative against the Election Commission and the Election Administrator. He wanted to clarify that at no point in time was that the case or his intention and at no time did he mean anything negative about Tracy Harris or Greg Largent, the GIS person.

Vote Results for: Item No. 7
Time of Vote: 9:23:03 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: N
Buford Peters voted: N
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: N
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: A
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: N
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: N
Larry Miller voted: N
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (14 Y - 6 N - 1 A - 3 Absent)
Number of Abstain Votes: 1

Motion was made by Sonja Culler, seconded by Ray Lyons to turn the redistricting matter over to the Rules/By-Laws Committee.

8. Vote Results for: Item No. 8
Time of Vote: 9:30:46 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: N
Buford Peters voted: N
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: N
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: N
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (17 Y - 4 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

APPROVAL OF BYLAWS OF THE ELIZABETHTON/CARTER COUNTY ANIMAL SHELTER BOARD

Motion was made by Sonja Culler, seconded by Mike Hill to approve the By-Laws of the Elizabethton/Carter County Animal Shelter Board as presented. Entered into the minutes on pages 406 to 409.

Vote Results for: Item No. 9
Time of Vote: 9:31:51 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: N
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: N
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (19 Y - 2 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

APPROVAL OF ELIZABETHTON/CARTER COUNTY ANIMAL SHELTER OPERATING AGREEMENT

Motion was made by Ray Lyons, seconded by Sonja Culler to approve the Elizabethton/Carter County Animal Shelter Operating Agreement as presented. Entered into the minutes on pages 410 to 414.

Vote Results for: Item No. 10
Time of Vote: 9:33:29 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y

Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: N
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: N
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: N
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (18 Y - 3 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

RESOLUTIONS

Motion was made by Sonja Culler, seconded by Ray Lyons, to approve Resolution No. 677 in support of obtaining a donation of land from the State of Tennessee Department of Transportation for the development of a multi-sport park in Carter County, Tennessee. Resolution entered on pages 415 to 416.

Vote Results for: Item No. 11
Time of Vote: 9:47:28 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: N
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (20 Y - 1 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

At this time, Commission VonCannon made a motion, seconded by Larry Doc Miller, to furnish SRO's (School Resource Officer) to Little Milligan school and fund it from the Sheriff's Budget. After much discussion regarding a grant applied for by the Sheriff for additional SRO's, Commissioner VonCannon amended his motion, seconded by Ray Lyons, to state the SRO position expenses be taken from Fund Balance. After clarification by Christa Byrd, Financial Director, regarding the legal aspects of the use of grant monies and the fact they could not be used to "recoup" the county, Commissioner Lyons withdrew his second. Larry Doc Miller then seconded Commissioner VonCannon's amended motion.

Vote Results for: Item No. 12
Time of Vote: 9:57:14 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: N
Buford Peters voted: N
Robert Acuff voted: N
Nancy Brown voted: N
Mike Hill voted: N
Al Meehan voted: N
Bradley Johnson voted: Y
Ronnie Trivett voted: N
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: N
L.C. Tester voted: Y
Danny Ward voted: N
Ross Garland voted: N
Bobbie Gouge-Dietz voted: N
Timothy Holdren voted: N
Randall Jenkins voted: N
John Lewis voted: Y
Larry Miller voted: Y
Sonja Culler voted: N
Ray Lyons voted: N
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: A
Cody McQueen was Absent

Failed (5 Y - 15 N - 1 A - 3 Absent)
Number of Abstain Votes: 1

Motion was made by Ronnie Trivett, seconded by Sonja Culler to adopt Resolution No. 678 to adopt a Fund Balance policy for Carter Count, Tennessee. Resolution No. 678 entered into the minutes on pages 417 to 420.

Vote Results for: Item No. 13
Time of Vote: 10:02:21 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y

Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: N
Larry Miller voted: N
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (19 Y - 2 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

Motion was made by Sonja Culler, seconded by Timothy Holdren to adopt Resolution No. 679 approving an interlocal/consortium agreement by and between the local elected officials of local workforce development area one and a partnership agreement by and between the consortium of local chief elected officials, the Northeast Tennessee Workforce Development Board and the Alliance for Business and Training for the implementation of the Workforce Innovation and Opportunity act as amended June, 2017. Resolution entered into the minutes on pages 421 to 440. Kathy Pierce, Director of the Alliance for Business and Training was introduced by Mayor Humphrey who thanked the commissioners and stated she had handed out a pamphlet detailing the functions of AB&T in detail.

Vote Results for: Item No. 14
Time of Vote: 10:04:07 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: N
Larry Miller voted: N
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent

Kelly Collins voted: Y
Cody McQueen was Absent

Passed (19 Y - 2 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

Chairman Acuff announced the next four (4) items on the agenda were the naming of memorial bridges. Motion was made by Danny Ward, seconded by Mike Hill for the County Attorney to read out loud these resolutions. Motion was made by Mike Hill, seconded by Ronnie Trivett to approve Resolution No. 680 honoring the life of United States Private First Class Floyd Steven Harmon and designating the bridge spanning Elk River on Poga Road near Stone Mountain Baptist Church in the Poga community of Carter as the "Private First Class Floyd Steven Harmon Memorial Bridge. Resolution entered into minutes on pages 441 to 443.

Vote Results for: Item No. 15
Time of Vote: 10:09:58 PM
Type of Vote: MAJORITY NEEDED TO PASS

441-443

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller was Absent
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (20 Y - 0 N - 0 A - 4 Absent)
Number of Abstain Votes: 0

Motion was made by Danny Ward, seconded by Sonja Culler to approve Resolution No. 681 honoring the life of United States Marine Corps Corporal James David Bowers and designating the bridge spanning Buffalo Creek on State Highway No. 91 in Carter County as the "Corporal James David Bowers Memorial Bridge". Resolution entered into the minutes on pages 444 to 446.

Vote Results for: Item No. 16
Time of Vote: 10:13:53 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y

Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller was Absent
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (20 Y - 0 N - 0 A - 4 Absent)
Number of Abstain Votes: 0

Motion was made by Nancy Brown, seconded by Mike Hill to approve Resolution No. 682 honoring James W. "Jim" Potter and wife Edna VonCannon Potter and designating the bridge spanning Doe River on Main Street/State Highway No. 37 in the Roan Mountain community of Carter County as the "James W. "Jim" Potter and Edna V. Potter Memorial Bridge". Resolution entered into minutes on pages 447 to 449.

Vote Results for: Item No. 17
Time of Vote: 10:18:24 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller was Absent
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

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Passed (20 Y - 0 N - 0 A - 4 Absent)
Number of Abstain Votes: 0

Motion was made by Bobbie Dietz, seconded by Al Meehan to approve Resolution No. 683 honoring Clyde Marion "Mike" Sellers and wife Sara Whitehead Sellers and designating the bridge spanning Sinking Creek on State Highway No. 91 in the Central community of Carter County as the "Mike and Sara Sellers Memorial Bridge". Resolution entered into the minutes on pages 450 to 452.

Vote Results for: Item No. 18
Time of Vote: 10:21:57 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller was Absent
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (20 Y - 0 N - 0 A - 4 Absent)
Number of Abstain Votes: 0

COMMITTEE REPORTS/RECOMMENDATIONS

- Agriculture Committee

Ross Garland the Carter County 4-H Forestry Judging team won State Competition and we have two Livestock Judging teams training to compete at the Regional level. He stated the new Agriculture Agent, Kathleen Wilson, had been awarded a Progressive Farmer Foundation Grant to host a Farm Safety event in October 2018. He informed the commissioners that an arborist would be contacted to evaluate and make recommendations for the care of the "Fir Tree" in front of the extension office before the annual lighting of said tree.

- Budget Committee

Motion was made by Sonja Culler, seconded by Ronnie Trivett to approve August donations totaling \$2,255.95 with \$265.95 for the Sheriff's Department, \$1,490.00 for the Animal Shelter and \$500.00 for the Highway Department.

Vote Results for: Item No. 19
Time of Vote: 10:23:38 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis was (2) Absent
Larry Miller was Absent
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (19 Y - 0 N - 0 A - 5 Absent)
Number of Abstain Votes: 0

Motion was made by Sonja Culler, seconded by Ronnie Trivett to approve General Fund 101 Amendment #2 for a total of \$58,120.91 with 10 items and \$30,000 coming from fund balance.

Vote Results for: Item No. 20
Time of Vote: 10:24:40 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: N
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: N
Larry Miller was Absent
Sonja Culler voted: Y

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Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (18 Y - 2 N - 0 A - 4 Absent)
Number of Abstain Votes: 0

Motion was made by Sonja Culler, seconded by Bobbie Dietz, to approve Drug Fund 122 Amendment #2 for a total of \$265.95 with nothing coming from fund balance.

Vote Results for: Item No. 21
Time of Vote: 10:25:07 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller was Absent
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (20 Y - 0 N - 0 A - 4 Absent)
Number of Abstain Votes: 0

Motion was made by Sonja Culler seconded by Isaiah Grindstaff to approve General Purpose School Fund 141 Amendment #2 for \$34,751.67 with 2 items and \$28,655.82 coming from School's Fund Balance.

Vote Results for: Item No. 22
Time of Vote: 10:26:09 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y

Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: A
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller was Absent
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (19 Y - 0 N - 1 A - 4 Absent)
Number of Abstain Votes: 1

Motion was made by Sonja Culler, seconded by Danny Ward to approve Federal Projects Fund 142 beginning Budgets for \$124,286.27 with 1 item and nothing coming from Fund Balance.

Vote Results for: Item No. 23
Time of Vote: 10:26:54 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller was Absent
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (20 Y - 0 N - 0 A - 4 Absent)
Number of Abstain Votes: 0
Budget Amendments entered on pages 453 to 455.

The Financial Director, Christa Byrd, presented an additional budget request for Dr. Ward, Director of Schools, to take \$50,000 from the School Fund Balance and transfer it to Federal

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Projects to be used for-+ additional cash flow until reimbursed for grants and for \$23,345 to be taken from Johnson Controls Reserve to replace and A/C unit and two (2) boilers. Motion was made by Sonja Culler, seconded by Bobbie Dietz to approve the request.

Vote Results for: Item No. 24
Time of Vote: 10:31:29 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: A
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller was Absent
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (19 Y - 0 N - 1 A - 4 Absent)
Number of Abstain Votes

Education Committee

- Danny Ward had no recommendations at this time and informed the commissioners of the next Education Committee meeting October 2, 2018.

Health and Welfare Committee

- Timothy Holdren stated a lot of activity should be seen shortly as a result of building upgrades at the Health Department.

Highway Committee

- On recommendation of the Highway Committee, motion was made by Mike Hill, seconded by Danny Ward to convey the unopened right-of-way between Cloudland Drive and Highway 19E back to the original owners and be placed back on the tax rolls.

Vote Results for: Item No. 25
Time of Vote: 10:50:18 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y

Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester voted: Y
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller was Absent
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (20 Y - 0 N - 0 A - 4 Absent)
Number of Abstain Votes: 0

Landfill Committee

- Bobbie Dietz reported that Kim Raia, TDEC Environmental Consultant, had presented her landfill evaluation at the last meeting and the evaluation was attached to those minutes. Benny Lyons was asked to speak regarding the brush situation and explain why the landfill was no longer taking brush. He stated there were obstacles, besides the obvious expense, of codes that had to be followed and permits issued in order to be allowed to take brush at the landfill. The commissioners were advised a survey had been ordered to study the topography, etc., of the landfill to determine how many years of operation may be possible at the present site.

Law Enforcement Committees

- Committee Chairman Randall Jenkins had no recommendations to present.

Rules and By-Laws Committee

- Committee Chairman Randall Jenkins had no recommendations to present.

Parks and Recreation Committees

- Randall Jenkins, County Liaison, had no recommendations to present.

Financial Management Committee

- On recommendation of the Financial Management Committee, motion was made by Ray Lyons, seconded by Danny Ward, to approve the copier lease agreements for the Assessor's Office, the Sheriff's Department and the Election Commission.

Vote Results for: Item No. 26
Time of Vote: 10:52:17 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett was Absent
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y

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L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller was Absent
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (18 Y - 0 N - 0 A - 6 Absent)
Number of Abstain Votes: 0

Nominating Committee

- On the recommendation of the Nominating Committee, motion was made by Al Meehan, seconded by Sonja Culler, to appoint Gene Moreland as an alternate member of the Work Release Board, a position created by the retirement of Rocky Croy.

Vote Results for: Item No. 27
Time of Vote: 10:52:54 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett was Absent
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller was Absent
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (18 Y - 0 N - 0 A - 6 Absent)
Number of Abstain Votes: 0

- On recommendation of the Nominating Committee, motion was made by Al Meehan, seconded by Nancy Brown, and on recommendation of the City/County Library Board, to appoint Martha Whaley to the Regional Library Board.

Vote Results for: Item No. 28
Time of Vote: 10:57:26 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett was Absent
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller was Absent
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (18 Y - 0 N - 0 A - 6 Absent)
Number of Abstain Votes: 0

In reference to the constable vacancy created by the death of Landon Pritchard, Mayor Humphrey stated the advertisement for this position had been ran and would be on the agenda of next month's meeting.

• Buildings and Grounds

The County Mayor stated by statute the responsibility for the upkeep and maintenance of all county buildings, with the exception of the jail, was his responsibility. However, his opinion was since there was a clear separation from the Animal Shelter and a new Board for the facility had been created, the maintenance of the Animal Shelter should now be the responsibility of that Board. He stated that the County Commissioners were the only individuals that could reassign that duty and asked for their consideration on the matter. Isaiah Grindstaff stated the Animal Shelter Board had addressed this issue and was in their by-laws. Buford Peters stated that should there be any major maintenance issues surface, the City and the County would share the expense. Motion was made by John Lewis, seconded by Ray Lyons to relieve the Mayor of the responsibility of the Animal Shelter's maintenance and upkeep and place that responsibility on the newly formed Animal Shelton Board.

Vote Results for: Item No. 29
Time of Vote: 11:01:41 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y

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Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett was Absent
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller was Absent
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (18 Y - 0 N - 0 A - 6 Absent)
Number of Abstain Votes: 0

10-19-17
Constitution

Sonja
Sonja Culler stated Caroline Hurt with the Health Department, had asked the Budget Committee for a vote of support in applying for a state grant. The vote of support was given to Ms. Hurt and the County Attorney was asked to clarify her request. He stated that the Health Department had a fund balance and was having to use approximately \$25,000 from these funds for office furniture. In order to take advantage of the grant, the City had agreed to give the Health Department \$21,000 for the office equipment and in turn Ms. Hurt would use money from the fund balance to perform outside projects some of which were on City property. Once the grant comes in the fund balance would be repaid. The County Attorney said that in order for this to be done, there would have to be an agreement approved by the City and County. Christa Byrd, Financial Director, stated once such an agreement was approved she saw no problem. Motion was made by Sonja Culler, seconded by Timothy Holdren to enter into an agreement with the City and proceed with Ms. Hurt's proposal.

Vote Results for: Item No. 30
Time of Vote: 11:09:01 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett was Absent
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller was Absent
Sonja Culler voted: Y
Ray Lyons voted: Y

Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (18 Y - 0 N - 0 A - 6 Absent)
Number of Abstain Votes: 0

County Attorney Report

At this time the Josh Hardin, County Attorney, gave his monthly report. Report is entered into the minutes on page 456.

Commissioner Comments

- Buford Peters stated that a few years ago the Commissioners voted to have all the commission meetings at night so that citizens could be more involved. He asked that the Commissioners look around and by way of making a point stated "they're all gone".
- Isaiah Grindstaff requested that the honoring of individuals in the county by way of a resolution be moved up on the agenda so they could be there to be recognized.
- Bobbie Dietz commended Ray Lyons on a job well done as Chairman of the Financial Management Committee of which she had been a member the last two (2) years.
- Randall Jenkins asked for the new City/County Animal Shelter By-Laws and Operating Agreement be put into the commissioners handbook.
- On behalf of the Board of Directors of the East Tennessee Christian Home, Charles VonCannon thanked Michael Kennedy and Rusty Barnett for their donations.

Motion was then made by Randall Jenkins, seconded by Danny Ward for the County Attorney to add the City/County Animal Shelter By-Laws and Operating Agreement to the commissioners handbook when next reprinted.

Vote Results for: Item No. 31
Time of Vote: 11:14:55 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett was Absent
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller was Absent
Sonja Culler voted: Y
Ray Lyons voted:
Scott Simerly was Absent
Robert Carroll was Absent
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (18 Y - 0 N - 0 A - 6 Absent)
Number of Abstain Votes: 0

- **Ray Lyons commented he had sent the commissioners an E-mail suggesting they donate their check for this meeting to the Samaritan's Purse for the Disaster Relief Fund. He said the check itself could not be donated, but rather cashed and the donation given to Christa Byrd, Financial Director, to document and disburse.**

Carter County Expenditure Budget Report for the month of August, 2017, was provided to Carter County Commissioners by Christa Byrd, Financial Director. Included in the report were the Account Number, Account Description, Budget Amounts, Budget Amendments and Amended Budgets, Month-to-day expenditures. Outstanding encumbrances and Unencumbered Balances.

COURT ADJOURNED.++

PRESS RELEASE: For Immediate Release

Carter County Mayor's Office of Economic and Community Development
September 18, 2017

Carter County Mayor Leon Humphrey has decided to withdraw his name from consideration of the September 2017 County Commission Chair Appointment in that he can focus more time and energy on Economic and Community Development initiatives. He feels this is necessary to stimulate and promote growth, attract new businesses, new residents and increase the County's tax base.

Since February 2017, the Mayor's office has won many competitive grants to help Carter County with its Economic and Community Development efforts. The Mayor will receive the new corporate attractions and marketing promotion video in October 2017 at the Governor's Conference. He will be taking all necessary steps to ensure the promotional video gets out to the nation and the world. This is an absolute must for Carter County to achieve any real growth. Consequently, the Mayor will be contacting and meeting with many businesses over the coming months. He is currently meeting regularly with corporate executives and hotel developers working to bring a new hotel to Carter County. Mayor Humphrey also sits on the board of the Northeast Tennessee Regional Economic Development Partnership. He, the Board and CEO Mitch Miller are now working on a number of projects that will ultimately help the region (Carter, Unicoi and Washington Counties) grow.

The 2014-2018 County Commission has done an outstanding job supporting the growth and development pursuits of the Mayor's office. He is looking forward to their continued support as the Mayor's office will be making application for many competitive grants over the coming weeks and months. The Mayor as always will be available to assist the Commission as needed and will be attending the Commission Meetings as his travel and ECD Meetings schedule will allow. He has never and will not waiver on the commitment he made to the 56,000+ citizens that entrusted him to represent them.

During the months of November and December, Mayor Humphrey will be holding a series of Mayoral Town Hall Meetings throughout the County to share the video with the residents, his ECD Marketing Plan, ask for input and suggestions from the Citizens as well as answer any questions the Citizens may have.

The Mayor is extremely excited as to the rate of progress that has been made in the past year. Great things are happening in Carter County.

Per your request for a summary of what I presented during Monday's Commission Meeting:

Susan Robinson-Director of Economic and Community Development for Carter County Mayor Leon Humphrey's office provided information to the Commission on the Tennessee Economic and Community Development Broadband Initiative http://tn.gov/assets/entities/ecd/attachments/Grant_Program_Guidelines_FINAL.PDF. Ms. Robinson advised that Service Providers Grant Applications may be submitted to the State beginning September 7, 2017 to November 17, 2017 and the Broadband Ready Communities Designation Application Deadline for Carter County to apply is December 1, 2017. Ms. Robinson advised that she would like the County to apply for the Broadband Ready Communities Designation in order to help service providers receive an additional 10 points on their grant applications. Ms. Robinson indicated that in order for the County to apply for the Designation that the State requires that the County have a Broadband Permitting Policy in place that meets the State's requirements and also noted that a County's Broadband Service Provider Permit Fee cannot exceed \$100 per permit. Planning Director Chris Schuettler advised the Commission that his office already has a Broadband Permitting Policy and Fee Schedule as part of its Building Permits and would get these documents to Ms. Robinson to see if they meet the State's requirements so she can submit the County's application.

Ms. Robinson also shared a handout with the Commission in which the State of Tennessee indicated that based on its research and the FCC Form 477 Fixed Broadband Deployment Data Dated 6/30/16 (<https://www.fcc.gov/reports-research/maps/fixed-broadband-deployment-data/#lat=36.364597&lon=-82.151168&zoom=12>) that only 4.99% of Carter County does not have "access" to Broadband Service as defined by the State (Download Speed of 10 Mbps and challenged per the State Broadband Access Initiative Special Projects Director, Amanda Martin, with supporting Data and Evidence from the Service Providers. However, the grant is "designed to offset the capital expenses in the deployment of broadband in unserved areas. The goal of the program is to facilitate broadband access to all Tennesseans while promoting practices that increase deployment and encourage adoption. Funds will be targeted to areas that are unlikely to receive broadband service without grant funding. An unserved area is defined as a designated geographic area in which households or businesses are without a fixed, terrestrial connection supporting at least 10 Mbps download and 1 Mbps upload speeds." Several Commissioners expressed desire to have high-speed internet, citing that they have access in their areas but it is very slow. However, Ms. Robinson advised that this grant opportunity was not about high-speed it was about basic access only according to Director Martin. Ms. Robinson advised that she and Mayor Humphrey would be contacting the existing service providers in the County, and along the County borders, to ensure they knew about the grant opportunity and to encourage them to consider applying and further building out the County's access to Broadband. Ms. Robinson advised the Commission that she would give them an update during a future Commission Meeting.

Susan

**BY-LAWS OF THE
ELIZABETHTON/CARTER COUNTY
ANIMAL SHELTER BOARD**

SECTION I: PURPOSE

The purpose of the Elizabethton/Carter County Animal Shelter shall be to provide a humane environment for the animals of the aforementioned county and city to be housed and cared for until homes for said animals are found. The shelter shall use all efforts at its disposal and all means available to insure the animals are cared for in a humane way. The shelter staff shall strive to provide the best possible medical care for the animals; all efforts shall be utilized to find homes for the animals as they are housed at the animal shelter. The Animal Shelter Board, the Animal Shelter Director, and all employees of the animal shelter shall strive to see that the animals housed at the shelter receive the best possible care and the animal shelter is managed in a consistent manner which would make the citizens of both Carter County and the City of Elizabethton proud.

SECTION II: ANIMAL SHELTER BOARD

1. The Animal Shelter Board of the Elizabethton/Carter County Animal Shelter, hereinafter known as the "Animal Shelter Board" shall consist of seven (7) members. Each member shall be a voting member. The Animal Shelter Board shall be charged with direct supervision of the Animal Shelter Director and the management of the short term, intermediate, and long term goals of the animal shelter. The membership of the Animal Shelter Board shall be as follows: Three (3) members of the Board shall be currently serving Carter County Commissioners as appointed by the Board of County Commissioners for Carter County; Three (3) members of the Board shall be currently serving Elizabethton City Councilman as appointed by the Elizabethton City Council; and One (1) member shall be a citizen and resident of Carter County to be appointed jointly by the Board of County Commissioners for Carter County and the Elizabethton City Council after recommendation by the Board.
2. The terms of those members of the Animal Shelter Board concurrently serving on the county commission or city council shall be coterminous with their current elected terms on either the county commission or city council. The term of the remaining member shall be four (4) years. If, for any reason, a particular member of the Board is unable to fulfill their term, the appointing entity shall, in turn, appoint a new member to complete the unexpired term.
3. The Animal Shelter Board shall meet on a monthly basis, on a date and time as determined by the Board at their initial meeting. The Board shall keep a record of all their proceedings and all their meetings, and all minutes shall be open for public inspection upon request, by any citizen, and shall be available for inspection by the Animal Shelter Director or any member of the Board.

4. Notice of all meetings shall be published in compliance with Tennessee Open Meetings Act. When an emergency meeting is necessary, provisions of the Tennessee Open Meetings Act for an emergency meeting shall be followed accordingly.

5. The presence of four (4) of the seven (7) members of the Animal Shelter Board shall constitute a quorum for the purpose of conducting business.

6. A simple majority of the entire membership of the Animal Shelter Board is necessary for the passage of any resolution and/or business of the Board.

7. The members of the Animal Shelter Board shall have the authority to inspect the Animal Shelter at any time they deem necessary, either in a group, or individually, and shall have open access to the animal shelter during normal business hours, and after hours if necessary, for the purpose of inspection and to verify the treatment of the animals, the cleanliness of the facility, the operation of the facility, and any and all issues which they deem necessary for the continued operation of the animal shelter.

8. The Animal Shelter Board shall establish any and all necessary rules and guidelines, and shall approve all policies and procedures for the operation of the animal shelter. Furthermore, the Animal Shelter Board is solely vested with full authority to govern all aspects of the operation, maintenance and security of the animal shelter, including the grounds, building(s), any and all improvements, fixtures, supplies and equipment, and all animal shelter vehicles on behalf of the Board of County Commissioners for Carter County and the City Council of the City of Elizabethton.

SECTION III: ANIMAL SHELTER BOARD – OFFICERS

1. The Animal Shelter Board shall elect a Chairman at its first meeting who shall serve as Chairman for (2) calendar years, or until the September meeting in his or her second year, whichever is sooner; a new Chairman shall be elected at said meeting and every two (2) years thereafter at the September meeting of the Board. Furthermore, the Board shall elect the positions of Vice Chairman and Secretary, and said positions shall be filled in the same manner as the Chairman.

2. The Chairman of the Animal Shelter Board shall preside over all meetings and shall supervise the affairs of the Board to ensure the meetings are properly called to order, items of business are properly presented for the consideration of the Board, and the notices for the meetings are published in a timely fashion. The position of Vice Chairman shall perform all duties of the Chairman in the absence of the Chairman.

3. The Secretary of the Animal Shelter Board shall keep a complete record of all the meetings of the Animal Shelter Board and have the duty of maintaining the minutes and voting records of the Animal Shelter Board.

SECTION IV: ANIMAL SHELTER OPERATING AGREEMENT

The City of Elizabethton and Carter County previously entered into a memorandum of understanding/agreement, and subsequent amendment no. 1, which were approved by both the city council and county commission and contained several provisions as to the operational costs and funding of the animal shelter. It is now the desire of both parties, acting by and through the legislative body of each, to fully replace any and all past agreements or memorandums of understanding, and enter into a new Operating Agreement for the Elizabethton/Carter County Animal Shelter. All provisions of said Operating Agreement are fully incorporated into these Animal Shelter Board By-laws as if specifically read into the same verbatim and said Operating Agreement shall govern the fiscal operation of the animal shelter.

SECTION V: ANIMAL SHELTER DIRECTOR

1. The Animal Shelter Director serves at the pleasure of the Animal Shelter Board. The Animal Shelter Board has the authority to hire and fire the Director and set the salary and benefits associated with the position of Director.

2. The Director shall operate the animal shelter and follow the rules and guidelines as set forth by the Animal Shelter Board. The Director shall attend all Board Meetings and shall submit a budget request for the operation of the animal shelter to the Animal Shelter Board each year, and the Board will ultimately modify and/or approve said request and submit to the county and city finance departments/budget committees. The Director shall retain employees as allowed by the budget of the animal shelter to assist with the day to day operations and to ensure the animal shelter is run in a manner which provides a humane home for the animals being housed therein.

3. The Director shall follow all provisions of the policy and procedure manual(s) after the same have been approved and adopted by the Animal Shelter Board.

SECTION VI: FISCAL YEAR/OPERATING BUDGET

The fiscal year of the animal shelter shall coincide with the fiscal year of city/county government and shall run from July 1st of each year to June 30th of the following year. The Animal Shelter Board shall timely submit its budget requests each year so that the proper annual budgetary process may be followed by both governmental entities to approve and adopt a budget which permits the proper operation of the animal shelter.

SECTION VII: AMENDMENT TO BY-LAWS

The Animal Shelter Board may from time to time express the desire to amend portions of these By-Laws as adopted, and for that purpose may make recommendations to said legislative bodies. Any amendment must be approved by both the Board of County Commissioners for Carter County and the City Council of the City of Elizabethton to take effect.

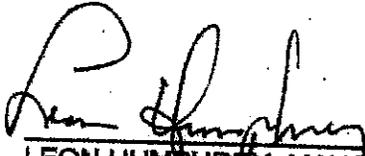
SECTION VIII: GOVERNMENTAL OPERATION

The animal shelter, albeit a joint partnership of the City of Elizabethton and Carter County, is considered a subset of Carter County. All employees of the animal shelter are considered employees of Carter County, with the exception of the animal control officer who is currently employed by the City of Elizabethton who shall be considered an employee of the City under direction of the Director. Any disciplinary action necessary for said employee shall be brought to the attention of the City Manager for discipline under the City's Personnel Rules and Regulations. Upon the retirement or termination of the current City Employee, all employees will be considered employees of the County. All other employees, including the Animal Shelter Director, are governed by the provisions of the Carter County Employee Handbook.

SECTION IX: EFFECTIVE DATE

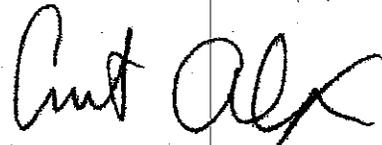
The By-Laws of the Animal Shelter Board are effective upon the joint approval of the legislative bodies of Carter County and the City of Elizabethton, and by their respective signatures below, both the Carter County Mayor and the Mayor of the City of Elizabethton hereby signify that the same have been fully approved by the Board of County Commissioners for Carter County and the City Council of the City of Elizabethton, and their signatures are authorized accordingly.

CARTER COUNTY, TENNESSEE:


LEON HUMPHREY, MAYOR

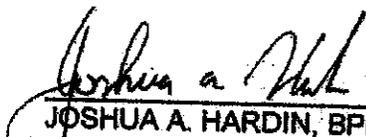
9/19/17
DATE

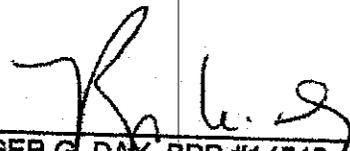
CITY OF ELIZABETHTON, TENNESSEE:


CURT ALEXANDER, MAYOR

9/19/2017
DATE

APPROVED AS TO FORM:


JOSHUA A. HARDIN, BPR #30770
COUNTY ATTORNEY
CARTER COUNTY, TENNESSEE
3863 HIGHWAY 19E
ELIZABETHTON, TN 37643


ROGER G. DAY, BPR #14545
CITY ATTORNEY
CITY OF ELIZABETHTON, TENNESSEE
409 E. WATAUGA AVENUE #2
JOHNSON CITY, TN 37601

**ELIZABETHTON/CARTER COUNTY ANIMAL SHELTER
OPERATING AGREEMENT**

THIS OPERATING AGREEMENT made and entered into by and between the CITY OF ELIZABETHTON, TENNESSEE, organized and existing by City Charter as a Municipal Corporation under the laws of the State of Tennessee (hereinafter the "City"), and CARTER COUNTY, TENNESSEE, organized and existing by action by the Legislature of the State of Tennessee, (hereinafter the "County").

WITNESSETH

WHEREAS, the undersigned parties to this Agreement desire to enter into a public partnership for the mutual use, operation, management and maintenance of an animal shelter located on certain real property in the 13th Civil District of Carter County, Tennessee, with a physical address of 135 Sycamore Shoals Drive, Elizabethton, TN 37643; and

WHEREAS, the City, as the owner of said real property, has previously made the same available for the construction of an animal shelter, and the City and County jointly funded the construction and have thereafter jointly funded the maintenance and operation of the Elizabethton/Carter County Animal Shelter at this location; and

WHEREAS, the City and County each desire to continue to jointly fund the animal shelter so as to provide a place for the care of stray or abandoned animals within Carter County.

NOW, THEREFORE, for and in consideration of the mutual covenants and agreements contained herein and other good and valuable consideration, the receipt and adequacy of which are hereby acknowledged, the parties hereby agree as follows:

1. **Ownership** – The parties hereto agree that the City owns and shall continue to own the underlying land on which the animal shelter is constructed. The parties further agree that the County owns and shall continue to own all of the improvements on said property.

2. **Governing Authority** – The parties hereto agree that the Animal Shelter Board shall establish any and all necessary rules and guidelines, and shall approve all policies and procedures for the operation of the Animal Shelter. Furthermore, the Animal Shelter Board is

solely vested with full authority to govern all aspects of the operation, maintenance and security of the animal shelter, including the grounds, building(s), any and all improvements, fixtures, supplies and equipment, and all animal shelter vehicles on behalf of the Board of County Commissioners for Carter County and the City Council of the City of Elizabethton.

3. **Term** – The term of this Agreement shall commence on the date of the last signature hereon and shall continue in effect for as long as the Elizabethton/Carter County Animal Shelter shall continue in operation.

4. **Conditions of Use** – The building, contents, and appurtenances shall only be used for the health, welfare, safety and care of animals entrusted therein and no other use shall be permitted.

5. **Maintenance** – The City and County shall be equally responsible for all major structural maintenance and necessary repairs of the property, including but not limited to: the roof, HVAC system(s), plumbing system, electrical system and any other major maintenance issues not provided for within the normal operating budget of the animal shelter.

6. **Operational Costs/Contractual Services/Fixed Charges** – All other operational costs related to the animal shelter not otherwise addressed herein, which shall consist of, but not be limited to: personnel costs, costs for materials/supplies, postal delivery service, electricity, water and sewer, telephone services, waste collection and disposal, medical services, routine repair and maintenance of the building and vehicles, education and training, travel/business expenses, and contracted services, shall be paid for from the operating funds of the animal shelter and funded pursuant to Paragraph 7 of this Agreement.

7. **Funding** – The City and the County acknowledge that the animal shelter will be of benefit to the City and County citizens, accordingly, the City and County agree to provide funding to the animal shelter each fiscal year during the respective budget process of each governmental body at a level necessary for the proper operation of the shelter. The level of funding from City and County shall be revisited each year based on the recommendation of the Animal Shelter Board.

8. **Budgeting** – The fiscal year of the Animal Shelter shall coincide with the fiscal year of city/county government and shall run from July 1st of each year to June 30th of the following year. The Animal Shelter Board shall timely submit its budget requests each year so that the

proper annual budgetary process may be followed by both governmental entities to approve and adopt a budget which permits the proper operation of the animal shelter.

9. **Fiscal Agency** – In order to facilitate the control of expenses and accountability, the fiscal agent of the Elizabethton/Carter County Animal Shelter shall be designated as the County. The financial policies and procedures of County shall be applicable to the operation of the animal shelter.

10. **Shelter Employees** – The animal shelter, albeit a joint partnership of the City of Elizabethton and Carter County, is considered a subset of Carter County. All employees of the animal shelter are considered employees of Carter County, with the exception of the animal control officer who is currently employed by the City of Elizabethton who shall be considered an employee of the City under direction of the Director. Any disciplinary action necessary for said employee shall be brought to the attention of the City Manager for discipline under the City's Personnel Rules and Regulations. Upon the retirement or termination of the current City employee, all employees will be considered employees of the County. All other employees, including the Animal Shelter Director, are governed by the provisions of the Carter County Employee Handbook.

11. **Insurance and Risk of Loss** – The City and County are governmental entities and as such are protected by the Tennessee Governmental Tort Liability Act (TGTLA) and nothing in the Agreement shall be construed as in any way or manner waiving any defenses of liability limits under TGTLA. The County will have the building added to its insurance coverage but shall not afford any insurance coverage for any personal property owned by employees, citizens or other parties. The County shall maintain the insurance coverage on said building as long as the same is owned by County. The City shall share the cost of said coverage equally with the County.

12. **Titles and Captions** – All titles and captions contained in the Agreement are for convenience only and shall not be deemed part of the context nor affect the interpretation of this Agreement.

13. **Savings Clause** – If any provision of this Agreement or the application of such provision to any person or circumstance shall be held invalid, illegal or unenforceable, the remainder of this Agreement or the application of such provision to person or circumstances other than those to which it is held invalid, illegal or unenforceable shall not be affected thereby.

14. **Amendments** – No amendment to or modification of this Agreement shall be effective unless in writing signed by the parties hereto.

15. **Governing Law** – This Agreement shall be governed by and construed in accordance with the laws of the State of Tennessee without consideration of any conflict of laws, provisions, unless preempted by Federal Law.

16. **Entire Agreement** – This Agreement contains the entire understanding between and among the parties and supersedes any prior understandings and agreements, either written or oral, among them respecting the subject matter of this Agreement.

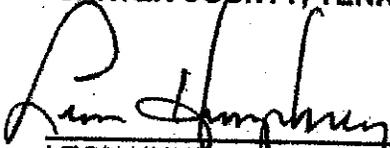
17. **Further Actions** – The parties hereto shall execute and deliver all documents, provide all information and take or forebear from all such action as may be necessary or appropriate to achieve the purposes of this Agreement.

18. **Presumption** – This Agreement or any section herein shall not be construed against any party due to the fact that said Agreement or any section herein was drafted by said party.

19. **Agreement Binding** – This Agreement shall be binding upon the successors and assigns of the parties hereto.

IN WITNESS WHEREOF, the parties hereto have executed, or have caused to be executed, this Agreement. The Agreement is effective upon the joint approval of the legislative bodies of Carter County and the City of Elizabethton, and by their respective signatures below, both the Carter County Mayor and the Mayor of the City of Elizabethton hereby signify that the same has been fully approved by the Board of County Commissioners for Carter County and the City Council of the City of Elizabethton, and their signatures are authorized accordingly.

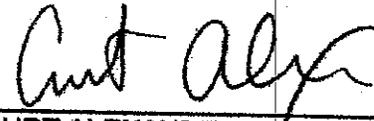
CARTER COUNTY, TENNESSEE:


LEON HUMPHREY, MAYOR

DATE

9/19/17

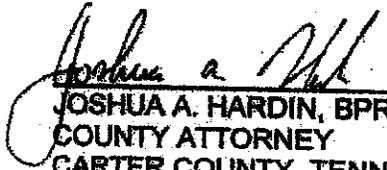
CITY OF ELIZABETHTON, TENNESSEE:


CURT ALEXANDER, MAYOR

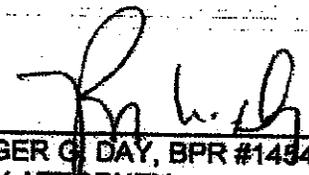
DATE

9/19/2017

APPROVED AS TO FORM:



JOSHUA A. HARDIN, BPR #30770
COUNTY ATTORNEY
CARTER COUNTY, TENNESSEE
3863 HIGHWAY 19E
ELIZABETHTON, TN 37643



ROGER G. DAY, BPR #14545
CITY ATTORNEY
CITY OF ELIZABETHTON, TENNESSEE
409 E. WATAUGA AVENUE #2
JOHNSON CITY, TN 37601

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR CARTER COUNTY, TENNESSEE

REGULAR MEETING, MONDAY, SEPTEMBER 18, 2017

RESOLUTION NO. 677

"A RESOLUTION IN SUPPORT OF OBTAINING A DONATION OF LAND FROM THE STATE OF TENNESSEE DEPARTMENT OF TRANSPORTATION FOR THE DEVELOPMENT OF A MULTI-SPORT PARK IN CARTER COUNTY, TENNESSEE."

WHEREAS, the Parks and Recreation Board of Carter County has identified an urgent need for a multisport park located within Carter County focusing on baseball and softball, with other sports and recreational activities provided for as may be appropriate; and

WHEREAS, the Board of County Commissioners for Carter County, Tennessee would support the development of said park at the earliest possible opportunity; and

WHEREAS, a parcel of vacant real property currently owned by the State of Tennessee Department of Transportation (TDOT), bordering US Highway 321 and Powder Branch Road near Happy Valley High School in Carter County, has been identified as a potential site for said park, or, if it should prove unsuitable for baseball and softball fields, as a park focusing on other activities; and

WHEREAS, TDOT has no use or potential use for the property; and given its location, lack of access to US 321 and other factors, it seems highly unlikely that it is suitable for any purpose other than use as a public park; and

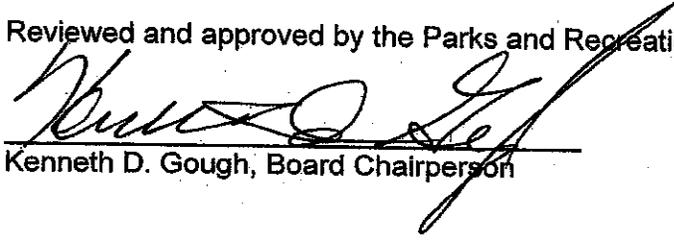
WHEREAS, said property borders the Taylor Family Cemetery, the burial place of General Nathaniel Taylor, a soldier of the War of 1812 and founder of one of Carter County's most illustrious families, and development of a park would provide enhanced protection, security and access to this cemetery, one of Carter County's most historic but sadly neglected sites; and

WHEREAS, the Board of County Commissioners for Carter County desires to formally request the assistance of the elected Representatives for Carter County in the Tennessee General Assembly in acquiring the donation of land from TDOT.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners for Carter County, Tennessee, meeting in regular session on this the 18th day of September, 2017, with a lawful quorum of said Board being present and with a majority voting in the affirmative that the Board, on behalf of the citizens of Carter County, Tennessee, hereby respectfully requests that the elected Representatives for Carter County in the Tennessee General Assembly take any and all appropriate actions on behalf of Carter County to seek the donation of the real property detailed herein to Carter County, with, if required, any conditions as may be deemed appropriate to ensure its use for the purposes herein described.

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after the date of its approval the welfare of the county demanding.

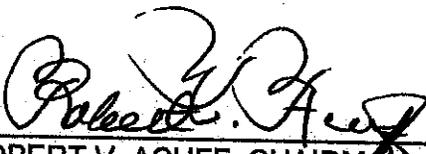
Reviewed and approved by the Parks and Recreation Board.


Kenneth D. Gough, Board Chairperson

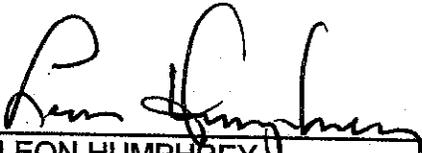
Adopted this 18th day of September, 2017.

CARTER COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By: 
ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By: 
LEON HUMPHREY
CARTER COUNTY MAYOR

VETOED:

By: _____
LEON HUMPHREY
CARTER COUNTY MAYOR

Date: _____

VETO OVERRIDE VOTE:

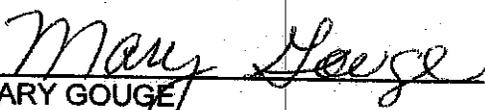
_____ YES VOTES
_____ NO VOTES
_____ ABSTAIN VOTES

APPROVED WITH SUCCESSFUL
OVERRIDE VOTE:

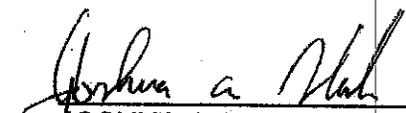
By: _____
ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

Date: _____

ATTEST:


MARY GOUGE
CARTER COUNTY CLERK

APPROVED AS TO FORM:


JOSHUA A. HARDIN
CARTER COUNTY ATTORNEY

U:\Carter County Attorney\Resolutions\Multi-Sport Park Resolution v2.docx

SEPTEMBER TERM 2017

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR CARTER COUNTY, TENNESSEE

REGULAR MEETING, MONDAY, SEPTEMBER 18, 2017

RESOLUTION NO. 678

"A RESOLUTION TO ADOPT A FUND BALANCE POLICY FOR CARTER COUNTY, TENNESSEE"

WHEREAS, according to the Tennessee County Technical Assistance Service (CTAS), "a Fund Balance Policy will assist in the long-term stability of the governmental finances by establishing an ending fund balance goal of each respective accounting fund"; and

WHEREAS, through the process of internal review and evaluation the need for Carter County to adopt a formal Fund Balance Policy was identified as a best practice; and

WHEREAS, fund balance policies of other Tennessee counties and municipalities, GASB requirements, and CTAS recommendations were all considered in preparing the policy for Carter County; and

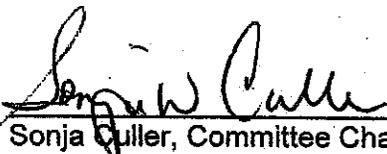
WHEREAS, the Budget Committee has reviewed and approved the Fund Balance Policy and recommended adoption by the Board of County Commissioners; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Carter County, Tennessee, meeting in regular session on this the 18th day of September, 2017, with a lawful quorum of said Board being present and with a majority voting in the affirmative that the Fund Balance Policy attached as Exhibit "A" to this Resolution, and incorporated herein by specific reference, is hereby adopted as the formal policy of Carter County, Tennessee.

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after the date of its approval the welfare of the county demanding.

BE IT FURTHER RESOLVED that all Resolutions of the Board of County Commissioners of Carter County, Tennessee which are in conflict with this Resolution are hereby repealed.

Reviewed and approved by the Budget Committee on 9/11/2017.



Sonja Culler, Committee Chairperson

Adopted this 18th day of September, 2017.

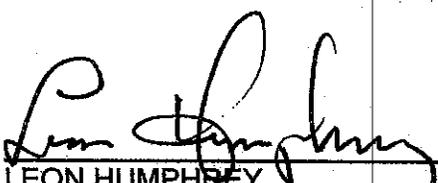
CARTER COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By: 

ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By: 

LEON HUMPHREY
CARTER COUNTY MAYOR

VETOED:

By: _____
LEON HUMPHREY
CARTER COUNTY MAYOR

Date: _____

VETO OVERRIDE VOTE:

_____ YES VOTES

_____ NO VOTES

_____ ABSTAIN VOTES

APPROVED WITH SUCCESSFUL
OVERRIDE VOTE:

By: _____
ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

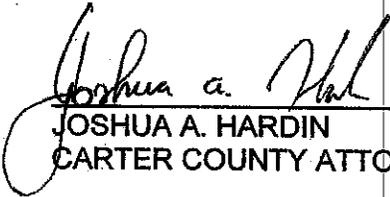
Date: _____

ATTEST:



MARY GOUGE
CARTER COUNTY CLERK

APPROVED AS TO FORM:



JOSHUA A. HARDIN
CARTER COUNTY ATTORNEY

Carter County, Tennessee

Fund Balance Policy

Carter County hereby establishes and will maintain reservations of Fund Balance as defined herein in accordance with the **Governmental Accounting and Financial Standards Board (GASB) Statement No. 54 Fund Balance Reporting and Governmental Fund Type Definitions**. This policy shall apply to the County's General Fund and General Debt Service Funds.

Classifications of Fund Balances

Under GASB Statement No. 54, fund balances are classified as non-spendable, restricted, committed, assigned or unassigned amounts.

1. **Non-Spendable** – Amounts that cannot be spent because they are either in a (a) non-spendable form, including items not expected to be converted to cash (i.e. inventories, prepaid amounts, long-term portion of loans and notes receivable and property acquired for resale), or (b) legally or contractually required to be maintained intact (i.e. the principal of a permanent fund).

2. **Restricted** – Amounts constrained to be used for a specific purpose as per external parties, constitutional provision, or enabling legislation.

3. **Committed** – Amounts constrained to be used for a specific purpose as per action by the Board of County Commissioners. Amounts classified as committed are not subject to legal enforceability like restricted resources; however, they cannot be used for any other purpose unless the Commission removes or changes the commitment by taking some action it employed to impose the commitment.

4. **Assigned** – Amounts intended to be used by the County for a specific purpose, but are neither restricted nor committed. The intent shall be expressed by the Board of Commissioners or a designee authorized by the Board of Commissioners for a specific purpose in accordance with policy established by the Board of Commissioners. The nature of the actions necessary to remove or modify an assignment is not as rigid as required under a committed fund balance classification.

5. **Unassigned** - Amounts available for any purpose (amounts that are Non-Spendable, Restricted, Committed, or Assigned) in the General Fund.

Governmental Fund Type Definitions

1. The **General Fund** is the principal fund of the County and is used to account for all activities applicable to the general operations of County government which are not properly accounted for in another fund. All general operating revenues which are not restricted or designated as to use are recorded in the General Fund. Included in this fund are activities for the Constitutional Offices, Supported Agencies, Unassigned Departments, Accounts and Budgets Department and Health Services.

2. The **Debt Service Fund** is used to account for resources that are restricted, committed, or assigned to expenditures for the principal and interest of General Obligation bond issues. This fund may also accumulate additional resources to make future debt service payments.

Prioritization of Fund Balance Use (Spending Policy)

When expenditures are incurred for purposes for which both restricted and unrestricted (committed, assigned, or unassigned) amounts are available, it shall be the policy of the County to use the restricted amounts first as permitted under law. When an expenditure is incurred for purposes for which amounts in any of the unrestricted fund balance classifications could be used, it shall be the policy of the County to use the committed amounts first, followed by the assigned amounts and then unassigned amounts.

Minimum Level of Unassigned General Fund Balance

It shall be the policy of the County to begin each fiscal year with a **minimum unassigned fund balance** in the General Fund of **four months budgeted average expenses** for that year. Such fund balance shall serve liquidity needs, protect against unforeseen emergencies, enhance the credit worthiness of the County, and insure stable tax rates. As a part of the budgetary process, the Finance Director shall prepare a cash flow forecast to determine the unassigned fund balance will not at any point during the fiscal year be less than **twenty (20%) percent** of projected annual expenditures. Fund Balances in excess of the minimum may only be appropriated for expenditure by an affirmative vote of a majority of the County Commission.

Minimum Level of General Debt Service Fund Balance

Each year the budget committee of the County shall determine the principal and the interest requirements of the County and recommend sources of revenue to meet these requirements. It shall be the policy of the county to begin each fiscal year with a balance of cash or investments in the Debt Service Fund of forty percent (40%) of the current year Debt Service Obligations or an amount equal to the debt service fund expenditure requirements during the first 6 months of the fiscal year, whichever is greater. Prior to approval of the annual budget, the Finance Director shall prepare a cash flow forecast to determine the requirements of this policy are met. The Finance Director shall also determine management of the Debt Service portfolio is in compliance with the Carter County Debt Management Policy.

Annual Review and Determination of Fund Balance Reserve Amounts

Compliance with the provisions of this policy shall be reviewed as part of the closing of the financial books at year-end (June 30) and the amounts of restricted, committed, assigned and non-spendable fund balance will be determined. Any residual general fund balance amounts will be classified as unassigned.

Emergency Expenditure Policy

The minimum fund balances as set forth through the Carter County, Tennessee Fund Balance Policy are to be maintained at all times except in the case of an emergency as defined by the 1981 Financial Management Act and the purchasing policies developed for Carter County. In an actual emergency, the County may expend below the minimums as set forth in the Fund Balance Policy pursuant to the applicable authority.

Policy Review

This policy is to be reviewed by the Carter County Board of Commissioners annually. Review shall be initiated by the Budget Committee.

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR CARTER COUNTY, TENNESSEE

REGULAR MEETING, MONDAY, SEPTEMBER 18, 2017

RESOLUTION NO. 679

"A RESOLUTION APPROVING AN INTERLOCAL/CONSORTIUM AGREEMENT BY AND BETWEEN THE LOCAL ELECTED OFFICIALS OF LOCAL WORKFORCE DEVELOPMENT AREA ONE AND A PARTNERSHIP AGREEMENT BY AND BETWEEN THE CONSORTIUM OF LOCAL CHIEF ELECTED OFFICIALS, THE NORTHEAST TENNESSEE WORKFORCE DEVELOPMENT BOARD, AND THE ALLIANCE FOR BUSINESS AND TRAINING FOR THE IMPLEMENTATION OF THE WORKFORCE INNOVATION AND OPPORTUNITY ACT AS AMENDED JUNE, 2017."

WHEREAS, Congress enacted the Workforce Innovation and Opportunity Act ("WIOA"), Public Law 113-128 in July 2014, which prescribes an unified, integrated system for workforce development services to increase employment, retention, and earnings of participants, increase attainment of recognized credentials and improve the quality of the workforce, reduce welfare dependency and increase economic self-sufficiency, enable the workforce to meet the requirements of employers, and enhance regional employment, productivity and competitiveness; and

WHEREAS, the WIOA requires the Local Elected Officials ("LEOs") of local governments within a Local Workforce Development Area to execute agreements defining the responsibilities, duties and liabilities of said LEOs and identifying the mechanisms for implementation of the WIOA for the area; and

WHEREAS, the Board of County Commissioners desires to approve and ratify: (1) the Interlocal/Consortium Agreement By and Between the Local Elected Officials of Local Workforce Development Area 1 for the Implementation of the WIOA, as amended June, 2017 attached hereto as Exhibit A; and (2) the Partnership Agreement By and Between the Consortium of Local Chief Elected Officials, the Northeast Tennessee Workforce Development Board, and the Alliance for Business and Training for Implementation of the WIOA for Local Workforce Development Area One attached hereto as Exhibit B, for the purposes described above; and

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Carter County, Tennessee, meeting in regular session on this the 18th day of September, 2017, with a lawful quorum of said Board being present and with a majority voting in the affirmative that the Board hereby approves and ratifies, subject to review by the County Attorney, the following:

(1) the Interlocal/Consortium Agreement By and Between the Local Elected Officials of Local Workforce Development Area One for the Implementation of the Workforce Innovation and Opportunity Act (WIOA), as Amended June, 2017, attached hereto as Exhibit A; and

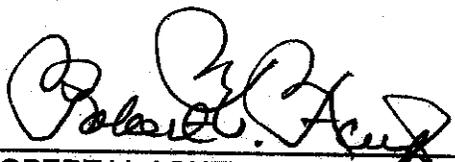
(2) the Partnership Agreement By and Between the Consortium of Local Chief Elected Officials, the Northeast Tennessee Workforce Development Board, and the Alliance for Business and Training for Implementation of the Workforce Innovation and Opportunity Act (WIOA) for Local Workforce Development Area One, attached hereto as Exhibit B.

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after the date of its approval the welfare of the county demanding.

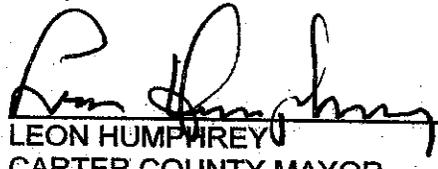
Adopted this 18th day of September, 2017.

CARTER COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By: 
ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By: 
LEON HUMPHREY
CARTER COUNTY MAYOR

VETOED:

By: _____
LEON HUMPHREY
CARTER COUNTY MAYOR

Date: _____

VETO OVERRIDE VOTE:

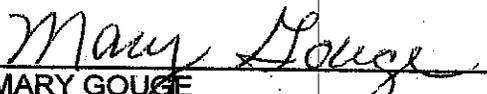
_____ YES VOTES
_____ NO VOTES
_____ ABSTAIN VOTES

APPROVED WITH SUCCESSFUL
OVERRIDE VOTE:

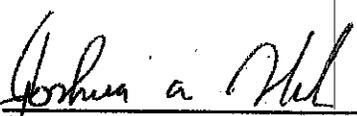
By: _____
ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

Date: _____

ATTEST:


MARY GOUGE
CARTER COUNTY CLERK

APPROVED AS TO FORM:


JOSHUA A. HARDIN
CARTER COUNTY ATTORNEY

L W D A

INTERLOCAL/CONSORTIUM AGREEMENT BY AND BETWEEN THE LOCAL ELECTED OFFICIALS OF LOCAL WORKFORCE DEVELOPMENT AREA 1 FOR IMPLEMENTATION OF THE WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA), AS AMENDED JUNE, 2017

ARTICLE I – PURPOSE

Public Law 113-128, the Workforce Innovation and Opportunity Act (WIOA), was enacted into law in July, 2014. WIOA prescribes that a unified, integrated system be deployed to provide workforce development services which will: 1) increase employment, retention and earnings of participants; 2) increase attainment of recognized credentials; 3) improve the quality of the workforce; 4) reduce welfare dependency; 5) increase economic self-sufficiency; 6) meet skill requirements of employers; and 7) enhance regional employment, productivity and competitiveness.

PL 113-128 (WIOA) requires that when multiple local governments exist within a Local Workforce Development Area (LWDA), the Local Elected Officials (LEOs) of said LWDA must execute an agreement which defines the responsibilities, duties and liabilities of said LEOs and which identifies mechanisms for the Chief Local Elected Official (CLEO) and the LEOs to carry out the vision for the LWDA's plan for implementation of WIOA. In order to implement PL 113-128, WIOA, in accordance with statutory requirements, the signatory Local Elected Officials of the units of local government of Local Workforce Development Area One (1) do hereby form The LWDA 1 Consortium and do agree to participate in the implementation of the Workforce Innovation and Opportunity Act of 2014. For purposes of this agreement said officials shall be the County Mayors of Carter, Johnson, Sullivan, Unicoi and Washington Counties of the State of Tennessee, representing their respective local jurisdictions.

Further, in accordance with PL 113-128, the Governor shall approve a request for initial designation as a Local Workforce Development Area for any area that was designated as a local area for purposes of the Workforce Investment Act of 1998 and that performed successfully and sustained fiscal integrity for the two-year period preceding the date of WIOA enactment in July, 2014. The Counties of Carter, Johnson, Sullivan, Unicoi and Washington fulfill this requirement for local workforce development area designation. Therefore, these five (5) counties do constitute Local Workforce Development Area 1.

ARTICLE II – TERM OF AGREEMENT

The term of this agreement shall begin upon date of signature and shall continue in effect for not more than five (5) years or until otherwise amended and shall be enacted according to provisions of the Workforce Innovation and Opportunity Act. Further, this agreement may be amended from time to time to ensure ongoing compliance with the WIOA law and any regulations, amendment and/or guidance received from the U. S. Department of Labor or from the Tennessee Department of Labor and Workforce Development.

ARTICLE III – WORKFORCE DEVELOPMENT AREA

Carter, Johnson, Sullivan, Unicoi and Washington Counties comprise the Local Workforce Development Area. Parties to this agreement include:

- County Legislative Body, Sullivan County, Tennessee
- County Legislative Body, Washington County, Tennessee
- County Legislative Body, Carter County, Tennessee
- County Legislative Body, Unicoi County, Tennessee
- County Legislative Body, Johnson County, Tennessee

ARTICLE IV – GOVERNANCE AND GRANT ADMINISTRATION

Membership: Local Elected Officials shall serve as members of the Consortium representing their respective counties during their term of elected office. Should an incumbent be removed from office through election or other means, the official assuming that office shall receive an orientation as to the roles and responsibilities as it relates to WIOA and the mission/vision for regional workforce development. Upon assumption of the office of County Mayor and the resulting joining of this Consortium, each LEO shall provide written documentation that he/she has read, understands and will comply with the elements of this agreement, and that he/she understands the importance of participation in workforce development and related activities for the LWDA and the Region, in compliance with the WIOA statute. As elected County Mayors, LEOs may request written amendment to this agreement at any time during their tenure in office. Said amendment shall require majority vote for acceptance to modify the agreement.

Assumption of Responsibility for Funds: The Consortium members jointly agree, in their capacity as County Mayor, to assume the responsibility for receipt and disbursement of WIOA funds, according to 107 (d) (12) (B) (i) (I) of the Workforce Innovation and Opportunity Act. Such agreement shall include assumption of pro-rata responsibility for any misuse of funds allocated to the local area. Such pro-rata liability shall be determined based upon each county's percent of the population of LWDA 1. The Alliance for Business & Training (AB&T) as Fiscal Agent agrees to carry \$3 Million Dollars in liability insurance with members of the consortium named as additional insureds with regard to said liability.

Approval of Northeast TN Workforce Development Board Budget: The Consortium of Local Elected Officials of LWDA 1 shall approve the budget of the Northeast TN Workforce Development Board and of the Alliance for Business and Training/Fiscal Agent.

Designation of Chief Local Elected Official: The parties to this Agreement agree that Sullivan County, the largest county in the Local Workforce Development Area as determined by population, shall serve as Grant Recipient. In order to discharge responsibilities associated with designation as Grant Recipient, the Mayor of Sullivan

County, shall serve as the Chief Local Elected Official (CLEO) and shall lead the Consortium. By signature hereto, the Mayors of the remaining counties in LWDA 1 hereby agree to the appointment of the Mayor of Sullivan County to assume said leadership role. By signature hereto of the four (4) remaining County Mayors, this agreement meets the required 65% supermajority vote required in TDLWD Workforce Services Memorandum concerning roles and responsibilities of Chief Local Elected Officials and Local Elected Officials. As of the date of execution of this agreement, the CLEO for LWDA 1 shall be Richard Venable, Mayor of Sullivan County.

The CLEO shall serve as the signatory on behalf of the Consortium.

The term of office of the CLEO, i. e., Sullivan County Mayor, shall be such time as said Mayor retains office. Whoever is the incumbent Mayor of Sullivan County shall be designated as CLEO, per process stated above. Should a circumstance arise which prevents the Sullivan County Mayor from serving in such capacity, the Local Elected Officials which serve as members of this Consortium hereby agree by signature hereto that the Mayor of Washington County, the second largest county in LWDA 1, shall assume that role until the Mayor of Sullivan County is able to resume the CLEO leadership role.

On behalf of the LEO Consortium, the CLEO shall have authority to:

- Receive WIOA grant funds;
- execute any and all binding agreements which pertain to the execution of responsibilities as outlined in WIOA, including, but not limited to, agreements with the Local Workforce Development Board or its designee;
- appoint members of the Northeast TN Workforce Development Board;
- act on behalf of the Consortium in routine matters; however, any such action taken shall be communicated to all LEO Consortium members;
- represent the interests of the LEO's of LWDA 1 relating to workforce and economic development, in collaboration with the NETWDB Chair;
- take other actions as shall be deemed necessary, in accordance with WIOA and any regulations/guidance thereto;
- approve of additional grant applications which may result from funds other than WIOA, including related grant contracts/sub-contracts, grant modifications, etc.;
- Sign other such agreements, contracts, and other legal documents as may be required from time to time.

As of the date of signature for this agreement, the Mayor of Sullivan County is:

- o **Richard Venable, Mayor, Sullivan County**
3411 Hwy 126, Suite 106, Blountville, TN
Blountville, TN 37617
423-323-6417
rvenable@sullivancountyttn.org

Participating Local Elected Officials:

- For LWDA 1, the participating Local Elected Officials, as of the date of execution of this agreement are:

- Richard Venable, Mayor, Sullivan County
3411 Hwy 126, Suite 106, Blountville, TN
Blountville, TN 37617
423-323-6417
rvenable@sullivancountyttn.org
- Dan Eldridge, Mayor, Washington County
P. O. Box 219
Jonesborough, TN 37659
423-753-1666
deldridge@washingtoncountyttn.org
- Leon Humphrey, Mayor, Carter County
801 East Elk Avenue
Elizabethton, TN 37643
423-542-1801
mayor@cartercountyttn.gov
- Greg Lynch, Mayor, Unicoi County
P. O. Box 169
Erwin, TN 37650
423-743-9391
Greg.lynch@unicoicountyttn.gov
- Larry Potter, Mayor, Johnson County
222 Wet Main Street
Mountain City, TN 37683
423-727-9696
johnsoncountymayor@embarqmail.com

Dispute Resolution: The LWDA 1 LEO's operate together in a collaborative and collegial manner, and the County Mayors participate in a number of regional organizations and initiatives which require their joint commitment to the well-being of all of the communities they serve. It is to their benefit and to the benefit of the public interest that LEO's build relationships and function in good faith. In the event of a dispute, the LEOs will discuss any issue in an open and transparent manner to ensure that all facts and opinions are fully disclosed using a consensus building approach. In the event of failure to reach consensus, the CLEO may appoint an independent committee composed of community leaders, or solicit counsel from a mutually agreed upon third

SEPTEMBER TERM 2017

party with expertise in workforce and economic development to research the matter and provide objective insight, guidance and options for action. In the event consensus is not attainable, majority vote shall pertain.

Designation of Fiscal Agent: Further, according to 107 (d) (12) (B) (i) (II) of the Workforce Innovation and Opportunity Act of 2014, the Consortium members jointly agree to designate the Alliance for Business and Training as the local grant sub-recipient, administrative entity and fiscal agent. In order to exercise this designation, the Consortium members designate that WIOA funds flow directly from the State to AB&T for efficient implementation of AB&T's role as the grant sub-recipient, administrative entity and fiscal agent. In accordance with WIOA, the Alliance for Business and Training shall serve as staff to the Northeast Tennessee Workforce Development Board. As staff to the Board, AB&T may provide targeted WIOA services, as aligned with the functions of the Board described in the WIOA legislation.

Such designation of sub-recipient administrative entity/fiscal agent notwithstanding, the Local Elected Officials retain responsibility for appropriate use and distribution of any and all funds allocated to the Local Workforce Area under the WIOA. Should a finding of disallowed cost be upheld and for which there are insufficient unrestricted funds held by the Fiscal Agent for repayment, the member counties of LWDA 1 have, by signature of their LEO hereto, agreed to assume liability for repayment of said disallowed costs in accordance with the pro-rata determination heretofore referenced. The Alliance for Business & Training (AB&T) as Fiscal Agent agrees to carry \$3 Million Dollars in liability insurance with members of the consortium named as additional insureds and to indemnify and hold harmless the member counties for said repayments.

In order to minimize conflict of interest, or appearance of conflict of interest yet retain direct linkage to CLEO fiduciary responsibilities inherent in serving as the Mayor of Sullivan County, the CLEO/Mayor of Sullivan County, shall serve as the Secretary/Treasurer of AB&T/Fiscal Agent in order to align financial actions of AB&T with the responsibilities and fiscal accountabilities of the CLEO/Grant Recipient role of Sullivan County.

Further, in accordance with the WIOA legislation, AB&T shall administer systems and processes as required to include eligibility determination, business services, customized training, incumbent worker training, on the job training, development of Career Pathways, enhancement of apprenticeship and internships, provision of employer based services, and other WIOA administrative and related services, in accordance with functions of the Board, as described in § 107 of WIOA. Further, AB&T, as staff to the Northeast TN Workforce Development Board, may collaborate in the development of functional alignment approaches with required partners (Title I, Title II, Title III, and Title IV, and TANF/Families First) in the American Job Centers, as appropriate and as determined through agreement with said partners.

Should local election outcomes result in a change in membership of the Consortium which removes the designated Chief Elected Official, i. e., the Mayor of Sullivan County, from participation in the Consortium, the newly elected Mayor of Sullivan County shall assume the role of Chief Elected Official, in accordance with the process described above. Upon such change, the Chief Elected Official/Mayor of Sullivan County, shall execute a written statement acknowledging that he/she has read, understands and complies with the current Consortium agreement. The new Chief Elected Official/Mayor of Sullivan County may also reserve the option to request amendment to the Consortium Agreement. Should local election outcomes result in a change in membership of the other Counties who serve as members of the Consortium, the newly elected mayor(s) of said counties shall execute a written statement acknowledging that he/she has read, understands and complies with the Consortium agreement.

In addition to the designation of the Mayor of Sullivan County to serve as CLEO, the CLEO/Mayor of Sullivan County will serve as Chairperson of the Consortium for the purpose of conduct of meetings and transaction of other business. In addition to the CLEO/Chair designation, the Consortium may elect additional officers of the Consortium. Said election shall occur each year at the Annual Meeting of the Consortium.

In exercise of duties incumbent upon members of the Consortium of Local Elected Officials, the Consortium shall meet jointly with the Local Workforce Development Board at least quarterly. Further, the Consortium shall meet at least semi-annually in exercise of the duties as members of the corporate board of the local grant sub-recipient/Administrative Entity/Fiscal Agent [the Alliance for Business and Training, Inc (AB&T)]. In addition, the Consortium, the Board of Directors of AB&T and the Northeast Tennessee Workforce Development Board shall maintain communication strategies, including face to face, conference calling, electronic methods, print materials, websites and other social media options as shall be deemed appropriate.

Communication Strategies: The Consortium shall meet at least quarterly. One of the quarterly meetings shall be designated as the Annual Meeting. An Annual Report shall be prepared which contains statistical, financial and anecdotal information to inform the LEOs, other stakeholders and the public as to the activities of the Consortium, the NETWDB and AB&T. Special meetings of the LEOs may be called by the CLEO, with notice of said called meeting given by the CLEO at least one (1) business day prior thereto. Meetings may take the form of face to face gatherings or may be conducted electronically through phone call, teleconference, email, webinar or other such electronic means as may be available. Further, the LEOs shall meet jointly with the NETWDB at least twice during the fiscal year.

Amendment to this Consortium Agreement: This agreement may be amended, as may be needed from time to time, as a result of statutory or regulatory change or as a result of LEO determination of the need for amendment. Changes/amendments shall require a majority vote and attainment of signatures from all members of the LEO Consortium for LWDA 1. Should changes be made to this agreement, the new agreement shall be provided to the NETWDB and the TDLWD.

ARTICLE V – LOCAL WORKFORCE DEVELOPMENT BOARDS

The Chief Local Elected Official has sole authority to appoint members of the Local Workforce Development Board, hereinafter referred to as the Northeast TN Workforce Development Board or NETWDB. Additionally, the Consortium members may provide input into the nomination of members to the Local Workforce Development Board, according to § 107 (c) (1) (A) and (B), as stated in the criteria for appointment in § 107 (b). Nomination for membership for private sector representation shall adhere to § 107 (b) (2) (A).

The names and qualifications of NETWDB candidates will be submitted to the Governor for certification, according to § 107 (a) of the WIOA. Said representation should reflect appropriate economic sector distribution of the local workforce area to ensure consideration of regional labor market needs and adherence to applicable laws and regulations.

Subsequent to certification as above, the Consortium will execute an Agreement with the Workforce Development Board of LWDA 1. Said Agreement shall outline roles and responsibilities of each party and shall include policies and procedures for replacement or removal of WIB members, in accordance with the NETWDB By-laws.

Approval of Northeast TN Workforce Development Board Budget: The Consortium of Local Elected Officials of LWDA 1 shall approve the budget of the Northeast TN Workforce Development Board. The Consortium of Local Elected Officials shall meet jointly with the NETWDB for this purpose.

The Consortium, in exercise of its statutory and regulatory role as an independent body, and in exercise of its role as members of the corporate Board of Directors of the Sub-grant recipient, fiscal agent and Administrative Entity (The Alliance for Business and Training), shall approve the administration of funds allocated through the Workforce Innovation and Opportunity Act of 2014 and shall review and approve the annual budget for use of said funds.

The Local Workforce Development Board of Local Workforce Development Area One (LWDA 1) shall be known, unless otherwise amended through agreed upon procedures, as the Northeast Tennessee Workforce Development Board (NETWDB).

ARTICLE VI – SELECTION OF ONE STOP OPERATOR(S)

Pursuant to WIOA § 121 (d), the Chief Elected Official of the Consortium shall designate or certify one-stop operators in conjunction with the Local Workforce Development Board. Selection of said one stop operator shall be accomplished in accordance with the

WIOA legislation and related Training and Employment Guidance Letters (TEGLs) as issued by the U. S. Department of Labor, and in accordance with policies enacted by the State Workforce Board, which may, from time to time, be amended.

**ARTICLE VII – AUTHORIZATION TO REQUEST GOVERNOR’S CONSENT FOR
NETWDB TO BE DIRECT SERVICE PROVIDER**

Although the WIOA statute permits and promotes the ability of local workforce boards to serve in the role of direct service provider, policies enacted by the State of Tennessee rendered this authority moot.

ARTICLE VII – AMENDMENT

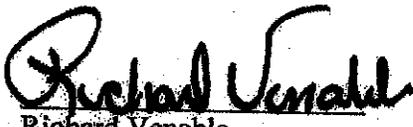
This Agreement may be modified or amended upon agreement by the members of the Consortium.

ARTICLE VIII – RATIFICATION

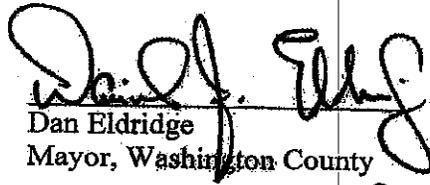
This Agreement shall be approved by resolution of the respective governing bodies of each member county.

(End of Document. Signatures on following page.)

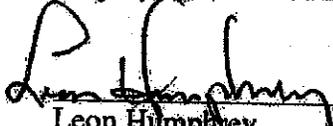
BY OUR SIGNATURES ATTACHED HERETO, WE AGREE



Richard Venable
Mayor, Sullivan County



Dan Eldridge
Mayor, Washington County



Leon Humphrey
Mayor, Carter County



Greg Lynch
Mayor, Unicoi County



Larry Potter
Mayor, Johnson County

PARTNERSHIP AGREEMENT

BY AND BETWEEN

**THE CONSORTIUM OF LOCAL CHIEF ELECTED OFFICIALS,
THE NORTHEAST TENNESSEE WORKFORCE DEVELOPMENT BOARD,
AND THE ALLIANCE FOR BUSINESS AND TRAINING**

FOR

**IMPLEMENTATION OF THE WORKFORCE INNOVATION AND OPPORTUNITY
ACT FOR**

LOCAL WORKFORCE DEVELOPMENT AREA ONE

This Agreement is entered into on this 30th day of June, 2017, by and between the Consortium of Local Elected Officials of Sullivan, Washington, Carter, Unicoi, and Johnson Counties (The Consortium), the Northeast Tennessee Workforce Development Board (NETWDB), and the Alliance for Business and Training (AB&T), pursuant to the Workforce Innovation and Opportunity Act of 2014, Public Law 113-128.

ARTICLE I – PURPOSE

The signatory Local Elected Officials of the units of local government of Local Workforce Development Area One (1), serving as the Consortium of Local Elected Officials (hereinafter referred to as the Consortium), the membership of the Northeast Tennessee Workforce Development Board (hereinafter referred to as the NETWDB), and the President of the Fiscal Agent and Administrative Entity, the Alliance for Business and Training (hereinafter referred to as AB&T) do hereby agree to participate in the implementation of the Workforce Innovation and Opportunity Act of 2014. For purposes of this agreement said local elected officials shall be the County Mayors of Carter, Johnson, Sullivan, Unicoi and Washington Counties of the State of Tennessee. For purposes of this agreement, the Local Workforce Development Board shall be comprised of representatives of Local Workforce Development Area One (hereinafter referred to as LWDA 1). The Local Workforce Development Board of Local Workforce Development Area One (LWDA 1) shall be known, unless otherwise amended through agreed upon procedures, as the Northeast Tennessee Workforce Development Board (NETWDB).

The purpose of this agreement is to fulfill the responsibilities of the Workforce Innovation and Opportunity Act of 2014 (hereinafter referred to as WIOA).

The NETWDB is the body certified as such by the Governor of the State of Tennessee. This agreement recognizes the responsibility of the NETWDB to provide policy guidance, planning, and general oversight with respect to activities conducted under § 107 the WIOA, in partnership with the Consortium.

ARTICLE II – TERM OF AGREEMENT

The term of this agreement shall begin upon signature hereto and shall continue until otherwise amended and shall be enacted according to provisions of the Workforce Innovation and Opportunity Act and/or amendments and regulations thereto.

ARTICLE III - WORKFORCE DEVELOPMENT AREA

Carter, Johnson, Sullivan, Unicoi and Washington Counties comprise LWDA 1. For purposes of this agreement, the Local Elected Official from Sullivan County, LWDA 1's largest county, will serve as the Chief Local Elected Official (hereinafter referred to as the CLEO), in accordance with the fully executed Interlocal Agreement by and between the County Mayors herein designated as the Consortium.

ARTICLE IV – LOCAL WORKFORCE DEVELOPMENT BOARD

The Northeast Tennessee Workforce Development Board (NETWDB) is established to provide collaborative leadership in governance, policy development, strategic planning, determination of appropriate labor market strategies to meet regional employer needs, development of effective job seeker strategies, leveraging of community resources, and implementation of innovative partnership strategies to ensure economic growth and sustainability in the region. Further, the NETWDB designates and provides oversight of the region's American Job Centers. These key functions will be exercised in conjunction with LWDA 1's Consortium.

1) Membership:

- a. The Chief Local Elected Official accepts responsibility for the appointment of members to the Local Workforce Development Board, according to Section 117 (c) (1) (B) (i) (I), as stated in the criteria for appointment in Section 117 (b).
 1. As it pertains to appointments to the majority membership (private sector) of the Local Board, according to Section 117 (b) (4), each individual unit of government within the Consortium shall have opportunity to appoint members according to the unit's pro-rata share of population within the Local Workforce Investment Area. Nomination for membership for private sector representation shall adhere to Section 117 (b) (2) (A). Said private sector nominations shall be made by local business organizations or business trade organizations. Appointment documentation will be submitted to the CLEO for review and signature. In addition, said nominator (or designee) shall complete documentation which acknowledges the nominee's policy making role in the organization and submit, along with a CV, resume, or other

supporting documents of the individual's qualification. The nomination documentation must contain the required signature of the nominating official. Said appointments shall be communicated to the Chief Local Elected Official for review and consent, in accordance with Section 117 (b) (2) of the WIOA.

2. For those non-private sector members, the Chief Executive Officer (CEO) of the nominating organization, e.g., the Commissioner of the State department/division (or his/her designee) or the Chair of the Board of the nominating organization (or his/her designee), of a proposed NETWDB member, shall sign a letter or complete the appropriate form to identify the individual being nominated by his/her organization. In addition, said CEO's (or designee) shall complete documentation which acknowledges the nominee's policy making role in the organization and submit, along with a CV, resume, or other supporting documents of the individual's qualification. The nomination documentation must contain the required signature of the nominating official. Said appointments shall be communicated to the Chief Local Elected Official for review and consent, in accordance with Section 117 (b) (2) of the WIOA. Appointment documentation will be submitted for signature by the CLEO. Special Note: Representation of said non private sector organizations may be vested in one individual who can lawfully represent more than one entity. The CLEO shall receive and sign the required appointment for any board nominee. The CLEO may immediately remove any board member who does not resign if that member becomes ineligible to serve on the Board. The CLEO is authorized to, and must make all reappointments of Board members in a reasonable amount of time of term of expiration.
3. Should a member of the NETWDB experience a change in status that impacts his/her eligibility to remain on the Board, the nomination/appointment process previously described shall pertain.
4. NETWDB vacancies will be filled as expeditiously as possible and within a reasonable amount of time. Filling of vacancies will follow nomination/appointment process described above.
5. NETWDB membership requires adherence to all elements described in Section 117 of the WIOA, as well as adherence to approved conflict of interest policies, fraud and /or abuse policies, attendance requirements, and other requirements as described in the NETWDB By-laws. Failure to do so will result in removal of the individual from service on the NETWDB. Removal of NETWDB members shall also follow the guidelines as outlined in the NETWDB Bylaws, as adopted.
6. The NETWDB shall create and deploy sub-committees, both standing and ad hoc, as are appropriate to conduct the work of the Board. Chairs of said standing committees, in addition to the Chair, Vice Chair and Secretary/Treasurer, shall be designated as the Executive Committee of the NETWDB. The Executive Committee shall have the authority for decision making and policy enactment, with ratification

from the membership at large, as shall be necessary for the conduct of NETWDB business, in accordance with statutes and regulations.

7. The NETWDB shall establish a Youth/Young Adult Committee, including development and deployment of required appointment procedures:
 - a. The NETWDB will approve all appointments to the Youth/Young Adult Committee.
 - b. The NETWDB shall appoint the Chair of the Youth/Young Adult Committee. Said Chair must be a private sector representative member of the NETWDB.
8. All required nomination and executed appointment paperwork and documentation shall be submitted to the Administrative Entity.
 - 1) **Terms:** The terms of NETWDB members, including mid-term appointments, filling of vacancies, and removal shall conform to the NETWDB By-laws, as approved.

ARTICLE V – ROLES AND RELATIONSHIP BETWEEN LOCAL ELECTED OFFICIALS (LEO'S) AND THE NORTHEAST TENNESSEE WORKFORCE DEVELOPMENT BOARD (NETWDB)

- 1) **Consortium of Local Elected Officials:** The Local Elected Officials (LEO's) shall serve as the Consortium of Local Elected Officials. This Consortium, in exercise of its statutory and regulatory role as an independent body, in collaboration with the NETWDB, and in exercise of its role as members of the corporate Board of Directors of the Sub-grant recipient and Administrative Entity, shall approve the administration of funds allocated through the Workforce Innovation and Opportunity Act and shall review and approve the annual budget for use of said funds.

Further, the Consortium members jointly agree to designate the Alliance for Business and Training (AB&T) as the local grant sub-recipient, administrative entity and fiscal agent. Further, the Consortium members request that WIOA funds flow directly from the State to AB&T, the designated grant sub-recipient. In accordance with §107 of WIOA, the Alliance for Business and Training shall serve as staff to the Northeast Tennessee Workforce Development Board and shall be designated to provide targeted WIOA services, as aligned with the functions of the Board described in the WIOA legislation.

Further, the Consortium shall:

- Assume liability for expenditure of WIOA funds, as determined on a pro-rata calculation described in the Interlocal Consortium agreement; AB&T as Fiscal Agent agrees to carry liability insurance in the amount of \$3 Million Dollars which names the members of the consortium as additional insureds for the purposes of said liability.

- Approve the selection of the NETWDB and designate, in conjunction with the NETWDB, the Operator of the one stop American Job Center(s) for LWDA 1;
- Approve the LWDA 1 strategic plan, as developed by the NETWDB;
- Approve the budget for delivery of services as approved in the LWDA 1 local strategic plan;
- In conjunction with the NETWDB, review and provide oversight of the activities of the NETWDB and the LWDA 1 Administrative Entity.

The LEO's shall enter into an Interlocal/Consortium Agreement which specifies the enactment of these responsibilities.

- 2) **Northeast Tennessee Workforce Development Board:** The NETWDB, in conjunction with AB&T and the Consortium of Local Elected Officials, shall implement a system for comprehensive workforce service delivery for LWDA 1. To effectuate its responsibilities, a structure of standing and ad hoc committees shall be tasked with execution of the duties of the NETWDB. Included elements for which the NETWDB shall be responsible are to:
- a. Develop a strategic planning process, including creation of budgetary documents, which results in an official LWDA 1 Strategic Plan which describes strategic goals, as well as tactical approaches for goal attainment, performance management, and involvement of key stakeholders. The primary responsibility for carrying out this function shall be the NETWDB Integrated Planning and Operations Committee.
 - b. Develop and deploy policies and guidance for the execution of WIOA activities. The NETWDB Integrated Planning and Operations Committee shall have initial authority for the development and deployment of policy and guidance documents which shall govern the implementation of the WIOA in LWDA 1. Said policies may be amended as needed. Actions of the Integrated Planning and Operations Committee shall be approved by the NETWDB, or its Executive Committee as described above. NETWDB policies shall be congruent with policy and guidance documents from both the U. S. Department of Labor and the Tennessee Department of Labor and Workforce Development.
 - c. Select and provide oversight of the Operator for the one stop American Job Center system in LWDA 1.
 - d. Select eligible youth service providers in accordance with the WIOA and related applicable Federal, State and local procurement requirements.
 - e. Evaluate and select eligible training providers, in accordance with the WIOA and with policies and related guidance/directives of the U. S. Department of Labor and the Tennessee Department of Labor and Workforce Development.
 - f. Provide oversight of the activities of the one stop workforce delivery system in LWDA 1.

- g. Participate in the negotiation of local performance measures.
- h. Appoint a Youth/Young Adult Programming Committee, according to established guidance and NETWDB Bylaws, and select the Youth/Young Adult Programming Committee Chair.
- i. The NETWDB shall also carry out the following duties and responsibilities, including, but not limited to:
 - i. Execute official Bylaws;
 - ii. Elect a private sector Chair;
 - iii. Promote the activities and programs of the network of Comprehensive and Affiliate sites for the American Job Center in LWDA 1;
 - iv. Develop and submit a local plan, in partnership with the Chief Local Elected Official
 - v. Conduct workforce research and regional labor market analysis
 - vi. Convene local workforce development system stakeholders
 - vii. Lead efforts to engage a diverse range of employers to promote business; develop linkages with employers; ensure that workforce investment activities meet the needs of employers; and develop strategies for meeting employment and skill needs of workers and employers, including sector partnerships.
 - viii. Work with representatives of secondary and postsecondary programs to lead efforts to develop career pathways
 - ix. Lead efforts to promote proven and promising strategies for meeting needs of employers, workers, job seekers and disseminate information
 - x. Develop strategies for using technology to maximize accessibility and effectiveness of the local workforce development system
 - xi. Facilitate connections among one stop partner programs
 - xii. Increase access to services provided through the one stop delivery system
 - xiii. Identify strategies to meet needs of individuals with barriers to employment
 - xiv. Leverage resources and capacity within the workforce system
 - xv. Conduct oversight of youth workforce investment activities, adult and dislocated worker employment and training activities and maintain oversight of the entire one stop delivery system in the local area
 - xvi. Ensure appropriate use and management of the funds provided under WIOA
 - xvii. Maximize performance outcomes
 - xviii. Negotiate local performance indicators
 - xix. Negotiate methods for funding the infrastructure costs of the one stop centers
 - xx. Select providers for services
 - 1. Youth
 - 2. Training services
 - 3. Career services if the one stop operator does not provide such services
 - 4. Select One Stop Operators in accordance with §§ 678.600-678.635
 - xxi. Maximize consumer choice through training providers
 - xxii. Coordinate activities with education and training providers a/k/a the eligible training provider process

- xxiii. Develop budget for activities of the local WDB, in conjunction with the Chief Local Elected Official
- xxiv. Assess physical and programmatic accessibility for individuals with disabilities
- xxv. Certify One Stop Centers
- xxvi. Assist in collection and analysis of labor market statistics,
- xxvii. Coordinate with regional economic development organizations to enhance growth and expansion of regional business and industry;
- xxviii. Serve as convenor and facilitator for regional workforce development activities;
- xxix. Participate in regional planning initiatives, as required;
- xxx. Conduct all business in a fully transparent manner and in accordance with the appropriate laws and regulations.

3) The Alliance for Business and Training (AB&T): AB&T shall serve as grant sub-recipient, fiscal agent, administrative entity and staff to the Northeast Tennessee Workforce Development Board. Further, AB&T shall:

- a) Disburse grant funds at the direction of the NETWDB and the Consortium of Local Elected Officials.
- b) Collaborate and coordinate workforce system partners in the development of an integrated, seamless, demand-driven, skills-based delivery system;
- c) Conduct analysis of economic and skill needs for the LWDA and region, as appropriate to determine existing and emerging employment opportunities;
- d) Identify partnerships with entities and other resources that can assist in fulfilling needs related to workforce and economic development activities, including the leverage of funds and activities;
- e) Build relationships with employers to identify skills needed in order to recruit, refer and retain qualified workers and to use the local workforce system to support economic growth and sustainability;
- f) Utilize the data capture system authorized by the State of Tennessee to document eligibility and service delivery strategies as provided to participants through the One Stop Operator and/or deliverer of Career Services;
- g) Identify proven and promising practices to meet customer needs;
- h) Collaborate and coordinate with internal and external workforce system partners through the One Stop Operator and/or provider of Career Services to ensure availability trained, functionally aligned staff.
- i) Maximize technology accessibility for system partners;
- j) Enter into a Memorandum of Understanding and Infrastructure Funding Agreement, on behalf of the NETWDB.
- k) Ensure compliance with WIOA, including attainment of performance measures, through oversight of the One Stop Operator and/or provider of Career Services;
- l) Carry liability insurance in the amount of \$3 Million Dollars which names the members of the consortium as additional insureds.

- 4) **Other provisions:** In exercise of duties incumbent upon members of the NETWDB and the Consortium of Local Elected Officials, the Consortium shall meet jointly with the Northeast Tennessee Workforce Development Board at least semi-annually. During an annual meeting, an annual report which documents the activities of the NETWDB shall be provided and jointly approved by the NETWDB and the Consortium of Local Elected Officials. In addition, the Consortium, the Board of Directors of AB&T and the Northeast Tennessee Workforce Development Board shall maintain communication strategies, including face to face meetings, conference calling, electronic methods, print materials, websites and other social media options as shall be deemed appropriate.

Should a change occur : a) in membership of the Consortium which removes the designated Chief Elected Official from participation in the Consortium; or b) through the election of a new Chair of the NETWDB, a new WDB/LEO Agreement shall be executed through signature of the CLEO and the Chair of the NETWDB. Further, the new CLEO and WDB Chair shall execute a written statement acknowledging that he/she has read, understands and complies with the WDB/LEO Partnership agreement and reserves the option to request amendment to the Partnership Agreement.

ARTICLE VI – SELECTION OF ONE STOP OPERATOR(S)

Pursuant to the WIOA law and regulations, the Chief Elected Official of the Consortium shall designate or certify one-stop operators as described in Section 121 (d), in conjunction with the Local Workforce Development Board. As of June, 2017, TDLWD has implemented a policy which requires a 65% supermajority vote by the Consortium to approve the selection of the One Stop Operator.

ARTICLE VII – Severability

In the event one section, subsection or part of this Agreement is found to be invalid in its compliance with applicable law, or is contested and successfully challenged in a court of law or other legal forum, only that section, subsection or part that has been affected by such proceedings shall be modified, amended, or deleted, and the remainder of this Agreement shall maintain its full force and effect and shall remain legally binding on all parties hereto.

ARTICLE VIII - AMENDMENT

This Agreement may be modified or amended upon agreement by the members of the NETWDB and the Consortium of Local Elected Officials.

ARTICLE IX – RATIFICATION

This Agreement shall be approved by resolution of the respective governing bodies of each member county of the Consortium.

BY OUR SIGNATURES ATTACHED HERETO, WE AGREE:

James W. Richardson
Chair, Northeast TN Workforce Development Board

6-30-17
Date

Richard S. Venable
Chief Local Elected Official

6-30-17
Date

David J. Elmg
President, AB&T

6-30-17
Date

Karl Pierce
Executive Director, AB&T

6-30-17
Date

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR CARTER COUNTY, TENNESSEE

REGULAR MEETING, MONDAY, SEPTEMBER 18, 2017

RESOLUTION NO. 680

"A RESOLUTION HONORING THE LIFE OF UNITED STATES ARMY PRIVATE FIRST CLASS FLOYD STEVEN HARMON AND DESIGNATING THE BRIDGE SPANNING ELK RIVER ON POGA ROAD NEAR STONE MOUNTAIN BAPTIST CHURCH IN THE POGA COMMUNITY OF CARTER COUNTY AS THE "PRIVATE FIRST CLASS FLOYD STEVEN HARMON MEMORIAL BRIDGE"

WHEREAS, Floyd Steven Harmon was born to Floyd Harmon and Frieda Blanche McGuire Harmon on January 1, 1944; and

WHEREAS, Mr. Harmon enlisted in the United States Army in August 1965 to serve his country in Vietnam; and

WHEREAS, Private First Class Harmon served in the Army with Bravo Company, 1st Battalion, 327th Infantry Regiment, 101st Airborne Division; and

WHEREAS, PFC Harmon was awarded several medals for his service including: The Combat Infantryman's Badge, The Purple Heart Medal, The Vietnam Service Medal, The Republic of Vietnam Campaign Service Medal, and The National Defense Service Medal; and

WHEREAS, PFC Harmon bravely sacrificed his life for his country when he was killed in action on February 24, 1966 in the Vietnam War; and

WHEREAS, the Board of County Commissioners for Carter County previously voted to name a bridge in the Poga community in his honor in August of 2006, although a formal bridge dedication has never occurred; and

WHEREAS, the Board of County Commissioners for Carter County would now like to formally recognize and honor the life of PFC Harmon by adopting this Resolution in his honor officially designating the bridge spanning Elk River on Poga Road near Stone Mountain Baptist Church in the Poga community of Carter County as the "Private First Class Floyd Steven Harmon Memorial Bridge".

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Carter County, Tennessee, meeting in regular session on this the 18th day of September, 2017, with a lawful quorum of said Board being present and with a majority voting in the affirmative as follows:

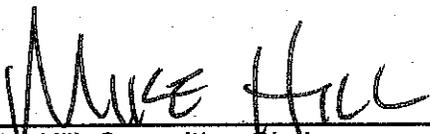
1. That the Board of County Commissioners for Carter County, Tennessee hereby adopts this Resolution honoring the life and service of Private First Class Floyd Steven Harmon.

2. That the Board of County Commissioners for Carter County, Tennessee hereby officially designates the bridge spanning Elk River on Poga Road near Stone Mountain Baptist Church in the Poga community of Carter County as the "Private First Class Floyd Steven Harmon Memorial Bridge", and directs that said bridge shall always bear the name of PFC Harmon regardless of the future necessity for replacement of said bridge.

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after the date of its approval the welfare of the county demanding.

BE IT FURTHER RESOLVED that all Resolutions of the Board of County Commissioners of Carter County, Tennessee which are in conflict with this Resolution are hereby repealed.

Reviewed and approved by the Highway Committee on 9/11/17.


Mike Hill, Committee Chairperson

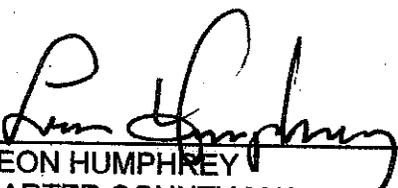
Adopted this 18th day of September, 2017.

CARTER COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By: 
ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By: 
LEON HUMPHREY
CARTER COUNTY MAYOR

VETOED:

By: _____
LEON HUMPHREY
CARTER COUNTY MAYOR

Date: _____

VETO OVERRIDE VOTE:

_____ YES VOTES

_____ NO VOTES

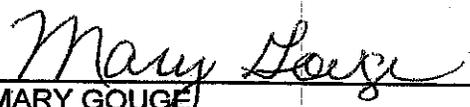
_____ ABSTAIN VOTES

APPROVED WITH SUCCESSFUL
OVERRIDE VOTE:

By: _____
ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

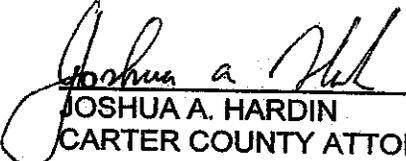
Date: _____

ATTEST:


MARY GOUGE
CARTER COUNTY CLERK

SEPTEMBER TERM 2017

APPROVED AS TO FORM:



JOSHUA A. HARDIN
CARTER COUNTY ATTORNEY

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR CARTER COUNTY, TENNESSEE

REGULAR MEETING, MONDAY, SEPTEMBER 18, 2017

RESOLUTION NO. 681

"A RESOLUTION HONORING THE LIFE OF UNITED STATES MARINE CORPS CORPORAL JAMES DAVID BOWERS AND DESIGNATING THE BRIDGE SPANNING BUFFALO CREEK ON STATE HIGHWAY NO. 91 IN CARTER COUNTY AS THE "CORPORAL JAMES DAVID BOWERS MEMORIAL BRIDGE"

WHEREAS, James David Bowers was born on July 14, 1948 to David E. Bowers and Mary Jane Barnett Bowers; and

WHEREAS, Mr. Bowers graduated from Happy Valley High School in 1966 and enlisted in the United States Marine Corps four months later in the Knoxville Recruiting Office; and

WHEREAS, Mr. Bowers served his country with distinction in the U.S. Marine Corps, attaining the rank of Corporal; and

WHEREAS, Corporal Bowers was assigned to Golf Company, 2nd Battalion, 3rd Marine Regiment, 3rd Marine Division in Vietnam, and was killed in action on May 24, 1968 as a result of hostile small arms fire on a ridge above QL-9, 5 kilometers southeast of Khe Sanh Airfield; and

WHEREAS, Corporal Bowers gave the ultimate sacrifice in service to our country and in defense of our freedom; and

WHEREAS, the Board of County Commissioners for Carter County would like to formally recognize and honor the life of Corporal Bowers by adopting this Resolution in his honor and requesting the State of Tennessee Department of Transportation (TDOT) to officially designate the bridge spanning Buffalo Creek on State Highway No. 91 in Carter County as the "Corporal James David Bowers Memorial Bridge".

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Carter County, Tennessee, meeting in regular session on this the 18th day of September, 2017, with a lawful quorum of said Board being present and with a majority voting in the affirmative as follows:

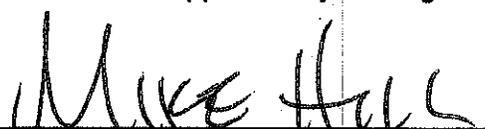
1. That the Board of County Commissioners for Carter County, Tennessee hereby adopts this Resolution honoring the life of Corporal James David Bowers and his service to our country.

2. That the Board of County Commissioners for Carter County, Tennessee hereby respectfully requests that the Representatives for Carter County in the Tennessee General Assembly take the appropriate action on behalf of Carter County to ensure the bridge spanning Buffalo Creek on State Highway No. 91 in Carter County is officially designated as the "Corporal James David Bowers Memorial Bridge", and to ensure that said bridge shall always bear the name of Corporal Bowers regardless of the future necessity for replacement of said bridge.

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after the date of its approval the welfare of the county demanding.

BE IT FURTHER RESOLVED that all Resolutions of the Board of County Commissioners of Carter County, Tennessee which are in conflict with this Resolution are hereby repealed.

Reviewed and approved by the Highway Committee on 9/11/17.

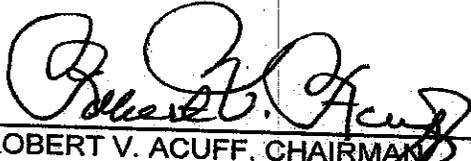

Mike Hill, Committee Chairperson

SEPTEMBER TERM 2017

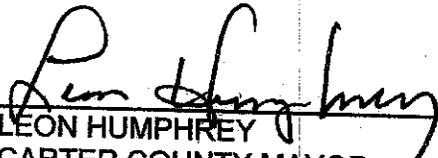
Adopted this 18th day of September, 2017.

CARTER COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By: 
ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By: 
LEON HUMPHREY
CARTER COUNTY MAYOR

VETOED:

By: _____
LEON HUMPHREY
CARTER COUNTY MAYOR

Date: _____

VETO OVERRIDE VOTE:

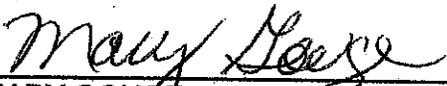
_____ YES VOTES
_____ NO VOTES
_____ ABSTAIN VOTES

APPROVED WITH SUCCESSFUL
OVERRIDE VOTE:

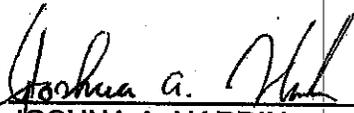
By: _____
ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

Date: _____

ATTEST:


MARY GOUGE
CARTER COUNTY CLERK

APPROVED AS TO FORM:



JOSHUA A. HARDIN
CARTER COUNTY ATTORNEY

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR CARTER COUNTY, TENNESSEE

REGULAR MEETING, MONDAY, SEPTEMBER 18, 2017

RESOLUTION NO. 682

"A RESOLUTION HONORING THE LIVES OF JAMES W. "JIM" POTTER AND WIFE EDNA VON CANNON POTTER AND DESIGNATING THE BRIDGE SPANNING DOE RIVER ON MAIN STREET/STATE HIGHWAY NO. 37 IN THE ROAN MOUNTAIN COMMUNITY OF CARTER COUNTY AS THE "JAMES W. "JIM" AND EDNA V. POTTER MEMORIAL BRIDGE"

WHEREAS, James W. "Jim" Potter and his wife, Edna Von Cannon Potter, were natives of Carter County who spent the majority of their adult lives in service to the children of Carter County in the Carter County School System; and

WHEREAS, Mr. Potter retired from the Carter County School System after 44 years of service, during which time he served as principal at Cloudland High School, Unaka High School and Hampton High School; and

WHEREAS, Mrs. Potter retired from the Carter County School System after 42 years of service, during which time she taught at several schools and received recognition as a "Teacher of the Year"; and

WHEREAS, both Mr. and Mrs. Potter were inducted into the Elizabethton-Carter County Educators Hall of Fame; and

WHEREAS, Mr. and Mrs. Potter were leaders of the conservation movement in Carter County and were instrumental in the development of the Roan Mountain Naturalist's Rally; and

WHEREAS, Mr. and Mrs. Potter organized the "Miss Watauga Valley" Pageant and received state-wide recognition for over fifty years of pageant service; and

WHEREAS, Mr. and Mrs. Potter were both very active in their community and their church during their sixty-three year marriage, and worked to improve the quality of life for the citizens of their community and Carter County as a whole; and

WHEREAS, Mr. Potter was also a World War II Veteran, having served with the United States Navy "Seabees"; and

WHEREAS, the Board of County Commissioners for Carter County would like to formally recognize and honor the lives of Mr. and Mrs. Potter by adopting this Resolution in their honor and requesting the State Department of Transportation (TDOT) to officially designate the bridge spanning Doe River on Main Street/State Highway No. 37 in the Roan Mountain community of Carter County as the "James W. "Jim" and Edna V. Potter Memorial Bridge".

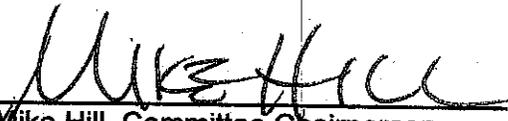
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Carter County, Tennessee, meeting in regular session on this the 18th day of September, 2017, with a lawful quorum of said Board being present and with a majority voting in the affirmative as follows:

1. That the Board of County Commissioners for Carter County, Tennessee hereby adopts this Resolution honoring the lives of Mr. and Mrs. Potter and their service to the children and citizens of Carter County.
2. That the Board of County Commissioners for Carter County, Tennessee hereby respectfully requests that the Representatives for Carter County in the Tennessee General Assembly take the appropriate action on behalf of Carter County to ensure that the bridge spanning Doe River on Main Street/State Highway No. 37 in the Roan Mountain community of Carter County is officially designated as the "James W. "Jim" and Edna V. Potter Memorial Bridge", and to ensure that said bridge shall always bear the names of Mr. and Mrs. Potter regardless of the future necessity for replacement of said bridge.

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after the date of its approval the welfare of the county demanding.

BE IT FURTHER RESOLVED that all Resolutions of the Board of County Commissioners of Carter County, Tennessee which are in conflict with this Resolution are hereby repealed.

Reviewed and approved by the Highway Committee on 9/11/17.


Mike Hill, Committee Chairperson

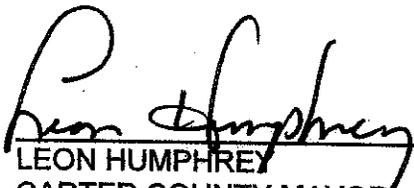
Adopted this 18th day of September, 2017.

CARTER COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By: 
ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By: 
LEON HUMPHREY
CARTER COUNTY MAYOR

VETOED:

By: _____
LEON HUMPHREY
CARTER COUNTY MAYOR

Date: _____

VETO OVERRIDE VOTE:

_____ YES VOTES
_____ NO VOTES
_____ ABSTAIN VOTES

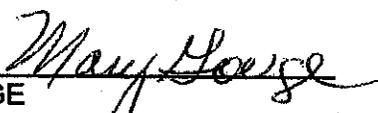
APPROVED WITH SUCCESSFUL
OVERRIDE VOTE:

By: _____
ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

Date: _____

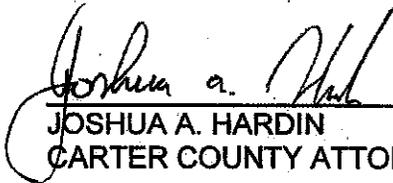
SEPTEMBER TERM 2017

ATTEST:



MARY GOUGE
CARTER COUNTY CLERK

APPROVED AS TO FORM:



JOSHUA A. HARDIN
CARTER COUNTY ATTORNEY

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR CARTER COUNTY, TENNESSEE

REGULAR MEETING, MONDAY, SEPTEMBER 18, 2017

RESOLUTION NO. 683

"A RESOLUTION HONORING CLYDE MARION "MIKE" SELLERS AND WIFE SARA WHITEHEAD SELLERS AND DESIGNATING THE BRIDGE SPANNING SINKING CREEK ON STATE HIGHWAY NO. 91 IN THE CENTRAL COMMUNITY OF CARTER COUNTY AS THE "MIKE AND SARA SELLERS MEMORIAL BRIDGE"

WHEREAS, Clyde Marion "Mike" Sellers was a veteran of both the United States Army Air Corps and the United States Air Force, and he retired from the Air Force as a Chief Master Sergeant after 32 years of military service; and

WHEREAS, Mr. Sellers served as Chief Deputy of the Carter County Sheriff's Office and was elected interim Sheriff of Carter County in 1996; and

WHEREAS, Mr. Sellers was a Mason, a member of the Jericho Shriners, the American Legion and Disabled American Veterans, Vice President of the Carter County Republican Party, Vice President of Gideon's International, and served as a Deacon at Sinking Creek Baptist Church; and

WHEREAS, Mr. Sellers served as the "eyes and ears" of the Central Community of Carter County as a member of the neighborhood watch for many years and was a man of strong Christian values; and

WHEREAS, Mr. Sellers was an honest, kind and caring man who loved his family, his church, and his community, and was devoted to his wife of 62 years, Sara Sellers; and

WHEREAS, Sara Whitehead Sellers was born in Old Butler and moved to the Central community of Carter County in 1947; and

WHEREAS, Mrs. Sellers is a decorated veteran of the United States Air Force and retired as a Chief Master Sergeant after 30 years of service to our country; and

WHEREAS, Mrs. Sellers was appointed by President George W. Bush to the American Battle Monuments Commission and is a charter member of the Carter County War Memorial Committee; and

WHEREAS, Mrs. Sellers has served as the Republican State Executive Committeewoman for the First District, which includes Carter County, and as a Board Member and past Vice President of the Tennessee Federation of Republican Women; and

WHEREAS, Mrs. Sellers is an active member of the Veterans of Foreign Wars, American Legion, Disabled American Veterans, Vietnam Veterans of America and Korean Veterans Association; and

WHEREAS, Mrs. Sellers has served on the Board of Directors for the Shepherds Inn and Assistance Resource Ministries (ARM) in Carter County, and she organized and chartered the Elizabethton Lions Club; and

WHEREAS, Mrs. Sellers has been a strong advocate for veterans, the homeless, and animals in Carter County and elsewhere; and

WHEREAS, the lives lived by Mike and Sara Sellers give true meaning to the phrase "Duty, Honor, Country"; and

WHEREAS, the Board of County Commissioners for Carter County has the authority to dedicate bridges within the county in honor of individuals who have made significant contributions to the rich culture and history of Carter County; and

WHEREAS, the Board of County Commissioners for Carter County would like to formally recognize and honor the lives of Mike and Sara Sellers by adopting this Resolution in their honor and requesting the State Department of Transportation (TDOT) to officially designate the

SEPTEMBER TERM 2017

bridge spanning Sinking Creek on State Highway No. 91 in the Central community of Carter County as the "Mike and Sara Sellers Memorial Bridge".

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Carter County, Tennessee, meeting in regular session on this the 18th day of September, 2017, with a lawful quorum of said Board being present and with a majority voting in the affirmative as follows:

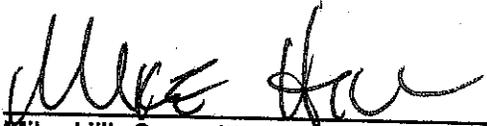
1. The Board of County Commissioners for Carter County, Tennessee hereby adopts this Resolution honoring the lives of Mike and Sara Sellers and their service to our country and the citizens of Carter County.

2. The Board of County Commissioners for Carter County, Tennessee hereby respectfully requests that the elected Representatives of Carter County in the Tennessee General Assembly take the appropriate action on behalf of Carter County to ensure the bridge spanning Sinking Creek on State Highway No. 91 in the Central community of Carter County is officially designated as the "Mike and Sara Sellers Memorial Bridge", and to ensure that said bridge shall always bear the names of Mr. and Mrs. Sellers regardless of the future necessity for replacement of said bridge.

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after the date of its approval the welfare of the county demanding.

BE IT FURTHER RESOLVED that all Resolutions of the Board of County Commissioners of Carter County, Tennessee which are in conflict with this Resolution are hereby repealed.

Reviewed and approved by the Highway Committee on 9/11/17.


Mike Hill, Committee Chairperson

Adopted this 18th day of September, 2017.

CARTER COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By: 
ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By: 
LEON HUMPHREY
CARTER COUNTY MAYOR

VETOED:

By: _____
LEON HUMPHREY
CARTER COUNTY MAYOR

Date: _____

VETO OVERRIDE VOTE:

_____ YES VOTES
_____ NO VOTES
_____ ABSTAIN VOTES

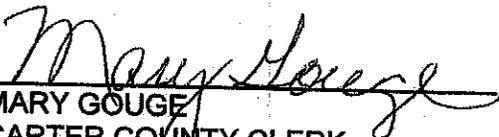
APPROVED WITH SUCCESSFUL
OVERRIDE VOTE:

By:

ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

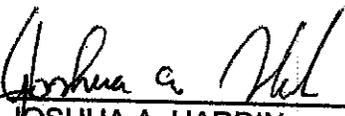
Date: _____

ATTEST:



MARY GOUGE
CARTER COUNTY CLERK

APPROVED AS TO FORM:



JOSHUA A. HARDIN
CARTER COUNTY ATTORNEY

August 2017 Donations

August Animal Shelter Donation- Cato Corporation	100.00
August Animal Shelter Donation- Julie Tetrick	100.00
August Animal Shelter Donation- Lifestyle Silver Sneakers Class	60.00
August Animal Shelter Donation- Burdane H. Fair	200.00
August Animal Shelter Donation- Virginia Clark	50.00
August Animal Shelter Donation- Carson Campbell	500.00
August Animal Shelter Donation- Glenda Betty Stroup	75.00
August Animal Shelter Donation- Jane Treadway	30.00
August Animal Shelter Donation- Wayne Heaton	10.00
August Animal Shelter Donation- Tonita Poher	25.00
August Animal Shelter Donation- Geraldine	25.00
August Animal Shelter Donation- Wilma Townsend	20.00
August Animal Shelter Donation- Frank Cassano	20.00
August Animal Shelter Donation- Nolachuckey Chapter	20.00
August Animal Shelter Donation- Delores Bowers	200.00
August Animal Shelter Donation- Randy Bowers	5.00
August Animal Shelter Donation- Benfield	50.00
August Sheriff Dept- Cherry Point	265.95
August Animal Highway-Hampton Fire Dept	500.00
Sheriff Dept. Total	\$ 265.95
Animal Shelter Total	\$ 1,490.00
Highway Dept Total	\$ 500.00
August 2017 Total Donations	\$ 2,255.95

Carter County
General Fund 101
Budget Amendment #2
18-Sep-17

Item #1	34625-034 Securis Reserve		\$ 9,696.60	
	54110-716 Law Enforcement Equipment	\$ 9,696.60		Decrease Increase

Allocate from reserve for replacement of 15 in-vehicle computers.

Item #2	54110-355 Travel		\$ 5,000.00	
	54210-196 In-Service Training			Increase Decrease
			\$ 5,000.00	

Reallocate for additional travel funds.

Item #3	48140 Contracted Services		\$ 3,863.54	
	54110-106 Deputy(s)	\$ 3,151.93		Increase Increase
	54110-201 Social Security	\$ 195.30		Increase
	54110-204 Retirement	\$ 470.61		Increase
	54110-212 Employer Medicare	\$ 45.70		Increase

Allocate for Watauga Deputy reimb.

Item #4	49700 Insurance Recovery		\$ 2,324.02	
	54110-338 Maintenance & Repair-Vehicles	\$ 2,324.02		Increase Increase

Reallocate for insurance reimbursement.

Item #5	44170 Misc. Refunds		\$ 190.00	
	54110-399 Other Contracted Services	\$ 190.00		Increase Increase

Recognize refund for Sheriff's Department.

Item #6	44170 Misc. Refunds		\$ 80.00	
	54110-353 Towing Services	\$ 80.00		Increase Increase

Recognize tow bill refund from J. Mobley.

Item #7	46980 Other State Grants		\$ 4,174.75	
	54110-716 Law Enforcement Equipment	\$ 4,174.75		Increase Increase

Recognize GHSO Grant for radar units.

Item #8	44530 Sale of Equipment		\$ 2,117.00	
	52300-718 Motor Vehicles	\$ 2,117.00		Increase Increase

Recognize sale of Property Assessor's Jeep.

Item #9	44170 Misc. Refunds		\$ 675.00	Increase
	58900-599 Other Charges	\$	675.00	Increase
Allocate funds received in error, to be paid out to Circuit Court Clerk.				

Item #10	39000 Unassigned Fund Balance		\$ 30,000.00	Decrease
	54110-106 Duputies	\$	24,564.00	Increase
	54110-201 Social Security	\$	1,491.91	Increase
	54110-204 Retirement	\$	3,595.93	Increase
	54110-212 Medicare	\$	348.16	Increase

Allocate for Animal Control Officer.

Total \$ 58,120.91 \$ 58,120.91
 Amount from Fund Balance \$30,000.00

Carter County
Drug Fund 122
 Budget Amendment #2
 18-Sep-17

Item #1	46810 Donations		\$ 265.95	Increase
	54110-401 Animal Food & Supplies	\$	265.95	Increase

Recognize donation for K-9 expenses.

Total \$ 265.95 \$ 265.95

Carter County
General Purpose School Fund 141
 Budget Amendment #2
 18-Sep-17

Item #1	44530 Sale of Equipment		\$ 6,095.85	Increase
	71300-730 Vocational Equipment	\$	6,095.85	Increase

Recognize sale of Vocational equipment.

Item #2	39000 Unassigned Fund Balance		\$ 28,655.82	Decrease
	72250-720 Equipment	\$	28,655.82	Increase

Allocate for school's matching funds of technology grant.

Total \$ 34,751.67 \$ 34,751.67
 From Fund Balance \$ 28,655.82

Carter County
Federal Projects Fund #142
 Beginning Budget Recognition
 18-Sep-17

Item #1	47131-803 CTE Perkins Reserve		\$ 124,286.27	Increase
	71300-730-803 Vocational Instruction Equipment	\$	124,286.27	Increase

Recognize the CTE Perkins Equipment Allocation for 17-18

Total \$ 124,286.27 \$ 124,286.27

COUNTY ATTORNEY REPORT
September 2017

General Litigation update:

1. No Report

Other Work performed/ongoing:

1. Research completed and opinions rendered for various county office holders and commissioners as requested.
2. Finance Department- Preparation of Fund Balance Policy; Assistance with Minton Hollow Road property acquisition issues.
3. Planning Department- Attended Environmental Court Committee Meeting; Research and draft of updated Litter Resolution to be considered by Planning Commission.
4. General Sessions Court- Research and meetings with Judge Bowers re: probation issues.
5. Circuit Court Clerk- Research new appeal process.
6. Highway Department- Research and meeting with Road Superintendent on citizen complaint; Meetings/calls with Road Superintendent regarding employment law issues.
7. Mayor's Office- Review of Agreements and Draft of Resolution to approve partnership and interlocal agreement re: WIOA
8. Parks and Rec Board- Review of Doe River Landing Operating Agreement; Re-Draft of Resolution re: Multisport Park.
9. Sheriff's Office- Research civil execution issues; Federal inmate housing contract review.
10. Highway Committee- Attended committee meeting; Preparation of two deeds for conveyance of unopened alley in Roan Mountain; Complete research and draft of four Bridge Dedication Resolutions (Harmon, Bowers, Potter, Sellers)
11. Buildings and Grounds Committee- Finalization of ATM Lease with NECCU.
12. Budget Committee- Attended committee meeting; Draft of Fund Balance Resolution.
13. Animal Shelter Transition Committee- Attended committee meeting; Draft of Animal Shelter Board Bylaws and Animal Shelter Operating Agreement.

SEPTEMBER TERM 2017

