

Carter County Commission
Regular Session
February 21, 2018

APPROVED

*w/ corrections
made PNH
3-19-18*

Call to Order – Chairman, Robert Acuff, called the meeting to order at 6:04 PM.

Courthouse – Emergency Egress Plan – was presented by Gary Smith, EMA Director.

Roll Call – County Clerk as follows:

Name of Configuration File: C:\RollCall-Pro\Configurations\February 20 2018 Commission Meeting.rcc

Date and Time of New Session: 2/20/2018 6:04:34 PM

Beginning Roll Call for New Session:

Leon Humphrey is Present
Willie Campbell is Present
Buford Peters is Present
Robert Acuff is Present
Nancy Brown is Present
Mike Hill is Present
Al Meehan is Present
Bradley Johnson is Present
Ronnie Trivett is Present
Charles Von Cannon is Present
Isaiah Grindstaff is Present
L.C. Tester is absent
Danny Ward is Present
Ross Garland is absent
Bobbie Gouge-Dietz is Present
Timothy Holdren is Present
Randall Jenkins is Present
John Lewis is Present
Larry Miller is Present
Sonja Culler is Present
Ray Lyons is Present
Scott Simerly is absent
Robert Carroll is Present
Kelly Collins is Present
Cody McQueen is absent

Number of Voters PRESENT for Roll Call: 21

Number of Voters ABSENT for Roll Call: 4

Approval of Agenda

Chairman, Acuff presented Agenda Item # 18, Resolution to Authorized the County Mayor to Make and Sign an Application for Community Development Block Grant Funds. According to Rule No. 7 of the Rules of Procedure for the Board of Commissioners, in order to accept the item and it be placed on the agenda, the rules must first be suspended and the item accepted prior to approving of the Agenda for tonight.

Motion was made by John Lewis, seconded by Timothy Holdren, to suspend the rules, therefore allowing Item # 18, Resolution to Authorize the County Mayor to Make and Sign an Application for Community Development Block Grant Funds, to be place on tonight's Agenda. (See Item # 2)

Discussion followed. A two-thirds vote of sixteen (16) is needed to approve the request. It was also noted that the Resolution has not been presented thru committees for recommendation. The question was addressed if time allowed for the item to be presented to committees and approved. Mayor Humphrey stated it was a "time sensitive" grant request.

FEBRUARY TERM 2018

Question on the motion, was called for by Commissioner, Timothy Holdren. (Item # 1)

Chairman Acuff called for a roll call vote, noting that sixteen (16) "Y" votes, a two-thirds majority, was needed to pass this motion.

Roll Call Vote as follows (Item # 1):

1. Vote Results for: Item No. 1

Time of Vote: 6:09:37 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote

Willie Campbell voted: Y

Buford Peters voted: N

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: Y

Al Meehan voted: N

Bradley Johnson voted: N

Ronnie Trivett voted: Y

Charles Von Cannon voted: Y

Isaiah Grindstaff voted: Y

L.C. Tester was Absent

Danny Ward voted: N

Ross Garland was Absent

Bobbie Gouge-Dietz voted: N

Timothy Holdren voted: Y

Randall Jenkins voted: Y

John Lewis voted: Y

Larry Miller voted: Y

Sonja Culler voted: N

Ray Lyons voted: Y

Scott Simerly was Absent

Robert Carroll voted: Y

Kelly Collins voted: Y

Cody McQueen was Absent

Passed (14 Y - 6 N - 0 A - 4 Absent)

FAILED - 16 Y needed to pass

Number of Abstain Votes: 0

Discussion continued concerning the procedure of presenting a Resolution for approval and the details of the Resolution as requested.

The motion was back on the floor for consideration as previously made above. This vote as previously noted requires a two-thirds vote (16 Y) as well to pass.

Chairman Acuff called for a Roll Call Vote on the **motion made by John Lewis, seconded by Timothy Holdren to suspend the rules, therefore allowing Item # 18, Resolution to Authorize the County Mayor to Make and Sign an Application for Community Development Block Grant Funds, to be placed on tonight's Agenda. (Item # 2)**

Roll Call Vote as follows (Item # 2):

2. Vote Results for: Item No. 2

Time of Vote: 6:23:16 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote

Willie Campbell voted: N

Buford Peters voted: N

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: N

Al Meehan voted: N

Bradley Johnson voted: Y

Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland was Absent
Bobbie Gouge-Dietz voted: N
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: Y
Sonja Culler voted: N
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: Y
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (14 Y - 6 N - 0 A - 4 Absent)
FAILED (16 Y needed to pass)
Number of Abstain Votes: 0

Motion was made by Al Meehan, seconded by Bobbie Gouge-Dietz, to approve the February 20, 2018 Agenda with the deletion of Item # 18, Resolution to Authorize the County Mayor to Make and Sign an Application for Community Development Block Grant Funds, not being on the the Agenda. (Item # 3) Recorded on page 669

Roll Call Vote as follows (Item # 3):
3. Vote Results for: Item No. 3
Time of Vote: 6:27:16 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: N
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: N
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland was Absent
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: N
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: N
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (16 Y - 4 N - 0 A - 4 Absent)
Number of Abstain Votes: 0

Opening Prayer – A Moment of Silence was held in memory of the seventeen (17) victims of the shooting on February 14, 2018 at Marjory Stoneman Douglas High School, Parkland, Florida.

FEBRUARY TERM 2018

Commissioner, Willie Campbell, led the opening prayer.

Pledge of Allegiance – was led by Commissioner, Charles VonCannon.

Recognition of Elected and Appointed Officials/Guest was made at this time by Chairman, Robert Acuff. He requested the Elected Officials, appointed Officials, and guest that were present to stand and be recognized, thanking them for their service.

Acceptance of Minutes from the January 16, 2018 Commission Meeting

Motion was made by Isaiah Grindstaff, seconded by Ray Lyons, to accept as presented with corrections as requested below. (Item # 4)

Correction was requested on page 619, Counsel to read Council

Correction was requested on page 625,

(paragraph above Commissioner Comments) it to read the

Correction was requested on page 628, Army to read Navy

Roll Call Vote as follows (Item # 4):

4. Vote Results for: Item No. 4

Time of Vote: 6:52:03 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote

Willie Campbell voted: Y

Buford Peters voted: Y

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: Y

Al Meehan voted: Y

Bradley Johnson voted: Y

Ronnie Trivett voted: N

Charles Von Cannon voted: Y

Isaiah Grindstaff voted: Y

L.C. Tester was Absent

Danny Ward voted: Y

Ross Garland was Absent

Bobbie Gouge-Dietz voted: Y

Timothy Holdren voted: Y

Randall Jenkins voted: Y

John Lewis voted: Y

Larry Miller voted: Y

Sonja Culler voted: Y

Ray Lyons voted: Y

Scott Simerly was Absent

Robert Carroll voted: Y

Kelly Collins voted: Y

Cody McQueen was Absent

Passed (19 Y - 1 N - 0 A - 4 Absent)

Number of Abstain Votes: 0

Public Comments

Chris Little, representing the IDEAS group, presented a brief update on projects being completed by the group.

Robin McKamey, as a “voice for the animals” spoke in regards for needed animal control and ordinances.

Roy Livingston, spoke concerning the budget process and taxes.

Notaries and Bonds

Motion was made by Mike Hill, seconded by Randall Jenkins, to accept the Notaries/Bonds for February 20, 2018, as presented. (Item # 5) Recorded on page 670

Roll Call Vote as follows (Item # 5):
5. Vote Results for: Item No. 5
Time of Vote: 7:06:03 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland was Absent
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: Y
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (20 Y - 0 N - 0 A - 4 Absent)
Number of Abstain Votes: 0

Recess

Chairman Acuff moved that the Commission enter into a ten (10) minute recess. Following the recess, the meeting was called **back to order** by Chairman Acuff.

District 4 Constable Election

This appointment is to fill the unexpired term of Tim Lyons, 4th District Constable, that resigned January 16, 2018.

Three (3) applications have been received. It was noted by Chairman Acuff that the three applicants, Jason Bryan Russell, Roger Allen Lunceford, and Jason Emel Jones, had also qualified with the Election Commission, for the May 2018 primary as well.

The floor was opened for nominations for 4th District Constable by Chairman Acuff.
Bryan Russell was nominated by Kelly Collins.
Jason Jones was nominated by John Lewis
Roger Lunceford was nominated by Isaiah Grindstaff.

Motion was made by Robert Carroll, seconded by Ronnie Trivett, to **cease nominations.** (Item # 6)

Roll Call Vote as follows (Item # 6):
6. Vote Results for: Item No. 6
Time of Vote: 7:06:36 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y

Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland was Absent
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: N
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: Y
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (19 Y - 1 N - 0 A - 4 Absent)
Number of Abstain Votes: 0

Each applicant was introduced and spoke before the Commission stating qualifications and reason for wanting the position. This was followed with a question/answer period.

Chairman Acuff called for a voice roll call vote with each Commissioner voicing the name of the applicant for which they are voting for. It was noted a two-thirds majority votes (13 Y votes) are needed to be appointed to fill the position of 4th District Constable.

Voice Roll Call Vote as follows (*Vote # 1*):

Voting for Jones: Willie Campbell, Nancy Brown, Mike Hill, Al Meehan, Bradley Johnson, Bobbie Gouge-Dietz, Larry Miller, and John Lewis. **(8 Votes for Jones)**

Voting for Lunceford: Buford Peters, Ronnie Trivett, Charles VonCannon, Isaiah Grindstaff, Danny Ward, and Robert Carroll. **(6 Votes for Lunceford)**

Voting for Russell: Robert Acuff, Timothy Holdren, Randall Jenkins, Ray Lyons, Sonja Culler and Kelley Collins. **(6 Votes for Russell)**

Absent were: L.C. Tester, Ross Garland, Scott Simerly, and Cody McQueen. **(4 Absent)**

A second vote was called for by Chairman Acuff. Normally the applicant receiving the least votes would be dropped. However, since there was a tie vote. all three applicants will be voted on again.

Voice Roll Call Vote as follows (*Vote # 2*):

Voting for Jones: Willie Campbell, Nancy Brown, Mike Hill, Al Meehan, Bradley Johnson, Bobbie Gouge-Dietz, Larry Miller, and John Lewis. **(8 Votes for Jones)**

Voting for Lunceford: Buford Peters, Ronnie Trivett, Charles VonCannon, Isaiah Grindstaff, and Robert Carroll. **(5 Votes for Lunceford)**

Voting for Russell: Robert Acuff, Danny Ward, Timothy Holdren, Randall Jenkins, Ray Lyons, Sonja Culler and Kelly Collins. **(7 Votes for Russell)**

Absent were: L.C. Tester, Ross Garland, Scott Simerly, and Cody McQueen. **(4 Absent)**

Chairman Acuff called for vote # 3, with Roger Lunceford removed, having receiving only five votes.

Leader marked Ross Garland as present at: 7:30:25 PM

Voice Roll Call Vote as follows (*Vote # 3*):

Voting for Jones: Willie Campbell, Nancy Brown, Mike Hill, Al Meehan, Bradley Johnson, Charles VonCannon, Bobbie Gouge-Dietz, Larry Miller, and John Lewis. **(9 Votes for Jones)**

Voting for Russell: Buford Peters, Robert Acuff, Ronnie Trivett, Isaiah Grindstaff, Danny Ward, Timothy Holdren, Randall Jenkins, Ray Lyons, Sonja Culler, Robert Carroll, and Kelly Collins. **(11 Votes for Russell)**

Passing: Ross Garland **(1 Passed)**

Absent: L.C. Tester, Scott Simerly, and Cody McQueen. **(3 Absent)**

Chairman Acuff called for a voice roll call vote # 4, as no applicant received the necessary sixteen (16) votes.

Voice Roll Call Vote as follows (*Vote # 4*):

Voting for Jones: Willie Campbell, Nancy J. Brown, Mike Hill, Al Meehan, Bradley Johnson, Charles VonCannon, Larry Miller, and John Lewis. **(8 Votes for Jones)**

Voting for Russell: Buford Peters, Robert Acuff, Ronnie Trivett, Isaiah Grindstaff, Danny Ward, Timothy Holdren, Bobbie Gouge-Dietz, Randall Jenkins, Ray Lyons, Sonja Culler, Robert Carroll, and Kelly Collins. **(12 Votes for Russell)**

Passing: Ross Garland **(1 Passed)**

Absent: L.C. Tester, Scott Simerly, and Cody McQueen **(3 Absent)**

Applicants Jason Jones and Bryan Russell each approached the podium, stating their qualifications and reasons for applying for the position.

Chairman Acuff called for a voice roll call vote with each Commissioner voicing the name of the applicant for which they are voting. It was noted the applicant must receive a two-thirds majority vote (13 Y votes) to be appointed to fill the position of 4th District Constable.

Voice Roll Call Vote (Vote # 5) as follows:

Voting for Jones: Willie Campbell, Nancy Brown, Mike Hill, Al Meehan, Bradley Johnson, Larry Miller, and John Lewis **(7 Votes for Jones)**

Voting for Russell: Buford Peters, Robert Acuff, Ronnie Trivett, Charles VonCannon, Isaiah Grindstaff, Danny Ward, Ross Garland, Timothy Holdren, Bobbie Gouge-Dietz, Randall Jenkins, Ray Lyons, Sonja Culler, Robert Carroll, and Kelly Collins. **(14 Votes for Russell)**

Absent: L.C. Tester, Scott Simerly, and Cody McQueen **(3 Absent)**

Receiving fourteen (14) votes, Jason Bryan Russell, was appointed to fill the unexpired term of Tim Lyons as Constable of the 4th District.

Resolution Honoring the Life of Owen Ray Church and Bridge Designation

Attorney, Joshua Hardin read the Resolution and presented the same for consideration.

Motion was made by John Lewis, seconded by Mike Hill, to adopt as presented,
RESOLUTION No. 691

“A RESOLUTION HONORING THE LIFE OF OWEN RAY CHURCH AND DESIGNATING THE BRIDGE SPANNING ELK RIVER ON POGA ROAD BETWEEN TED POTTER ROAD AND ATLIE BROWN ROAD IN THE

FEBRUARY TERM 2018

**POGA COMMUNITY OF CARTER COUNTY AS THE "OWEN RAY CHURCH
MEMORIAL BRIDGE." (Item # 7) Recorded on pages 671-672**

Roll Call Vote as follows (Item # 7):

7. Vote Results for: Item No. 7

Time of Vote: 8:02:41 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote

Willie Campbell voted: Y

Buford Peters voted: Y

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: Y

Al Meehan voted: Y

Bradley Johnson voted: Y

Ronnie Trivett voted: Y

Charles Von Cannon voted: Y

Isaiah Grindstaff voted: Y

L.C. Tester was Absent

Danny Ward voted: Y

Ross Garland voted: Y

Bobbie Gouge-Dietz voted: Y

Timothy Holdren voted: Y

Randall Jenkins voted: Y

John Lewis voted: Y

Larry Miller voted: Y

Sonja Culler voted: Y

Ray Lyons voted: Y

Scott Simerly was Absent

Robert Carroll voted: Y

Kelly Collins voted: Y

Cody McQueen was Absent

Passed (21 Y - 0 N - 0 A - 3 Absent)

Number of Abstain Votes: 0

Following the vote, family members that were present, were invited to stand and be recognized. However, no one was present. A framed copy of the Resolution will be presented to the family.

**Resolution Honoring the Life of United States Army Command Sergeant
Major James Carroll Gilbert and Bridge Designation**

Attorney, Joshua Hardin read the Resolution and presented the same for consideration.

Motion was made by Danny Ward, seconded by Randall Jenkins, to adopt as presented,
RESOLUTION No. 692

**"A RESOLUTION HONORING THE LIFE OF UNITED STATES ARMY
COMMAND SERGEANT MAJOR JAMES CAROLL GILBERT AND
DESIGNATING THE BRIDGE SPANNING LAUREL FORK CREEK ON
U.S. HIGHWAY 19E/STATE ROUTE 321 IN THE HAMPTON COMMUNITY
OF CARTER COUNTY AS THE "CSM JAMES CAROLL GILBERT MEMORIAL
BRIDGE." (Item # 8) Recorded on pages 673-674**

Discussion followed. Commissioner, Larry Miller, spoke in favor of recognizing fallen veterans.

Chairman Acuff recognized EMA Director, Gary Smith who approached the podium and read a statement from Patrick C. Sheehan in support for Commemorating CSM James C. Gilbert. This is entered and placed in the minutes has a matter of record and recorded on page 675.

Roll Call Vote (Item # 8) as follows:

8. Vote Results for: Item No. 8

Time of Vote: 8:07:35 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: Y
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (21 Y - 0 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

Commissioner Mike Hill, Highway Committee Chairman stood and recognized the family members of CSM James Carol Gilbert that were present. They were then presented with a framed copy of the Resolution.

Resolution Honoring the Life of United State Army Specialist Fourth Class Gary D. Murray and Bridge Designation

Attorney, Joshua Hardin read the Resolution and presented the same for consideration.

Motion was made by Nancy Brown, seconded by Mike Hill, to adopt as presented,
RESOLUTION No. 693

“A RESOLUTION HONORING THE SERVICE OF UNITED STATES ARMY SPECIALIST FOURTH CLASS GARY D. MURRAY AND DESIGNATING THE BRIDGE SPANNING GAP CREEK AT THE INTERSECTION OF GAP CREEK ROAD AND AMRION BRANCH ROAD IN CARTER COUNTY AS THE “GARY D. MURRAY MEMORIAL BRIDGE.” (Item # 9) Recorded on pages 676-677

Roll Call Vote (Item # 9) as follows:

9. Vote Results for: Item No. 9

Time of Vote: 8:23:49 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y

FEBRUARY TERM 2018

Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: Y
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (21 Y - 0 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

Following the vote, family members that were present, were invited to stand and be recognized. However, no one was present. Commissioner Mike Hill, accepted a framed copy of the Resolution on behalf of the family.

Recess

Chairman Acuff moved that the Commission enter into a ten (10) minute recess. Following the recess, the meeting was called **back to order** by Chairman Acuff.

Resolution of the Board of County Commissioners to the Tennessee General Assembly Supporting Legislation Establishing Medicaid/TNCare Rates as the Maximum Chargeable for Inmates in County Jails and State Prisons

County Attorney, Joshua Hardin presented a brief description of the Resolution being presented.

Motion was made by Timothy Holdren, seconded by Mike Hill, to adopt as presented, **RESOLUTION No. 694**

“A RESOLUTION OF THE LEGISLATIVE BODY OF CARTER COUNTY, TENNESSEE SUPPORTING LEGISLATION IN THE TENNESSEE GENERAL ASSEMBLY ESTABLISHING MEDICAID/TENNCARE RATES AS THE MAXIMUM CHARGEABLE AMOUNT FOR MEDICAL SERVICES PROVIDED TO INMATES IN COUNTY JAILS AND STATE PRISONS.” (Item 10) Recorded on pages 678-679

Roll Call Vote (Item # 10) as follows:

10. Vote Results for: Item No. 10

Time of Vote: 8:24:21 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y

John Lewis voted: N
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: Y
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (20 Y - 1 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

Materials for Three Star Program Requirements

A. Carter County Debt Management Plan

B. Carter County Financial Forecast Document

Chairman Acuff informed the Commission that the items as required, were placed in the packets for viewing.

Motion was made by Bradley Johnson, seconded by Ray Lyons, to acknowledge that materials for the Three Star Program, Carter County Debt Management Plan, and Carter County Financial Forecast Document, had been placed in the Commissioners Packet for February 20, 2018. These were presented to Commissioners and available for viewing prior to Commission Meeting. (Item #11) Recorded on pages 683-693

Roll Call Vote as follows (Item # 11):

11. Vote Results for: Item No. 11

Time of Vote: 8:26:25 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: A
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (20 Y - 0 N - 1 A - 3 Absent)
Number of Abstain Votes: 1

Resolution to Affirm Compliance with the Three Star Program

County Attorney, Joshua Hardin presented a brief description of the Resolution.

FEBRUARY TERM 2018

Motion was made by Timothy Holdren, seconded by Isaiah Grindstaff, to adopt as presented,

RESOLUTION No. 695

“RESOLUTION TO AFFIRM COMPLIANCE WITH THE THREE STAR PROGRAM REQUIREMENTS” (Item # 12) Recorded on pages 680-682

Roll Call Vote as follows (Item #12):

12. Vote Results for: Item No. 12

Time of Vote: 8:30:16 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote

Willie Campbell voted: Y

Buford Peters voted: Y

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: Y

Al Meehan voted: Y

Bradley Johnson voted: Y

Ronnie Trivett voted: Y

Charles Von Cannon voted: Y

Isaiah Grindstaff voted: Y

L.C. Tester was Absent

Danny Ward voted: Y

Ross Garland voted: Y

Bobbie Gouge-Dietz voted: Y

Timothy Holdren voted: Y

Randall Jenkins voted: Y

John Lewis voted: Y

Larry Miller voted: Y

Sonja Culler voted: Y

Ray Lyons voted: Y

Scott Simerly was Absent

Robert Carroll voted: Y

Kelly Collins voted: Y

Cody McQueen was Absent

Passed (21 Y - 0 N - 0 A - 3 Absent)

Number of Abstain Votes: 0

Agenda Item # 16, Resolution to Authorize the County Mayor to Make and Sign an Application for Community Development Block Grant Funds, had been deleted from the Agenda, (See Item # 3 vote).

Status of the Relationship Between Carter County and Carter County Tomorrow
Attorney Hardin

Attorney Hardin reported Carter County has severed ties with Carter County Tomorrow. The only link between Carter County and Carter County Tomorrow, is that they are a tenant at the Workforce Development Complex that Carter County owns. They are not affiliated with Carter County Government and have no obligation to report anything to Carter County Government.

Mayoral Report

Mayor, Leon Humphrey, reported on various items which included the following:

Tourism-at Watauga Lake similar to Dayton, TN

Jobs/Business-needed land for prospective business owners

Sound system for Courtroom – Bids were let and four (4) companies replied.

Discussion followed concerning the bids received for the sound system.

Mayor Humphrey stated bids received ranged from \$ 31,720.48 to \$ 63,700. It was a consensus between Mayor Humphrey, Commissioner Isaiah Grindstaff, and EMA Director Gary Smith, to eliminate the highest and lowest bid received. Additional information was requested concerning the other bids received. It was stated that demonstrations of the product had also been presented.

Recommendation was made by Mayor Humphrey, Commissioner Grindstaff, and Dir. Smith to accept and the bid from Cates Music.

Mayor Humphrey stated that this item had not been before the Budget Committee. However, the Commission was aware of the situation. He also stated this item was "time sensitive."

Motion was made by Bradley Johnson, seconded by Ronnie Trivett, to accept the bid from Cates Music in the amount of \$ 41,716.99 for the sound system for the main courthouse courtroom. Funds coming from Fund Balance Budget Amendment. (Item # 13)

Discussion was voiced concerning the funding for this project. Christa Byrd, Financial Director stated she was more comfortable with the funding coming from Fund Balance.

The cost of installation for the system and what it included was discussed. The current system would be placed for sale.

Roll Call Vote (Item 13) as follows:

13. Vote Results for: Item No. 13

Time of Vote: 9:23:06 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: A
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: N
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: Y
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (19 Y - 1 N - 1 A - 3 Absent)

Number of Abstain Votes: 1

Mayor Leon Humphrey, also informed the Commission concerning the requirements of the Americans with Disabilities Act (ADA). He stated "time is of the essence" as a transition plan is required to be in place by September 2018.

The item has been to committee (Building and Grounds) and discussed. The work was put out for bids. Bids were received ranging from \$ 59,475 up to \$174,500 for the plan.

EMA Director, Gary Smith spoke addressing the Commission stating the project included one hundred twenty-six (126) county owned buildings as well as parking areas and sidewalks.

Motion was made by Ronnie Trivett, to refer this item back to Building and Grounds for further research and recommendation. However, this, **motion was withdrawn.**

FEBRUARY TERM 2018

Motion was made by Mike Hill, seconded by Nancy Brown, to accept the lowest bid received, \$ 59,475 for the plans concerning the Americans with Disabilities Act, coming from Fund Balance. (Item # 14)

Roll Call Vote (Item # 14) as follows:

14. Vote Results for: Item No. 14

Time of Vote: 9:54:57 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote

Willie Campbell voted: Y

Buford Peters voted: N

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: Y

Al Meehan voted: N

Bradley Johnson voted: Y

Ronnie Trivett voted: Y

Charles Von Cannon voted: Y

Isaiah Grindstaff voted: Y

L.C. Tester was Absent

Danny Ward voted: Y

Ross Garland voted: Y

Bobbie Gouge-Dietz voted: Y

Timothy Holdren voted: Y

Randall Jenkins voted: Y

John Lewis voted: N

Larry Miller voted: N

Sonja Culler voted: Y

Ray Lyons voted: Y

Scott Simerly was Absent

Robert Carroll voted: Y

Kelly Collins voted: Y

Cody McQueen was Absent

Passed (17 Y - 4 N - 0 A - 3 Absent)

Number of Abstain Votes: 0

Mayor Humphrey spoke concerning projects that were prioritized in 2014 such as the Health Department and securing fund for a Emergency Operations Center.

He stated a center was needed in the time of an emergency, to be large enough to manage all responders.

Mayor Humphrey also requested the Resolution to Authorized the County Mayor to Make and Sign an Application for Community Development Block Grant Funds be reconsidered.

Discussion followed concerning the priority of various items/projects needing to be addressed, namely a new school in the Stoney Creek Community.

Recess

Chairman Acuff moved that the Commission enter into a five (5) minute recess. Following the recess, the meeting was called **back to order** by Chairman Acuff.

Discussion began concerning the re-consideration of the request to authorized the County Mayor to make an application for an Community Development Block Grant Funds.

Chairman Acuff allowed County Attorney Joshua Hardin, to address the procedures necessary to reconsider the item.

Motion was made by Bradley Johnson (which was on the prevailing side of the Vote Item # 1) seconded by John Lewis, to reconsider Agenda Item # 16, Resolution to Authorize the County Mayor to Make and Sign an Application for Community Development Block Grant Funds. (Item # 15)

Discussion followed concerning the wording of the Resolution as previously presented, and the matching funding requirement, if approved.

Roll Call Vote (Item # 15) as follows:

15. Vote Results for: Item No. 15

Time of Vote: 10:01:20 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote

Willie Campbell voted: N

Buford Peters voted: N

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: Y

Al Meehan voted: N

Bradley Johnson voted: Y

Ronnie Trivett voted: Y

Charles Von Cannon voted: Y

Isaiah Grindstaff voted: Y

L.C. Tester was Absent

Danny Ward voted: Y

Ross Garland voted: Y

Bobbie Gouge-Dietz voted: Y

Timothy Holdren voted: Y

Randall Jenkins voted: Y

John Lewis voted: Y

Larry Miller voted: Y

Sonja Culler voted: Y

Ray Lyons voted: Y

Scott Simerly was Absent

Robert Carroll voted: Y

Kelly Collins voted: Y

Cody McQueen was Absent

Passed (18 Y - 3 N - 0 A - 3 Absent)

Number of Abstain Votes: 0

Motion was made by Mike Hill, seconded by Nancy Brown, to suspend the rules, therefore allowing Agenda Item # 18 to be placed back on the Agenda for consideration. (Item # 16)

Roll Call Vote (Item #16) as follows:

16. Vote Results for: Item No. 16

Time of Vote: 10:02:26 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote

Willie Campbell voted: N

Buford Peters voted: N

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: Y

Al Meehan voted: N

Bradley Johnson voted: Y

Ronnie Trivett voted: Y

Charles Von Cannon voted: Y

Isaiah Grindstaff voted: Y

L.C. Tester was Absent

Danny Ward voted: N

Ross Garland voted: Y

Bobbie Gouge-Dietz voted: Y

Timothy Holdren voted: Y

Randall Jenkins voted: Y

John Lewis voted: Y
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: Y
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (17 Y - 4 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

Motion was made by John Lewis, seconded by Nancy Brown, to **Authorize the County Mayor to Make and Sign an Application for Community Development Block Grant Funds, (as presented in the Commissioners packet). (Item # 17)**

A "Friendly Amendment" was made by Mike Hill, to authorize County Attorney to change the wordage in the Resolution (as was presented in the packets) to read:
Be it further resolved that the Board understands that matching funds for the project in the amount of \$ 192,983.80 will be provided by Carter County under current estimates if the grant funds are awarded and accepted by the Board of County Commissioners.

The friendly amendment was accepted by John Lewis, and Nancy Brown.

Roll Call Vote (Item # 17) as follows:

17. Vote Results for: Item No. 17

Time of Vote: 10:22:41 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: Y
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (21 Y - 0 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

RESOLUTION No. 696 — as approved Vote Item # 17 above.

"A RESOLUTION OF THE CARTER COUNTY LEGISLATIVE BODY TO AUTHORIZE THE COUNTY MAYOR TO MAKE AND SIGN AN APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS"

Recorded on pages 694-695

Committee Reports

Agricultural Committee – Ross Garland, Chairman presented a brief report. The nomination of Farm Man, will be presented by the Nominating Committee for consideration later tonight. No other recommendations were presented.

Animal Shelter Board – Buford Peters

The State of Tennessee Comptrollers findings reported that a discrepancy was found concerning money owed from the Friends of the Animal Shelter in the amount of \$ 9,236. Commissioner Peters informed the Commission that Mike Barnett representing Friends of the Shelter, has a check to present to the Animal Shelter in the amount of \$ 7,717.38.

However, questions still had not been answered concerning the remainder of balance as to would it be written off as noncollectable or will the reminder be asked for.

Commissioner Peters reported that an email had been received from the Friends of the Shelter. It stated more money may be able to come from the Friends of the Shelter account. Until the Friends group get medical records back from the Mayors office, they are not able to break down with Dr. Ashley, as to what was beyond their normal vetting requirements, this amount is in question.

Proper documents are needed to determine the balance due from the Friends group. They are not stating that they are refusing payment, they want to verify what is owed.

County Attorney Joshua Hardin, spoke in regards to acceptance of the \$7,717.38 from the Friends of the Shelter to the county. It does not suggest that this is full payment and the shortfall should be attempted to be collected.

Motion was made by Ray Lyons, seconded by Nancy Brown, to accept from the Friends of the Shelter, a check in the amount of \$ 7,717.38 (in regards to Comptrollers findings of money owed in the amount of \$ 9,136) to go in the General Fund designating it for the Animal Shelter donations. (Item # 18)

Commissioner Johnson questioned Mayor Humphrey, “Mr. Mayor, Why do you have medical record to the Animal Shelter since you cleared your hands of it?”

Mayor Humphrey replied, “Sir, I have an open records request in the Finance Department for medical records. If I had tons of medicals records, why would I have an open request that was made months ago that's never been fulfilled.”

Commissioner Johnson once again questioned Mayor Humphrey, “Do you have them or not?”

“I do not have those records,” Mayor Humphrey replied.

“So that's a poor representation.” Commissioner Johnson stated.

“If I had them, then I would not have made an official request to the Finance Department to get those records. It don't make sense,” Mayor Humphrey stated.

Commissioner Johnson replied, “Okay.”

Commissioner Buford Peters stated, “Mr. Mayor, I brought you those records that you requested. I had you to sign the form that I had brought you those records. You looked through the records after you had signed the form and told me that those records were not adequate, that wasn't the kind you wanted.”

“But it was everything that you requested. Then, you told me that it wasn't. Then you tore up where you had signed the paper that I gave you verifying that I had given you them. Then you tore up those work sheets and I still have those records, you just didn't accept them.”

Mayor Humphrey stated, "Mr. Peters, the records that you brought to me did not include the medical records that were requested."

Commissioner Peters responded, "They included everything that you had requested."

Mayor Humphrey replied, "No sir, if they had I would have accepted them."

Commissioner Peters responded, "Did you sit down and read those when I gave them to you?"

Mayor Humphrey replied, "I scanned them."

Commissioner Peters stated, "I was only there five (5) minutes. I don't know how you could tell a stack of records that deep in five (5) minutes."

Chairman, Robert Acuff, Called for a Roll Call Vote.

Roll Call Vote (Item # 18) as follows:

18. Vote Results for: Item No. 18

Time of Vote: 10:23:26 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: N
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: N
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (19 Y - 2 N - 0 A - 3 Absent)

Number of Abstain Votes: 0

It was announced that Animal Control had been suspended, after regular working hours last week, by the board due to the Animal Control Officer being sick. Animal Shelter Director, Shannon Posada, and one of her staff members were attending calls after regular hours, concerning vicious dogs. It was felt, by the board, that this was unsafe. Commissioner Peters announced after Monday, February 26th, the county would have an Animal Control Officer.

Budget Committee – Ross Garland, Vice-Chairman, presented the following recommendations.

Motion was made by Vice-Chairman Garland, to accept the:

November 2017 donations	
Animal Shelter	\$ 6,240.00
Sheriff's Department	\$ 5,000.00
Total November	\$ 11,240.00

December 2017 donations	
Animal Shelter	\$ 1,270.00
Sheriff's Department	<u>.00</u>
Total December	\$ 1,270.00
<hr/>	
January 2018 donations	
Animal Shelter	\$ 397.96
Sheriff's Department	<u>.00</u>
Total January	\$ 397.96
<hr/>	

(Item # 19) Recorded on page 696

Roll Call Vote as follows (Item # 19):

19. Vote Results for: Item No. 19

Time of Vote: 10:26:42 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote

Willie Campbell voted: Y

Buford Peters voted: Y

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: Y

Al Meehan voted: Y

Bradley Johnson voted: Y

Ronnie Trivett voted: Y

Charles Von Cannon voted: Y

Isaiah Grindstaff voted: Y

L.C. Tester was Absent

Danny Ward voted: Y

Ross Garland voted: Y

Bobbie Gouge-Dietz voted: Y

Timothy Holdren voted: Y

Randall Jenkins voted: Y

John Lewis voted: Y

Larry Miller voted: Y

Sonja Culler voted: Y

Ray Lyons voted: Y

Scott Simerly was Absent

Robert Carroll voted: Y

Kelly Collins voted: Y

Cody McQueen was Absent

Passed (21 Y - 0 N - 0 A - 3 Absent)

Number of Abstain Votes: 0

Motion was made by Ross Garland, seconded by Sonja Culler, to approve General Fund 101, Budget Amendment # 8, in the amount of \$ 20,998.42 with 5 items and \$ 4,900.00 coming from Fund Balance. (Item # 20) Recorded on page 697

Roll Call Vote as follows (Item # 20):

20. Vote Results for: Item No. 20

Time of Vote: 10:27:21 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote

Willie Campbell voted: Y

Buford Peters voted: Y

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: Y

Al Meehan voted: Y

Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: N
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (20 Y - 1 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

Motion was made by Ross Garland, seconded by Mike Hill, to approve Highway Fund 131 Amendment # 5 with 2 items for a total of \$ 139,871.77 and nothing coming from Fund Balance. (Item # 21) Recorded on page 697

Roll Call Vote as follows (Item # 21):
21. Vote Results for: Item No. 21
Time of Vote: 10:27:58 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: Y
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (21 Y - 0 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

Motion was made by Ross Garland, seconded by Bobbie Gouge-Dietz, to approve General Purpose School Fund 141 Amendment # 8 with 3 items for a total of \$ 322,379.92 and nothing coming from School's Fund Balance. (Item # 22) Recorded on page 698

Roll Call Vote as follows (Item # 22):

22. Vote Results for: Item No. 22

Time of Vote: 10:29:27 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote

Willie Campbell voted: Y

Buford Peters voted: Y

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: Y

Al Meehan voted: Y

Bradley Johnson voted: Y

Ronnie Trivett voted: Y

Charles Von Cannon voted: Y

Isaiah Grindstaff voted: Y

L.C. Tester was Absent

Danny Ward voted: Y

Ross Garland voted: Y

Bobbie Gouge-Dietz voted: Y

Timothy Holdren voted: Y

Randall Jenkins voted: Y

John Lewis voted: Y

Larry Miller voted: Y

Sonja Culler voted: Y

Ray Lyons voted: Y

Scott Simerly was Absent

Robert Carroll voted: Y

Kelly Collins voted: Y

Cody McQueen was Absent

Passed (21 Y - 0 N - 0 A - 3 Absent)

Number of Abstain Votes: 0

Motion was made by Ross Garland, seconded by Danny Ward, to approve General Purpose School Fund 141 Amendment # 9 with 2 items for a total of \$ 163,746.00 with nothing coming from the School's Fund Balance. (Item # 23) Recorded on page 698

Roll Call Vote as follows (Item # 23):

23. Vote Results for: Item No. 23

Time of Vote: 10:30:01 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote

Willie Campbell voted: Y

Buford Peters voted: Y

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: Y

Al Meehan voted: Y

Bradley Johnson voted: Y

Ronnie Trivett voted: Y

Charles Von Cannon voted: Y

Isaiah Grindstaff voted: Y

L.C. Tester was Absent

Danny Ward voted: Y

Ross Garland voted: Y

Bobbie Gouge-Dietz voted: Y

Timothy Holdren voted: Y

Randall Jenkins voted: Y

John Lewis voted: Y

Larry Miller voted: Y

Sonja Culler voted: Y

Ray Lyons voted: Y

Scott Simerly was Absent

Robert Carroll voted: Y
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (21 Y - 0 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

Motion was made by Danny Ward, seconded by Bobbie Gouge-Dietz, to approve Federal Projects Fund 142 Amendment # 3 with 4 Items for a total of \$ 90,478.56 with nothing coming from Fund Balance. (Item # 24) Recorded on page 699

Roll Call Vote as follows (Item # 24):
24. Vote Results for: Item No. 24
Time of Vote: 10:31:28 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: Y
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (21 Y - 0 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

Vice-Chairman Garland, announced the March Budget meeting date has been changed to 6:00 PM on March 8, 2018.

Carter County Expenditure Budget Report for the month of January 2018, was provided to Carter County Commissioners by Christa Byrd, Financial Director. Included in the report were the Account Numbers, Account Description, Budget Amounts, Budget Amendments, and Amended Budgets, Month-to-day expenditures, Outstanding encumbrances and Unencumbered Balances.

Building and Grounds – Committee Chairman, Isaiah Grindstaff, presented the report which is reflected in the February 2018 minutes.

Commissioner John Lewis, requested an update concerning the sale of Whitehead property, located behind the main courthouse. Chairman Grindstaff, stated that the item will be on the Committee's agenda in March.

Education Committee – The January meeting was cancelled due to bad weather.

Financial Management – Committee Chairman, Danny Ward, stated during committee meeting a motion had been made concerning County Policy regarding Acceptance of Personal Equipment Loans. The county attorney will research and report his findings at the next meeting.

A salary study for employees was also discussed.

Health and Welfare Committee – Committee Chairman, Timothy Holdren presented the report. Resolutions had been presented tonight, Medical Services for inmates and the Three-Star Grant program, was approved and recommendation made from Health and Welfare Committee.

Committee Chairman Holdren also spoke concerning a new business, a 501c3 Non-Profit organization located at 106 Rogosin Drive, Kids Like Us, and encouraged everyone to visit the business. This center teaches life skill to children, as well as adults with special needs.

Landfill Committee-- Committee Chairwoman, Bobbie Gouge, reported Director Lyons was very busy following the recent fire working with the insurance adjusters and purchasing items necessary to keep the landfill operating. Purchasing of trucks was stated as being a priority. Trucks that Director Lyons has been using are now down and unavailable.

Keeping daily operations going is a priority. Director Lyons is searching for replacement vehicles that meets the needs of the landfill.

Insurance on the landfill would reimburse the county for the loss of the building and equipment, less deductible. However, how the depreciation of their values would be determined was unknown.

Highway Committee – Mike Hill, Chairman, presented the report.

Motion was made by Mike Hill, seconded by Al Meehan, to **finalize the closing and donation of Lick Branch Road (.32 Miles), back to the former property owner. (Item # 25)**

Discussion followed. It was noted when the property is returned to the owner, it would be placed back on the tax rolls.

Roll Call Vote as follows (Item # 25):

25. Vote Results for: Item No. 25

Time of Vote: 10:53:33 PM

Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote

Willie Campbell voted: Y

Buford Peters voted: Y

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: Y

Al Meehan voted: Y

Bradley Johnson voted: Y

Ronnie Trivett voted: A

Charles Von Cannon voted: Y

Isaiah Grindstaff voted: Y

L.C. Tester was Absent

Danny Ward voted: Y

Ross Garland voted: Y

Bobbie Gouge-Dietz voted: Y

Timothy Holdren voted: Y

Randall Jenkins voted: Y

John Lewis voted: Y

Larry Miller voted: N

Sonja Culler voted: Y

Ray Lyons voted: Y

Scott Simerly was Absent

Robert Carroll voted: Y
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (19 Y - 1 N - 1 A - 3 Absent)
Number of Abstain Votes: 1

Motion was made by Mike Hill, seconded by Nancy Brown, to accept the 2017 Additions and Deletions (as well as the adjustment made today regarding Lick Branch Road) therefore, accepting the Carter County Road List for 2018. (Item # 26) Recorded on page 700

Roll Call Vote as follows (Item # 26):
26. Vote Results for: Item No. 26
Time of Vote: 10:57:42 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: N
Ronnie Trivett voted: N
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: Y
Sonja Culler voted: N
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: Y
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (18 Y - 3 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

Clerks Note: The entire copy of the Carter County Road Report – Road List January 1, 2018 is on file in the County Clerks Office and available for viewing upon request.

Motion was made by Mike Hill, seconded by Nancy Brown, to grant permission to Highway Superintendent, Roger Colbaugh, to make Application for Construction of A Bridge Grant Project. It was noted this request was received during the February 12, 2018 meeting, and the recommendation is coming from the Highway Committee. (Item # 27)

Roll Call Vote as follows (Item # 27):
27. Vote Results for: Item No. 27
Time of Vote: 11:03:55 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y

Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: Y
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (21 Y - 0 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

Discussion followed concerning cemetery roads. It was stated that bids had let and accepted. The Highway Superintendent will advise the contractor as to the needs as they are received.

Law Enforcement Committee and Parks and Recreation Randall Jenkins, reported the minutes reflect actions taken. No recommendations to be presented.

Rules and By-Laws – Randall Jenkins, Committee Chairman presented the following recommendation. **Motion** was made by Randall Jenkins, seconded by Ray Lyons, **to approve the up-dated version (Version 4 – 2/2018) of the Carter County, Tennessee Board of County Commissioners Rules of Procedure, and place the same into the handbook. (Item # 28)**
Recorded on pages 701-716

Roll Call Book as follows (Item # 28):
28. Vote Results for: Item No. 28
Time of Vote: 11:09:56 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: N
Bradley Johnson voted: Y
Ronnie Trivett voted: N
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: Y
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: Y

Kelly Collins voted: Y
Cody McQueen was Absent

Passed (19 Y - 2 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

Planning Commission – Chris Schuettler, Director, reported that they are now issuing their own Building Permits as of January 1, 2018, and not participating with the State with approximately \$ 9,500 is coming back to the General Fund.

Nominating Committee – Al Meehan, Chairman presented the following recommendation.
Motion was made by Al Meehan, seconded by Ross Garland, **to confirm the appointment of Michael Dean Nidiffer, to fill the vacancy made by Ronnie Hazelwood as Farm Man on the Agricultural Committee. (Item # 29)**

Roll Call Vote as follows (Item # 29):
29. Vote Results for: Item No. 29
Time of Vote: 11:31:21 PM
Type of Vote: MAJORITY NEEDED TO PASS

Leon Humphrey does not vote
Willie Campbell voted: Y
Buford Peters voted: Y
Robert Acuff voted: Y
Nancy Brown voted: Y
Mike Hill voted: Y
Al Meehan voted: Y
Bradley Johnson voted: Y
Ronnie Trivett voted: Y
Charles Von Cannon voted: Y
Isaiah Grindstaff voted: Y
L.C. Tester was Absent
Danny Ward voted: Y
Ross Garland voted: Y
Bobbie Gouge-Dietz voted: Y
Timothy Holdren voted: Y
Randall Jenkins voted: Y
John Lewis voted: Y
Larry Miller voted: N
Sonja Culler voted: Y
Ray Lyons voted: Y
Scott Simerly was Absent
Robert Carroll voted: Y
Kelly Collins voted: Y
Cody McQueen was Absent

Passed (20 Y - 1 N - 0 A - 3 Absent)
Number of Abstain Votes: 0

County Attorney's Report – Joshua Hardin, County Attorney, presented the monthly report.
Entered into the minutes on page 717.

Commission Comments

Commissioner, John Lewis, spoke concerning the lack of a School Resources Office (SRO) at Little Milligan Elementary School, a school in his district.

Commissioner, Buford Peters, spoke concerning what the cost of a SRO would be thru the end of this school year. Financial Director Byrd, replied the cost would be approximately \$37,000.

Commissioner, Larry Miller, spoke concerning the lack of a SRO at Little Milligan Elementary School.

Commissioner, Mike Hill, spoke concerning the recent school shootings and the need for increased security.

Commissioner, Charles VonCannon, spoke as well concerning the need for Resource Officers.

Sheriff, Dexter Lunceford, stated April 13th was the graduation date of officers at the academy. Shortly thereafter, would be earliest that and SRO could be available, if budget/funding allows.

Adjournment was made by Chairman, Robert Acuff. **Meeting Ended at: 11:31:27 PM**

AGENDA
CARTER COUNTY, TENNESSEE
Board of County Commissioners
REGULAR SESSION
Tuesday, February 20th at 6:00 PM

1. Call to Order
2. Courthouse-Emergency Egress Plan
3. Roll Call-County Clerk
4. Approval of Agenda
5. Opening Prayer
6. Pledge of Allegiance
7. Recognition of Elected and Appointed Officials/Guests
8. Acceptance of Minutes from the January 16, 2018 Commission Meeting
9. Public Comments
10. Notaries and Bonds
11. District 4 Constable Election
12. Resolution Honoring the Life of Owen Ray Church and Bridge Designation
13. Resolution Honoring the Life of United States Army Sergeant Major James Carroll Gilbert and Bridge Designation
14. Resolution Honoring the Life of United States Army Specialist Fourth Class Gary D. Murray and Bridge Designation
15. Resolution of the Board of County Commissioners to the Tennessee General Assembly Supporting Legislation Establishing Medicaid/TN Care Rates as the Maximum Chargeable for Inmates in County Jails and State Prisons
16. Materials for Three Star Program Requirements
 - A. Carter County Debt Management Plan
 - B. Carter County Financial Forecast Document
17. Resolution to Affirm Compliance with the Three Star Program
18. Resolution to Authorize the County Mayor to Make and Sign an Application for Community Development Block Grant Funds
19. Status of the Relationship Between Carter County and Carter County Tomorrow -- Attorney Hardin
20. Mayoral Report
21. Committee Reports/Recommendations
22. County Attorney Report
23. Commission Comments
24. Adjourn

**Notaries / Bonds
to be
Approved
February 20, 2018**

**Maxine Lewis
Linda Shupe
Amy West
Vanessa Maupin
Trena G. Whitehead
Teresa D. Crain
Patricia Diane Dugger
Harold R. Hall
Ted Tipton
Regina Chambers
Bobby Palmer
Julie Peterson
Teresa Simmons
Skye Rodeback
Jennifer M. Arnold
Kristin Orellana
Kattie Barnett Cox**

**ADD: Phyllis Small
Mel McKay
Misty Hurd**

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR CARTER COUNTY, TENNESSEE

REGULAR MEETING, TUESDAY, FEBRUARY 20, 2018

RESOLUTION NO. 691

"A RESOLUTION HONORING THE LIFE OF OWEN RAY CHURCH AND DESIGNATING THE BRIDGE SPANNING ELK RIVER ON POGA ROAD BETWEEN TED POTTER ROAD AND ATLIE BROWN ROAD IN THE POGA COMMUNITY OF CARTER COUNTY AS THE "OWEN RAY CHURCH MEMORIAL BRIDGE"

WHEREAS, Owen Ray Church was born to Norman and Louise Miller Church on November 26, 1942; and

WHEREAS, Mr. Church enlisted in the United States Army in January 1960, and was assigned to the 2nd Battalion, 23rd infantry division at Fort Benning, Georgia; and

WHEREAS, Mr. Church served as a Radio Telegraph Operator and ultimately attained the rank of Specialist Fourth Class before he was he was honorably discharged from the Army in 1963; and

WHEREAS, following his military service Mr. Church returned home and became a master carpenter, and spent many years building homes atop Beech Mountain and in the Elk Mills area of Carter County; and

WHEREAS, Mr. Church was a long term resident of the Poga Community and was a well-respected citizen of Carter County; and

WHEREAS, the Board of County Commissioners for Carter County would now like to formally recognize the life of Owen Church by adopting this Resolution in his honor officially designating the bridge spanning Elk River on Poga Road between Ted Potter Road and Atlie Brown Road in the Poga community of Carter County as the "Owen Ray Church Memorial Bridge".

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Carter County, Tennessee, meeting in regular session on this the 20th day of February, 2018, with a lawful quorum of said Board being present and with a majority voting in the affirmative as follows:

1. That the Board of County Commissioners for Carter County, Tennessee hereby adopts this Resolution honoring the life of Owen Ray Church.

2. That the Board of County Commissioners for Carter County, Tennessee hereby officially designates the bridge spanning Elk River on Poga Road between Ted Potter Road and Atlie Brown Road in the Poga community of Carter County as the "Owen Ray Church Memorial Bridge", and directs that said bridge shall always bear the name of Owen Ray Church regardless of the future necessity for replacement of said bridge.

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after the date of its approval the welfare of the county demanding.

BE IT FURTHER RESOLVED that all Resolutions of the Board of County Commissioners of Carter County, Tennessee which are in conflict with this Resolution are hereby repealed.

Reviewed and approved by the Highway Committee on February 12, 2018.


Mike Hill, Committee Chairperson

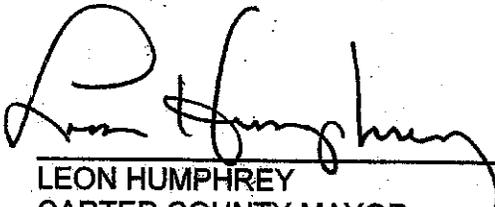
Adopted this 20th day of February, 2018.

CARTER COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

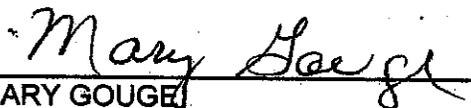
APPROVED:

By: 
ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

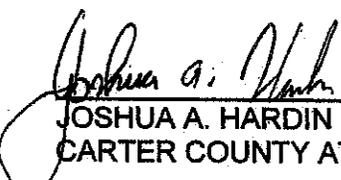
APPROVED:

By: 
LEON HUMPHREY
CARTER COUNTY MAYOR

ATTEST:


MARY GOUGE
CARTER COUNTY CLERK

APPROVED AS TO FORM:


JOSHUA A. HARDIN
CARTER COUNTY ATTORNEY

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR CARTER COUNTY, TENNESSEE

REGULAR MEETING, TUESDAY, FEBRUARY 20, 2018

RESOLUTION NO. 692

"A RESOLUTION HONORING THE LIFE OF UNITED STATES ARMY COMMAND SERGEANT MAJOR JAMES CAROLL GILBERT AND DESIGNATING THE BRIDGE SPANNING LAUREL FORK CREEK ON US HIGHWAY 19E/STATE ROUTE 321 IN THE HAMPTON COMMUNITY OF CARTER COUNTY AS THE "CSM JAMES CAROLL GILBERT MEMORIAL BRIDGE"

WHEREAS, James Carroll Gilbert was born to Eller Gilbert and Bertha Potter Gilbert on June 1, 1926; and

WHEREAS, Mr. Gilbert chose to serve his country by enlisting in the United States Army in 1947, and ultimately attained the rank of Command Sergeant Major (CSM); and

WHEREAS, CSM Gilbert was a 22 year U.S. Army veteran before beginning his tour of duty in Vietnam; and

WHEREAS, CSM Gilbert served in the Vietnam War with HHC, 1st Brigade, 4th Infantry Division; and

WHEREAS, CSM Gilbert was killed in action on March 12, 1969 under hostile conditions while evacuating wounded soldiers from the battlefield via helicopter in Vietnam; and

WHEREAS, CSM Gilbert was posthumously awarded the Purple Heart Medal and the Distinguished Service Cross for his extreme gallantry and extraordinary heroism while in combat; and

WHEREAS, CSM Gilbert was a true American hero who bravely sacrificed his life for his country; and

WHEREAS, the Board of County Commissioners for Carter County would now like to formally recognize and honor the life of CSM Gilbert by adopting this Resolution in his honor and requesting the State Department of Transportation (TDOT) to officially designate the bridge spanning Laurel Fork Creek on US Highway 19E/State Route 321 in the Hampton community of Carter County as the "CSM James Carroll Gilbert Memorial Bridge".

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Carter County, Tennessee, meeting in regular session on this the 20th day of February, 2018 with a lawful quorum of said Board being present and with a majority voting in the affirmative as follows:

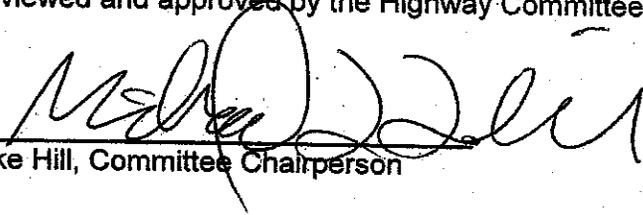
1. That the Board of County Commissioners for Carter County, Tennessee hereby adopts this Resolution honoring the life and service of CSM James Carroll Gilbert.

2. That the Board of County Commissioners for Carter County, Tennessee hereby respectfully requests that the Representatives for Carter County in the Tennessee General Assembly take the appropriate action on behalf of Carter County to ensure that the bridge spanning Laurel Fork Creek on US Highway 19E/State Route 321 in the Hampton community of Carter County is officially designated as the "CSM James Carroll Gilbert Memorial Bridge", and to ensure that said bridge shall always bear the name CSM Gilbert regardless of the future necessity for replacement of said bridge.

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after the date of its approval the welfare of the county demanding.

BE IT FURTHER RESOLVED that all Resolutions of the Board of County Commissioners of Carter County, Tennessee which are in conflict with this Resolution are hereby repealed.

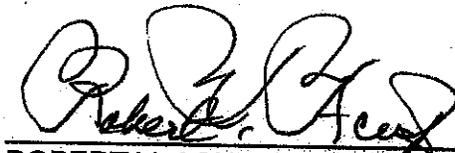
Reviewed and approved by the Highway Committee on February 12, 2018.


Mike Hill, Committee Chairperson

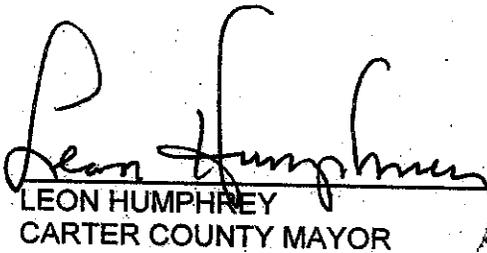
Adopted this 20th day of February, 2018.

CARTER COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By: 
ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By: 
LEON HUMPHREY
CARTER COUNTY MAYOR

ATTEST:


MARY GOUGE
CARTER COUNTY CLERK

APPROVED AS TO FORM:


JOSHUA A. HARDIN
CARTER COUNTY ATTORNEY

Support for Commemorating CSM James C Gilbert

Patrick Sheehan <Patrick.Sheehan@tn.gov>

Tue 2/20/2018 5:59 PM

To: Gary Smith <smithg@cartercountyttn.gov>;

To whom it may concern:

I would like to add my support for any action commemorating the life, service and heroism of Sergeant Major James C Gilbert. My father, the late Lieutenant Colonel A.J. Sheehan (US Army, Infantry), served with CSM Gilbert while in the 1st Brigade of the 4th Infantry Division in the Republic of Vietnam. He was with him in the helicopter on the fateful day, and it is a day which lived with him the rest of his life.

I have known the name James Carroll Gilbert my entire life. The day of his passing was not the first time he displayed valor during that tour in Vietnam, nor was it the first time the command helicopter put itself at risk while working to extract wounded soldiers. My dad and CSM Gilbert's radio telephone operator, Tom Finch, has often spoken to me and my family about the extraordinary bravery of the commander, Col Knight, and the entire command team - and that they displayed physical and moral courage day in and day out, that it was for CSM Gilbert and the team, a way of life. When I shared the November Johnson City Press article with Tom, he tearfully remarked that it was good that Carter County should undertake honoring such a hero as CSM Gilbert.

I want to thank you for considering what may be done to honor CSM Gilbert; he was a great soldier, a great Tennessean, a great American and his life deserves memorializing.

If I can support this remembrance and honoring of CSM Gilbert in any way please do not hesitate asking.

Respectfully,

Patrick C Sheehan

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR CARTER COUNTY, TENNESSEE

REGULAR MEETING, TUESDAY, FEBRUARY 20, 2018

RESOLUTION NO. 693

"A RESOLUTION HONORING THE SERVICE OF UNITED STATES ARMY SPECIALIST FOURTH CLASS GARY D. MURRAY AND DESIGNATING THE BRIDGE SPANNING GAP CREEK AT THE INTERSECTION OF GAP CREEK ROAD AND MARION BRANCH ROAD IN CARTER COUNTY AS THE "GARY D. MURRAY MEMORIAL BRIDGE"

WHEREAS, Gary D. Murray was born to Arthur Murray and Betty Caroline Morton Murray, on August 5, 1946 in Carter County; and

WHEREAS, Mr. Murray was raised in the Gap Creek Community and graduated from Happy Valley High School in 1964; and

WHEREAS, following graduation Mr. Murray enlisted in the United States Army and he served his country with distinction, attaining the rank of Specialist Fourth Class; and

WHEREAS, Specialist Fourth Class Murray served as a medical NCO with the 3rd Battalion, 12th Infantry, 4th Infantry Division; and

WHEREAS, Specialist Fourth Class Murray was killed in action on May 24, 1967 in the Vietnam War during a battle with enemy forces in Pleiku Province, South Vietnam; and

WHEREAS, Specialist Fourth Class Murray made the ultimate sacrifice by giving his life defending our country and the freedom we all enjoy today; and

WHEREAS, the Board of County Commissioners for Carter County would like to formally recognize and honor the sacrifice made by Specialist Fourth Class Murray by adopting this Resolution in his honor officially designating the bridge spanning Gap Creek at the intersection of Gap Creek Road and Marion Branch Road in Carter County as the "Gary D. Murray Memorial Bridge".

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners for Carter County, Tennessee, meeting in regular session on this the 20th, day of February, 2018, with a lawful quorum of said Board being present and with a majority voting in the affirmative as follows:

1. That the Board of County Commissioners for Carter County, Tennessee hereby adopts this Resolution honoring Specialist Fourth Class Gary D. Murray so that we may always remember the sacrifice he made and the price he paid for the freedom we enjoy today not only as residents of this county, but also as citizens of this great nation.

2. That the Board of County Commissioners for Carter County, Tennessee hereby officially designates the bridge spanning Gap Creek at the intersection of Gap Creek Road and Marion Branch Road in Carter County as the "Gary D. Murray Memorial Bridge", and directs that said bridge shall always bear the name of Gary D. Murray regardless of the future necessity for replacement of said bridge.

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after the date of its approval the welfare of the county demanding.

BE IT FURTHER RESOLVED that all Resolutions of the Board of County Commissioners of Carter County, Tennessee which are in conflict with this Resolution are hereby repealed.

Reviewed and approved by the Highway Committee on February 12, 2018.


Mike Hill, Committee Chairperson

Adopted this 20th day of February, 2018.

CARTER COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

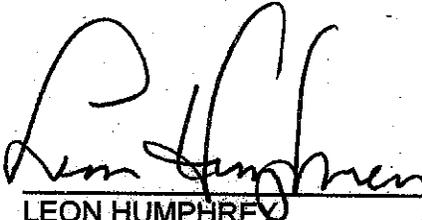
APPROVED:

By:

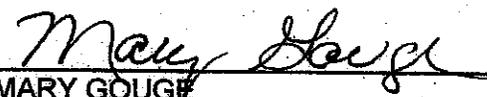

ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

APPROVED:

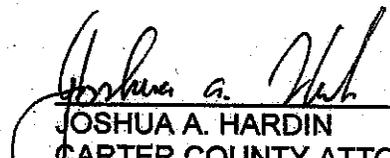
By:


LEON HUMPHREY
CARTER COUNTY MAYOR

ATTEST:


MARY GOUGE
CARTER COUNTY CLERK

APPROVED AS TO FORM:


JOSHUA A. HARDIN
CARTER COUNTY ATTORNEY

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR CARTER COUNTY, TENNESSEE

REGULAR MEETING, TUESDAY, FEBRUARY 20, 2018

RESOLUTION NO. 694

"A RESOLUTION OF THE LEGISLATIVE BODY OF CARTER COUNTY, TENNESSEE SUPPORTING LEGISLATION IN THE TENNESSEE GENERAL ASSEMBLY ESTABLISHING MEDICAID/TENNCARE RATES AS THE MAXIMUM CHARGEABLE AMOUNT FOR MEDICAL SERVICES PROVIDED TO INMATES IN COUNTY JAILS AND STATE PRISONS"

WHEREAS, the various County Commissions throughout the State of Tennessee are responsible for providing funding for the medical services of inmates housed in county jails; and

WHEREAS, the Tennessee General Assembly is responsible for providing funding for the medical services of inmates housed in state prisons; and

WHEREAS, the cost of medical services for inmates has dramatically increased over the last few years with said costs increasing much faster than the tax base to support the funding of said costs; and

WHEREAS, enacting legislation to establish Medicaid/TennCare rates as the maximum chargeable amount for medical services provided to inmates helps to ensure inmates housed in county jails and/or state prisons continue to receive appropriate medical care during their period of incarceration while simultaneously providing some financial relief to counties and the State of Tennessee in the funding of such costs.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Carter County, Tennessee, meeting in regular session on this the 20th day of February, 2018, with a lawful quorum of said Board being present and with a majority voting in the affirmative, that the Board supports state legislation to establish Medicaid/TennCare rates as the maximum chargeable amount for medical services provided to inmates housed in all county jails and all state prisons.

BE IT FURTHER RESOLVED, that the Board of County Commissioners for Carter County, Tennessee hereby respectfully requests that the elected Representatives for Carter County currently serving in the Tennessee General Assembly take the appropriate action at the state level, on behalf of Carter County, to express the desire of the Board and the citizens it represents in support of said legislation.

Reviewed and approved by the Health & Welfare Committee on February 6, 2018.



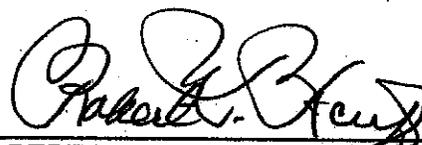
Tim Holdren, Committee Chairperson

Adopted this 20th day of February 2018.

CARTER COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

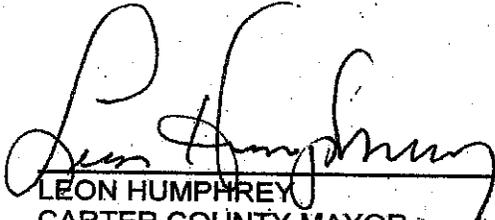
APPROVED:

By:



ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By: 
LEON HUMPHREY
CARTER COUNTY MAYOR

VETOED:

By: _____
LEON HUMPHREY
CARTER COUNTY MAYOR

Date: _____

VETO OVERRIDE VOTE:

_____ YES VOTES

_____ NO VOTES

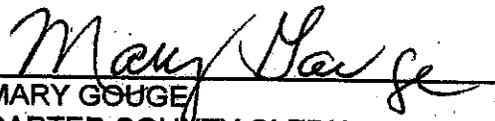
_____ ABSTAIN VOTES

APPROVED WITH SUCCESSFUL
OVERRIDE VOTE:

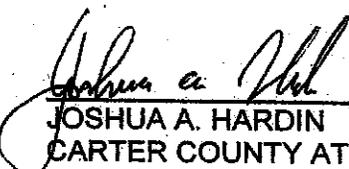
By: _____
ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

Date: _____

ATTEST:


MARY GOUGE
CARTER COUNTY CLERK

APPROVED AS TO FORM:


JOSHUA A. HARDIN
CARTER COUNTY ATTORNEY

BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR CARTER COUNTY, TENNESSEE

REGULAR MEETING, TUESDAY, FEBRUARY 20, 2018

RESOLUTION NO. 695

"RESOLUTION TO AFFIRM COMPLIANCE WITH THE
THREE STAR PROGRAM REQUIREMENTS"

WHEREAS, the Three Star Program was developed to meet the needs and challenges of the evolving economic environment in urban and rural communities and to partner with communities to create opportunities for sustained economic growth; and

WHEREAS, communities seeking certification as a Three Star community must meet certain criteria, which include the following:

1. Adoption of a Debt Management Policy and the periodic review of the same to ensure that local elected officials are aware and knowledgeable of the county's debt management policy;
2. Review of the Annual Cash Flow Forecast which is prepared for the appropriate fund and submitted to the State Comptroller to ensure that local elected officials are aware that prior to the issuance of debt the county must go through the process of assessing the county's cash flow;
3. Adoption of a documented system of internal controls by all county offices; and

WHEREAS, Carter County has adopted a debt management policy which includes the mandatory provisions required by the State Funding Board and which is currently on file with the State Comptroller and said policy has been reviewed by the current Board of County Commissioners for Carter County at its regular monthly meeting prior to adoption of this Resolution; and

WHEREAS, an Annual Cash Flow Forecast prepared for the appropriate fund prior to the issuance of debt and submitted to the State Comptroller has been reviewed by the Board of County Commissioners for Carter County at its regular monthly meeting prior to adoption of this Resolution; and

WHEREAS, the Board of County Commissioners acknowledges that all county offices are required to have a documented system of internal controls pursuant to Tenn. Code Ann. § 9-18-102; and

WHEREAS, the Carter County Mayor is required to send a fiscal strength and efficient government confirmation letter to the appropriate officials to ensure continued compliance with the Three Star Program.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Carter County, Tennessee, meeting in regular session on this the 20th day of February, 2018, with a lawful quorum of said Board being present and with a majority voting in the affirmative as follows:

1. That the Board of County Commissioners for Carter County, Tennessee hereby acknowledges that the Debt Management Policy of Carter County, Tennessee has been reviewed and an opportunity for discussion was presented in this official meeting of the Board of County Commissioners and that said Debt Management Policy is an all respects approved and affirmed.
2. That the Board of County Commissioners for Carter County, Tennessee hereby acknowledges that the Annual Cash Flow Forecast of Carter County, Tennessee has been reviewed and an opportunity for discussion was presented in this official meeting of the Board of County Commissioners and that said Annual Cash Flow Forecast is an all respects approved and affirmed.
3. That the Board of County Commissioners for Carter County, Tennessee hereby acknowledges that all county offices are required to have a documented system of internal controls pursuant to Tenn. Code Ann. § 9-18-102.

4. That the Carter County Mayor shall forward a fiscal strength and efficient government confirmation letter to the appropriate officials certifying the compliance with the Three Star Program requirements as set forth herein.

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after the date of its approval the welfare of the county demanding.

BE IT FURTHER RESOLVED, that if any clause, section or provision of this Resolution is found to be illegal, invalid or unenforceable in any respect, the illegality, invalidity or unenforceability of the remaining clauses, sections, or provisions herein shall not in any way be affected or impaired thereby.

BE IT FURTHER RESOLVED, that all Resolutions of the Board of County Commissioners of Carter County, Tennessee which are in conflict with this Resolution are hereby repealed.

Reviewed and approved by the Health & Welfare Committee on February 6, 2018.



Tim Holdren, Committee Chairperson

Adopted this 20th day of February, 2018.

CARTER COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By:


ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By:


LEON HUMPHREY
CARTER COUNTY MAYOR

VETOED:

By:

LEON HUMPHREY
CARTER COUNTY MAYOR

Date: _____

VETO OVERRIDE VOTE:

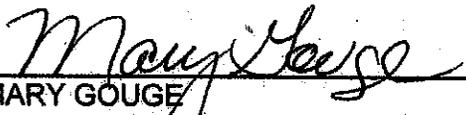
_____ YES VOTES
_____ NO VOTES
_____ ABSTAIN VOTES

APPROVED WITH SUCCESSFUL
OVERRIDE VOTE:

By: _____
ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

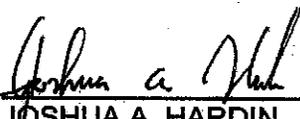
Date: _____

ATTEST:



MARY GOUGE
CARTER COUNTY CLERK

APPROVED AS TO FORM:



JOSHUA A. HARDIN
CARTER COUNTY ATTORNEY

Carter County Debt Management Policy

I. Goals and Mission

The purpose of the Carter County Debt Management Policy is to provide management with a template for guidelines and direction to assist in making sound debt management decisions. It will further demonstrate strong management practices for our county citizens, outside investors, and credit agencies.

II. Legal Requirements

Pursuant to TCA Section 9-21-151(b) (1), the State Funding Board is authorized to develop model financial transaction policies for the State, State Agencies, local governments, and local government instrumentalities. The State Funding Board on December 15, 2010, adopted a statement on debt management that reflects four principles for strong financial management in the public sector:

1. Understand the transaction.
2. Explain to citizens what is being considered.
3. Avoid conflicts of interest.
4. Disclose costs and risks.

This policy is drafted as part of the said requirement and includes the four (4) stated principals. Many of the processes for approval, sale and repayment of debt are controlled by various Tennessee statutes. These laws and regulations which provide debt policy for most of Tennessee local governments are not repeated here, but this policy must be considered in conjunction with those laws.

III. Objectives

1. Enhance decision process transparency.
2. Address hiring outside professionals.
3. Address any potential conflict of interest issues.
4. Address additional requirements for new debt.

IV. Transparency

Carter County shall comply with legal requirements for notice and for public meetings related to debt issuance. In the interest of transparency, all costs (including interest, issuance, continuing, and one-time) shall be disclosed to the citizens, governing bodies, and other stakeholders in a timely manner.

Responsibilities for analysis and reporting shall be with the Financial Management Committee and the County's Budget Committee. The following procedure will be followed to enhance the transparency of such decisions.

1. Annual Debt Report: An annual debt payment report shall be submitted to the county legislative body by July of each year, generally the report will be presented with the annual debt budget. The annual report will consist of but not be limited to:
 - a. Budget summary and detailed budget as required by the Comptroller's Office.
 - b. Net Debt Calculation (Total Principal outstanding less most recent year respective debt balance).
 - c. Calculation of Net Debt per capita from last official census (net debt/population).
 - d. Documentation of the most recent debt rating.
 - e. Reports will reflect the estimated fund balance.
2. Annual Debt Budgets: Annual Debt Budgets shall be adopted by the county legislative body and comply with legal notice and filings requirements including the State Open Records Law.

3. **New Debt Issuance:** Any new debt issuance shall comply with State Form CT-0253 as well as any other state required forms that detail all associated cost for the issuance of the proposed debt. These records will be available for public and county commission inspection prior to the commission's approval of the debt issuance.

V. Use of Debt Financing

Debt is only to be incurred for financing capital assets that, because of their long-term nature or because of budgetary restraints, cannot be acquired from current or budgeted resources. Debt is not to be used for operational needs. Debt financing can include general obligation bonds, revenue bonds, certificates of participation, lease/purchase agreements, special obligation bonds, or any other financing instrument allowed under Tennessee statutes. Carter County will seek to utilize the least costly/most appropriate form of financing for its project needs.

VI. Capital Planning and Debt Determination

The Carter County Commission shall conduct a needs assessment and a three-year Capital Improvement Program.

Debt financing will be considered in conjunction with the approval by the County Commissioners. Additionally, debt financing will be considered for equipment items that normally do not go through the County Commission, but are included in departmental requests, and are not treated as current year operating expenditures.

Any capital item that has not been included in the processes above, but because of its critical or emergency need where timing was not anticipated in the CIP or budgetary process, or is mandated immediately by either State or Federal requirements, will be considered for approval for debt financing.

VII. Debt Affordability

The County will use an objective, analytical approach to determine the amount of debt to be considered for authorization and issuance. This process involves the comparison of generally accepted standards of affordability to the current County values.

These standards and guidelines shall include the following:

Debt Per Capita

This ratio measures the burden of debt placed on the size of the population supporting the debt and is widely used by analysts as a measure of an issuers' ability to repay debt. This measure will be maintained with a ceiling in the range of \$1,000 and a target rate of \$700.

Debt as Percentage of Assessed Valuation

This ratio measures debt levels against the property tax base which generates the tax revenues that are the main source of debt repayment. This ratio is to be targeted at 3.8% with a ceiling of 7.0%.

Debt Service as Percentage of Operational Budget

This ratio reflects the County's budgetary flexibility to change spending and respond to economic downturns. This ratio is targeted at a level of 14% with a ceiling of 16%.

Ten-year Payout Ratio

A faster payout is considered to be a positive credit attribute. The County will maintain a floor for its ten-year payment of 60%.

Unreserved/Undesignated General Fund Balance

The suggested target range of Undesignated General Fund balance to General Fund expenditures is 12.0% to 14.0%, in accordance with the County's Fund Balance Policy.

These measures shall also be judged against the necessity of and the benefits derived from the proposed acquisitions.

By establishing maximum debt ratios (ceilings or floors) and target debt ratios over a period of time the County is demonstrating that there is a limit above which the County will not issue additional debt in order to control its debt service burden. The County is committing to either decrease capital spending or to find other funding sources rather than create an excessive debt burden on future budgets.

The County will update its Debt Affordability study annually along with a review of comparable Aa3 rated counties to continue to analyze and control its debt effectively.

VIII. Debt Structure

For most debt issues, the actual structure and sale is conducted in conjunction with the Local Finance Office, a division of the Comptroller of the Treasury. Local Finance functions as the financial advisor to local governments when issuing debt. Structuring must take into consideration current conditions and practices in the municipal finance market.

Debt will be paid off in a timeframe that is less than the useful life of the asset or project acquired through the financing. General obligation bonds will be generally competitively bid with no more than a 20-year life. Negotiated or private placements, however, may be used where allowed when complex financing or structure is a concern with regard to marketability. Debt service for each issue will be structured in an attempt to level out the County's total debt service payments. This structuring assists in minimizing the interest payments over the life of the issue.

The County will consider utilization of variable rate debt in order to lessen the potential interest costs over the life of the issue. In the event of variable interest debt, the county should consider budgeting up to an additional 2% above the variable rate to protect the county in the event of an upswing in interest rates.

Bond sales will be scheduled in January of each year or on an as needed basis with the size of the bond sale to be determined by the County, based on expected cash needs for construction or acquisition of projects for approximately 12 months. This will accommodate necessary spending requirements to avoid arbitrage rebates. The size of other types of financings will be determined by the cost of the assets being acquired, including all issuance costs. The time of the sale will be determined based on existing cash balances from previous financings, acquisition and construction cash draw down requirements, and expectations of needs for new projects to be funded by the financing.

Leases should only be used when it is more advantageous than purchasing the asset. All leases will be reviewed by the county attorney prior to execution of the lease, in order to determine if the instrument is a capital or operating lease. No county official that is not authorized by State statute should execute a capital lease on behalf of the county. Since capital leases are typically the least used and most expensive means of financing, the county commission should fully understand the cost of the asset and borrow cost imputed, as well as, whether they intend to use the asset through the end of its useful life.

IX. Credit

The County will seek to maintain its current Aa3 rating on its general obligation debt and maintain the highest possible ratings on other financing instruments, if rated. Credit enhancements will only be used when necessary for cost-effectiveness and/or marketability. The County will maintain good communications with bond rating agencies about its financial conditions and operations with information being sent to the rating agencies on a regular basis. Credit ratings will be sought from the major, national rating agencies.

X. Refunding of Outstanding Debt

The County will monitor the municipal bond market for opportunities to obtain interest savings by refunding or advance refunding outstanding debt. The estimation of net present savings should be, at a minimum, in the range of 2.5 - 3%, of the refunded maturities before a refunding process begins. The refunding must not extend the original anticipated life of the asset.

XI. Arbitrage Rebate Reporting and Covenant Compliance

The County will maintain a system of record keeping and reporting to meet the arbitrage rebate compliance requirements of the federal tax code. This effort includes tracking investment earnings on bond proceeds, calculating rebate payments in compliance with tax law, and remitting rebatable earnings to the federal government in a timely manner in order to preserve the tax-exempt status of the County's outstanding debt issues.

Additionally, general financial reporting and certification requirements included in debt issue documents are monitored to ensure compliance with all covenants.

XII. Continuing Disclosure

The County will provide on-going disclosure information to established national information repositories and maintain compliance with disclosure standards promulgated by state and national regulatory agencies.

XIII. Selection of Financial Consultants and Service Providers

The County will provide for a solicitation and selection process for securing all professional services required in connection with any debt issues. This selection will be done on an issue-by-issue basis, will focus on the particular experience and expertise necessary for that issue, and will be made in order to secure such services at competitive prices to the County. The County will issue a Request for Proposals according to the attached template for RFP. All professionals involved with the cost of issuance of debt shall disclose the estimated cost of their respective services including "soft" costs or compensations in lieu of direct payments to the county commission prior to the issuance of the debt in the form of an engagement letter.

The following is a selection process and appointment criteria for bond counsel:

1. **Financial Advisor:** The County shall enter into a written agreement with each person or firm serving as financial advisor for debt management and transactions. Whether in a negotiated or competitive sale, the financial advisor shall not be permitted to bid on, privately place or underwrite an issue for which they are providing advisory services for the issuance. The county will utilize the most current definition of "financial advisor" as determined by the U.S. Securities and Exchange Commission and the Municipal Securities Rulemaking Board, when determining what exactly defines a financial advisor.
2. **Underwriter:** If there is an underwriter, the county shall require the underwriter to clearly identify itself in writing (e.g. in a response to a request for proposal or in promotional materials provided to the issuer) as an underwriter and not as a financial advisor from the earliest stages of its relationship with the county with respect to that issue. The underwriter must clarify its primary role as a purchaser of securities in an arm's-length commercial transaction and that it has financial and other interests that differ from those of the county's. The underwriter in a publically offered, negotiated sale shall be required to provide pricing information both as to interest rates to takedown per maturity to the governing body in advance of the pricing of the debt.
3. **Counsel:** Carter County shall enter into an engagement letter agreement with each lawyer or law firm representing the County in a debt transaction. No engagement letter is required for any lawyer who is an employee of the County or lawyer or law firm which is under a general appointment or contract to serve as counsel to the County. The County does not need an engagement letter with counsel not representing the County, such as underwriters' counsel.

XIV. Conflict of Interest Issues

1. Professionals involved in a debt transaction hired or compensated by the county shall be required to disclose to the county existing client and business relationships between and among the professionals to a transaction (including but not limited to financial advisor, swap advisor, bond counsel, swap counsel, trustee, paying agent, underwriter, counterparty, and remarketing agent), as well as conduit issuers, sponsoring organizations, and program administrators. This disclosure shall include that information reasonably sufficient to allow the county to appreciate the significance of the relationships. Professionals who become involved in the debt transaction as a result of a bid submitted in a widely and publicly advertised competitive sale conducted using an industry standard, electronic bidding platform are not subject to this disclosure. No disclosure is required that would violate any rule or regulation of professional conduct.
2. The County and all professionals involved shall insure that no debt is issued that engages in interest swap agreements or derivative arrangements.

Budget Summary Schedule:

This schedule shows the government's projected cash receipts and appropriations with beginning and ending fund and cash balances. See Note below for reference when calculating beginning cash and fund balances.

Schedule of Outstanding Debt:

This schedule shows the government's total outstanding debt for the current fiscal year (notes, loan agreements, bonds, and capital leases).

Schedule of Budgeted Debt Payments:

This schedule lists all principal and interest payments to be appropriated by fund and department.

Cash Flow Forecast Schedule:

This schedule projects monthly cash flows for the general fund, general purpose school fund, enterprise funds and any fund (except capital projects funds) that has a budgeted ending cash balance of less than one month's average expenditures. The schedule helps to identify cash flow needs for any funds that may have a mismatch between cash inflows and outflows.

If you need assistance preparing projected cash flow statements, please contact your CTAS consultant or your OSLF analyst.

Water and Wastewater Financing Board (WWFB) Worksheet: (Not applicable)

This worksheet demonstrates local government compliance with the financial stability requirements of the WWFB.

NOTE:

Beginning Cash Calculation

How much cash is available on July 1, 2017 after the payment of all fiscal year 2017 obligations.

Estimated Fund Balance

Beginning Fund Balance July 1, 2016	\$	5,652,049
Plus: Estimated Revenues FY 2017	\$	14,885,990
Less: Estimated Expenditures FY 2017	\$	<u>15,167,072</u>
Estimated Ending Fund Balance June 30, 2017	\$	5,370,967

Budget Summary Schedule
FY 2018

County Name Carter County

Appropriation Resolution

Fund	Estimated Revenues - Cash	Estimated Revenues - Grants	Estimated Revenues - Other	Estimated Cash Resources	Available Funds	Expenditures - Personnel	Expenditures - Materials	Expenditures - Other	Appropriations	Is Total Appropriation Available Within Budget?	Is Estimated Budget Available?
General Fund										Yes	60.34%
Courthouse & Jail Maintenance Fund										Yes	470.24%
Solid Waste Fund										Yes	17.32%
Health Department Fund										Yes	341.82%
Drug Fund										Yes	146.03%
Sports & Recreation Fund										Yes	72.96%
Highway Fund										Yes	60.60%
General Purpose Schools Fund										Yes	20.33%
Federal Projects Fund										Yes	#DIV/0!
Central Cafeteria Fund										Yes	87.50%
Other Educational Special Revenue Fund (Head Start)										Yes	5.45%
Debt Service										Yes	242.05%
Totals											

Detailed Budget

Fund	Beginning Fund Balance 6/30/2017	Estimated Revenues - Cash 6/30/2017	Revenues - 2018 Processed	Estimated Cash Resources	Available Funds	Expenditures - Personnel	Expenditures - Materials	Expenditures - Other	Appropriations	FY 2018 Available Appropriations	Estimated Ending Cash 6/30/2018	Estimated Fund Balance 6/30/2018
General Fund	\$ 5,652,049	\$ 9,801,656	\$ 14,835,990	\$ 14,835,990	\$ 24,687,646	\$ 13,167,072	\$ 10,500	\$ 191,475	\$ 15,338,547	\$ (472,557)	\$ 9,329,699	\$ 5,719,492
Courthouse & Jail Maintenance Fund	19,427	49,375	10,500	10,500	59,875	10,500	10,500	-	10,500	-	49,375	19,427
Solid Waste Fund	161,262	163,328	942,768	942,768	1,106,096	942,769	942,769	-	942,769	(0)	163,327	161,261
Health Department Fund	157,278	577,669	169,000	169,000	746,669	169,000	169,000	-	169,000	-	577,669	157,278
Drug Fund	52,643	58,118	39,800	39,800	97,918	39,800	39,800	-	39,800	-	58,118	52,643
Sports & Recreation Fund	16,740	18,240	25,000	25,000	43,240	25,000	25,000	-	25,000	-	18,240	16,740
Highway Fund	2,314,335	2,854,415	3,587,720	3,587,720	6,442,135	4,011,304	4,011,304	-	4,011,304	(423,564)	2,480,331	1,890,751
General Purpose Schools Fund	5,814,051	8,371,271	41,183,228	41,183,228	49,554,499	41,183,228	41,183,228	-	41,183,228	-	8,371,271	5,814,051
Federal Projects Fund	1,872	445,994	-	445,994	445,994	-	-	-	-	-	445,994	1,872
Central Cafeteria Fund	1,930,952	3,320,261	3,084,434	3,084,434	6,404,695	3,415,802	3,415,802	-	3,415,802	(331,369)	2,988,393	1,599,584
Other Educational Special Revenue Fund (Head Start)	37,702	58,982	1,082,704	1,082,704	1,141,687	1,082,704	1,082,704	-	1,082,704	0	58,983	37,702
Debt Service	4,672,457	4,867,357	2,010,861	2,010,861	6,878,218	2,010,861	2,010,861	-	2,010,861	-	4,867,357	4,672,457
Totals	\$ 20,830,768	\$ 30,586,666	\$ 67,022,006	\$ 65,011,145	\$ 90,730,454	\$ 66,047,179	\$ 191,475	\$ -	\$ 66,238,654	\$ (1,227,509)	\$ 24,491,800	\$ 14,930,802

Estimated Fund Balance and Cash Balances 2017-18

Fund	Beginning Fund Balance	Estimated Beginning Cash	Ending Fund Balance	Ending Cash Balance
General Fund	\$ 5,652,048.79	\$ 9,801,656.00	\$ 5,179,491.92	\$ 9,329,099.13
Courthouse & Jail Maintenance Fund	\$ 19,427.22	\$ 49,375.00	\$ 19,427.22	\$ 49,375.00
Solid Waste Fund	\$ 161,261.77	\$ 163,327.50	\$ 161,261.47	\$ 163,327.20
Health Department Fund	\$ 157,278.11	\$ 577,669.00	\$ 157,278.11	\$ 577,669.00
Drug Fund	\$ 52,643.09	\$ 58,118.09	\$ 52,643.09	\$ 58,118.09
Sports & Recreation Fund	\$ 16,739.52	\$ 18,240.17	\$ 16,739.52	\$ 18,240.17
Highway Fund	\$ 2,314,335.45	\$ 2,854,415.37	\$ 1,890,751.45	\$ 2,430,831.37
General Purpose Schools Fund	\$ 5,814,051.24	\$ 8,371,271.07	\$ 5,814,051.24	\$ 8,371,271.07
Federal Projects Fund	\$ 1,872.31	\$ 445,993.51	\$ 1,872.31	\$ 445,993.51
Central Cafeteria Fund	\$ 1,930,951.70	\$ 3,320,260.52	\$ 1,599,583.81	\$ 2,988,892.63
Other Educations Special Revenue Fund (Head St	\$ 37,701.82	\$ 58,982.38	\$ 37,702.07	\$ 58,982.63
Debt Service	\$ 4,672,456.93	\$ 4,867,357.49	\$ 4,672,456.93	\$ 4,867,357.49

**Carter County
Schedule of Outstanding Debt
Fiscal Year 2018**

Notes	Loan Name	Authorized and Unissued	Amount Outstanding at 06/30/17	Payment Fund	FY 2018 Debt Service Payments		
					Principal	Interest	Total Debt Service
	School Renovations	\$ -	\$ 304,432	Debt Service	\$ 95,613	\$ 10,364	\$ 105,978
		\$ -	\$ 304,432		\$ 95,613	\$ 10,364	\$ 105,978
	TOTAL NOTES:	\$ -	\$ 304,432				
	School Projects Renovation & Construction	\$ -	\$ 2,126,041	Debt Service	\$ 153,000	\$ 106,302	\$ 259,302
	TOTAL LOAN AGREEMENTS:	\$ -	\$ 2,126,041		\$ 153,000	\$ 106,302	\$ 259,302
	Jail Construction	\$ -	\$ 19,460,000	Debt Service	\$ 900,000	\$ 676,931	\$ 1,576,931
	TOTAL GO BONDS:	\$ -	\$ 19,460,000		\$ 900,000	\$ 676,931	\$ 1,576,931
	Energy Lighting & Control Equipment	\$ -	\$ 27,862	General Purpose Schools	\$ 27,862	\$ 1,616	\$ 29,478
	TOTAL CAPITAL LEASES:	\$ -	\$ 27,862		\$ 27,862	\$ 1,616	\$ 29,478

Debt Service By Fund			
	Principal	Interest	Total Debt Service
Debt Service Fund	\$ 1,148,613	\$ 793,597	\$ 1,942,210
General Purpose Schools Fund	\$ 27,862	\$ 1,616	\$ 29,478
Total	\$ 1,176,476	\$ 795,213	\$ 1,971,689

County Name
 Schedule of Budgeted Debt Payments
 FY 2018

Fund	Principal	Interest
General Debt Service Fund		
Principal (Jail Note)	\$ 900,000	676,931
Interest (Jail Note)		
General Debt Service Fund Total	\$ 900,000	\$ 676,931
Education Debt Service Fund		
Principal (School Renovations)	\$ 153,000	113,752
Interest (School Renovations)		
Principal (School Projects Renovation & Construction)	95,613	10,364
Interest (School Projects Renovation & Construction)		
General Debt Service Fund Total	\$ 248,613	\$ 124,116
General Purpose Schools		
Principal	\$ 259,100	75,900
Interest		
Highway Fund Total	\$ 259,100	\$ 75,900



BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR CARTER COUNTY, TENNESSEE

REGULAR MEETING, TUESDAY, FEBRUARY 20, 2018

RESOLUTION NO. 696

"A RESOLUTION OF THE CARTER COUNTY LEGISLATIVE BODY TO AUTHORIZE THE COUNTY MAYOR TO MAKE AND SIGN AN APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT FUNDS"

WHEREAS, the Board of County Commissioners for Carter County recognizes the need for a larger space to house the county's Emergency Operations Center; and

WHEREAS, unfinished space is available at 529 South Sycamore Street in the City of Elizabethton in the building that currently houses Carter County 911; and

WHEREAS, Carter County requires grant funding to finish out this space so that it may also house the Emergency Operations Center; and

WHEREAS, the Board of County Commissioners understands that the Tennessee Small Cities Community Development Block Grant (CDBG) program provides assistance to municipalities for this purpose; and

WHEREAS, Tennessee Code Annotated Section 8-4-401 authorizes cities and counties to use the CDBG program.

NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Carter County, Tennessee, meeting in regular session on this the 20th day of February, 2018, with a lawful quorum of said Board being present and with a majority voting in the affirmative, that the Board hereby authorizes the County Mayor to make and sign an application for \$315,000 of CDBG funds for construction of an Emergency Operations Center within the existing structure at 529 South Sycamore Street, Elizabethton, Tennessee, at an estimated total cost of \$507,983.80.

BE IT FURTHER RESOLVED that the Board understands that matching funds for the project in the amount of \$192,983.80 will be provided by Carter County under current estimates if the grant funds are awarded and accepted by the Board of County Commissioners.

BE IT FURTHER RESOLVED that if the grant is funded, then the County Mayor has the authority to sign all contracts and documents to implement the project.

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after the date of its approval the welfare of the county demanding.

Adopted this 20th day of February, 2018.

CARTER COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

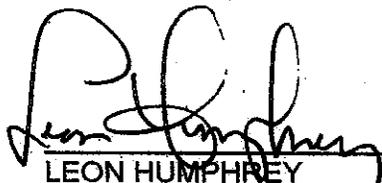
APPROVED:

By:


ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By:


LEON HUMPHREY
CARTER COUNTY MAYOR

VETOED:

By: _____
LEON HUMPHREY
CARTER COUNTY MAYOR

Date: _____

VETO OVERRIDE VOTE:

_____ YES VOTES
_____ NO VOTES
_____ ABSTAIN VOTES

APPROVED WITH SUCCESSFUL
OVERRIDE VOTE:

By: _____
ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

Date: _____

ATTEST:

Mary Gouge
MARY GOUGE
CARTER COUNTY CLERK



APPROVED AS TO FORM:

Joshua A. Hardin
JOSHUA A. HARDIN
CARTER COUNTY ATTORNEY

November 2017 Donations

November Animal Shelter Donation- Voice for Pets	50.00
November Animal Shelter Donation- Glenda Delawder Estate	3,000.00
November Animal Shelter Donation- Louie Green	100.00
November Animal Shelter Donation- Johnny Blankenship CourtCase	100.00
November Animal Shelter Donation- Jesse Phipps	5.00
November Animal Shelter Donation- Johny Jackson	5.00
November Animal Shelter Donation- Karen Kulz	25.00
November Animal Shelter Donation- Peggy Newberry	100.00
November Animal Shelter Donation- Ronald & Denise Shaddock	25.00
November Animal Shelter Donation- Jobelle Hood	25.00
November Animal Shelter Donation- In Memory of Diane Horton	50.00
November Animal Shelter Donation- Carter County Humane Society	2,675.00
November Animal Shelter Donation- Lanelle Crockett	50.00
November Animal Shelter Donation- Paula Bowers	30.00
November Sheriff Dept Donation- Calendar Sales	4,500.00
November Drug Fund Donation- Civil Settlement Donation	500.00

Animal Shelter Total	\$ 6,240.00
Sheriff Dept Total	\$ 5,000.00
November 2017 Total Donations	\$ 11,240.00

December 2017 Donations

December Animal Shelter Donation- Martha Whitaker	100.00
December Animal Shelter Donation- Lynn Wassom	100.00
December Animal Shelter Donation- Bryan Mccloud	10.00
December Animal Shelter Donation- Heidi Krings	100.00
December Animal Shelter Donation- Glenn Ross	100.00
December Animal Shelter Donation- In memory of Diane Horton	200.00
December Animal Shelter Donation- Carmel & Herman	30.00
December Animal Shelter Donation- Russ Swanay Real Estate	500.00
December Animal Shelter Donation- Dwight Britt	20.00
December Animal Shelter Donation- PetSmart Charities	10.00
December Animal Shelter Donation- Unknown	50.00
December Animal Shelter Dpnation- John	50.00

Animal Shelter Total	\$ 1,270.00
Sheriff Dept Total	\$ -
December 2017 Total Donations	\$ 1,270.00

January 2018 Donations

January Animal Shelter Donation- Celeste Estes	3.00
January Animal Shelter Donation- Unknown	40.00
January Animal Shelter Donation- Snap On	24.96
January Animal Shelter Donation- Joe Murray	50.00
January Animal Shelter Donation- Richard & Marlene Good	200.00
January Animal Shelter Donation- Cheasle Cox	10.00
January Animal Shelter Donation- In memory of Ruby Moffitt	50.00
January Animal Shelter Donation- James Walters	20.00

Animal Shelter Total	\$ 397.96
Sheriff Dept Total	\$ -
January 2018 Total Donations	\$ 397.96

Carter County
General Fund 101
Budget Amendment #8
20-Feb-18

Item #1	52100-196 In-Service Training	\$ 940.00	Decrease
	52100-207 Medical Insurance	\$ 3,000.00	Decrease
	52100-355 Travel	\$ 940.00	Increase
	52100-411 Data Processing Supplies	\$ 400.00	Increase
	52100-508 Premiums on Corporate Bonds	\$ 400.00	Decrease
	52100-599 Other Charges	\$ 3,000.00	Increase

Reallocate within Accounting & Budgets.

Item #2	53400-399 Other Contracted Services	\$ 5,864.00	Increase
	39000 Unassigned Fund Balance	\$ 4,900.00	Decrease
	42530 Data Entry Fee-Chancery Court	\$ 964.00	Increase

Allocate for technology update in Chancery Court.

Item #3	44170 Misc. Refunds	\$ 50.00	Increase
	54110-399 Other Contracted Services	\$ 30.00	Increase
	54110-435 Office Supplies	\$ 20.00	Increase

Recognize State of TN payment.

Item #4	44170 Misc. Refunds	\$ 252.04	Increase
	54210-336 Maintenance & Repair	\$ 252.04	Increase

Allocate for vandalism refund.

Item #5	34625-034 Reserve from Securis-Sheriff Dept.	\$ 10,492.38	Increase
	54110-399 Other Contract Services	\$ 10,492.38	Increase

Allocate from reserve for Sheriff.

Total	\$ 20,998.42	\$ 20,998.42	
	Amount from Fund Balance:		\$ 4,900.00

Carter County
Highway Fund 131
Budget Amendment #5
20-Feb-18

Item #1	44530 Sale of Equipment	\$ 25,074.11	Increase
	68000-714 Highway Equipment	\$ 25,074.11	Increase

Recognize sale of highway equipment.

Item #2	46410 Bridge Program	\$ 114,797.66	Increase
	68000-321 Engineering Services	\$ 114,797.66	Increase

Recognize Bridge Program funds.

Total	\$ 139,871.77	\$ 139,871.77	
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Carter County
General Purpose School Fund 141
 Amendment #8
 20-Feb-18

Item #1	49700 Insurance Recovery		\$ 194,343.11	Increase
	72620-707 Building Improvements		\$ 194,343.11	Increase

Allocate for Cloudland flood damage insurance payment.

Item #2	47143 Education of the Handicapped Act-IDEA		\$ 113,036.81	Increase
	71200-336 Maint. & Repair-Equip.		\$ 2,000.00	Increase
	71200-429 Inst. Supplies & Materials		\$ 15,000.00	Increase
	71200-499 Other Supplies & Materials		\$ 10,000.00	Increase
	71200-725 Special Education Equipment		\$ 25,000.00	Increase
	72220-355 Travel		\$ 20,000.00	Increase
	72220-399 Other Contracted Services		\$ 10,000.00	Increase
	72220-499 Other Supplies & Materials		\$ 11,036.81	Increase
	72220-524 Inservice/Staff Development		\$ 20,000.00	Increase

Recognize Special Education High Cost Reimbursement.

Item #3	71300-449 Textbooks		\$ 15,000.00	Decrease
	71300-730 Instructional Equipment		\$ 15,000.00	Increase

Reallocate within Vocational.

	Total	\$ 322,379.92	\$ 322,379.92	
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Carter County
General Purpose School Fund 141
 Amendment #9
 20-Feb-18

Item #1	48160 Donations		\$ 51,010.00	Increase
	72810-722-01 Regular Instruction Equipment		\$ 51,010.00	Increase

Allocate donations for literacy bus.

Item #2	35120 Designated for Energy Savings (Johnson Controls)		\$ 112,736.00	Decrease
	76100-707 Building Improvements		\$ 112,736.00	Increase

Allocate from Johnson Control funds building improvements.

	Total	\$ 163,746.00	\$ 163,746.00	
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Federal Projects Fund 142
Budget Amendment #3
20-Feb-18

Item #1	47131-801 CTE Perkins Basic		\$ 4,428.47	Increase
	71300-730-801 Vocational Instruction Equipment	\$ 4,033.38		Increase
	72130-524-801 In-Service/Staff Development		\$ 778.09	Decrease
	72230-355-801 Travel		\$ 1,000.00	Decrease
	72230-524-801 In-Service/Staff Development	\$ 2,173.18		Increase

Reallocate within CTE Perkins Basic.

Item #2	71100-116-101 Teachers		\$ 45,711.00	Decrease
	71100-163-101 Educational Assistants	\$ 20,000.00		Increase
	71100-189-101 Other Salaries & Wages		\$ 8,000.00	Decrease
	71100-201-101 Social Security		\$ 5,000.00	Decrease
	71100-207-101 Medical Insurance	\$ 20,000.00		Increase
	47141-101 Title I-A	\$ 18,711.00		Decrease

Reallocate within Title I-A

Item #3	71100-116-201 Teachers		\$ 1,637.00	Decrease
	71100-204-201 Educational Assistants		\$ 2,000.00	Decrease
	72210-189-201 Other Salaries & Wages	\$ 16,000.00		Increase
	72210-201-201 Social Security		\$ 3,000.00	Decrease
	72210-499-201 Other Supplies & Materials	\$ 7,000.00		Increase
	72210-790-201 Other Equipment		\$ 18,000.00	Decrease
	47189-201 Title II-A	\$ 1,637.00		Decrease

Reallocate within Title II-A

Item #4	72220-355-911 Travel	\$ 300.00		Increase
	72220-399-911 Other Contracted Services	\$ 624.00		Increase
	47145-911 IDEA Preschool		\$ 924.00	Increase

Reallocate within IDEA Preschool Budget

Total	\$ 90,478.56	\$ 90,478.56
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NEW COUNTY ROADS AND ADJUSTMENTS (2017)

TO BE APPROVED BY THE COMMISSION

Laurel Highlands Drive (August 15, 2017)

1.81 Miles

40' ROW

22' Width

Asphalt

Worth \$271,500.00

Rhododendron Lane (December 11, 2017)

0.08 Miles

30' ROW

14' Width

Stone

Worth \$957,600.00

ADJUSTMENT

Lick Branch Road

0.28 Miles

11' ROW

10' Width

Asphalt

** 0.32 Miles returned to property owners and closed.

CARTER COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS
RULES OF PROCEDURE

RULE 1

CONVENING OF THE BOARD

The Board shall meet in regular session at the Carter County Courthouse at 801 East Elk Avenue, Elizabethton, Tennessee on the third Monday of each month, unless the third Monday falls on a legal holiday, at which time the meeting shall be held on the next business day following said holiday. The meeting times shall be at 6:00 p.m. each month. Notification to the members of the regular meeting shall be by the Chair and/or County Clerk as prescribed by law. The regularly scheduled meetings of the commission shall be subject to cancellation from time to time at the discretion of the Chairman, with said cancellations being announced, if possible, at the commission meeting immediately preceding the meeting to be cancelled, whether in regular session or special called session. If there is a necessity for a special called meeting of the Board, the procedure for setting said meeting shall be as prescribed by law.

RULE 2

QUORUM

A quorum for the transaction of business shall be a majority of the duly-qualified and acting members of the Board of County Commissioners. Vacancies shall not be included in determining the current membership of the Board.

RULE 3

ORDER OF BUSINESS

The monthly agenda for the meeting of the Board shall be compiled by the Chairman and delivered to the County Clerk for distribution to all commissioners at least 5 days prior to each meeting.

RULE 4

GENERAL PROCEDURAL RULES

- A. **WHO MAY ADDRESS THE BOARD:** It is a commissioner's right to address the Chairman and the Board at any appropriate time after the proper recognition by the Chairman. It may be allowable for non-commission individuals to address the Board. The Chairman shall first request if there is any member objection to the request. If there is an objection by any member of the board, the chair shall immediately take a vote to approve or disapprove the objection, with a majority vote of the members controlling. If

the objection is not approved, the non-commission individual shall be allowed to address the board; however, in their respective discretion, the Chairman or board may set a limit on time allowed.

All officials and staff must submit a request of the Chairman to place new matters on the agenda prior to the publication of the monthly agenda. Officials and staff are required to first present their information or request to the appropriate committee prior to the monthly meeting. The Chairman shall honor all appropriate requests of officials to be placed on the commission agenda. All Officials and staff who desire to address one or more new topics or concerns must submit a written report concerning the topic for inclusion in the packet, and the official or staff member shall confine his or her comments to written report submitted and questions by commissioners regarding the report. This rule shall not apply to matters regarding litigation or claims when the Board goes into closed session with legal counsel. Officials and staff may address any matter on the published agenda pursuant to Rule 4A.

- B. **GAINING THE FLOOR:** In all cases the member who shall first rise and/or raise his or her hand shall be recognized by the Chairman and entitled to speak first; but when two or more members shall request the floor at approximately the same time, the Chairman shall name the member who will speak first. When using electronic voting systems that have the capability to track members' request to speak, the Chairman shall follow the order of requests shown by the electronic system.
- C. **SPEAKING:** When any member is about to speak on debate, discussion or deliver an address on any matter whatsoever to the Board, after recognition by the Chairman the member shall rise, unless prevented by physical disability, and respectfully address the Chairman and shall proceed with intended remarks, confining such remarks strictly to the question or topic under debate and avoiding any personal attacks or criticisms of other members.
- D. **CONSENT TO YIELD:** While speaking, a member is not to be interrupted, except for a question by another member. If the speaker declines to yield the floor for a question, then the member shall not be interrupted, but shall yield to questions at the end of the presentation.
- E. **POINTS OF ORDER:** If any member, speaking or otherwise, transgresses the Rules of the Board, the Chairman shall, or any member may, call said member to order, in which case the member so called to order shall immediately sit down. When the point of order has been decided by the Chairman the member having the floor can proceed, subject to the decision made.
- F. **APPEAL ON RULING:** Any member of the Board may appeal to the full Board from the ruling of the Chairman and a majority vote of the members present shall decide the appeal.

RULE 5

RULES OF DECORUM

- A. **RULES APPLICABLE TO BOARD MEMBERS:** Members of the Board shall observe order and decorum during Board meetings. A member of the Board shall neither, by conversation or otherwise, delay or interrupt the proceedings of the Board nor disturb any member while speaking nor refuse to obey the orders of the Chairman during a Board meeting.
- B. **RULES APPLICABLE TO OFFICIALS AND STAFF:** County officials and county staff shall observe the same rules of order and decorum applicable to the Board members.
- C. **DEFAMATORY AND THREATENING LANGUAGE PROHIBITED:** Any person(s) making personal, defamatory or profane remarks or who willfully utters loud, threatening, or abusive language or engages in any disorderly conduct which disturbs or disrupts the orderly conduct of any meeting shall be called to order by the Chairman. If such conduct continues, the Chairman, at his or her discretion, may order such person removed from that meeting by the appropriate law enforcement officials in attendance.
- D. **DISORDERLY CONDUCT:** No person in the audience shall engage in disorderly conduct such as hand clapping, stamping of feet, whistling, using profane language, shouting or other similar demonstrations which may disturb the peace and order of the Board meeting. All persons shall, at the request of the Chairman, immediately cease their active disturbance and be silent. If, after receiving a warning from the Chairman, a person persists in disturbing the meeting, the Chairman may order that person to leave the meeting. If he or she does not remove himself/herself, the Chairman may order the appropriate law enforcement officials in attendance to remove the person from the meeting.

RULE 6

MOTIONS

- A. **GENERAL:** Motions shall generally be limited to matters of Board organization, approval of minutes and other matters where Resolutions are not required such as budget amendment approvals, etc. Other oral Motions may be made and entertained at the discretion of the Chairman.
- B. **INTRODUCTION OF A DEBATE:** Motions may only be made by members. No motion shall be debated until the same is seconded and stated by the Chairman unless the Motion does not require a second according to Robert's Rules of Order.
- C. **MOTIONS IN WRITING:** When a motion is made and seconded, it shall be reduced to writing by the Clerk, and read by the Chairman prior to any vote.

D. **THE INTRODUCTION OF A MOTION:** There are three steps by which a motion is normally brought before the Board, which are as follows:

1. A commissioner makes the motion.
2. A commissioner seconds the motion.
3. The Chairman states the question on the motion.

When the Chairman has stated the question, the motion is pending, that is, "on the floor." It is then open to debate.

E. **THE CONSIDERATION OF A MOTION:** Once a motion has been brought before the Board, there are three further basic steps by which the motion is considered:

1. Commissioners debate the motion (unless no commissioner claims the floor for that purpose).
2. The Chair puts the question (that is, put to a vote).
3. The Chair then announces the result of the vote (or instructs the Clerk to reveal the vote).

F. **MAKING A MOTION:** To make a motion, a member must obtain the floor when no other question is pending and when business of the kind represented by the motion is in order. The member then makes a motion in simple cases by saying, "I move that, [announcing the proposal to become the commission's action]." To eliminate confusion related to motions, the Chairman shall have the right to require any motion or amendment to be clarified before he states the question.

G. **DEBATE:** The commissioner introducing a resolution or who makes a motion shall have the right to speak first in debate. No commissioner shall speak more than once to a pending motion or a resolution until the opportunity for all other commissioners to first speak on the issue has been exhausted.

H. **AMENDMENTS TO MOTIONS:** A motion may be amended from the floor by motion and second. The commissioner moving the amendment shall specifically propose the wording changes requested in the motion. The commissioner moving the amendment shall be allowed as a part of the motion process, to provide a brief rationale of the purpose for the amendment prior to receiving a second. However, only after a second is received, will full discussion of the amendment be allowed. The commissioner proposing the amendment may obtain acceptance of the member or committee bringing the original motion and the motion may be put to a vote as amended if acceptance is given. If the amendment is not accepted, the proposed amendment shall be voted on separately from the original motion. If the amendment is approved, the original motion shall then be considered for approval as amended.

- I. **REQUIRING ROLL CALL:** Motions shall be put to the Board for a voice vote by the Chairman, unless the law or the Board's rules requires a roll call. However, any three members of the Board may require a roll call vote by addressing the Chairman as appropriate. The Chairman is also vested with the discretion to require a roll call vote.

FREQUENTLY USED MOTIONS

- J. **MOTION TO POSTPONE TO A CERTAIN TIME:** The subsidiary motion to postpone to a certain time is a motion by which action on a pending question is put off, within limits, to a definite day or meeting. The question cannot be postponed beyond the next regular meeting of the Board. An affirmative vote on the motion to postpone to a certain time can be reconsidered. The motion is debatable and a majority vote is required for adoption.
- K. **MOTION TO AMEND:** The subsidiary motion to amend is a motion to modify the wording, and within certain limits the meaning, of a pending motion before the pending motion itself is acted upon. The amendment must be germane to the question, must not be frivolous, and cannot leave the motion with incoherent wording. The motion is debatable and a majority vote is required for adoption.
- L. **MOTION TO COMMIT OR REFER:** The motion to commit or refer is generally used to send a pending question back to a committee so that the question may be carefully investigated and put into better condition for the Board to consider. The motion is debatable and a majority vote is required for adoption.
- M. **MOTION FOR PREVIOUS QUESTION:** The previous question is the motion used to bring the Board to an immediate vote on one or more pending questions. A commissioner making the motion can move the previous question on a pending amendment to a motion or the amendment and motion. When the motion is not qualified, the motion will apply only to the immediately pending question. The motion is not debatable and requires a two-thirds vote.
- N. **MOTION TO LAY ON THE TABLE:** The motion to lay on the table enables the Board to lay the pending question aside temporarily to be considered later at the same meeting when something else has immediate urgency. This motion is often misused as a motion to delay a vote to a subsequent meeting when the more appropriate motion to is to postpone to a certain time. The motion is not debatable and requires a majority vote.
- O. **MOTION TO TAKE FROM THE TABLE:** After a question has been laid on the table, it can be taken from the table by a majority vote as soon as the interrupting business is disposed of and whenever no question is pending. Any commissioner can move to take a question from the table. The motion is not debatable and requires a majority vote.
- P. **MOTION TO RECONSIDER:** A motion to reconsider enables a majority of the Board, within the same meeting, to bring back for further consideration a motion which has already been voted on. It can only be made by a commissioner who voted with the prevailing side.

RULE 7

RESOLUTIONS

- A. **GENERAL:** For more complex questions, when greater formality is desired or when required by law, a motion should be presented in the form of a written resolution. No resolution shall be transacted unless such resolution appears upon the agenda and has a committee chairman's signature certifying that his or her committee has reviewed and approved the resolution to be placed on the agenda of the meeting and members of the Board have received the agenda of the meeting within the time specified herein. By consent of a two-thirds majority of the members of the Board, this provision may be dispensed with so that any resolution may be considered on the agenda.

If the Board elects to use electronic devices for its membership, publication to the Board will be considered accomplished if the resolution or matter is electronically transmitted to the Board by 5 p.m. on the Friday preceding a regular Monday meeting, or 48 hours prior to a special meeting.

- B. **PREPARATION OF RESOLUTIONS:** A resolution must be prepared, or at a minimum reviewed, by the County Attorney prior to its adoption by the Board. Generally, only county office holders or committee chairman may request the County Attorney to prepare resolutions. The County Attorney and/or committee chairman must inform the Board Chairman of any resolution request. A member seeking to introduce a resolution should, if possible, first present the member's request to the appropriate committee for consideration and referral to the County Attorney. If the member is unsure which committee he or she should present their request to, he or she should seek the guidance of the Board Chairman or County Attorney. A written resolution must be prepared in advance of Board meetings, preferably by the County Attorney. The appropriate information to draft the resolution should be provided to the County Attorney at least one (1) week in advance of the deadline for inclusion in the commissioner's packets if possible.

- C. **INTRODUCTION:** Any proposed resolution may be introduced by a member of the Board, by a committee chairman as part of a committee report, or by designation on the meeting agenda. The Clerk or Chairman shall not receive or file any resolution that is not reduced to writing. Resolutions or recommendations from boards, committees, or commissions established pursuant to provisions of statutory law may not be subject to the requirements of this paragraph. Advisory or study committees created by county officials must present proposals directly to a standing committee of the Board prior to action by the Board. Written resolutions shall not be required to be read aloud verbatim in the meeting. Instead the County Attorney shall read the title aloud, summarize the contents of the Resolution and answer any questions. For the purpose of answering questions the committee chairman, sponsor or relevant officeholder to whom the resolution pertains may be called upon for assistance.

- D. **RESOLUTIONS SHOULD BE GERMANE OR RELEVANT TO COUNTY MATTERS:** The business of the Board shall be confined to public health, safety, and welfare of the citizens of Carter County. The agenda and resolutions of the Board of County Commissioners is not an appropriate forum to make political statements regarding federal, state and other jurisdictions actions that do not directly affect county government. Upon motion of a Board member and a majority vote of the Board, a resolution shall be removed from the agenda as lacking germaneness or relevance to county government or its operations. Upon adoption of this motion the resolution shall not be spread upon the minutes of the Board of County Commissioners.
- E. **ROLL CALL VOTE:** Resolutions shall be put to the Board for a vote. The Chairman will call for the members to indicate their support for or against the resolution's adoption. When a roll call vote is taken, each commissioner shall vote in a manner that indicates support for or against the resolution when the Clerk calls for the votes to be cast. If a member elects not to vote, he or she may abstain. Members abstaining due to a conflict of interest must state the abstention relates to a conflict, which abstention shall be entered onto the minutes as "Abstaining for Cause", and said member shall not be counted for the purposes of calculating quorum or majority. If no electronic voting system is utilized at a particular meeting, a commissioner who is not ready to vote may "pass" and be called on again after the roll has been completely called. If the Board elects to utilize an electronic voting system, the Chairman will not close the vote until all members have voted, or at least two minutes have passed since the Chairman opened the matter for vote, whichever occurs earlier. The Chairman may extend the voting time in his or her discretion, but will announce that the closing of the vote prior to the actual closing of the vote.
- F. **CHANGING VOTE:** Any commissioner may change his or her vote before the results of a roll call vote are announced by the Clerk. It shall be the duty of the Clerk, at the end of each roll call, to inquire of those who passed or were absent when the roll was called if they desire to vote and also if anyone who has voted desires to change his or her vote. If the Board is voting electronically, each member shall vote as desired prior to the closing of the vote by the Chairman. If any member desires to change their vote before the votes are revealed, he or she shall alert the Chairman prior to the closing of the voting period.
- G. **SUCCESSFUL RESOLUTIONS:** All successful resolutions shall be submitted to the Chairman for the Chairman's signature, attested by the signature of the Clerk and approved as to form by the signature of the County Attorney. If the Chairman is not the County Mayor, then those Resolutions subject to the County Mayor's veto authority, with the vote of the members indicated, shall then be submitted to the County Mayor, within five days of the passage, for consideration by the County Mayor.

RULE 8

APPROPRIATIONS AND/OR BUDGET AMENDMENT REQUESTS

Requests for new appropriations and/or budget amendments shall be submitted as follows:

- A. The request as presented, shall be submitted in writing to the appropriate committee of the Board and then to the Budget Committee and shall reflect the estimated cost which shall be attached to the proposal.
- B. The Budget Committee shall in open meeting of the Board, assume one of the following positions: (1) Adoption recommended (2) Rejection recommended; (3) Submitted to the Board without recommendations; or (4) The committee may report that it needs more time to develop its recommendation, to include an estimate of when the committee proposes to make its recommendation.
- C. All requests for appropriations shall be summarized and submitted in writing to each member of the Board at least five business days prior to the regular or called meeting at which such request is to be considered.
- D. The Finance Director shall advise the Board as to fund availability before a vote is taken on appropriations in any amount which are in addition to those of the annual budget.
- E. The motion/resolution requesting appropriations and/or budget amendments shall be voted upon by the membership of the Board as provided by these rules.

RULE 9

ELECTIONS AND APPOINTMENTS

- A. **ELECTIONS AND NOMINATIONS FROM THE FLOOR:** When the Chairman is to receive nominations from the floor; a member may nominate only one person. The floor will be kept open until every member has an opportunity to make nominations or until a motion has been made and seconded that nominations cease and a majority of those present so vote.
- B. **APPOINTMENTS AND CONFIRMATIONS:** When the Board is called upon to appoint someone from a list of nominees (such as a county medical examiner) or to confirm an appointee of the County Mayor (such as department head) then the name or names of those being considered for the position shall be read to the membership and discussion for each such appointee shall follow.
- C. **ELECTION OR CONFIRMATION:** All ballots for confirmation shall be cast by voice vote, roll call vote or electronic vote for or against the appointee to be confirmed. If the vote is for selection from among multiple nominated applicants, each member shall indicate either orally or electronically for which applicant(s) he or she is voting. A majority of the membership of the full Board is required for election or confirmation.
- D. **SECOND BALLOT:** If no one is elected on a given ballot, the nominee receiving the smallest number of votes will be dropped and the ballot will be cast again until a nominee is elected by the required majority of the membership. All votes shall be public and cast either orally or electronically utilizing the approved electronic voting equipment.

RULE 10

COMMITTEES

- A. **COMMITTEE MEETINGS OPEN TO THE PUBLIC:** All committee meetings shall be open to the public. All recommendations and actions shall be reduced to a written report in official minutes for submission to the Board. Only duly-elected members of the committee may be recognized by the committee. However, non-members of the committee, upon request of a committee member and an affirmative majority vote of the committee members present, may address the committee. The committee chairman may also, in his or her discretion, permit public comments at the committee meeting.
- B. **COMMITTEE CHAIR AND AGENDA:** The committee chairman is in charge of the committee meeting and may enforce the same rules of decorum as are applicable at a meeting of the full Board. The committee chairman shall notify the Chairman of the Board of County Commissioners and the County Clerk of major matters to be reported to the Board and addressed at the next regular or special called meeting of the Board. This must be done in time for the Board Chairman to include the same on the agenda.
- C. **COMMITTEE AUTHORITY:** The role and jurisdiction of a committee, other than as required by law, is to investigate and study matters, provide information, and present recommendations to the Board concerning those topics and business as delegated to the committee by these rules or by the Board of County Commissioners. Any request or recommendation by the committee to the full Board must be adopted by a majority of the committee.
- D. **VACANCIES ON COMMITTEES:** Should one or more members of the committee resign the member's position, the Board shall fill those vacancies in the same manner as the original members. When a vacancy on the Board of County Commissioners occurs, the member's replacement on the Board shall automatically assume the vacancies on any standing committee created by the former member's vacancy.
- E. **REPORT AND REFERRALS:** The committee to which a request for action or further study has been referred shall make a report at the next regular meeting after its referral unless the Board has specified otherwise in its request. It is the responsibility of the chairman of the committee to ensure the placement of the matter on the agenda.
- F. **RESOLUTIONS:** Upon a committee adopting a request for the County Attorney to prepare a resolution, the committee chairman or his/her designee shall notify the County Attorney to prepare the appropriate resolution for consideration by the committee or Board. The County Attorney or committee chair must notify the Board Chairman of any committee request for a resolution. If the Chairman of the Board of County Commissioners becomes aware of any action by a committee that must be reduced to resolution form for presentment to the Board, the Chairman will notify the County Attorney and County Clerk as appropriate.

- G. **SPECIAL MEETINGS:** If for any reason a special called meeting of a committee becomes necessary, the chairman of said committee, two members of a three-member committee, or any three members of a larger committee may call said meeting. The meeting must be properly advertised in advance and may only pertain to the advertised purpose of the meeting.
- H. **COMMISSIONER COMPENSATION:**
1. The compensation paid to each Carter County Commissioner for his or her attendance at a meeting of the full Board of County Commissioners for Carter County shall be fixed at one hundred dollars (\$100.00). However, if a commissioner fails to remain at the meeting until it is finally adjourned, the amount of compensation received by said commissioner shall be reduced to the state minimum amount for attendance at said meeting.
 2. The compensation paid to each Carter County Commissioner for his or her attendance at each duly authorized committee meeting, or each grouping of standing committee meetings which occur consecutively on the same date at the same location, shall be fixed at fifty dollars (\$50.00).

RULE 10A

STANDING COMMITTEES

- A. The following standing committees shall apply:
1. Budget; Nominating
 2. Rules & Bylaws; Buildings & Grounds; Law Enforcement; Health & Welfare
 3. Education; Highway; Solid Waste/Landfill
- B. Election to the standing committees shall be governed by the following process:
1. Each commissioner must submit a request indicating on which committees they would prefer to serve, and may submit a resume and/or written credentials along with their request. These materials shall be turned in to the County Clerk prior to the September meeting of the full Board of County Commissioners each year and distributed to all commissioners prior to that meeting.
 2. At the September meeting of the full Board of County Commissioners each year each commissioner will have the opportunity to address the commissioners in their district and the full Board to advocate for placement on their chosen committee(s). A vote shall be taken among the three commissioners in each district to determine the committee(s) on which they will serve with the majority vote among them prevailing. However, the decision of the three commissioners

within each district must be confirmed by majority vote of the full Board. If no agreement can be reached among the three commissioners in a particular district, or if no majority vote of the full Board can be reached to confirm their decision, the full Board shall recommend and vote on the committee appointments within said district.

- C. **COMMITTEE STRUCTURE:** Each committee shall meet in October of each year and elect from its membership a chairman and vice-chairman. The election of Secretary shall be optional in the absence of a specific mandate of the Board. However, meeting minutes must be reduced to writing and provided to the full Board each month.
- D. **PRESENTATIONS TO THE BOARD:** The committee chairman shall report to and confer with the Board Chairman on all pertinent matters to be presented at the next meeting of the full Board.
- E. **LEGAL COUNSEL:** The chairman of each committee shall consult with the County Attorney on matters appearing to warrant legal evaluation prior to presentation to the Board.
- F. **JURISDICTION:** Should questions arise as to jurisdiction of any committee, it shall be referred to the Board Chairman and/or to the County Attorney for determination, subject to an appeal to the Board at its next regular meeting.
- G. **BOARD PRESENTATIONS:** The following procedure shall be followed pertinent to committee reports and related action:
 - 1. The committee chairman or a member designated by the chairman shall make the presentation in an open meeting of the Board.
 - 2. Upon completion of a report the speaker shall yield to questions.
 - 3. There shall be a vote on any committee resolutions when debate is complete and when there is a call for the question by the Board.
- H. **CALL OF COMMITTEE:** If for any reason the chairman of a committee fails or refuses to call a regular meeting, the Chairman of the Board of County Commissioners, or a majority of the committee members may do so.
- I. **BUDGET COMMITTEE:** Budget matters shall be referred to the County Budget Committee as provided for by the Financial Management Act of 1981.
- J. **COMMITTEE REPORTS:** Committees will prepare written reports of committee meetings.
 - 1. **CONTENT OF REPORT:** Committee reports will consist, primarily, of three parts: 1) a summary of important work done, 2) information gathered, and 3) recommendations. In any committee report, specific recommendations for action by the Board of County Commissioners should be grouped at the end of the

report. Recommendations for action should be transmitted to the County Attorney for the drafting of a resolution for inclusion in the committee's report if necessary.

2. **PRESENTATION AND RECEPTION OF REPORTS:** Committee reports are presented by the chairman of the committee, the secretary, or another of its members acting as a reporting member. The reporting member makes or presents a report. When the Board of County Commissioners hears the report, either read or orally rendered, it receives the report. The Clerk will include the report in the minutes of the Board of County Commissioners.
3. **DISPOSITION OF REPORTS:** After the reading of the report, the reporting member moves the adoption of any resolutions included in it, which should be grouped or repeated at the end of the report.

K. COMMISSIONER SUBSTITUTION POLICY: In order for a Commissioner to attend individual committee meetings in substitution for a fellow Commissioner who will be absent from a committee meeting the following process shall be followed:

1. If any Commissioner will be absent from an assigned committee meeting, he or she shall request a fellow Commissioner from the same district to attend the meeting in their absence. If said Commissioner agrees to attend the meeting, the Commissioner who plans to be absent must attempt to notify the chairman of the affected committee of the substitution at least twenty four (24) hours in advance of the meeting, unless the absence is due to an emergency.
2. It is the responsibility of the Commissioner who plans to be absent to provide any information in his or her possession to assist the substitute Commissioner in preparation for the meeting. The Commissioner who plans to be absent should also ensure that the chairman of the affected committee has the contact information of the substitute Commissioner. This will permit the chairman to arrange for the delivery of any materials relevant to the meeting to the substitute Commissioner and allow ample time for the substitute Commissioner to obtain and review said materials in order to effectively participate in the meeting.
3. Once a committee meeting has begun, no Commissioner may take the place of another Commissioner who was present at the beginning of the meeting.
4. The Commissioner who actually attends the meeting shall be compensated for that meeting according the current effective pay structure of the Board of County Commissioners at the time of the meeting. A Commissioner shall not receive pay for any meeting from which he or she was absent.
5. If the procedure outlined herein is not followed, no Commissioner shall be permitted to fill the vacant seat of an absent Commissioner at any committee meeting unless a majority vote of the committee members is reached to allow the Commissioner to take the place of the absent Commissioner.

L. **COMMISSIONER ABSENCES FROM COMMITTEE MEETINGS:**

1. If a Commissioner fails to attend, or is unable to attend, an assigned committee meeting for an extended period of time (at least three (3) consecutive months) due to an extended illness, conflicting employment, or dereliction of duty, said Commissioner may be replaced on the committee in question by another Commissioner from the same district.
2. The chairman of the committee in question shall notify the Board of County Commissioners of the violation of this rule during his or her monthly committee report and the full Board of County Commissioners may appoint a willing replacement Commissioner from the same district by majority vote.
3. If a replacement is made on a committee pursuant to this rule, the replacement shall remain in effect for the remainder of the normal cycle for committee appointments in effect at the time.

RULE 11

THE CHAIRMAN

- A. **ELECTION:** Annually, at its regular September meeting the Board shall elect a Chairman and Chair Pro Tempore (Vice Chairman). The Chairman may be one of the members of the Board or the County Mayor. Upon his election and acceptance of the position of Chairman, the County Mayor shall relinquish the County Mayor's veto power, for so long as the County Mayor remains Chairman of the Board.
- B. **VOTING BY THE CHAIRMAN:** The Chairman may vote only when authorized by law.
- C. **CALL TO ORDER:** The Board shall be called to order by the Chairman. In the absence of the Chairman, the Vice Chairman shall preside. In the absence of the Vice Chairman, the Board shall be called to order by the County Clerk, and shall elect one of its members to preside over deliberations.
- D. **SPEAKING:** Should the Chairman desire to speak upon any subject either in the negative or the affirmative, the Chairman may do so, provided he/she vacates the Chair, whereupon the Vice Chairman shall preside until the matter under consideration is disposed of by the Board. However, the Chairman may answer questions, provide information, and give explanations from the chair, the Board not objecting.
- E. **PRESERVE ORDER:** The Chairman shall preserve order and decorum. The Chairman may speak to points of order in preference to other members, rising from the Chair's seat for that purpose. The Chairman shall decide questions of order, subject to an appeal to the Board of any members.

- F. **ORDER OF RECOGNITION:** Before a member is allowed to speak twice on the same subject, the Chairman shall inquire if there is another member who has not spoken on the pending subject and who wishes to speak.
- G. **MOTIONS:** Once a motion has been made and duly seconded, the Chairman shall state the motion before debate on the motion may begin.
- H. **CLARIFICATION:** The Chairman shall clearly state a pending question to the Board before the vote on the question is taken. A member may ask for clarification of the question up until the result of the vote is announced.

RULE 12

THE CLERK

- A. **MINUTES:** The Clerk shall reduce the minutes of each Board meeting to writing and attach a copy of each resolution considered and the vote thereon. The minutes shall be prepared after each meeting, and before the next scheduled meeting, and shall be placed in a well-bound book for public inspection. A copy of the minutes of the last meeting shall be forwarded to each board member with the prepared agenda or meeting notice. If the Board utilizes electronic voting, the vote of each member shall be indicated in the minutes.
- B. **ROLL CALL:** In all instances involving the appropriation of public funds, the Clerk shall call the roll for "yes" or "no" votes, or the approved electronic voting equipment shall be used to record and publicly display each member's vote. In all such instances the Clerk shall make such roll call and the vote of each member a part of the record of the meeting and include it in the official minutes.
- C. **CHANGE OF VOTE:** It shall be the duty of the Clerk, at the end of each roll call, to inquire of those who passed or were absent when the roll was called to determine if any member desires to vote or if any member who has voted desires to change his vote. Subsequently, the Clerk shall provide the results to the Chair, who will announce the results. If electronic voting equipment is utilized for any vote, members must vote, if so desired, before the closing of the voting period by the Chairman.

RULE 13

COUNTY ATTORNEY AND PARLIAMENTARIAN

- A. **COUNTY ATTORNEY:** The County Attorney shall attend all meetings of the Board and prepare resolutions for action by the Board and respond to questions of the Board as well as perform such other duties as the Board or County Mayor require.
- B. **PARLIAMENTARIAN:** The Board may elect a Parliamentarian who shall attend all meetings and advise the Board on parliamentary questions and shall be paid the same sum as members of the Board. Board members shall be ineligible to serve as

Parliamentarian. In the Parliamentarian's absence, or if one is not chosen, the County Attorney shall advise the Board on parliamentary procedure.

RULE 14

SUSPENDING THE RULES

Any rule may be suspended by a two-thirds majority vote of the members of the Board of County Commissioners as long as compliant with any applicable state law and/or private act.

RULE 15

ROBERT'S RULES OF ORDER

All matters not covered herein shall be governed by Robert's Rules of Order as contained in the latest copyrighted edition.

RULE 16

CONFLICTS OF INTEREST

Pursuant to Public Chapter 1072, as subsequently codified at Tenn. Code Ann. § 5-5-112, a county commissioner who is also an employee of the county or whose spouse is an employee of the county may not vote on matters about which they have a conflict of interest. A conflict of interest exists if the matter voted on, if approved, would increase the pay or benefits of the commissioner or the commissioner's spouse. However, this shall not prevent any commissioner from voting on the budget resolution, appropriation resolution, tax rate resolution or any amendments thereto, unless the vote is on a specific amendment to the budget or a specific appropriation or resolution in which the member has a conflict of interest.

If a vote is made by a commissioner despite a conflict of interest it is void if challenged in the same meeting before any further business is transacted.

RULE 17

CONFLICT WITH LAW

In the event any of the foregoing rules are determined to be in conflict with state statutory provisions and/or a private act of Carter County, that part in conflict shall be null and void, but the remaining unaffected provisions shall remain in full force and effect.

RULE 18

AMENDMENT OF RULES

These rules may be altered, amended, or repealed by the Board of County Commissioners only after the suggested change or modification is presented in writing at a regular meeting of the Board for consideration, at which time it shall be voted on and a two-thirds majority is required for approval of such change or modification. Clerical defects, spelling, punctuation and other

minor alternations may be made if identified and a proposal is adopted by a majority of the Board. New rules, not affecting a current rule, may be added by a majority vote of the full Board. Rule additions, deletions or modifications may be acted upon only at regular meetings. Nothing herein shall be construed to in any way affect the right of the Board to suspend any of these rules upon a 2/3 majority vote, as long as the action taken is in compliance with any applicable state statutory provisions and/or private act of Carter County.

Originally adopted the 21st day of March, 2016 by a 2/3 majority vote.
As amended through the February, 2018 session.

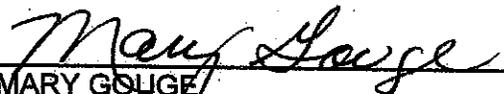
CARTER COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS

APPROVED:

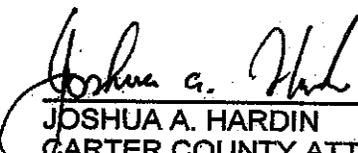
By:


ROBERT V. ACUFF, CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

ATTEST:


MARY GOUGE
CARTER COUNTY CLERK

APPROVED AS TO FORM:


JOSHUA A. HARDIN
CARTER COUNTY ATTORNEY

COUNTY ATTORNEY REPORT
February 2018

General Litigation update:

1. County Delinquent Tax Sale for 2015 tax year. Final Notice of Sale to be published in Johnson City Press on Sunday Feb. 25th. Sale scheduled for March 23, 2018. Over 90 parcels remain scheduled for sale.
2. Dallas Hartley v. Carter County- Filed in US. District Court by former inmate in the county jail regarding medical treatment.

Other Work performed/ongoing:

1. Research completed and opinions rendered for various county office holders and commissioners as requested.
2. County Commission- research regarding Constable vacancy and appointment; Research regarding candidate qualifications and background checks.
3. Highway Committee- Attended Committee meeting; Draft of three bridge dedication Resolutions; Correspondence with Rep. Hill re: bridge dedications currently pending in Tennessee General Assembly; Title research completed and preparation of deeds for closure of Lick Branch Road and right of way acquisition.
4. Animal Shelter Board – Research completed on various issues; Draft/Edit of Internal controls policies and procedures.
5. Mayor's Office- Additional research and meetings re: lease issue.
6. County Trustee- Research regarding idle funds investment.
7. Beer Board- Complete research and attend meeting.
8. Landfill- Review of waste disposal contract.
9. Finance Department- Policy Review; Assistance with employment law issues; Research and preparation of annual pending litigation letter for audit purposes; Draft of Travel Advance Form.
10. Circuit Court Clerk- Research completed and attended meeting re: bond forfeiture issue; Research juvenile records issue; Research judgment execution issue.
11. Sheriff's Office- Research regarding jail issues and seized vehicle sale; Finalization of Fingerprint Agreement with Elizabethton.
12. Rules and Bylaws Committee- Attended meeting
13. Health and Welfare Committee- Attended meeting; Research and draft of TennCare Resolution and Draft Three Star Resolution and obtain supporting financial documentation for Resolution.
14. Law Enforcement Committee- Attended committee meeting.
15. Buildings and Grounds Committee- Attended committee meeting.