

**Board of Commission  
Carter County, Tennessee  
Regular Session  
February 19, 2019**

Mary Gouge, Carter County Clerk opened the meeting at 6:00 PM. Pursuant to Rule 11c of the Commission's Rule of Procedure and due to the absence of the Chairman and Vice-Chairman, the floor was opened for nominations for acting Chairman to preside over tonight's meeting.

**Ross Garland was nominated** by Ronnie Trivett, seconded by Nancy Brown. No other nominations were presented.

**Motion** was made by Willie Campbell, seconded by Mark Blevins, to **cease nominations**.

**Voice Roll Call as follows:**

**Present:** Mark Blevins, Willie Campbell, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Ronnie Trivett, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Ross Garland, Ginger Holdren, Layla Ward, Randall Jenkins, Travis Hill, Gary Bailey, Sonja Culler, Aaron Frazier, Robin McCarney, Rick Richardson, and Kelly Collins. (21 Present)

**Absent:** Brad Johnson, Austin Jaynes, and Ray Lyons. (3 Absent)

Being that there were no other nominations for Chairman, by acclamation **Ross Garland was elected acting Chairman and assumed the chair this the 19<sup>th</sup> day of February, 2019.**

**Call to Order**

Acting Chairman, Ross Garland called the meeting to order.

**Roll Call**

Name of Configuration File: C:\RollCall-Pro\Configurations\Feb 19 2019 Commission Meeting.rcc  
Date and Time of New Session: 2/19/2019 6:04:30 PM

**Beginning Roll Call for New Session:**

Willie Campbell is Present  
Mark Blevins is Present  
Robert Acuff is Present  
Nancy Brown is Present  
Mike Hill is Present  
Patty Woodby is Present  
Bradley Johnson is Absent  
Ronnie Trivett is Present  
Charles Von Cannon is Present  
Isaiah Grindstaff is Present  
Jerry Proffitt is Present  
Austin Jaynes is Absent  
Ross Garland is Present  
Layla Ward is Present  
Ginger Holdren is Present  
Randall Jenkins is Present  
Gary Bailey is Present  
Travis Hill is Present  
Sonja Culler is Present  
Ray Lyons is Absent  
Aaron Frazier is Present  
Robin McCarney is Present  
Kelly Collins is Present  
Rick Richardson is Present

**Number of Voters PRESENT for Roll Call: 21**

**Number of Voters ABSENT for Roll Call: 3**

**Quorum Present**

Courthouse Emergency Egress Plan – EMA Director Gary Smith

Approval of Agenda

Motion was made by Mike Hill, seconded by Travis Hill, to approve the Agenda as presented for February 19, 2019. By majority voice vote, all ayes, motion carried.

Recorded on page 450

Opening Prayer – Commissioner Willie Campbell

Pledge of Allegiance – Commissioner Ronnie Trivett

Recognition of Elected & Appointed Officials/Guest

Acceptance of January Meeting Minutes

Motion was made by Mike Hill, seconded by Ginger Holdren, to approve with corrections as requested below, the Minutes of January 22, 2019. (Roll Call Vote Item # 1)

Page 399 – Resolution No. 725 – Individual – spelling corrected.

Resolution was misspelled numerous times – spelling corrected.

Page 400- County Attorney statement corrected to Carter County Emergency District

Page No. 402 and Page No. 403 were duplicated – (Correction of this made necessary the re-numbering of the pages).

Roll Call Vote as follows (Item #1):

1. Vote Results for: Item No. 1

Time of Vote: 6:10:31 PM

Type of Vote: MAJORITY NEEDED TO PASS

Willie Campbell voted: Y  
Mark Blevins voted: Y  
Robert Acuff voted: Y  
Nancy Brown voted: Y  
Mike Hill voted: Y  
Patty Woodby voted: Y  
Bradley Johnson was Absent  
Ronnie Trivett voted: Y  
Charles Von Cannon voted: Y  
Isaiah Grindstaff voted: Y  
Jerry Proffitt voted: Y  
Austin Jaynes was Absent  
Ross Garland voted: Y  
Layla Ward voted: Y  
Ginger Holdren voted: Y  
Randall Jenkins voted: Y  
Gary Bailey voted: Y  
Travis Hill voted: Y  
Sonja Culler voted: Y  
Ray Lyons was Absent  
Aaron Frazier voted: Y  
Robin McKamey voted: Y  
Kelly Collins voted: Y  
Rick Richardson voted: Y

Passed (21 Y - 0 N - 0 A - 3 Absent)

Number of Abstain Votes: 0

Approval of Notaries & Bonds

Motion was made by Ronnie Trivett, seconded by Sonja Culler, to approve as presented, the Notaries and Bonds for February 19, 2019. (Item # 2)

Hazel Shipley	Heather M. Turbyfill	Jim Holdren
Julie Schule	Linda Little Baughman	Judy R. Veeneman
William Preslor	Karla Gentry Andrews	Brandee L. Riddle

Connie D. Tester	Layla Ward	Leslie C. Sharpe
Mechelle L. Livingston	Theresa D. Hagler	Lisa Morgan
Renee Whitaker	*****	Deborah K. Caldeira

Roll Call Vote as follows (Item # 2):  
 2. Vote Results for: Item No. 2  
 Time of Vote: 6:11:48 PM  
 Type of Vote: MAJORITY NEEDED TO PASS

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- Willie Campbell voted: Y
- Mark Blevins voted: Y
- Robert Acuff voted: Y
- Nancy Brown voted: Y
- Mike Hill voted: Y
- Patty Woodby voted: Y
- Bradley Johnson was Absent
- Ronnie Trivett voted: Y
- Charles Von Cannon voted: Y
- Isaiah Grindstaff voted: Y
- Jerry Proffitt voted: Y
- Austin Jaynes was Absent
- Ross Garland voted: Y
- Layla Ward voted: Y
- Ginger Holdren voted: Y
- Randall Jenkins voted: Y
- Gary Bailey voted: Y
- Travis Hill voted: Y
- Sonja Culler voted: Y
- Ray Lyons was Absent
- Aaron Frazier voted: Y
- Robin McCarney voted: Y
- Kelly Collins voted: Y
- Rick Richardson voted: Y

Passed (21 Y - 0 N - 0 A - 3 Absent)  
 Number of Abstain Votes: 0

Public Comments

Roy Livingston, a resident of Hampton, spoke concerning the disbursement of incoming funds received by Carter County.

State Park Programs Information – (Park Managers Meg Guy & Jennifer Bauer)

Park Manager Guy, presented brief updates on Miller Farm concerning repairs at the farm. Also, it was noted that roofs were being repaired in the parks. The pool snack bar at the Roan Mountain State Park is scheduled to re-open this summer. Trail work/repair is underway. Over one hundred trees in the parks have been treated, to date.

Park Manager Bauer, reported the gift shop at Sycamore Shoals State Park is being remodeled. Research is being made concerning the original paint at the Carter Mansion. A complete calendar of events for Sycamore Shoals State Park can be located online. She urged everyone to visit and enjoy the local parks.

Mayoral Report – Mayor Rusty Barnett – Reports were given on the following items:

- Forensic Pathology - Copy of the report is in packet
- Elk Mills Project – Head Start Modular Home – should be finalized soon.
- Snap-On Tool expansion in final stages.
- Volunteer Firefighters – Sixty-four (64) hour certification class completed by twenty-nine (29) volunteer firefighters.
- Census Committee to meet February 26, 2019.
- Met with the Legislative Director for Senator Marsha Blackburn and presented updates from Carter County.

Committee Reports

Agriculture – Ross Garland, County Liaison

A recommendation for position of Farm Woman will be presented by the Nominating Committee. No other recommendation were presented.

Budget – Ross Garland, Chairman

Motion was made by Travis Hill, seconded by Sonja Culler, to take \$45,000 from General Fund unassigned fund balance, to pay towards Snap-On Tool's land purchase for expansion. (Item #3)

Roll Call Vote as follows (Item #3):

3. Vote Results for: Item No. 3

Time of Vote: 6:39:21 PM

Type of Vote: MAJORITY NEEDED TO PASS

Willie Campbell voted: Y  
Mark Blevins voted: Y  
Robert Acuff voted: Y  
Nancy Brown voted: Y  
Mike Hill voted: Y  
Patty Woodby voted: Y  
Bradley Johnson was Absent  
Ronnie Trivett voted: Y  
Charles Von Cannon voted: Y  
Isaiah Grindstaff voted: Y  
Jerry Proffitt voted: Y  
Austin Jaynes was Absent  
Ross Garland voted: Y  
Layla Ward voted: Y  
Ginger Holdren voted: Y  
Randall Jenkins voted: Y  
Gary Bailey voted: Y  
Travis Hill voted: Y  
Sonja Culler voted: Y  
Ray Lyons was Absent  
Aaron Frazier voted: Y  
Robin McKamey voted: Y  
Kelly Collins voted: Y  
Rick Richardson voted: Y

Passed (21 Y - 0 N - 0 A - 3 Absent)

Number of Abstain Votes: 0

Motion was made by Ronnie Trivett, seconded by Mark Blevins, to approve General Fund 101 Amendment #8 with 14 items (items #1 - #4) for a total of \$173,384.32 with three items and \$38,766.28 coming from fund balance (including one item and \$18,766.28 from unassigned fund balance). Funds from unassigned fund balance will be used to pay the East TN Railway Authority money held since September 2011. (Item #4)

Recorded on pages 451-452

Roll Call Vote as follows (Item #4):

4. Vote Results for: Item No. 4

Time of Vote: 6:39:41 PM

Type of Vote: MAJORITY NEEDED TO PASS

Willie Campbell voted: Y  
Mark Blevins voted: Y  
Robert Acuff voted: Y  
Nancy Brown voted: Y  
Mike Hill voted: Y  
Patty Woodby voted: Y  
Bradley Johnson was Absent  
Ronnie Trivett voted: Y

Charles Von Cannon voted: Y  
Isaiah Grindstaff voted: Y  
Jerry Proffitt voted: Y  
Austin Jaynes was Absent  
Ross Garland voted: Y  
Layla Ward voted: Y  
Ginger Holdren voted: Y  
Randall Jenkins voted: Y  
Gary Bailey voted: Y  
Travis Hill voted: Y  
Sonja Culler voted: Y  
Ray Lyons was Absent  
Aaron Frazier voted: Y  
Robin McKamey voted: Y  
Kelly Collins voted: Y  
Rick Richardson voted: Y

Passed (21 Y - 0 N - 0 A - 3 Absent)  
Number of Abstain Votes: 0

Motion was made by Sonja Culler, seconded by Isaiah Grindstaff, to approve Solid Waste/Sanitation Fund 116 Amendment #3 (with item #1) for a total of \$327,976.87 with one item and \$29,008.47 coming from unassigned fund balance. Funds from unassigned fund balance will be used for disposal fees. (Item # 5) Recorded on page 453

Roll Call Vote as follows (Item #5):  
5. Vote Results for: Item No. 5  
Time of Vote: 6:40:39 PM  
Type of Vote: MAJORITY NEEDED TO PASS

Willie Campbell voted: Y  
Mark Blevins voted: Y  
Robert Acuff voted: Y  
Nancy Brown voted: Y  
Mike Hill voted: Y  
Patty Woodby voted: Y  
Bradley Johnson was Absent  
Ronnie Trivett voted: Y  
Charles Von Cannon voted: Y  
Isaiah Grindstaff voted: Y  
Jerry Proffitt voted: Y  
Austin Jaynes was Absent  
Ross Garland voted: Y  
Layla Ward voted: Y  
Ginger Holdren voted: Y  
Randall Jenkins voted: Y  
Gary Bailey voted: Y  
Travis Hill voted: Y  
Sonja Culler voted: Y  
Ray Lyons was Absent  
Aaron Frazier voted: Y  
Robin McKamey voted: Y  
Kelly Collins voted: Y  
Rick Richardson voted: Y

Passed (21 Y - 0 N - 0 A - 3 Absent)  
Number of Abstain Votes: 0

Motion was made by Robert Acuff, seconded by Isaiah Grindstaff, to approve Health Department Fund 117 Amendment #1 (with items #1 - #2) for a total of \$231,914 with nothing coming from fund balance. (Item #6) Recorded on page 453

Roll Call Vote as follows (Item #6):  
6. Vote Results for: Item No. 6  
Time of Vote: 6:41:13 PM  
Type of Vote: MAJORITY NEEDED TO PASS

Willie Campbell voted: Y  
Mark Blevins voted: Y  
Robert Acuff voted: Y  
Nancy Brown voted: Y  
Mike Hill voted: Y  
Patty Woodby voted: Y  
Bradley Johnson was Absent  
Ronnie Trivett voted: Y  
Charles Von Cannon voted: Y  
Isaiah Grindstaff voted: Y  
Jerry Proffitt voted: Y  
Austin Jaynes was Absent  
Ross Garland voted: Y  
Layla Ward voted: Y  
Ginger Holdren voted: Y  
Randall Jenkins voted: Y  
Gary Bailey voted: Y  
Travis Hill voted: Y  
Sonja Culler voted: Y  
Ray Lyons was Absent  
Aaron Frazier voted: Y  
Robin McKamey voted: Y  
Kelly Collins voted: Y  
Rick Richardson voted: Y

Passed (21 Y - 0 N - 0 A - 3 Absent)  
Number of Abstain Votes: 0

**Motion** was made by Travis Hill, seconded by Ginger Holdren, to approve Drug Control Fund 122 Amendment #3 (with items #1 - #2) for a total of \$9,185 with \$9,000 coming from unassigned fund balance. Funds from unassigned fund balance will be used for confidential drug enforcement payments. (Item #7) Recorded on page 454

Roll Call Vote as follows (Item #7):  
7. Vote Results for: Item No. 7  
Time of Vote: 6:42:29 PM  
Type of Vote: MAJORITY NEEDED TO PASS

Willie Campbell voted: Y  
Mark Blevins voted: N  
Robert Acuff voted: Y  
Nancy Brown voted: Y  
Mike Hill voted: Y  
Patty Woodby voted: Y  
Bradley Johnson was Absent  
Ronnie Trivett voted: Y  
Charles Von Cannon voted: Y  
Isaiah Grindstaff voted: Y  
Jerry Proffitt voted: Y  
Austin Jaynes was Absent  
Ross Garland voted: Y  
Layla Ward voted: Y  
Ginger Holdren voted: Y  
Randall Jenkins voted: Y  
Gary Bailey voted: Y  
Travis Hill voted: Y  
Sonja Culler voted: Y  
Ray Lyons was Absent

Aaron Frazier voted: Y  
Robin McKamey voted: Y  
Kelly Collins voted: Y  
Rick Richardson voted: Y

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Passed (20 Y - 1 N - 0 A - 3 Absent)  
Number of Abstain Votes: 0

Motion was made by Nancy Brown, seconded by Isaiah Grindstaff, to approve Highway/Public Works Fund 131 Amendment #3 (with item #1) for a total of \$70,000 with nothing coming from unassigned fund balance. (Item #8) Recorded on page 454

Roll Call Vote as follows (Item #8):  
8. Vote Results for: Item No. 8  
Time of Vote: 6:43:02 PM  
Type of Vote: MAJORITY NEEDED TO PASS

Willie Campbell voted: Y  
Mark Blevins voted: Y  
Robert Acuff voted: Y  
Nancy Brown voted: Y  
Mike Hill voted: Y  
Patty Woodby voted: Y  
Bradley Johnson was Absent  
Ronnie Trivett voted: Y  
Charles Von Cannon voted: Y  
Isaiah Grindstaff voted: Y  
Jerry Proffitt voted: Y  
Austin Jaynes was Absent  
Ross Garland voted: Y  
Layla Ward voted: Y  
Ginger Holdren voted: Y  
Randall Jenkins voted: Y  
Gary Bailey voted: Y  
Travis Hill voted: Y  
Sonja Culler voted: Y  
Ray Lyons was Absent  
Aaron Frazier voted: Y  
Robin McKamey voted: Y  
Kelly Collins voted: Y  
Rick Richardson voted: Y

Passed (21 Y - 0 N - 0 A - 3 Absent)  
Number of Abstain Votes: 0

Motion was made by Ronnie Trivett, seconded by Mark Blevins, to approve General Purpose School Fund 141 Amendment #6 (with items #1 - #4) for a total of \$73,997.66 with two items and \$36,357.35 coming from GPS fund unassigned fund balance. Funds from unassigned fund balance will be used for background checks for employees and for maintenance of effort required by the Transition School to Work grant. (Item #9)  
Recorded on page 455

Roll Call Vote as follows (Item #9)  
9. Vote Results for: Item No. 9  
Time of Vote: 6:43:54 PM  
Type of Vote: MAJORITY NEEDED TO PASS

Willie Campbell voted: Y  
Mark Blevins voted: Y  
Robert Acuff voted: Y  
Nancy Brown voted: Y  
Mike Hill voted: Y

Patty Woodby voted: Y  
Bradley Johnson was Absent  
Ronnie Trivett voted: Y  
Charles Von Cannon voted: Y  
Isaiah Grindstaff voted: Y  
Jerry Proffitt voted: Y  
Austin Jaynes was Absent  
Ross Garland voted: Y  
Layla Ward voted: Y  
Ginger Holdren voted: Y  
Randall Jenkins voted: Y  
Gary Bailey voted: Y  
Travis Hill voted: Y  
Sonja-Culler voted: Y  
Ray Lyons was Absent  
Aaron Frazier voted: Y  
Robin McKamey voted: Y  
Kelly Collins voted: Y  
Rick Richardson voted: Y

**Passed (21 Y - 0 N - 0 A - 3 Absent)**  
**Number of Abstain Votes: 0**

**Motion was made by Mike Hill, seconded by Isaiah Grindstaff, to approve School Federal Projects Fund 142 Amendment #2 (with items #1 - #4) for a total of \$259,003 with nothing coming from fund balance. (Item #10) Recorded on page 456**

Roll Call Vote as follows (Item #10):

10. Vote Results for: Item No. 10

Time of Vote: 6:44:45 PM

Type of Vote: MAJORITY NEEDED TO PASS

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Willie Campbell voted: Y  
Mark Blevins voted: Y  
Robert Acuff voted: Y  
Nancy Brown voted: Y  
Mike Hill voted: Y  
Patty Woodby voted: Y  
Bradley Johnson was Absent  
Ronnie Trivett voted: Y  
Charles Von Cannon voted: Y  
Isaiah Grindstaff voted: Y  
Jerry Proffitt voted: Y  
Austin Jaynes was Absent  
Ross Garland voted: Y  
Layla Ward voted: Y  
Ginger Holdren voted: Y  
Randall Jenkins voted: Y  
Gary Bailey voted: Y  
Travis Hill voted: Y  
Sonja Culler voted: Y  
Ray Lyons was Absent  
Aaron Frazier voted: Y  
Robin McKamey voted: Y  
Kelly Collins voted: Y  
Rick Richardson voted: Y

**Passed (21 Y - 0 N - 0 A - 3 Absent)**  
**Number of Abstain Votes: 0**

Motion was made by Sonja Culler, seconded by Robert Acuff, to approve \$1,321.87 monetary donations, Walmart product donations in the amount of approximately \$1,428.82 and the Food City product donations in the amount of \$576.40 to the Elizabethton/Carter County Animal Shelter. January 2019 total donations \$3,327.09. (Item #11)

Recorded on page 457

Roll Call Vote as follows (Item #11):

11. Vote Results for: Item No. 11

Time of Vote: 7:09:15 PM

Type of Vote: MAJORITY NEEDED TO PASS

Willie Campbell voted: Y  
Mark Blevins voted: Y  
Robert Acuff voted: Y  
Nancy Brown voted: Y  
Mike Hill voted: Y  
Patty Woodby voted: Y  
Bradley Johnson was Absent  
Ronnie Trivett voted: Y  
Charles Von Cannon voted: Y  
Isaiah Grindstaff voted: Y  
Jerry Proffitt voted: Y  
Austin Jaynes was Absent  
Ross Garland voted: Y  
Layla Ward voted: Y  
Ginger Holdren voted: Y  
Randall Jenkins voted: Y  
Gary Bailey voted: Y  
Travis Hill voted: Y  
Sonja Culler voted: Y  
Ray Lyons was Absent  
Aaron Frazier voted: Y  
Robin McKamey voted: Y  
Kelly Collins voted: Y  
Rick Richardson voted: Y

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Passed (21 Y - 0 N - 0 A - 3 Absent)

Number of Abstain Votes: 0

*Carter County Expenditure Budget Report for the Month of January 2019* was provided to Carter County Commissioners by Brad Burke, Finance Director. Included in the report were the Account Numbers, Account Description, Budget Amounts, Budget Amendments, and Amended Budgets. Month-to-day expenditures. Outstanding encumbrances, and Unencumbered Balances were provide in the report as well.

*Building and Grounds – Rick Richardson, Chairman* – No recommendations presented. The minutes reflect actions taken by the Committee.

*Planning Commission – Chris Schuettler, Director* – A brief report was presented. However, no recommendations were made.

*Education Committee – Robin McKamey, Chairwoman* – Superintendent of Carter County Schools, Dr. Kevin Ward, was welcomed to the podium. Dr. Ward and Chairwoman McKamey presented the report which included the following items.

Brooke Shanks, a Senior at Unaka High School, has recently been awarded the ETSU Roan Scholarship.

Jamie Oliver, teacher at Valley Forge Elementary, has received a nomination for a national Lifechanger award, recognizing her dedication towards her community.

Carter County Schools won the 2<sup>nd</sup> Battle of the Build for the second year in a row. This is a competition Johnson City Homebuilder Association sponsors. Four county schools came together to complete the project which included the following teachers:

Sam Potter – Cloudland High School – Welding,  
James Monroe – Happy Valley High School – Electrical,  
Daniel Arnett – Hampton High School – Engineering & Architectural Design, and  
Scotty Johnson – Unaka High School – Paint & Body

The project was a pool table they refurbished and set in the back half of a pick-up truck.

It was reported that Gary Smith, EMA Director was working with the schools and principals concerning updating Americans with Disabilities Act requirements at the schools.

Dr. Ward reported attendance was being watched on a daily bases in regards to flu and sickness. Northeast Community Credit Union has opened a branch at Unaka High School. Grand Opening is scheduled for March 1, 2019.

A Volkswagen plant had been visited. This is a company that is helping students with on-the-job training and possible employment following graduation.

Cloudland Elementary 8<sup>th</sup> Grade Girls Basketball Team placed 2<sup>nd</sup> in the 2019 TMSAA Class A Tournament games.

Hampton Elementary 8<sup>th</sup> Grade Boys Basketball Team placed 2<sup>nd</sup> in the 2019 TMSAA Class A Tournament games.

**Financial Management – Chairwoman, Ginger Holdren** – No recommendations were to be presented. The minutes reflected the actions taken during the meeting.

**Health & Welfare – Chairman Robert Acuff** The following report and recommendations were presented.

**Motion** was made by Robert Acuff, seconded by Mike Hill, to enter as a part of the Employee Handbook the form **AUTHORIZATION TO RELEASE HEALTHCARE INFORMATION**. This form is in regards to the HIPPA Policy. (Item #12)  
Recorded on page 459

Roll Call Vote as follows (Item #12):

12. Vote Results for: Item No. 12

Time of Vote: 7:09:48 PM

Type of Vote: MAJORITY NEEDED TO PASS

Willie Campbell voted: Y  
Mark Blevins voted: Y  
Robert Acuff voted: Y  
Nancy Brown voted: Y  
Mike Hill voted: Y  
Patty Woodby voted: Y  
Bradley Johnson was Absent  
Ronnie Trivett voted: Y  
Charles Von Cannon voted: Y  
Isaiah Grindstaff voted: Y  
Jerry Proffitt voted: Y  
Austin Jaynes was Absent  
Ross Garland voted: Y  
Layla Ward voted: Y  
Ginger Holdren voted: Y  
Randall Jenkins voted: Y  
Gary Bailey voted: Y  
Travis Hill voted: Y  
Sonja Culler voted: Y  
Ray Lyons was Absent  
Aaron Frazier voted: Y  
Robin McKamey voted: Y

Kelly Collins voted: Y  
Rick Richardson voted: Y

Passed (21 Y - 0 N - 0 A - 3 Absent)  
Number of Abstain Votes: 0

Highway – Chairman, Charles VonCannon – The following report and recommendations were presented.

Leader marked Layla Ward as absent at: 7:19:26 PM

Discussion was presented concerning the stop sign placement/removal at the intersection of Sunrise Drive and Dawn. The consensus of the committee was that the sign would stay up. No action was taken by the Commission concerning this sign.

Motion was made by Charles VonCannon, seconded by Nancy Brown, to adopt Locust Winds Drive, (located in the Sims Hill Community) as a county road. This is subject to the right-of-way requisition. (Item #13)

Roll-Call Vote as follows (Item #13):

13. Vote Results for: Item No. 13

Time of Vote: 7:21:35 PM

Type of Vote: MAJORITY NEEDED TO PASS

Willie Campbell voted: Y  
Mark Blevins voted: Y  
Robert Acuff voted: Y  
Nancy Brown voted: Y  
Mike Hill voted: Y  
Patty Woodby voted: Y  
Bradley Johnson was Absent  
Ronnie Trivett voted: Y  
Charles Von Cannon voted: Y  
Isaiah Grindstaff voted: Y  
Jerry Proffitt voted: Y  
Austin Jaynes was Absent  
Ross Garland voted: Y  
Layla Ward was Absent  
Ginger Holdren voted: Y  
Randall Jenkins voted: Y  
Gary Bailey voted: Y  
Travis Hill voted: Y  
Sonja Culler voted: Y  
Ray Lyons was Absent  
Aaron Frazier voted: Y  
Robin McCarney voted: Y  
Kelly Collins voted: Y  
Rick Richardson voted: Y

Passed (20 Y - 0 N - 0 A - 4 Absent)  
Number of Abstain Votes: 0

Leader marked Layla Ward as present at: 7:21:40 PM

Landfill – Chairwoman, Sonja Culler – A brief report was presented, However, no recommendations were to be presented.

Law Enforcement – Chairman, Jerry Proffitt – No recommendations.

Nominating – Chairwoman, Patty Woodby The following recommendation was presented.

Motion was made by Patty Woodby, seconded by Randall Jenkins, to accept the nomination of Ms. Aaron Jack as Farm Woman. (Item #14)

Roll Call Vote as follows (Item #14)

14. Vote Results for: Item No. 14

Time of Vote: 7:24:55 PM

Type of Vote: MAJORITY NEEDED TO PASS

Willie Campbell voted: Y

Mark Blevins voted: Y

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: Y

Patty Woodby voted: Y

Bradley Johnson was Absent

Ronnie Trivett voted: Y

Charles Von Cannon voted: Y

Isaiah Grindstaff voted: Y

Jerry Proffitt voted: Y

Austin Jaynes was Absent

Ross Garland voted: Y

Layla Ward voted: Y

Ginger Holdren voted: Y

Randall Jenkins voted: Y

Gary Bailey voted: Y

Travis Hill voted: Y

Sonja Culler voted: Y

Ray Lyons was Absent

Aaron Frazier voted: Y

Robin McKamey voted: Y

Kelly Collins voted: Y

Rick Richardson voted: Y

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Passed (21 Y - 0 N - 0 A - 3 Absent)

Number of Abstain Votes: 0

Chairwoman Woodby announced that the Nominating Committee would be receiving applications for openings on the Equalization Board next month. The applicants must meet requirements and be approved by the full commission.

Rules and By-Laws – Chairman, Randall Jenkins The following recommendation was presented for consideration.

Motion was made by Randall Jenkins, seconded by Mike Hill, to include the HIPPA policy in the County Employee Handbook. (Item #15) Recorded on page 458

Roll Call Vote as follows (Item #15):

15. Vote Results for: Item No. 15

Time of Vote: 7:33:51 PM

Type of Vote: MAJORITY NEEDED TO PASS

Willie Campbell voted: Y

Mark Blevins voted: Y

Robert Acuff voted: Y

Nancy Brown voted: Y

Mike Hill voted: Y

Patty Woodby voted: Y

Bradley Johnson was Absent

Ronnie Trivett voted: Y

Charles Von Cannon voted: Y

Isaiah Grindstaff voted: Y

Jerry Proffitt voted: Y

Austin Jaynes was Absent

Ross Garland voted: Y

Layla Ward voted: Y

Ginger Holdren voted: Y

Randall Jenkins voted: Y

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Gary Bailey voted: Y  
Travis Hill voted: Y  
Sonja Culler voted: Y  
Ray Lyons was Absent  
Aaron Frazier voted: Y  
Robin McKamey voted: Y  
Kelly Collins voted: Y  
Rick Richardson voted: Y

Passed (21 Y - 0 N - 0 A - 3 Absent)  
Number of Abstain Votes: 0

Parks and Recreation – Randall Jenkins, County Liaison – No recommendations were to be presented.

Animal Shelter – Sonja Culler, County Liaison – Commissioner Culler stated the shelter was having tremendous problems. Chris Schuettler had been requested by the committee to view and research these issues.

Mr. Schuettler was welcomed to the podium and reported on his findings.

He stated Building 1 is the original structure, Building 2 is an add on structure, and Building 3 is still under construction.

Building 1 – HVAC system is terrible. This was noted as probably the reason for such a high propane cost to the shelter. Changing from propane to natural gas and repairs to the HVAC system are being researched. One HVAC was lost due to fire. The burned unit couldn't be repaired at a reasonable cost. There are also electrical problems in this building as well. Engineers were contacted to check for electrical issues. The roof system connecting the buildings has problems as well.

Building 2 – HVAC system problems were reported in this building. Electrical heaters was reported being over door frames. A roof leak was reported. An extreme structural situation was reported. This may be coming from the roof and drainage problems.

Mr. Schuettler reported he was taking the plans, one page at a time, and checking the buildings with the plans.

Building 3 and 3A – It was by Mr. Schuettler that upon checking the building sixteen (16) things had not been done to properly to plans of specifications as set forth. Electrical problems were numerous in this building. Plumbing was stated as a problem as well.

It was stated this was a very bad situation and a full report would be presented as soon as possible.

**Motion** was made by Robert Acuff, seconded by Mike Hill, to, going forward and retrospect too, to have projects in which county funding is being used, on county owned building or renovations of county owned buildings, require that those plans first go thru the Planning Department and the Planning Director assign a Project Manager to the project.  
(Item #16)

Commissioner, Mike Hill requested it be made a matter of record that no plans for the Elizabethton/Carter County Animal Shelter went through Carter County Planning. Let the record reflect the request was made and recorded into the minutes.

It was advised the last payment on Building 3 and 3A should be held until inspection is made and corrected.

Discussion followed concerning the staffing requirements needed, as well as the other task this office completes. Should additional funding be needed, request could be made through Budget Committee for additional personnel.

Also discussed was the financial part of the City of Elizabethton. The Commission was reminded the city funding is 25% and the county's is 75% and three members of the board are from the city and funding has already been appropriated.

Commissioner Jenkins began discussion concerning the current urgency of the problem. However, going forward with the motion as presented, per rules it needed to be approved by committee prior to having a recommendation for consideration.

Acting Chairman Ross Garland, closed the discussion and requested the motion be restated.

Commissioner Acuff, restated the motion as follows (Item # 16): **When county funds are involved on building or renovation, not only those plans go through the Planning Department, but also that the Planning Department assigns a Project Manager to that construction project.**

**Amendment to the motion, to send this to the Budget Committee was made and requested by Ronnie Trivett.**

**Amendment to the motion was denied by Commission Acuff.**

Acting Chairman Ross Garland, called for a roll call vote (Item #16) as follows:

16. Vote Results for: Item No. 16

Time of Vote: 7:51:00 PM

Type of Vote: MAJORITY NEEDED TO PASS

Willie Campbell voted: Y  
Mark Blevins voted: Y  
Robert Acuff voted: Y  
Nancy Brown voted: Y  
Mike Hill voted: Y  
Patty Woodby voted: Y  
Bradley Johnson was Absent  
Ronnie Trivett voted: N  
Charles Von Cannon voted: A  
Isaiah Grindstaff voted: N  
Jerry Proffitt voted: Y  
Austin Jaynes was Absent  
Ross Garland voted: N  
Layla Ward voted: Y  
Ginger Holdren voted: Y  
Randall Jenkins voted: N  
Gary Bailey voted: N  
Travis Hill voted: N  
Sonja Culler voted: Y  
Ray Lyons was Absent  
Aaron Frazier voted: N  
Robin McKamey voted: Y  
Kelly Collins voted: Y  
Rick Richardson voted: Y

**Passed (13 Y - 7 N - 1 A - 3 Absent)**

**Number of Abstain Votes: 1**

No other committee had recommendations to be presented.

**County Attorney Report – Joshua Hardin** February 19, 2019 report entered into the minutes on page 460

**Motion was made by Nancy Brown, seconded by Mike Hill, to confirm and allow Melissa Moreland, Chancery Clerk and Master, to bid in for Carter County and place the minimum bid on excess property parcels on which a minimum bid is not received. (Item #17)**

Roll Call Vote as follows (Item #17):  
17. Vote Results for: Item No. 17  
Time of Vote: 7:56:12 PM  
Type of Vote: MAJORITY NEEDED TO PASS

Willie Campbell voted: Y  
Mark Blevins voted: Y  
Robert Acuff voted: Y  
Nancy Brown voted: Y  
Mike Hill voted: Y  
Patty Woodby voted: Y  
Bradley Johnson was Absent  
Ronnie Trivett voted: Y  
Charles Von Cannon voted: Y  
Isaiah Grindstaff voted: Y  
Jerry Proffitt voted: Y  
Austin Jaynes was Absent  
Ross Garland voted: Y  
Layla Ward voted: Y  
Ginger Holdren voted: Y  
Randall Jenkins voted: Y  
Gary Bailey voted: Y  
Travis Hill voted: Y  
Sonja Culler voted: Y  
Ray Lyons was Absent  
Aaron Frazier voted: Y  
Robin McKamey voted: Y  
Kelly Collins voted: Y  
Rick Richardson voted: Y

Passed (21 Y - 0 N - 0 A - 3 Absent)  
Number of Abstain Votes: 0

Commission Comments

Commissioner Mike Hill, and other fellows Commissioners, commended acting Chairman, Ross Garland for a job well done at tonight's meeting.

Adjourn

Motion to adjourn was made by Sonja Culler, seconded by Mike Hill. By majority voice vote, motion carried and meeting was adjourned. Meeting Ended at: 7:57:56 PM

DRAFT

**AGENDA**  
**Board of County Commissioners**  
**Carter County, Tennessee**  
**REGULAR SESSION**  
**Tuesday, February 19, 2019 at 6:00 PM**

1. Call to Order
2. Courthouse Emergency Egress Plan- **EMA Director Gary Smith**
3. Roll Call- County Clerk
4. Approval of Agenda
5. Opening Prayer- **Commissioner Willie Campbell**
6. Pledge of Allegiance
7. Recognition of Elected & Appointed Officials/Guests
8. Acceptance of January Meeting Minutes
9. Approval of Notaries & Bonds
10. Public Comments- 5 minutes per person
11. State Park Programs Information -- **(Park Rangers Meg Guy & Jennifer Bauer)**
12. Mayoral Report -- **Mayor Rusty Barnett**
13. Committee Reports
14. County Attorney Report
15. Commissioner Comments
16. Adjourn

**DRAFT**

**Standing Committees:**

- Budget-Garland
- Building & Grounds-Richardson
- Education-McKamey
- Financial Management- Johnson
- Health & Welfare-Acuff
- Highway-VonCannon

**Boards/Commissions:**

- Agriculture-Garland
- Animal Shelter- Acuff, Collins&Culler
- Beer Board -- M. Hill
- Board of Health-McKamey
- Carter County Tomorrow- Culler&Woodby
- Civil Service Board-Sheriff Lunceford

DRAFT

Carter County						
General Fund #101						
Fiscal Year Ending June 30, 2019						
Budget Amendment #8						
February 19, 2019						
Item #1	54610-307	Communications		525.00	0.00	Increase
	54610-355	Travel		0.00	525.00	Decrease
<i>To reallocate funds within County Coroner's budget</i>						
Item #2	49800	Transfers In		0.00	62,914.00	Increase
	51800-707-060	Building Improvements		62,914.00	0.00	Increase
<i>To allocate funds transferred from the Health Department Fund #117 that were normally contributed to the state; however, the state approved retaining those funds for the building project at the health department. NOTE - a related budget amendment was approved in January; however, the amendment was supposed to be for the Health Department Fund #117.</i>						
Item #3	55900-599-053	Other Charges		5,000.00	0.00	Increase
	34530-003	Restricted for Tobacco Grant		0.00	5,000.00	Decrease
<i>To allocate funds from Tobacco grant reserve</i>						
Item #4	53300-207	Medical Insurance		0.00	750.00	Increase
	53300-320	Dues and Memberships		750.00	0.00	Decrease
<i>To reallocate funds within General Sessions Court judge's budget</i>						
Item #5	49700	Insurance Recovery		0.00	40,370.73	Increase
	54110-338	Maintenance and Repair - Vehicles		25,260.73	0.00	Increase
	54110-707	Building Improvements		3,085.00	0.00	Increase
	54110-718	Vehicles		12,025.00	0.00	Increase
<i>To allocate insurance recovery from TNRM to pay for vehicle repairs and elevator repairs and to purchase a vehicle for the sheriff's department.</i>						
Item #6	51500-334	Maintenance Agreements		7,045.00	0.00	Increase
	51500-351	Rentals		2,400.00	0.00	Increase
	51500-355	Travel		1,000.00	0.00	Increase
	51500-471	Software		1,599.00	0.00	Increase
	51500-499	Other Supplies and Materials		0.00	10,194.00	Decrease
	51500-524	In Service/Staff Development		2,150.00	0.00	Increase
	51500-719	Office Equipment		0.00	4,000.00	Decrease
	51500-189	Other Salaries and Wages		0.00	963.43	Decrease
	51500-193	Election Workers		963.43	0.00	Increase
<i>To reallocate funds within Election Commission's budget</i>						

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Item #7	46310	Health Department Programs	0.00	7,700.00	Decrease
	55110-506-052	Liability Insurance	7,700.00	0.00	Increase
<i>To allocate additional grant funds for the health department from the State of TN</i>					
Item #8	58900-599	Other Charges	18,766.28	0.00	Increase
	39000	Unassigned Fund Balance	0.00	18,766.28	Decrease
<i>To appropriate funds held for the East Tennessee Railway Authority since September 2011.</i>					
Item #9	54210-421	Food Preparation Supplies	0.00	3,000.00	Decrease
	54210-410	Custodial Supplies	0.00	2,689.00	Decrease
	54210-599	Other Charges	5,014.00	0.00	Increase
	54210-790	Other Equipment	675.00	0.00	Increase
<i>Reallocate funds within the Jail category to purchase inmate supplies and officer uniform items</i>					
Item #10	54110-384	Maintenance Agreements	15,000.00	0.00	Increase
	34625-034	Reserve for Inmate Phone Commissions	0.00	15,000.00	Decrease
<i>To appropriate reserve funds for maintenance agreements for the sheriff's department</i>					
Item #11	44170	Miscellaneous Refunds	0.00	660.43	Increase
	54110-451	Uniforms	600.43	0.00	Increase
	54110-435	Office Supplies	60.00	0.00	Increase
<i>To appropriate refunds received by the sheriff's department</i>					
Item #12	46990	Other State Revenue	0.00	100.00	Increase
	54110-716	Law Enforcement Equipment	100.00	0.00	Increase
<i>To appropriate revenue from the state to the sheriff's department</i>					
Item #13	44560	Damages Recovered From Individuals	0.00	420.00	Increase
	54210-336	Maintenance and Repair Services - Equipment	420.00	0.00	Increase
<i>To appropriate funds received for vandalism to the Jail</i>					
Item #14	54490-351	Rentals	120.00	0.00	Increase
	54490-499	Other Supplies and Materials	0.00	331.45	Decrease
	54490-718	Vehicles	211.45	0.00	Increase
<i>To reallocate funds within the EMA budget</i>					
			Total	173,384.32	173,384.32
			From Fund Balance	38,766.28	
			From Unassigned Fund Balance	18,766.28	

DRAFT

Carter County						
Solid Waste/Sanitation Fund 116						
Fiscal Year Ending June 30, 2019						
Budget Amendment #3						
February 19, 2019						
Item #1	43109	Transfer Waste Station Collection Charge	0.00	223,000.00	Increase	
	55732-395	Maintenance & Repair - Buildings	200.00	0.00	Increase	
	55732-409	Crushed Stone	0.00	1,000.00	Decrease	
	55732-452	Utilities	0.00	1,800.00	Decrease	
	55751-435	Office Supplies	200.00	0.00	Increase	
	55751-599	Other Charges	0.00	1,500.00	Decrease	
	55754-207	Medical Insurance	0.00	11,000.00	Decrease	
	55754-307	Communication	500.00	0.00	Increase	
	55754-322	Evaluation and Testing	0.00	5,000.00	Decrease	
	55754-335	Maintenance & Repair - Buildings	0.00	10,953.29	Decrease	
	55754-336	Maintenance & Repair - Equipment	0.00	18,000.00	Decrease	
	55754-359	Disposal Fees	253,000.00	0.00	Increase	
	55754-359-092	Disposal Fees - Tires	0.00	5,000.00	Decrease	
	55754-359-093	Disposal Fees - Water	30,000.00	0.00	Increase	
	55754-361	Permits	1,296.38	0.00	Increase	
	55754-409	Crushed Stone	0.00	7,000.00	Decrease	
	55754-425	Gasoline	0.00	4,156.53	Decrease	
	55754-442	Propane Gas	4,156.53	0.00	Increase	
	55754-450	Tires and Tubes	18,000.00	0.00	Increase	
	55754-499	Other Supplies and Materials	4,740.00	0.00	Increase	
	55754-506	Liability Insurance	3,883.45	0.00	Increase	
	55754-508	Premiums on Corporate Security Bonds	0.00	150.00	Decrease	
	55754-511	Vehicle and Equipment Insurance	2,144.24	0.00	Increase	
	55754-513	Workers' Compensation Insurance	0.00	5,552.31	Decrease	
	55754-718	Motor Vehicles	0.00	4,856.27	Decrease	
	55754-783	Solid Waste Equipment	4,856.27	0.00	Increase	
	39000	Unassigned Fund Balance	0.00	29,008.47	Decrease	
<i>To recognize additional revenue and to reallocate between accounts</i>						
			Total	327,976.87	327,976.87	
			From Fund Balance		29,008.47	

Carter County						
Health Department Fund 117						
Fiscal Year Ending June 30, 2019						
Budget Amendment #1						
February 19, 2019						
Item #1	55110-309	Contracts with Government Agencies	0.00	62,914.00	Decrease	
	99100-590	Transfers to Other Funds (General Fund)	62,914.00	0.00	Increase	
<i>To reallocate funds normally contributed to the state; however, the state approved retaining those funds for the building project at the health department. NOTE - this amendment was inadvertently approved for the General Fund in the 1.23.19 County Commission meeting.</i>						
Item #2	46310	Health Department Programs	169,000.00	0.00	Decrease	
	49800	Transfers In	0.00	169,000.00	Increase	
<i>To reclassify budget to correct account</i>						
			Total	231,914.00	231,914.00	
			From Fund Balance		0.00	

Carter County						
Drug Control Fund #122						
Fiscal Year Ending June 30, 2019						
Budget Amendment #3						
February 19, 2019						
Item #1	48610	Donations		0.00	185.00	Increase
	54110-401	Animal Food and Supplies		185.00	0.00	Increase
<i>To appropriate donations</i>						
Item #2	54110-319	Confidential Drug Enforcement Payments		9,000.00	0.00	Increase
	39000	Unassigned Fund Balance		0.00	9,000.00	Decrease
<i>To appropriate funds for drug buys</i>						
				Total	9,185.00	9,185.00
				From Fund Balance	9,000.00	

DRAFT

Carter County						
Highway/Public Works Fund #187						
Fiscal Year Ending June 30, 2019						
Budget Amendment #3						
February 19, 2019						
Item #1	62000-404	Asphalt		0.00	50,000.00	Decrease
	62000-409	Crushed Stone		50,000.00	0.00	Increase
	62000-444	Road Salt		0.00	20,000.00	Decrease
	63000-723	Right of Way		20,000.00	0.00	Increase
<i>To reallocate funds within accounts</i>						
				Total	70,000.00	.70,000.00
				From Fund Balance	0.00	

DRAFT

Carter County						
General Purpose School Fund 141						
Fiscal Year Ending June 30, 2019						
Budget Amendment #6						
February 11, 2019						
Item #1						
	99100-590	Transfers Out	30,732.35	0.00	Increase	
	39000	Unassigned Fund Balance	0.00	30,732.35	Decrease	
<i>To recognize current year local MOE for Transition School to Work grant. Johnson County refunds 50% of this total.</i>						
Item #2	39000	Unassigned Fund Balance	0.00	6,825.00	Decrease	
	72310-533	Criminal Investigation of Applicants-FBI	5,825.00	0.00	Increase	
<i>To allocate funds for background checks required for current school department employees</i>						
Item #3	72620-386	Maintenance and Repair Services - Buildings	7,500.00	0.00	Increase	
	72620-446	Small Tools	1,500.00	0.00	Increase	
	72620-499	Other Supplies and Materials	0.00	5,000.00	Decrease	
	72620-599	Other Charges	0.00	4,000.00	Decrease	
<i>To reallocate funds within the Maintenance Department's budget</i>						
Item #4	71800-429	Instructional Supplies and Materials	5,000.00	0.00	Increase	
	71800-449	Textbooks - Bound	0.00	16,589.08	Decrease	
	71800-730	Vocational Instruction Equipment	13,431.02	0.00	Increase	
	72230-386	Maintenance and Repair Services - Equipment	0.00	2,051.23	Decrease	
	72230-355	Travel	0.00	10,000.00	Decrease	
	72230-599	Other Charges	10,209.29	0.00	Increase	
<i>To reallocate funds within Vocational Education budgets</i>						
			<b>Total</b>	<b>79,997.66</b>	<b>79,997.66</b>	
			From Fund Balance	36,357.35		
			From Unassigned Fund Balance	36,357.35		

**Carter County**  
**School Federal Projects Fund 142**  
**Fiscal Year Ending June 30, 2019**  
**Budget Amendment #2**  
**February 19, 2019**

DRAFT

Item #1	47139-065	Other Federal Through State	0.00	120,940.65	Increase
	49800-065	Transfers In	0.00	32,732.35	Increase
	72220-189-065	Other Salaries and Wages	95,800.00	0.00	Increase
	72220-201-065	Social Security	5,939.60	0.00	Increase
	72220-204-065	Pensions	14,312.52	0.00	Increase
	72220-206-065	Life Insurance	50.40	0.00	Increase
	72220-207-065	Medical Insurance	35,661.98	0.00	Increase
	72220-208-065	Dental Insurance	519.40	0.00	Increase
	72220-212-065	Medicare	1,389.10	0.00	Increase
<i>To recognize budget for Transition School to Work grant</i>					
Item #2	71200-429-895	Instructional Supplies and Materials	3,500.00	0.00	Increase
	72220-189-895	Other Salaries and Wages	49,291.00	0.00	Increase
	72220-201-895	Social Security	3,006.00	0.00	Increase
	72220-204-895	Pensions	4,397.00	0.00	Increase
	72220-206-895	Social Security	26.00	0.00	Increase
	72220-207-895	Medical Insurance	6,895.00	0.00	Increase
	72220-208-895	Dental Insurance	258.00	0.00	Increase
	72220-210-895	Unemployment Compensation	80.00	0.00	Increase
	72220-212-895	Medicare	702.00	0.00	Increase
	72220-855-895	Travel	1,500.00	0.00	Increase
	47143-895	IDEA Part B (Discretionary Grant)	0.00	69,755.00	Increase
<i>To recognize budget for IDEA Discretionary grant</i>					
Item #3	47590-140	Other Federal Through State	0.00	30,000.00	Increase
	71100-116-140		9,660.00	0.00	Increase
	71100-195-140		880.00	0.00	Increase
	71100-201-140		1,026.04	0.00	Increase
	71100-204-140		1,422.14	0.00	Increase
	71100-212-140		240.09	0.00	Increase
	71100-429-140	Instructional Supplies and Materials	7,018.60	0.00	Increase
	71100-599-140		503.25	0.00	Increase
	72130-499-140	Other Supplies and Materials	259.57	0.00	Increase
	72210-105-140		6,000.00	0.00	Increase
	72210-162-140		420.00	0.00	Increase
	72210-201-140		26.04	0.00	Increase
	72210-204-140		38.14	0.00	Increase
	72210-212-140		6.09	0.00	Increase
	72210-348-140	Postal Charges	1.00	0.00	Increase
	72210-524-140	In Service/Staff Development	1,843.48	0.00	Increase
	72310-533-140	Criminal Investigation of Applicants-TBI	65.80	0.00	Increase
	72710-146-140	Bus Drivers	343.56	0.00	Increase
	72710-201-140		-21.31	0.00	Increase
	72710-204-140		31.20	0.00	Increase
	72710-212-140		4.99	0.00	Increase
	72710-412-140	Diesel Fuel	189.00	0.00	Increase
<i>To recognize budget for Read to be Ready Summer grant</i>					

Item #4	72220-499-895	Other Supplies and Materials	2,775.00	0.00	Increase
	72220-524-895	In Service/Staff Development	2,800.00	0.00	Increase
	47143-896	IDEA Part B (Discretionary Supplemental Grant)	0.00	5,575.00	Increase
<i>To recognize budget for IDEA Discretionary Supplemental grant funds</i>					
			Total	259,008.00	259,008.00
			From Fund Balance	0.00	

**January 2018 Donations**

January Animal Shelter Donation- Anonymous	140.00
January Animal Shelter Donation- Shannon Garnett	60.00
January Animal Shelter Donation- Brenda Persinger	45.00
January Animal Shelter Donation- Rochelle Mahanes/ Gary	500.00
January Animal Shelter Donation- Donita Denton	20.00
January Animal Shelter Donation- Lianna Durney	150.00
January Animal Shelter Donation- Hampton High School	225.00
January Animal Shelter Donation- Abigail Woffenberger	10.00
January Animal Shelter Donation- Joni Dibrell	20.00
January Animal Shelter Donation- Alicia Arnold	10.00
January Animal Shelter Donation- Kaylee Furchess	141.87

Animal Shelter Total \$ 1,321.87

January 2018 Total Donations \$ 1,321.87

DRAFT

135 Sycamore Shoals Drive  
Elizabethton, TN 37643



Telephone: 423-547-6359  
www.cartercountyttn.gov  
E-mail: animalshelter@cartercountyttn.gov

**ELIZABETHTON / CARTER COUNTY  
ANIMAL SHELTER**

Walmart donations for the month of January 2019 is approximately \$1428.82.

Food City donations of cat/dog food and treats is \$576.40.

Thank You,  
ECCAS Director

A handwritten signature in black ink, appearing to be "S. S. S.", is written below the typed name of the ECCAS Director.

## Policy of Privacy Practices under the Federal Law for Protected Health Information

### Scope of Policy

The Health Insurance Portability and Accountability Act of 1996 (HIPAA) regulates how protected health information is handled. These Privacy Practices were written by Carter County as a result of HIPAA. These practices apply to Carter County Government, its elected officials, department heads, employees, and volunteers. Each elected official, department head, employee, or volunteer will be provided a copy of the privacy practices upon approval or at the time of hire whichever should occur first.

Carter County is committed to protecting the privacy of information that may be gathered as a part of conducting business. Protected Health Information (PHI) means individually identifiable health information, as defined by HIPAA, that is created or received by Carter County that relates to the past, present, or future physical or mental health or condition of an individual, the provision of health care to an individual, or the past, present, or future payment for the provisions of health care to an individual and that identifies the individual or for which there is a reasonable basis to believe the information can be used to identify the individual. This includes information of persons living or deceased.

### Use and Disclosure of PHI

Except as outlined herein, Carter County will not use or disclose your PHI for any purpose unless you have given written authorization for the use or disclosure. You have the right to revoke that authorization in writing at any time except as to cases where action has already been taken under previous authorization.

Carter County is permitted or required by law to use and disclose your PHI, in certain cases, without your authorization. Carter County may disclose your PHI for any purpose required by law, and for example:

1. We may disclose your PHI for public health activities, such as required reporting of disease, injury, death, and for required public health investigations;
2. We may disclose your PHI as required by law if we suspect child abuse or neglect, we may also release your PHI as required by law if we believe you to be a victim of abuse, neglect, or domestic violence;
3. We may release your PHI under a group Health Plan to your sponsor, provided, however, your plan sponsor must certify that the information provided will be maintained in a confidential manner and not used for other employee benefit determinations or in any other manner not permitted by law.
4. We may disclose your PHI if required by law to a government oversight agency conducting audits, investigations, or civil or criminal proceedings;
5. We may disclose your PHI if required to do so by a court or administrative order, subpoena, or discovery request; in most cases you will have notice of such release;
6. We may disclose your PHI to law enforcement officials as required by law to report wounds, injuries, and crimes;
7. We may disclose your PHI to coroners, and/or funeral directors consistent with law;
8. We may disclose your PHI if necessary, to arrange an organ or tissue donation from you or a transplant for you;
9. We may disclose your PHI for certain research purposes but only as permitted by law;
10. We may disclose your PHI if you are a member of the military as required by armed forces services; we may also disclose your PHI if necessary for national security or intelligence activities; and
11. We may disclose your PHI to workers' compensation agencies, if necessary, for your workers' compensation benefit determination.

You have the right to copy and/or inspect much of the PHI that Carter County retains. All requests for access must be made in writing and signed by you. We may charge you a fee for copying and postage and for preparing a summary of the requested information if you request a summary. Access request forms are available at the Director of Finance's Office. You also have the right to request restrictions on certain uses and disclosures of your PHI by Carter County. You may also terminate in writing any agreed to restriction.

DRAFT



Carter County Government  
801 East Elk Avenue  
Elizabethton, TN 37543

### AUTHORIZATION TO RELEASE HEALTHCARE INFORMATION

Employee's Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

Previous Name: \_\_\_\_\_ Social Security #: \_\_\_\_\_

I request and authorize \_\_\_\_\_ to  
release healthcare information of the employee named above to:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

This request and authorization applies to:

Healthcare information relating to the following treatment, condition, or dates: \_\_\_\_\_

All healthcare information

Other: \_\_\_\_\_

I request and authorize an amendment to a previous authorization by the changing the following:

Information authorized for release: \_\_\_\_\_

Person authorized to release to: \_\_\_\_\_

I request to terminate the previously authorized release agreement dated \_\_\_\_\_

Employee Signature: \_\_\_\_\_ Date Signed: \_\_\_\_\_

Finance Department Received by Signature: \_\_\_\_\_ Date Received: \_\_\_\_\_

COUNTY ATTORNEY REPORT  
FEBRUARY 2019

DRAFT

General Litigation update:

1. 2016 Delinquent Tax Sale – Default Judgement obtained on all parcels/defendants, and final notice of sale has been published and mailed to all remaining parties. Sale will take place in the courtroom on Friday, March 15, 2019 beginning at 9 a.m. Approximately 100 parcels remain in the sale.
2. Litter Complaints – Court date for five (5) pending cases set for February 27, 2019 at 9 a.m.

Other Work performed/ongoing:

1. Research completed and opinions rendered for various county office holders and commissioners as requested.
2. Animal Shelter – Attend board workshop; Additional research, review and edit of proposed county animal regulations.
3. Nominating Committee – Research and assist with equalization board appointment process.
4. County Commission – Research and provide opinion regarding conflict of interest issues; Assist Chairman Lyons by investigating and reporting on formal grievances filed.
5. Planning Office – File Motions and set hearings for pending litter cases.
6. Mayor's Office – Assist with Title III funding issue; Research re: cable franchise issue; Assist with economic promotion matter; Research and assist with questions re: NeTREP.
7. General Sessions Court – meet with Judge Bowers re: probation issues.
8. EMA Office – Obtain final approval of 911 building lease and deliver to clerk.
9. Health and Welfare Committee - Attended committee meeting; Research re: health insurance bidding and HIPPA issues; Research related to health care forum.
10. Highway Committee – Attended committee meeting; Letter to citizen regarding Sinking Creek Road issue; Meet with Road Superintendent and review of survey of proposed new county road.
11. Circuit Court Clerk - Research and provide assistance regarding county constable question and garnishment issue.
12. Finance Office – Assist with bidding requirement issues; Research applicable state law re: litigation tax.
13. Buildings and Grounds Committee – Attended Committee meeting.
14. Rules and Bylaws Committee - Attended committee meeting; Research re: "In God We Trust" motto on county vehicles; Draft/edit of handbook changes.
15. Law Enforcement Committee - Attended Committee meeting.