

Board of Commissioners  
Carter County, Tennessee  
REGULAR SESSION  
Monday, October 19, 2020

DRAFT

**Due to the ongoing COVID-19 pandemic, this meeting was held electronically with live public access for the protection of the health, safety, and welfare of the public.**

**Call to Order** – Acting Chairperson, Travis Hill called the meeting to order at 6:00 PM.

**Roll Call** – County Clerk

Voice Roll Call as follows:

Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Present)

Absent: None (0 Absent)

Quorum Present

**Approval of Agenda**

Commissioner Charles VonCannon, requested an addition to the agenda –

7A. Tribute to the late Fred Congdon, a former Unicoi County Mayor.

Highway Chairman, Mark Blevins requested an addition to the agenda –

7B. Approval of the 2020 Carter County Road List

**Motion** was made by Mike Hill, seconded by Mark Blevins, **to accept tonight agenda with the additions as request.** Recorded on page 686

Voice Roll Call Vote as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: 0 (0 No)

Absent: None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, **motion carried.**

**Opening Prayer** – Commissioner Willie Campbell

**Acceptance of Minutes for September 21 (recessed until - September 28, 2020 Meeting**

**Motion** was made by Aaron Frazier, seconded by Randall Jenkins, **to approve the September 21, (recessed) and (reconvened) September 28, 2020 minutes as presented.**

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)



RECEIVED  
11-12-2020  
@ 8:00 AM

No: None (0 No)  
Absent: None (0 Absent)  
Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, **motion carried.**

**Approval of Notaries & Bonds**

**Motion** was made by Aaron Frazier, seconded by Randall Jenkins, to accept with the additions presented, the Notaries/Bonds for October 2020.

**Notaries/Bonds for October 2020**

Patty F. Fields	Tara Pate	Caleb McDaniel
Pamela J. Hutchins	Tina Cline	Janet P. Denny
Jonathan R. Wilson	JoAnn Minton	Whitney Blevins
Richard Norris	Rebecca M. Potter	Melissa Moreland
Rebecca C. Proffitt	Angela D. Kiser	Tonya K. Jeffers

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)  
Absent: None (0 Absent)  
Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, **motion carried.**

**RESOLUTION No. 778**

**CONSIDERATION OF RESOLUTION HONORING THE LIFE OF MAYOR RUSSELL "RUSTY" DALE BARNETT AND HIS SERVICE TO THE CITIZENS OF CARTER COUNTY, AND DEDICATING THE FIRE/EMS SUBSTATION IN BUTLER, TN IN HIS HONOR.** Recorded on pages 687-688

Committee Chairman, Robert Acuff, on behalf of the Health & Welfare Committee, requested Attorney Joshua Hardin read and present the Resolution for consideration.

**Motion** was made by Nancy Brown, seconded by Mike Hill, to approve and adopt **Resolution No. 773 as presented.**

Acting Chairperson, Travis Hill called for a voice roll call vote.

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)  
Absent: None (0 Absent)  
Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, **motion carried.**

**A Tribute to the late Fred Congdon, Unicoi County Mayor**

Commissioner Charles VonCannon read presented a Tribute to the late Fred Congdon, a former Unicoi County Mayor. Entered into the minutes on page \_\_\_\_\_



**Approval of the 2020 Carter County Road List**

Highway Chairman, Mark Blevins presented the 2020 Carter County Road List for consideration.

Motion was made by Mark Blevins, seconded by Austin Jaynes, **to accept as presented the 2020 Carter County Road List. (Copy is on file with the County Clerk's Office)**

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)

Absent: None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, motion carried.

**Mayoral Report – Interim Mayor Patty Woodby**

Interim Mayor Woodby presented updates and reports on the following items:

Fire/EMS Sub-Station at Butler -- Lights and Water being completed this week

Parks----- Fish Springs Park – Now have drawing for this park  
Union Baptist - Discussing possible donation of land for another park

Courthouse Security - Project moving along. Tile has been placed in the hallway.  
Still painting (it is possibly completed) in Mary Gouge, County Clerk's Office.  
Work should be completed soon

Blue Mountanya Resort – Tour was postponed due to COVID-19 and construction.

Chamber of Commerce – Moving completed this week to downtown location. Tour planned.  
Looking at the old building for possible use by the County

Storage ----- (Unit at the Workforce Development Bldg.) This has been cleaned for County Office file Storage. All storage from the third floor will be stored there. Key will be provided to office holders.

Landscaping - The Courthouse grounds landscaping has been done and in the final stages. It is to be completed soon at the Election Office following the election as well.

Courthouse Sanitation – Carpets, courtroom chairs, bathroom have all been cleaned and sanitized by Stacy's Carpet.

Boiler (& Boiler Room) – Several bags of cans have been removed as well as water hoses. The boiler room has been cleaned. This has allowed for needed work to be done on the boiler.

Register of Deeds Office – Winchester Flooring to begin placing flooring to begin on Nov. 18 and should be completed in three days.

Election Office -- (Voting process) Voting over 100 people per hour. Sanitation products are being provided and safety measures followed.

COVID-19 ----- Cases on the rise in Carter County. Today there are 129 active cases.

Interim Mayor Woodby also presented her nomination of Kim Birchfield to the 9-1-1 Board replacing Michael Shouse (deceased). She noted that Mr. Birchfield received a unanimous vote/recommendation from the Elizabethton City Council. The appointment is a four (4) year term. (See Page 690 )

Motion was made by Mark Tester, seconded by Nancy Brown, to confirm the Interim Mayor's nomination of Mr. Kim Birchfield to the 9-1-1 Board (a 4-year term).

Voice Roll Call as follows:

Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)

Absent: None (0 Absent)

Receiving twenty (20) Yes, three (0) No, zero (0) Absent, motion carried.

Commissioner Mark Blevins requested permission to speak and was recognized by Acting Chairperson Travis Hill.

(The following is verbatim and entered as a matter of record as requested by Commissioner Blevins). At last month's meeting I was made fun of by Sonja Culler because of the way I talk. Tonight, it has happened again by Commission Johnson. I think it is about time to put a stop to it. You will respect me! I respect you! And I expect the same respect out of each, and every Commissioner. If, you've got a problem with me, come and see me. Don't go behind my back, and talk about me. I'm proud of my voice. It's what the good Lord's give me and if people like you want to downgrade yourself by making fun of people, that's fine! But, I'll be d\*\*\*\* if I'm going to take it anymore! Thank-you Mr. Chairman.

#### Committee Reports

Budget - Vice-Chairman Austin Jaynes, presented the following recommendations.

Motion was made by Austin Jaynes, seconded by Nancy Brown, to appropriate funds of **\$142,500 from the Governor's Local Government Support Grant (131-46980-020) to be used by the Carter County Highway Department towards the purchase of two new Ford F550 trucks (131-68000-714-020).**

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)

Absent: None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, motion carried.

Motion was made by Austin Jaynes, seconded by Mark Blevins, to appropriate funds of **\$144,836.36 (131-47990) received for work performed on the Swimming Pool Road Project to purchase slope mower(s) (131-68000-714).**

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)

Absent: None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, motion carried.

**Motion was made by Austin Jaynes, seconded by Ross Garland, to leave the Planning Department's 2020-2021 budget unchanged.**

**Motion to TABLE (previous motion) requesting this item be delayed until November in order to have additional clarification received was made by Gary Bailey seconded by Mike Hill.**

**A yes accepting the motion to table, was voiced by Austin Jaynes and Ross Garland.**

Acting Chairperson Travis Hill called for a voice Roll Call Vote on the Motion to Table.

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Aaron Frazier, Robin McKamey, and Thomas Proffitt. (20 Yes)

No: Ross Garland, Sonja Culler, and Kelly Collins (3 No)

Absent: None (0 Absent)

Receiving twenty (20) Yes, zero (3) three No, zero (0) Absent, motion carried.

**Motion was made by Austin Jaynes, seconded by Mark Tester, to request reimbursement of \$845,265 for public safety payroll paid during the period of March 1, 2020 through September 30, 2020 from CARES Act funds allocated to the County – CARES Act Funds of \$688,941.36 (original grant of \$845,265 less COVID-19 expenditure of \$156,323.64 incurred through October 12, 2020) will be retained in General Fund Unassigned Fund Balance until appropriated by County Commission. NOTE – An initial request for reimbursement of public safety salaries already paid (\$670,780.54) was filed on October 9, 2020).**

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)

Absent: None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, motion carried.

**Motion was made by Austin Jaynes, seconded by Charles VonCannon, to appropriate the following from the Governor's Support Grant - \$2,683 (101-46980-020) each to Assessor and Reappraisal budgets for additional costs of a vehicle (101-52300-716-020 and 101-52310-716-020) for each office (funds of \$25,000 were appropriated to each office in September 2020); and \$34,730 (101-46980-020) for the purchase of a 2021 Dodge Durango for Reappraisal Office (101-52310-716-020).**

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)

Absent: None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, motion carried.

**Motion** was made by Austin Jaynes, seconded by Robert Acuff, to set up a reserve account (101-34530-200) for contributions to help the homeless. Associated revenue (101-44570-200) and expenditure accounts (101-55590-599-200) will be utilized.

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)

Absent: None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, motion carried.

**Motion** was made by Austin Jaynes, seconded by Aaron Frazier, to approve five-year contract at \$135.00 per month for water filtration at the Workforce Development Center (101-51810-454-400). Recorded on pages 691-693

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)

Absent: None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, motion carried.

**Motion** was made by Austin Jaynes, seconded by Aaron Frazier, to approve appropriation of \$24,001 (101-46980-020) from the Governor's Support grant to purchase a timekeeping system for Sheriff's Department. Funds will be restricted to account #54110-709-020.

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey,

Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)

Absent: None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, motion carried.

**Motion was made Austin Jaynes seconded by Aaron Frazier, to approve state grant (46290-500) of \$87,759 for inmate Mental Health Transport cost (101-54210-354-500).**

Voice Roll Call as follows:

**Yes:** Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

**No:** None (0 No)

**Absent:** None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, **motion carried.**

**Motion was made by Austin Jaynes, seconded by Aaron Frazier, to approve a CARES Act grant (47309-510) of \$19,930 for Jail COVID Response (101-58804-499-510 = \$1,540 And 101-58804-790-510 = \$18,390).**

Voice Roll Call as follows:

**Yes:** Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

**No:** None (0 No)

**Absent:** None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, **motion carried.**

**Motion was made by Austin Jaynes, seconded by Aaron Frazier, to approve a CARES Act Grant (47309-511) of \$9,940 for Local Court COVID Response (101-58804-499-511) = \$180 and 101-58804-790-511 = \$9,760).**

Voice Roll Call as follows:

**Yes:** Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

**No:** None (0 No)

**Absent:** None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, **motion carried.**

**Motion was made by Austin Jaynes, seconded by Aaron Frazier, to approve a CARES Act grant (47309-512) of \$9,920 Local Law Enforcement of COVID Response (101-58804-499-512 = \$85 and 101-58804-790-512 = \$9,835).**

Voice Roll Call as follows:

**Yes:** Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

**No:** None (0 No)

**Absent:** None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, **motion carried.**

**RECESS**

Acting Chairperson Travis Hill **recessed** the meeting until 7:20 PM. Following the recess, the meeting was called **back to order** by acting Chairperson Hill.

**Motion** was made by Austin Jaynes, seconded by Willie Campbell, to approve appropriation of \$125,000 (141-46980-020) for paving at Happy Valley High School, Happy Valley Middle School, and Unaka High School (141-76100-799-020). Work will be performed by the County Highway Department (131-48140-500 and 131-65000-402-500).

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)

Absent: None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, **motion carried.**

**Motion** was made by Austin Jaynes, seconded by Aaron Frazier, to appropriate \$7,885 from General Fund Unassigned Fund Balance (101-39000) for cubicles in the Trustee's Office (101-51800-799).

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)

Absent: None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, **motion carried.**

**Motion** was made by Austin Jaynes, seconded by Nancy Brown, to appropriate \$52,500 (101-46980-020) from the Governor's Support grant to provide funds to seven Volunteer Fire Departments in the County. Funds will be allocated to VFD's based on the number of calls each has responded to (101-54310-316 program # 010-016).

**This was suggested as being done in Honor of Mayor Rusty Barnett.**

**AMENDMENT TO THE MOTION** was made Commissioner Gary Bailey requesting, a \$5,000 minimum be designated to each VFD with any remaining amount being divided equally between departments based upon the number of calls received.

Austin Jaynes and Nancy Brown voiced they agreed with the requested amendment.

During discussion It was noted that this would not include Butler VFD, as they were not located in Carter County. However, they do service some areas of Carter County.

**A FRIENDLY AMENDMENT** was made by Mark Blevins, to include Elizabethton City Fire Department (\$2,500) as well as Butler Volunteer Fire Department (\$2,500) (also being made in Honor of Mayor Barnett).

Austin Jaynes and Nancy Brown voiced they agreed with the requested Friendly Amendment.



**POINT OF ORDER** was made by **Isaiah Grindstaff**, noting this was changing the amount of the recommendation as approved by the Budget Committee.

It was suggested that the previous Amendment to the motion, and Friendly Amendment be withdrawn and send any changes back to the Budget Committee back for recommendation.

**Austin Jaynes, Nancy Brown, and withdrew the motion amendment, and Mark Blevins withdrew the Friendly Amendment to the motion.**

**Therefore, the original motion was back on the floor for consideration.** Acting Chairperson Travis Hill called for a voice roll call vote.

Voice Roll Call as follows:

**Yes:** Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

**No:** None (0 No)

**Absent:** None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, **motion carried.**

**Motion** was made by Austin Jaynes, seconded by Sonja Culler, to appropriate \$402,889.48 from General Fund Unassigned Fund Balance (101-39000) for a new baler for the Recycling Center. Equipment cost = \$373,389.48 (101-55751-733) and installation cost = \$29,500 (101-55751-733).

**Motion to Table** was made by Mike Hill. No second was received. A discussion period followed.

**Motion to Cease Discussion**, was made by Mark Blevins, seconded by Jerry Proffitt.

Voice Roll Call as follows:

**Yes:** Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

**No:** None (0 No)

**Absent:** None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, **motion carried.**

Acting Chairperson Hill called for a voice roll call vote on the original motion, as presented (new baler for the Recycling Center).

Voice Roll Call as follows:

**Yes:** Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (21 Yes)

No: Mike Hill, and Isaiah Grindstaff (2 No)  
Absent: None (0 Absent)  
Receiving twenty-one (22) Yes, two (2) No, zero (0) Absent, motion carried.

**Motion** was made by Austin Jaynes, seconded by Aaron Frazier, to approve **General Fund #101 Budget amendment #4 (Items 1-10)** for a total of \$29,715.86, with \$10,744 coming from restricted fund balance and nothing from unassigned fund balance. Recorded on page 694.

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)  
Absent: None (0 Absent)  
Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, motion carried.

**Motion** was made by Austin Jaynes, seconded by Mark Blevins, to approve **General Purpose School Fund \$141 Amendment #3 (Items 1-5)** for total of \$334,304.17 with \$10,000 coming from assigned fund balance and nothing from unassigned fund balance. Recorded on page 695

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)  
Absent: None (0 Absent)  
Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, motion carried.

**Motion** was made by Austin Jaynes, seconded by Mark Blevins, to approve **General Purpose School Fund #141 Amendment #3A (item 1)** for a total of \$80,800 with nothing coming from fund balance. Recorded on page 695

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)  
Absent: None (0 Absent)  
Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, motion carried.

**Motion** was made by Austin Jaynes, seconded by Mark Blevins, to approve **School Federal Projects Fund #142 Amendment #3 (Items 1-5)** for a total of \$478,413.66 with nothing coming from fund balance. Recorded on page 696

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt,

Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)

Absent: None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, **motion carried.**

**Motion** was made by Austin Jaynes, seconded by Charles VonCannon, to approve **Head Start Fund #145 amendment #2 (item 1) for a total of \$51,187 with nothing coming from fund balance.** Recorded on page 697

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)

Absent: None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, **motion carried.**

**Motion** was made by Austin Jaynes, seconded by Aaron Frazier, to approve the following donations: **Animal Shelter (\$970), Sheriff's Department (\$2,500), and School Department (\$3,850).** Recorded on page 697

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)

Absent: None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, **motion carried.**

**Motion** was made by Austin Jaynes, seconded by Sonja Culler, to approve the non-monetary donations from Walmart made to the Animal Shelter in this approximate amount of \$665.02. Recorded on page 698

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)

Absent: None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, **motion carried.**

**Nominating** – Committee Chairperson Aaron Frazier presented the following recommendation. **Motion** was made by Aaron Frazier, seconded by Nancy Brown, to confirm and appoint Ginger Holdren, to the Records/Archives Committee.

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)

Absent: None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, **motion carried.**

**Financial Management Committee** – Committee Chairperson Ginger Holdren, spoke of the possible creation of an Ethics Committee and an Investigative Committee.

County Attorney Joshua Hardin elaborated stating no authority could be given to a created Ethics or Investigative Committee regarding issues. The District Attorney would have to find cause for review and possible prosecution.

Chairperson Holdren also spoke concerning the committee reviewing Government Policies in the county.

The Committee minutes reflects additional actions taken by the committee.

**Building & Grounds, and Law Enforcement Committee** noted the Committee minutes reflected actions taken by the committees. No recommendations were presented.

**Health & Welfare Committee**, Chairperson Robert Acuff, presented the report. He spoke concerning the urgent importance of access to broadband by schools.

No recommendations were presented.

**Rules & By-Laws Committee** – Committee Chairperson Randall Jenkins, noted the Committee minutes reflect actions taken by the committee. No recommendations were presented.

**Landfill Committee** – Committee Chairperson Gary Bailey expressed appreciation and extended a “thank-you” for the commission’s vote of confidence regarding the purchase of a baler for the landfill.

**Education, Highway, Planning**, noted actions taken are reflected in the minutes of each committee.

**Beer Board** - Chairperson Mike Hill noted no new applications had been received.

**Animal Shelter Board** – Robert Acuff, spoke regarding some expansion and renovations going on at the shelter. A large donation had been received by the Friends of the Shelter which will pay for the renovations and donations are being made by Lowe’s as well.

Animal Control was discussed. An upcoming Workshop is set for Oct. 29<sup>th</sup> to discuss animal control issues as well as the safety of shelter staff and employees.

**Elizabethton/Carter County Chamber of Commerce and Keep Carter Count Beautiful**  
No recommendations presented.

**Agricultural Committee** -- The October flier was provided in the packets for review. No recommendations were presented.

**Main Street Committee** – Aaron Frazier, Carter County Liaison reported exciting things are being planned and should be announced soon.

**County Attorney Report** – Joshua Hardin, County Attorney, October 2020 report entered in the minutes on page 699.

**Commissioner Comments**

Commissioner Austin Jaynes, (along with several others), discussed the possibility of making changes to the location and date of the Special Called Meeting. However, no actions were made. Several questions/suggestions were also voiced concerning conduction of the meeting.

Commissioner Kelly Collins questioned how committee meetings were currently held. Attorney Hardin spoke concerning the numbers of Commissioners meeting via ZOOM, as well as the in-person Commissioners in the courtroom during a specific meeting. He stated currently, any number of combinations was legal to obtain a quorum for the meeting. The intent of Zoom meetings is to protect the health, safety, and welfare of the public.

Commission Charles VonCannon spoke concerning the Planning and Zoning budget. He spoke concerning the necessity of code enforcements.

Commissioner Robert Acuff spoke regarding meeting agendas and attachments

**Motion** was made by Robert Acuff, seconded by Ginger Holdren, **to have all committee meeting agenda's and any attachments distributed to all Commissioner's prior to the meeting. This is to allow all Commissioners (especially those not on the committee) to view items being discussed via Zoom.** It was also suggested that these be placed on the county website as well.

Voice Roll Call as follows:

Yes: Willie Campbell, Mark Blevins, Robert Acuff, Nancy Brown, Mike Hill, Patty Woodby, Bradley Johnson, Mark Tester, Charles VonCannon, Isaiah Grindstaff, Jerry Proffitt, Austin Jaynes, Ross Garland, Layla Ward, Ginger Holdren, Randall Jenkins, Gary Bailey, Travis Hill, Sonja Culler, Aaron Frazier, Robin McKamey, Kelly Collins, and Thomas Proffitt. (23 Yes)

No: None (0 No)

Absent: None (0 Absent)

Receiving twenty-three (23) Yes, zero (0) No, zero (0) Absent, **motion carried.**

Commissioner Ross Garland spoke concerning the rescue of hikers this morning. He wanted to commend the emergency personnel and volunteers for a job well done.

Commissioner Gary Bailey spoke concerning the school board has an independent company completing a survey concerning the number of students. He stated the numbers were down and it may affect the number of county schools. The survey should be completed in December.

Commissioner Travis Hill requested that respect be shown to each other.

Commission Willie Campbell stated he had visited most all offices in the courthouse and received favorable comments concerning the Commission.

**Adjourn**

**Motion** to adjourn was made by Willie Campbell, seconded by Austin Jaynes. By majority voice Vote, motion carried. Meeting ended at 9:22 PM.

AGENDA  
Board of County Commissioners  
Carter County, Tennessee  
REGULAR SESSION  
Monday, October 19, 2020 at 6:00 PM

\*\*Conducted electronically with live public access for the protection of the health, safety and welfare of the public due to the ongoing COVID-19 pandemic\*\*

1. Call to Order
2. Roll Call- **County Clerk**
3. Approval of Agenda
4. Opening Prayer- **Commissioner Willie Campbell**
5. Acceptance of Meeting Minutes from September meeting(s)
6. Approval of Notaries & Bonds
7. Consideration of Resolution Honoring the Life of Mayor Russell "Rusty" Dale Barnett and His Service to the Citizens of Carter County, and Dedicating the Fire/EMS Substation in Butler, TN in His Honor.
8. **Mayoral Report – Interim Mayor Patty Woodby**
9. Committee Reports
10. County Attorney Report
11. Commissioner Comments
12. Adjourn

BEFORE THE BOARD OF COUNTY COMMISSIONERS  
FOR CARTER COUNTY, TENNESSEE

REGULAR MEETING, MONDAY, OCTOBER 19, 2020

RESOLUTION NO. 778

"A RESOLUTION HONORING THE LIFE OF MAYOR RUSSELL "RUSTY" DALE BARNETT AND HIS SERVICE TO THE CITIZENS OF CARTER COUNTY, AND DEDICATING THE FIRE/EMS SUBSTATION IN BUTLER, TENNESSEE IN HIS HONOR"

WHEREAS, Russell "Rusty" Dale Barnett was born on September 6, 1955 in Elizabethton, Tennessee, the son of John and Imogene Campbell Barnett; and

WHEREAS, Mr. Barnett was a 1973 graduate of Hampton High School and attended Northeast State Community College; and

WHEREAS, Mr. Barnett worked for two years with the Carter County Sheriff's Office before finding his true calling at the Elizabethton Fire Department where he served the citizens of Carter County and Elizabethton for thirty-eight (38) years, attaining the rank of Deputy Fire Chief; and

WHEREAS, during his off duty hours at the Elizabethton Fire Department Mr. Barnett found additional ways to make significant contributions to his community and Carter County by serving in other roles such as Court Balliff for the Carter County Sheriff's Department and as Chairman of the Carter County School Board; and

WHEREAS, Mr. Barnett also found the time to serve in other ways, such as his roles as a substitute school teacher in the school system and a coach for various local baseball, basketball and football teams. It seems wherever there was a need in Carter County, Rusty would find a way to fill that need; and

WHEREAS, upon his retirement from the Elizabethton Fire Department after such a long and successful career as a public servant Mr. Barnett could have simply spent his days relaxing, but instead he was sworn in as Mayor of Carter County on the very same day his retirement became effective; and

WHEREAS, Mr. Barnett was beloved as Mayor and fiercely advocated for the citizens of not just Carter County, but all of Northeast Tennessee through his service on the many local and regional boards associated with his office; and

WHEREAS, Mayor Rusty Barnett passed away on September 21, 2020 and will be greatly missed by all who knew him; and

WHEREAS, his dedication to his community and the citizens of Carter County during his life clearly illustrates that he had a servant's heart and a deep love for the people of Carter County, and his legacy of serving others is an example for us all; and

WHEREAS, it is appropriate for the Board of County Commissioners to honor those whose selfless public service has benefited their community and the citizens of Carter County in significant ways; and

WHEREAS, as an additional tribute to Mayor Barnett due to his instrumental efforts in establishing the Fire/EMS Substation in Butler, Tennessee, the Board of County Commissioners also desires to formally dedicate the Substation in his honor.

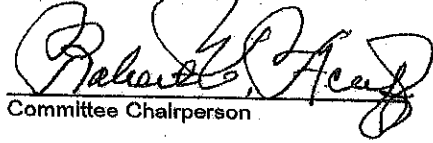
NOW, THEREFORE, BE IT RESOLVED by the Board of County Commissioners for Carter County, Tennessee, meeting in regular session on this the 19<sup>th</sup> day of October, 2020, with a lawful quorum of said Board being present and with a majority voting in the affirmative as follows:

1. That the Board hereby adopts this Resolution to formally recognize and honor the life of Mayor Russell "Rusty" Dale Barnett and his service to the citizens of Carter County during his lifetime.

2. That the Board hereby officially dedicates the Fire/EMS Substation in Butler, Tennessee in his honor and designates said substation as the "Mayor Rusty Barnett Memorial Substation".

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after the date of its approval the welfare of the county demanding.

Reviewed and approved by the Health and Welfare Committee on October 8, 2020.

  
Committee Chairperson


Adopted this 19<sup>th</sup> day of October, 2020.

CARTER COUNTY, TENNESSEE  
BOARD OF COUNTY COMMISSIONERS

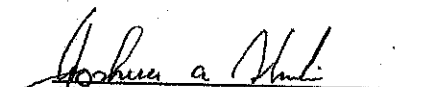
  
TRAVIS HILL  
INTERIM CHAIRMAN  
BOARD OF COUNTY COMMISSIONERS

  
PATTY WOODBY  
INTERIM CARTER COUNTY MAYOR

ATTEST:

  
MARY GOUGE  
CARTER COUNTY CLERK

APPROVED AS TO FORM:

  
JOSHUA A. HARDIN  
CARTER COUNTY ATTORNEY



FRED CONGDON WAS THE UNICOI COUNTY EXECUTIVE, WHEN I FIRST MET HIM IN THE MID-80'S. AT THE TIME OF HIS ELECTION HE WAS ONE OF THE YOUNGEST COUNTY MAYOR'S IN TENNESSEE. IN 1990 HE BECAME THE EXECUTIVE DIRECTOR OF THE TENNESSEE COUNTY MAYOR'S ASSOCIATION AND MOVED TO THE NASHVILLE AREA

DUE TO MY POSITION IN STATE GOVERNMENT, I ATTENDED THE ANNUAL COUNTY MAYOR'S ASSOCIATION CONVENTION USUALLY HELD IN GATLINBURG AND FRED CONGDON OFTEN PROVIDED A MUSICAL PROGRAM FOR THE MAYOR'S. HE OFTEN DID SHOW TUNES FROM PORGY AND BESS SUCH AS SUMMERTIME. HE HAD A GREAT VOICE AND IT SURPRISED ME TO LEARN LATER THAT "Blue Grass" WAS HIS MUSICAL PASSION.

WHEN HE MOVED TO NASHVILLE HE WANTED TO RECORD SOME OF HIS MATERIAL AND HE ASKED IF I KNEW ANYONE IN THE MUSIC INDUSTRY AND COULD I INTRODUCE HIM VIA A LIVE PRESENTATION. I HAD MET BY ACCIDENT, LON VARNELL A BOOKING AGENT FOR BARBARA MANDRELL. I MET LON LITERALLY BY ACCIDENT-HIS WHITE CADILLAC AND MY OLD CHEVY-CAPITAL TOWERS WAS A MIXED OFFICE AND RESIDENT BUILDING ACROSS THE STREET FROM THE TENNESSEE CAPITAL BUILDING. LON LIVED IN THE BUILDING AND AS DIRECTOR OF THE TENNESSEE INDUSTRIAL TRAINING SERVICE I HAD SEVERAL OFFICES FOR OUR STAFF. OUR PARKING SPACES WERE ADJACENT IN THE DAYLIGHT BASEMENT OF THE TOWERS AND LON TRIED TO ENLARGE HIS PARKING SPACE WITH HIS WHITE CADILLAC AND LATER WHILE HAVING THE FIRST CAR REPAIRED, IT HAPPENED AGAIN WITH OUR SECOND CAR AND HIS BLUE CADILLAC.

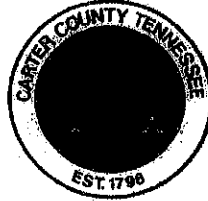
I MADE ARRANGEMENTS WITH LON VARNELL TO HEAR FRED AND WITH CURTISS GREEN AT THE STOCK YARD LOUNGE TO YIELD THE MIKE. CURTISS LATER BECAME VICE PRESIDENT OF SONY RECORDS- QUITE AN ACCOMPLISHMENT FOR A YOUNG MAN FROM DURANT, OKLAHOMA.

LON AND I WERE ON STATION AND CURTISS GREEN WAS GOING TO GIVE UP THE MIKE-YOU GUESSED IT FRED CONGDON WAS A NO SHOW. AT HIS REQUEST FOR A SECOND CHANCE I DECLINED. SEVERAL YEARS LATER HIS GROUP KNOWN AS TWISTED LESTER DID CUT A CD. ONE OF THE SONGS OUTLINED MEN WHO WERE PROMINENT IN TENNESSEE HISTORY SUCH AS DAVEY CROCKETT, ANDREW JACKSON, AND SEVERAL OTHERS INCLUDING CORDELL HULL-THE SONG IN 1996 WAS VOTED TO BE ONE OF OUR STATES OFFICIAL SONGS ALONG WITH THE TENNESSEE WALTZ AND PROBABLY ROCKY TOP. THE NAME OF THE SONG#THE PRIDE OF TENNESSEE.

REST IN PEACE FRED CONGDON - YOU WERE MUCH MORE THAN A MUSICIAN-YOU WERE A TRUE CREDIT TO OUR BELOVED TENNESSEE-

*Charles A. Don Cannon*  
*Oct 19, 2020*

801 E. Elk Avenue, Suite 201  
Elizabethton, TN 37643



Telephone: 423-542-1801  
Fax: 423-542-9279  
E-mail: mayor@cartercountyttn.gov

Patty Woodby  
Carter County Mayor

October 19, 2020

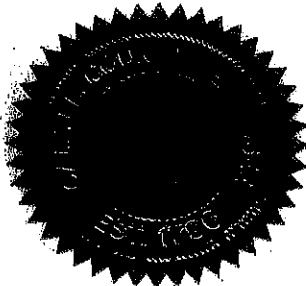
## ORDER OF APPOINTMENT

Upon certification by the Board of the Carter County Emergency Communications District a vacancy exists on the Board due to the death of Board member Mike Shouse. It Is Therefore Ordered, Adjudged and Decreed, that I, Patty Woodby, Interim Mayor of Carter County, Tennessee, do hereby appoint Mr. Kim Birchfield to serve on the Board for a term of four years.

Entered this the 19<sup>th</sup> Day of October, 2020.

A handwritten signature in cursive script that reads "Patty Woodby".

Patty Woodby  
Interim Carter County Mayor



# RENTAL AGREEMENT

Ph: 1-866-505-278  
Fax: 1-800-428-282


**PROPOSAL # 607785**

Customer Information		Billing Information (if different)	
Name <b>Carter County Government dba Finance Department</b>		Name <b>Carter County</b>	
Contact <b>Ron Kirby</b>	Phone Number <b>4235421835</b>	Contact	Phone Number
Address <b>801 East Elk Ave</b>		Address	
City, State, Zip <b>Elizabethton, TN 37643</b>		City, State, Zip	
EIN (Federal Tax ID# Required)		E-mail Address	

Distributor Information			
Distributor:	<b>Family Tree dba PWT of SW Virginia</b> <b>166 St John Rd</b>		
City, State, Zip:	<b>Salem, VA 24153</b>		
Reference #:	Contact:	Phone Number	<b>540-380-8999</b>

Equipment Schedule (Model & Serial#)		
MODEL	SERIAL NUMBER	QNTY
PWIRB-ES		2
BV-R Black		1

Billing Information			
Rental Term <b>60 Mos.</b>	Payment (+ applicable taxes) <b>\$135.00</b>		
Billing Frequency <b>Monthly</b>		Pmt. Method:	
Special Provisions:	<b>Due With Order</b>		
	Adv. Pmts. ( )	+ \$	_____
	Installation Fee	+ \$	_____
	<b>Total Due with Order</b>	= \$	_____

Agreed:		Date: <b>9/18/20</b>
Customer: <u>Carter County Government dba Finance Department</u>		Distributor: <u>Family Tree</u>
By: _____	By: 	
(Authorized Signature)	(Authorized Signature)	
Name: _____	Name: <u>James Gouverale</u>	
Title: _____	Title: <u>Account Executive</u>	

**CUSTOMER ACKNOWLEDGES HAVING READ AND UNDERSTOOD ALL OF THE TERMS AND PROVISIONS OF THIS RENTAL AGREEMENT (THIS "AGREEMENT"), INCLUDING THE REVERSE SIDE HEREOF, AND AGREES TO BE BOUND BY ALL OF THE TERMS AND PROVISIONS CONTAINED HEREIN UPON THE EXECUTION OF THIS AGREEMENT. CUSTOMER AGREES THAT UPON ACCEPTANCE OF THE EQUIPMENT BY CUSTOMER THIS AGREEMENT WILL BE AN UNCONDITIONAL OBLIGATION OF CUSTOMER TO PAY WHEN DUE ALL RENTAL PAYMENTS AND OTHER PAYMENTS, AND CUSTOMER CANNOT TERMINATE OR CANCEL THIS AGREEMENT, EXCEPT AS OTHERWISE EXPRESSLY STATED HEREIN, OR WITHHOLD, SET OFF OR REDUCE ANY SUCH PAYMENT, FOR ANY REASON WHATSOEVER. DISTRIBUTOR MAY SELL, ASSIGN OR TRANSFER ALL OR SOME OF ITS RIGHTS IN THIS AGREEMENT OR IN DISTRIBUTOR'S RIGHTS IN THE EQUIPMENT (SUBJECT TO CUSTOMER'S RIGHTS IN THE EQUIPMENT UNDER THIS AGREEMENT) AT ANY TIME AND WITHOUT NOTICE.**

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**RENTAL AGREEMENT TERMS AND CONDITIONS**

**PROPOSAL# 607785**

1. **Distributor Guarantees to Customer:** Carter County Government dba Finance Department
  - (a) **Upgrade Guarantee:** At any time during this Agreement term, or any extension thereof (the "Rental Period"), upon approval of additional credit, Customer may upgrade the equipment identified above (including all replacements, parts, repairs, additions and accessories, the "Equipment") for the difference in price, plus any termination value and installation fees, if applicable.
  - (b) **Guarantee Fulfillment:** Customer must be and remain current on all Rental Payments and other payments before, during and after any upgrades, repairs or modifications are made.
2. **Ownership of Equipment; Taxes and Fees:** Distributor is the sole owner and titleholder of the Equipment. Customer agrees to keep the Equipment free and clear of all liens. This is a "net" lease and Customer agrees to pay any and all taxes, filing fees, interest and penalties relating to this Agreement or the Equipment.
3. **Complete Agreement; Amendments:** Customer agrees that no promises or agreements regarding the subject matter hereof or the Equipment have been made by Distributor or anyone else which are not part of this Agreement. Revisions to this Agreement must be signed by an authorized representative of Distributor and Customer. Any agreement regarding Equipment maintenance or servicing is separate and apart from this Agreement and shall not affect Customer's obligations hereunder.
4. **Authorized Signer:** The person(s) signing this Agreement on behalf of Customer or signing any Guaranty represents that he or she has the authority to do so and that no information supplied by any of them is false or misleading.
5. **Liability and Insurance:** Customer is responsible for any damages or losses to or injuries caused by the Equipment, including any casualty or theft, and shall keep the Equipment fully insured against such losses during the Rental Period. If Customer fails to provide satisfactory proof of insurance within thirty (30) days of request therefor, Distributor may obtain insurance at Customer sole expense, which may result in higher costs to Customer.
6. **Use and Location of Equipment:** Customer will use the Equipment only for business purposes and will keep the Equipment at the location specified in this Agreement. Distributor or an authorized agent (for reasonable and customary charges) must perform any relocation of the Equipment.
7. **Assignment; Waiver of Warranties:** Customer may not sell, transfer, encumber or assign the Equipment or this Agreement without express prior written consent of Distributor. Distributor may sell, transfer, encumber or assign all or part of its interests in the Equipment and/or this Agreement, and its assignee will have all its rights and benefits under this Agreement but none of its obligations (other than the covenant of quiet enjoyment while no default exists). No assignee of Distributor (a) has any responsibility for the selection or performance of the Equipment and (b) makes any express or implied representations or warranties whatsoever regarding the Equipment, including that the Equipment will be fit for a particular purpose. Customer will settle any claims, defenses and setoffs it may have directly with Distributor, Distributor or any other third party without affecting Customer's obligations to pay Rental Payments or other payments without offset or abatement to assignee. Customer agrees it will have no claim against an assignee relating in any way to the Equipment.
8. **Renewal/Price Protection:** After the initial rental term (or extension previously agreed to), this Agreement will automatically renew for an additional 12 months and annually thereafter at the same monthly rate unless Customer notifies Distributor in writing 90 days prior to expiration of the initial term or extension that Customer does not intend to renew this Agreement.
9. **Agreement Inception, Due Dates and Payment Requirements:** Rental Payments begin on the delivery and acceptance date and continue on the same day of each month thereafter; provided that Distributor will establish the due date for the monthly (or other periodic) payments owing under this Agreement, including the first regular payment. If any payment is not made within 15 days of when due, Customer shall pay a late charge equal to 15% of the late payment or \$20, whichever is greater.
10. **Early Termination:** Customer may terminate this Agreement upon 30 days prior written notice to Distributor if Customer is not in default hereunder upon payment on the termination date of all remaining payments, and all sales tax, and fee, if applicable.
11. **Installation, Maintenance and Care:** Distributor, or its authorized agent, agrees to install the Equipment in accordance with manufacturer's specifications. Customer agrees to use and maintain the Equipment in accordance with the manufacturer's specifications. Customer will also make the Equipment available and accessible to the Distributor or its authorized agent for maintenance. The Equipment shall at all times remain personal property.
12. **UCC Filings:** Customer authorizes the filing of any Uniform Commercial Code ("UCC") financing statements deemed necessary or desirable to protect the interest of Distributor (or any assignee) in the Equipment.
13. **Default:** Customer is in default of this Agreement if it does not pay any amount when due, or breaches any other term of this Agreement, and Distributor may thereafter exercise any and all remedies under the UCC and other applicable laws, including repossession of the Equipment, termination of maintenance agreements and acceleration of the remaining balance due hereunder. Any failure to exercise any rights or remedies does not prevent any later exercise. Distributor's rights survive termination of this Agreement until payment and performance by Customer of all of its obligations. Customer shall pay all costs and expenses, including attorneys' fees, associated with enforcement of Customer's obligations or repossession or disposal of the Equipment.
14. **Governing Law; Jury Trial Waiver:** This Agreement will be governed by the internal laws of the Commonwealth of Pennsylvania. Any legal action, suit, or proceeding with regard to or arising out of this Agreement, or the Equipment, may be brought in the courts of the Commonwealth of Pennsylvania, and all parties consent to the jurisdiction of such courts as to all such actions. The parties hereto waive any right to a trial by jury.
15. **Equipment Return:** At the end of the Rental Period or earlier termination of this Agreement Customer shall relinquish possession of the Equipment in the same condition and working order as of the date of its acceptance, ordinary wear and tear resulting from proper use excepted.
16. **General.** It is the express intent of the parties not to exceed the maximum amount of interest legally permitted to be charged or collected, and any excess payment will be applied to Rental Payments in inverse order of maturity, and any remaining excess will be refunded. Neither the word "including" nor any headings shall imply any limitation. If any part of this Agreement is found to be invalid, then it shall not invalidate any of the other parts, and this Agreement shall be modified as permitted by law. Where applicable "Distributor" means and includes its assignee. A fax or electronic version of Customer's or Distributor's signature when received by Distributor will be binding upon such party. The parties agree that the copy with Distributor's original signature shall constitute the original authoritative version for all purposes, including best evidence. The USA PATRIOT Act requires us to obtain, verify, and record information that identifies you thus we ask for your name, address and other information or documents that substantiate your identity.

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X. ...

Ph: 1-866-505-2799  
Fax: 1-800-426-2826

**RENTAL AGREEMENT  
DELIVERY & ACCEPTANCE CERTIFICATE**

**Customer Name: Carter County Government dba Finance Department**  
**Proposal Number: 607785**


**Delivery And Acceptance Certificate**

Customer and Distributor certify that all Equipment described in the Rental Agreement has been delivered and properly installed according to the Rental Agreement. Customer acknowledges that the Equipment is in good condition and is performing satisfactorily. Customer hereby accepts the Equipment unconditionally and irrevocably in accordance with the Agreement.

Distributor acknowledges its obligation to provide maintenance services in accordance with any maintenance agreement separately entered into between Distributor and Customer.

**Customer: Do not sign this Certificate until you have actually received, installed, inspected and accepted all units of the Equipment described in the Agreement.**

Serial Numbers:

<b>X</b>	Customer (Authorized Signature)	Name (Print)	Title	Date
<b>X</b>		James Gowenlock	Account Executive	9/18/20
	Distributor (Authorized Signature)	Name (Print)	Title	Date

**Carters County**  
**General Fund #101**  
**Fiscal Year Ending June 30, 2021**  
**Budget Amendment #4**  
**October 19, 2020**

Item #	Category	Line Item	Description	\$ Amount		Increase/Decrease
1	48610		Donations	0.00	2,500.00	Increase
	54110	716	Law Enforcement Equipment	2,500.00	0.00	Increase
<i>To appropriate unrestricted donations received from Friendship Ford to purchase law enforcement equipment</i>						
2	44170		Miscellaneous Refunds	0.00	1,000.00	Increase
	54110	354	Transportation	1,000.00	0.00	Increase
<i>To appropriate funds received from B&amp;F Bonding to recover a fugitive inmate from Ohio</i>						
3	84625	034	Committed for Public Safety - Telephone Commissions	0.00	5,700.00	Decrease
	54110	716	Law Enforcement Equipment	5,700.00	0.00	Increase
<i>To appropriate Securus Reserve monies to purchase laptop computers for training</i>						
4	49700		Insurance Recovery	0.00	1,430.06	Increase
	54110	338	Maintenance and Repair Services - Vehicles	1,430.06	0.00	Increase
<i>To appropriate insurance recovery monies to repair vehicle #7.</i>						
5	49700		Insurance Recovery	0.00	4,945.00	Increase
	54110	338	Maintenance and Repair Services - Vehicles	4,945.00	0.00	Increase
<i>To appropriate insurance recovery monies to repair vehicle #137.</i>						
6	48140		Contracted Services	2,566.80	0.00	Decrease
	54110	716	Law Enforcement Equipment	0.00	2,566.80	Decrease
<i>To reverse budget amendment #3, item #4 approved in September; amendment was not needed because monies budgeted in the original budget.</i>						
7	54240	435	Office Supplies	0.00	400.00	Decrease
	54240	411	Data Processing Supplies	400.00	0.00	Increase
<i>To reallocate within Juvenile Services budget to cover data processing supplies</i>						
8	54110	435	Office Supplies	0.00	2,500.00	Decrease
	54110	411	Data Processing Supplies	2,500.00	0.00	Increase
<i>To reallocate within Sheriff's Department budget to cover the cost of toner</i>						

9	51810	454-400	Water and Sewer	2,800.00	0.00	Increase
	51810	399-400	Other Contracted Services	800.00	0.00	Increase
	51810	799-400	Other Capital Outlay		3,600.00	Decrease
<i>To reallocate funds for monthly charges for water filtration system and security monitoring services @ WDC</i>						
10	34520	008	Restricted for Automation - Sessions Court	0.00	5,074.00	Decrease
	53100	317	Data Processing Services	5,074.00	0.00	Increase
<i>To appropriate restricted data processing fees to purchase microsoft licenses for Circuit / Sessions Court Server</i>						
Total				29,715.86	29,715.86	
From Fund Balance					10,774.00	
From Unassigned Fund Balance					0.00	

Carter County							
General Purpose School Fund #141							
Fiscal Year Ending June 30, 2021							
Budget Amendment #8							
October 18, 2020							
Item #	Category	Line Item	Program #	Description	\$ Amount		Increase/Decrease
1	46981			Safe Schools Grant	0.00	184,212.52	Increase
	72180	309	541	Contracts with Government Agencies	84,870.00	0.00	Increase
	72180	399	541	Other Contracted Services	26,700.00	0.00	Increase
	72180	790	541	Other Equipment	182,642.52	0.00	Increase
<i>To allocate Safe Schools grant funds for SROs, the renewal of Raptor Security system, and security equipment</i>							
2	72120	105	4001-591	Supervisor/Director	45,488.00	0.00	Increase
	72120	189	4001-591	Other Salaries and Wages	18,000.00	0.00	Increase
	72120	201	4001-591	Social Security	8,500.00	0.00	Increase
	72120	204	4001-591	Pensions	9,488.00	0.00	Increase
	72120	206	4001-591	Life Insurance	51.00	0.00	Increase
	72120	207	4001-591	Medical Insurance	18,562.00	0.00	Increase
	72120	208	4001-591	Dental Insurance	537.00	0.00	Increase
	72120	210	4001-591	Unemployment Compensation	140.00	0.00	Increase
	72120	212	4001-591	Employer Medicare	825.00	0.00	Increase
	72120	355	4001-591	Travel	1,500.00	0.00	Increase
	72120	499	4001-591	Other Supplies and Materials	1,484.00	0.00	Increase
	72120	599	4001-591	Other Charges	500.00	0.00	Increase
	46591			Coordinated School Health	0.00	100,000.00	Increase
<i>To recognize initial budget for Coordinated School Health</i>							
3	73300	189	8001-594	Other Salaries & Wages	29,511.65	0.00	Increase
	46594		594	Family Resource Centers	0.00	29,511.65	Increase
<i>To recognize initial budget for Family Resource Center</i>							
4	44570		816	Contributions and Gifts	0.00	480.00	Increase
	72220	499	816	Other Supplies and Materials	480.00	0.00	Increase
<i>To appropriate donations for supplies to cover CDC students riding the bus</i>							
5	84755		730	Assigned for Education- U-Trust Robotics Grant	0.00	8,477.89	Decrease
	84755		731	Assigned for Education- U-Trust Robotics Grant (Equipment)	0.00	1,522.11	Decrease
	71300	780	730	Vocational Instruction Equipment	10,000.00	0.00	Increase
<i>To appropriate reserves for Robotics program</i>							
Total					894,804.17	894,804.17	
From Fund Balance						10,000.00	
From Unassigned Fund Balance						0.00	

Carter County							
General Purpose School Fund #141							
Fiscal Year Ending June 30, 2021							
Budget Amendment #8A							
October 18, 2020							
Item #	Category	Line Item	Program #	Description	\$ Amount		Increase/Decrease
1	47308		890	CARES Act Funds	0.00	80,800.00	Increase
	71501	309	890	Vocational Equipment	80,800.00	0.00	Increase
<i>To recognize and appropriate CARES grant for meat processing class @ Unaha High School</i>							
Total					80,800.00	80,800.00	
From Fund Balance						0.00	
From Unassigned Fund Balance						0.00	

**Fiscal Year Ending June 30, 2021**

**Budget Amendment #3**

**October 19, 2020**

Item #	Category	Line Item	Project #	Description	\$ Amount		Increase/Decrease
					Debit	Credit	
1	47131		802	Vocational Education - Carl Perkins Reserve	0.00	28,133.00	Increase
	71800	429	802	Instructional Supplies & Materials	13,470.00	0.00	Increase
	71800	499	802	Other Supplies & Materials	1,935.00	0.00	Increase
	71800	730	802	Vocational Instruction Equipment	7,728.00	0.00	Increase
<i>To recognize initial budget for Carl Perkins Reserve</i>							
2	71100	116	101	Teachers	69,145.47	0.00	Increase
	71100	163	101	Educational Assistants	15,000.00	0.00	Increase
	71100	189	101	Other Salaries & Wages	20,000.00	0.00	Increase
	71100	201	101	Social Security	5,000.00	0.00	Increase
	71100	204	101	Pensions	5,000.00	0.00	Increase
	71100	207	101	Medical Insurance	8,000.00	0.00	Increase
	71100	210	101	Unemployment Compensation	2,500.00	0.00	Increase
	71100	212	101	Employer Medicare	5,000.00	0.00	Increase
	71100	429	101	Instructional Supplies and Materials	10,003.00	0.00	Increase
	71100	722	101	Regular Instruction Equipment	18,200.00	0.00	Increase
	72130	499	101	Other Supplies and Materials	0.00	2,147.06	Decrease
	72190	599	101	Other Charges	4,000.00	0.00	Increase
	72210	106	101	Supervisor/Director	7,000.00	0.00	Increase
	72210	161	101	Secretaries	5,000.00	0.00	Increase
	72210	189	101	Other Salaries & Wages	2,000.00	0.00	Increase
	72210	201	101	Social Security	3,250.00	0.00	Increase
	72210	204	101	Pensions	2,900.00	0.00	Increase
	72210	206	101	Life Insurance	200.00	0.00	Increase
	72210	207	101	Medical Insurance	5,900.00	0.00	Increase
	72210	208	101	Dental Insurance	300.00	0.00	Increase
	72210	210	101	Unemployment Compensation	800.00	0.00	Increase
	72210	212	101	Employer Medicare	580.00	0.00	Increase
	72210	330	101	Operating Lease Payments	1,000.00	0.00	Increase
	72210	355	101	Travel	1,800.00	0.00	Increase
	72210	499	101	Other Supplies and Materials	3,000.00	0.00	Increase
	72210	524	101	In Service/Staff Development	13,190.00	0.00	Increase
	72210	790	101	Other Equipment	5,000.00	0.00	Increase
	47141		101	Title I-A	0.00	201,421.41	Increase
<i>To appropriate transfer monies from Title IV and Carryover monies for Title IA</i>							
3	72210	189	201	Other Salaries and Wages	3,800.00	0.00	Increase
	72210	201	201	Social Security	1,240.00	0.00	Increase
	72210	204	201	Pensions	560.00	0.00	Increase
	72210	207	201	Medical Insurance	1,400.00	0.00	Increase
	72210	499	201	Other Supplies and Materials	2,999.33	0.00	Increase
	72210	524	201	In Service/Staff Development	55,625.24	0.00	Increase
	72210	790	201	Other Equipment	3,194.67	0.00	Increase
	47189		201	Title II	0.00	67,719.24	Increase
<i>To appropriate Carryover monies for Title II</i>							

4	71200	116	901	Teachers	81,414.78	0.00	Increase
	71200	163	901	Educational Assistants	25,198.17	0.00	Increase
	71200	429	901	Instructional Supplies and Materials	0.00	3,500.00	Decrease
	71200	499	901	Other Supplies and Materials	13,500.00	0.00	Increase
	72210	355	901	Travel	500.00	0.00	Increase
	72210	524	901	In Service/Staff Development	500.00	0.00	Increase
	47143		901	Special Education IDEA Part B	0.00	72,612.95	Increase
<i>To appropriate Compensatory Services &amp; Carryover monies for IDEA Part B</i>							
5	71100	189	150	Other Salaries and Wages	0.00	17,860.00	Decrease
	71100	429	150	Instructional Supplies and Materials	43,880.00	0.00	Increase
	71100	449	150	Textbooks/Bound	0.00	80,000.00	Decrease
	71100	471	150	Software	25,000.00	0.00	Increase
	71100	599	150	Other Charges	39,000.00	0.00	Increase
	72210	330	150	Operating Lease Payments	0.00	60,000.00	Decrease
<i>To reallocate within ESSER (Elementary and Secondary Emergency Relief) Monies</i>							
Total					478,413.66	478,413.66	
From Fund Balance						0.00	



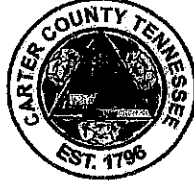
Carter County, Tennessee						
Head Start Fund #145						
Fiscal Year Ending June 30, 2021						
Budget Amendment #2						
October 16, 2020						
Item #	Category	Line Item	Description	\$ Amount		Increase/Decrease
				Debit	Credit	
1	73400	116	Teachers	0.00	38,687.00	Decrease
	73400	198	Non-Certified Substitute Teachers	0.00	3,500.00	Decrease
	73400	201	Social Security	0.00	3,000.00	Decrease
	73400	336	Maintenance and Repair Services - Equipment	6,000.00	0.00	Increase
	73400	351	Rentals	0.00	6,000.00	Decrease
	73400	429	Instructional Supplies and Materials	37,187.00	0.00	Increase
	73400	499	Other Supplies and Materials	5,000.00	0.00	Increase
	73400	599	Other Charges	3,000.00	0.00	Increase
<i>To reallocate within Head Start Program</i>						
			Total	51,187.00	51,187.00	

**September 2020 Donations**

September Animal Shelter Donation - Irene Lewis	\$	50.00
September Animal Shelter Donation - Stammille Ward	\$	60.00
September Animal Shelter Donation - In Memory of Jane Andrews	\$	50.00
September Animal Shelter Donation - Adam Tilley	\$	60.00
September Animal Shelter Donation - Ann Gilover	\$	5.00
September Animal Shelter Donation - Brenda Trivette	\$	100.00
September Animal Shelter Donation - Paulette Walton	\$	150.00
September Animal Shelter Donation - Michael Shilton	\$	50.00
September Animal Shelter Donation - In Honor of Rusty Barnett	\$	375.00
September Animal Shelter Donation - Tammy Brooks	\$	30.00
September Animal Shelter Donation - Anonymous	\$	40.00
September Carter County Schools - Federal Program Donation Garland	\$	380.00
September Sheriff's Dept. Donation - Friendship Ford	\$	2,500.00

<b>Animal Shelter Total</b>	\$	<b>970.00</b>
<b>Sheriff's Department Total</b>	\$	<b>2,500.00</b>
<b>Carter County Schools Total</b>	\$	<b>380.00</b>
<b>September 2020 Total Donations</b>	\$	<b>3,850.00</b>

135 Sycamore Shoals Drive  
 Elizabethton, TN 37643



Telephone: 423-547-8359  
 www.cartercountyttn.gov  
 E-mail: [animalshelter@cartercountyttn.gov](mailto:animalshelter@cartercountyttn.gov)

**ELIZABETHTON / CARTER COUNTY  
 ANIMAL SHELTER**

**Walmart donations for the month of Sep. 2020 is approximately \$665.02.**

Thank You,  
 ECCAS Director

A handwritten signature in black ink, appearing to read "Sonda", is written below the typed name of the ECCAS Director.

COUNTY ATTORNEY REPORT  
OCTOBER 2020

General Litigation update:

1. Steffey v. Carter County (Carter County Circuit Court)
2. Two new (2) Litter Regulations Violation cases filed (Carter County Chancery Court)

Other Work performed/ongoing:

1. Research completed and opinions rendered for various county office holders and commissioners as requested.
2. Finance Department – Final review and edit of all Bond Issuance documentation; calls and emails with Bond Counsel, County Clerk and Mayor to finalize issuance; Assist with open records requests; Research real property purchasing issues; Review of amended internet and computer usage policy; Review of equipment rental agreement; Research re: CCT TCRS issues; Research regarding CARES Act funding and expenditure process.
3. Health and Welfare Committee - Attended committee meeting; Draft of Resolution Honoring Mayor Rusty Barnett; Correspond with various officials and research re: Broadband Issue.
4. Sheriff's Office – Assistance provided with open records request; Research and assist re: Hazard pay and maintenance of effort issues; Research military leave benefits issue.
5. Buildings and Grounds Committee - Attended Committee meeting; Review of appraisal re: Linda Whitehead property; Title research regarding potential property donation from LaPorte/Greene.
6. Highway Committee/Department-Complete Title Research and meet with Mr. Pleasant re: Minton Hollow Road property acquisition; Assistance with ongoing litigation; Meet with Road Superintendent re: various ROW issues.
7. Mayor's Office – Assistance with transition issues for Interim Mayor; Review Governor's Executive Order No. 63; Draft of Mayoral Executive Order No. 8.
8. County Commission – Research and draft of Public Notice of special called meeting to appoint Mayor; Attend both sessions of monthly commission meeting.
9. Planning Office – Meet with Jay Cook, review of multiple case files and draft of three (3) complaints for litter violations, file only 2 at request of Planning office staff.
10. Budget Committee – Attend Committee meeting.
11. Rules and Bylaws Committee - Attended Committee meeting.

