

**Board of Commissioners
Carter County, Tennessee
REGULAR SESSION
Monday April 19, 2021**

Due to the ongoing COVID-19 pandemic, this meeting was held electronically with live public access for the protection of the health, safety, and welfare of the public.

Call to Order – Chairman Travis Hill called the meeting to order at 6:00 PM.

Roll Call – County Clerk

Voice Roll Call as follows:

Present:

Willie Campbell
Mark Blevins
Robert Acuff
Nancy Brown
Mike Hill
Julie Guinn
Bradley Johnson
Mark Tester

Charles VonCannon
Isaiah Grindstaff
Jerry Proffitt
Ross Garland
Layla Ward
Ginger Holdren
Randall Jenkins
Gary Bailey

Travis Hill
Sonja Culler
Daniel McInturff
Aaron Frazier
Robin McKamey
Kelly Collins
Thomas Proffitt

Absent:

Austin Jaynes

Present: Twenty-three (23)

Absent: One (1)

Quorum Present

Approval of Agenda

Commissioner Gary Bailey asked to be added to the agenda to speak to the commission. Chairperson Hill confirmed that Mr. Bailey would speak after the Mayoral Report.

Motion was made by Mark Blevins, seconded by Nancy Brown, to **accept tonight's agenda with amendment as requested.** Recorded on pages 302.

Voice Roll Call Vote as follows:

Yes:

Willie Campbell
Mark Blevins
Robert Acuff
Nancy Brown
Mike Hill
Julie Guinn
Bradley Johnson
Mark Tester

Charles VonCannon
Isaiah Grindstaff
Jerry Proffitt
Ross Garland
Layla Ward
Ginger Holdren
Randall Jenkins
Gary Bailey

Travis Hill
Sonja Culler
Daniel McInturff
Aaron Frazier
Robin McKamey
Kelly Collins
Thomas Proffitt

Absent:

Austin Jaynes

Yes: Twenty-three (23)

No: None (0 No)

Receiving twenty-three (23) yes, zero (0) no, and one (1) absent, **motion carried.**

Opening Prayer – Commissioner Willie Campbell

Pledge of Allegiance – Commissioner Kelly Collins

Acceptance of Meeting Minutes from March 2021 Meeting

Motion was made by Randall Jenkins, seconded by Isaiah Grindstaff, **to accept the minutes of the March 15, 2021 meeting, as presented.**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell	Charles VonCannon	Travis Hill
Mark Blevins	Isaiah Grindstaff	Daniel McInturff
Robert Acuff	Jerry Proffitt	Aaron Frazier
Nancy Brown	Ross Garland	Robin McKamey
Mike Hill	Layla Ward	Kelly Collins
Julie Guinn	Ginger Holdren	Thomas Proffitt
Bradley Johnson	Randall Jenkins	
Mark Tester	Gary Bailey	

Abstain:

Sonja Culler

Absent:

Austin Jaynes

Yes: Twenty-two (22)

Abstain: One (1)

No: None (0 No)

Receiving twenty-two (22) yes, one (1) abstain, zero (0) no, and one (1) absent, **motion carried.**

Approval of Notaries & Bonds

Motion was made by Aaron Frazier, seconded by Mark Blevins, **to approve as presented, the Notaries/Bonds for April 2021.**

Notaries/Bonds April 2021

Ashley Woods	Melissa Joyner	Lois Carty
Steven J. Head	Lori L. Hilbert	L. Kristia Brown
Tina Bowers	Tammy D. Smith	Beverly A. Sansom
Kathy Bales	Edgar L. Presnell	Sharron W. Phillips

Voice Roll Call Vote as follows:

Yes:

Willie Campbell	Charles VonCannon	Travis Hill
Mark Blevins	Isaiah Grindstaff	Sonja Culler
Robert Acuff	Jerry Proffitt	Daniel McInturff
Nancy Brown	Ross Garland	Aaron Frazier
Mike Hill	Layla Ward	Robin McKamey
Julie Guinn	Ginger Holdren	Kelly Collins
Bradley Johnson	Randall Jenkins	Thomas Proffitt
Mark Tester	Gary Bailey	

Absent:

Austin Jaynes

Yes: Twenty-three (23)

No: None (0 No)

Receiving twenty-three (23) yes, zero (0) no, and one (1) absent, **motion carried. Recorded on page 303.**

Presentation by Joy McCray – Chamber of Commerce Director and Luke Freeman – Tourism Coordinator

Luke Freeman presented a PowerPoint presentation outlining the efforts that have been made in advertising to boost tourism in Carter County. He highlighted the different events that have happened in the past and others that are upcoming to the area. He informed the commission that the Chamber has moved into their new building at 615 E. Elk Ave.

David LeVeau from Security Federal was in attendance to express his gratitude to the Commission and the Chamber for all the efforts to increase tourism in Carter County.

Joy McCray joined the meeting to introduce the commission to some of the programs and fundraisers that the Chamber is involved in. Ms. McCray thanked Mayor Patty Woodby for being the speaker at the Youth Ambassadors meeting. Mayor Woodby thanked Ms. McCray and Mr. Freeman for their representation of the county and work done to build tourism. Commissioner Aaron Frazier asked if the data from Google and Facebook show an increase in interest in the area. Mr. Freeman answered saying, Googles numbers show an increase, Facebook is steady but just recently started, Google has been up about a year.

RESOLUTIONS:

RESOLUTION No. 792

“A RESOLUTION TO AUTHORIZE THE COUNTY MAYOR TO MAKE AND SIGN AN APPLICATION FOR GRANT FUNDS FROM THE TENNESSEE HOUSING DEVELOPMENT AGENCY TO FACILITATE HOUSING REHABILITATION FOR LOW INCOME RESIDENTS OF CARTER COUNTY, TENNESSEE”

Recorded on pages 303 - 304

Motion was made by Aaron Frazier, seconded by Mark Blevins, **to adopt as presented, Resolution No. 792**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell
Mark Blevins
Robert Acuff
Nancy Brown
Mike Hill
Julie Guinn
Bradley Johnson
Mark Tester

Charles VonCannon
Isaiah Grindstaff
Jerry Proffitt
Ross Garland
Layla Ward
Ginger Holdren
Randall Jenkins
Gary Bailey

Travis Hill
Sonja Culler
Daniel McInturff
Aaron Frazier
Robin McKamey
Kelly Collins
Thomas Proffitt

Absent:

Austin Jaynes

Yes: Twenty-three (23)

No: None (0 No)

Receiving twenty-three (23) yes, zero (0) no, and one (1) absent, **motion carried. Recorded on page 304/305.**

Consideration of Amendment to ETSU Forensics Agreement

This amendment is to the contract between East Tennessee State University and Carter County, Tennessee which was entered into on July 01, 2020.

2021-2022	2021-2022	2022-2023	2022-2023
Service Description	Amount (per compensable increment)	Service Description	Amount (per compensable increment)
Medical Examiner 12 months	\$9,972.70 per month	Medical Examiner 12 months	\$10,172.15 per month
Building Debt Payment 12 months	\$344.68 per month	Building Debt Payment 12 months	\$344.68 per month

Contract Period Total (12 months)	\$10,317.38	Contract Period Total (12 months)	\$10,516.83
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Attorney Josh Hardin brought the amendment to the committee for approval. He informed the committee that there was a slight increase from last year.

Motion was made by Ross Garland, second by Randall Jenkins to **accept the amendment to the ETSU Forensics Agreement. Recorded on page 306.**

Voice Roll Call as Follows:

Yes:

Willie Campbell	Isaiah Grindstaff	Sonja Culler
Mark Blevins	Jerry Proffitt	Daniel McInturff
Nancy Brown	Ross Garland	Aaron Frazier
Mike Hill	Layla Ward	Robin McKamey
Julie Guinn	Ginger Holdren	Kelly Collins
Bradley Johnson	Randall Jenkins	Thomas Proffitt
Mark Tester	Gary Bailey	
Charles VonCannon	Travis Hill	

Abstain:

Robert Acuff

Absent:

Austin Jaynes

Yes: Twenty-two (22)

No: Zero (0)

Abstain: One (1)

Absent: One (1)

Receiving twenty-two (22) yes, one (1) abstain, zero (0) no, and one (1) absent, **motion carried.**

Mayoral Report – Mayor Patty Woodby

Mayor Patty Woodby asked if a vote was needed for the placement of Billy Harrell as the Director of the Emergency Management Agency. Attorney Hardin stated that he did not believe one was necessary but to be clear he would suggest a motion and vote take place. Director Harrell’s report is recorded on page 307/308.

Voice Roll Call as Follows:

Yes:

Willie Campbell	Charles VonCannon	Travis Hill
Mark Blevins	Isaiah Grindstaff	Sonja Culler
Robert Acuff	Jerry Proffitt	Daniel McInturff
Nancy Brown	Ross Garland	Aaron Frazier
Mike Hill	Layla Ward	Robin McKamey
Julie Guinn	Ginger Holdren	Kelly Collins
Bradley Johnson	Randall Jenkins	Thomas Proffitt
Mark Tester	Gary Bailey	

Absent:

Austin Jaynes

Yes: Twenty-three (23)

No: Zero (0)

Absent: One (1)

Receiving twenty-three (23) yes, zero (0) no, and one (1) absent, **motion carried.**

Mayor Woodby thanked the commission for the vote. She continued by informing the commission that the single point of entry was complete and working well. She had Shaw & Shank go over the old Chamber of Commerce Building and they reported that it would take approx. \$100,000 to repair it. This was much more than expected. The ADA restroom plans are complete, and the bid process will start in May. The Workforce Development drawings of both buildings came in and are available. Mayor Woodby stated that a new employee in the EMA office will be brought up next month.

Commissioner Gary Bailey

Commissioner Bailey informed the committee that there was an article in the paper about the over run of recyclables at the city recycle sites and points to Director Benny Lyons and the County Commission is not doing their job. Mr. Estes stated that the agreement that the city had with the county is that the city provides the land, and the dumpsters belong to the county. Chairman Travis Hill asked if it was because Director Lyons is short of drivers. Commissioner Bailey stated, yes, Mr. Estes stated that he stands by his statements. Chairman Hill stated that if Director Lyons is going to have an issue picking up in the future, he should contact the city so they can close the site to keep from having the recycling put on the ground. Commissioner Bailey also spoke about the mention of the Animal Shelter becoming a 501(c) 3 by Mr. Estes. Mr. Estes answered by stating that he believed that the needed to be a cooling off period because of the high emotion about the issue. He did not feel like there was a plan in place. He would like to see the process involved. He would like to get details and not just the concept. Chairman Travis Hill stopped the conversation and stated that it would be investigated further. Commissioner Robert Acuff stated that he would report when appropriate.

COMMITTEE REPORTS

Budget - Austin Jaynes, Chairperson presented the following recommendations:

Motion was made by Austin Jaynes, seconded by Ross Garland, **to approve addendum #2 to the inmate medical contract with Southern Health Partners. The renewal for the 2021-2022 fiscal year has a 3% adjustment, an increase of \$1,468.73 to the monthly base rate, making the new base annualized cost of \$605,117.88.**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell	Charles VonCannon	Gary Bailey
Mark Blevins	Isaiah Grindstaff	Travis Hill
Robert Acuff	Jerry Proffitt	Sonja culler
Nancy Brown	Austin Jaynes	Daniel McInturff
Mike Hill	Ross Garland	Aaron Frazier
Julie Guinn	Layla Ward	Robin McKamey
Bradley Johnson	Ginger Holdren	Kelly Collins
Mark Tester	Randall Jenkins	Thomas Proffitt

Yes: Twenty-four (24)

No: None (0 No)

Receiving twenty-four (24) yes, zero (0) no, **motion carried.**

Motion was made by Austin Jaynes, seconded by Ross Garland, **to appropriate \$59,863.08 from the Courthouse Security reserve account (101-34525-002) for construction costs related to installing an additional new entry/exit door for flooring for the Clerk & Master's office. Appropriation Account is: 101-51800-707-065 (\$57,363.08) 101-51800-304-065 (\$2,500).**

Commissioner Bailey asked where the door is going to be installed. Mr. Jaynes stated that it was going in the Clerk & Masters office. Commissioner Mark Tester informed Mr. Bailey that it was brought up in the Buildings & Grounds Committee. There is a difference of about \$3,000 additional. Austin Jaynes stated that the price was higher than expected because it is in the historical part of the courthouse. He stated that it was not only to cut and install a door. This amount is for an awning, porch, and flooring. Ginger Holdren stated that she feels like it was falsely reported in the Budget that it passed Building & Grounds Committee. During the April meeting the committee voted unanimously to get a breakdown on the cost. Mayor Woodby stated that Building & Grounds has already approved, it was just brought back to keep the committee updated on the status. Ms. Holdren asked if this could be deferred until next month so the committee can get the breakdown of the cost. Commissioner Johnson agreed with Ms. Holdren, the bid has been added to and the county is paying for AE services, they should verify that this is cost effective.

Chairman Travis Hill asked to remove it and go back to Building & Grounds, Mr. Jaynes answered, yes, and asked Mayor Woodby to ask the Clerk & Master or Chancellor to attend next months meeting to express the reasons and need for the door. Mr. Jaynes asked if the quote had an expiration date, Ms. Woodby stated, 60 days. Mr. Jaynes reminded the commission that materials will increase so this needs to get done. Ms. Holdren stated that she reached out to Tom Shanks and the number is \$56,900 and \$5,808 on top for project management. Chairman Hill stated that the 5% was removed. Ms. Holdren informed him that it would be kept in till the project is complete and if not spent it will be removed.

The motion was withdrawn and will go back to the Buildings & Grounds committee for review.

Motion was made by Austin Jaynes, seconded by Aaron Frazier, **to appropriate \$35,000 from the General Unassigned Fund Balance for salary & benefits for the future Carter County Finance Director.**

Appropriation Account:

101-52100-105-521 (\$28,624)
101-52100-201-521 (\$1,776.42)
101-52100-204-521 (\$2,292.16)
101-52100-212-521 (\$415.45)
101-52100-207-521 (\$1,797.57)
101-52100-208-521 (\$60.99)
101-52100-206-521 (\$5.41)
101-52100-210-521 (\$28.00)

Commissioner Holdren asked why vacation was added for such a short period of time. Austin Jaynes informed the commission that it was to buy out Director Burkes unused vacation time. Mr. Jaynes stated that he would like input from the commission on requirements and qualifications. Mark Tester stated Government service was a must. Ms. Holdren stated that she and Director Burke have been working on creating an add with strict requirements that include Government service. Kelly Collins asked if she could get a copy of the advertisement. Mr. Jaynes stated that there was going to be a special called meeting.

Voice Roll Call Vote as follows:

Yes:

Willie Campbell
Mark Blevins
Robert Acuff
Nancy Brown
Julie Guinn
Bradley Johnson
Mark Tester

Charles VonCannon
Isaiah Grindstaff
Jerry Proffitt
Austin Jaynes
Ross Garland
Layla Ward
Ginger Holdren

Gary Bailey
Travis Hill
Sonja Culler
Aaron Frazier
Robin McKamey
Kelly Collins
Thomas Proffitt

No:

Mike Hill

Randall Jenkins

Daniel McInturff

Yes: Twenty-one (21)

No: Three (3)

Receiving twenty-one (21) yes, three (3) no, **motion carried.**

Motion was made by Austin Jaynes, seconded by Aaron Frazier, **to approve a policy establishing a deadline for all Carter County departments to submit any budget committee related request/documents to the Carter County Finance Department the first Monday of each month/seven calendar days prior to the regular scheduled budget meetings, with an exception for issues that the Finance Department classifies as an emergency.**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell
Mark Blevins
Robert Acuff
Nancy Brown
Mike Hill
Julie Guinn
Bradley Johnson
Mark Tester

Charles VonCannon
Isaiah Grindstaff
Jerry Proffitt
Austin Jaynes
Ross Garland
Layla Ward
Ginger Holdren
Randall Jenkins

Gary Bailey
Travis Hill
Sonja Culler
Daniel McInturff
Aaron Frazier
Robin McKamey
Kelly Collins
Thomas Proffitt

Yes: Twenty-four (24)

No: None (0 No)

Receiving twenty-four (24) yes, zero (0) no, **motion carried.**

Motion was made by Austin Jaynes, seconded by Mark Blevins, **to appropriate \$30,000 from Cares Act funds (101-58802-335-888) to give additional funds to the Carter County Rescue Squad to cover the cost of additional expenses due to COVID-19. Appropriation Account: (101-58802-316-888).**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell
Mark Blevins
Nancy Brown
Mike Hill
Julie Guinn
Bradley Johnson
Mark Tester
Charles VonCannon

Isaiah Grindstaff
Jerry Proffitt
Austin Jaynes
Ross Garland
Layla Ward
Ginger Holdren
Randall Jenkins
Gary Bailey

Travis Hill
Sonja Culler
Daniel McInturff
Aaron Frazier
Robin McKamey
Kelly Collins
Thomas Proffitt

Abstain:

Robert Acuff

Yes: Twenty-three (23)

No: None (0 No)

Abstain: One (1)

Receiving twenty-three (23) yes, zero (0) no, and one (1) abstain, **motion carried.**

Motion was made by Austin Jaynes, seconded by Aaron Frazier, **to appropriate \$15,000 to Second Harvest Food Bank for the Backpack program. Funding to come from General Fund Unassigned Fund Balance (101-39000) in the amount of \$10,000 and reallocation of contribution to Carter County Honor Guard (101-55900-316) \$5,000. Appropriation Account: (101-3900) \$10,000, (101-55900-316) \$5,000.**

Charles VonCannon stated that the Carter County Honor Guard had to join Washington County. He would like to know what is going on. Ross Garland asked if the money could be kept in case they ask for it. Mr. Jaynes stated that the Carter County Honor Guard has disbanded, but, if the VFW or American Legion came and asked for money, they would not be denied. Director Burke stated that a couple have tried to form a group to take over. The funds were #10,000 from 2019/2020 and \$5,000 from 2020/2021.

Voice Roll Call Vote as follows:

Yes:

Willie Campbell	Isaiah Grindstaff	Travis Hill
Mark Blevins	Austin Jaynes	Daniel McInturff
Robert Acuff	Ross Garland	Aaron Frazier
Nancy Brown	Layla Ward	Robin McKamey
Julie Guinn	Ginger Holdren	Kelly Collins
Bradley Johnson	Randall Jenkins	Thomas Proffitt
Mark Tester	Gary Bailey	

No:

Mike Hill	Jerry Proffitt
Charles VonCannon	Sonja Culler

Yes: Twenty (20)

No: Four (4)

Receiving twenty (20) yes, four (4) no, **motion carried.**

Motion was made by Austin Jaynes, seconded by Ross Garland, **to approve General Fund #101 budget amendment #10 (items #1-14) for a total of \$93,627.03, with \$76,018.03 coming from reserves/fund balance and \$0 coming from unassigned fund balance.**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell	Charles VonCannon	Gary Bailey
Mark Blevins	Isaiah Grindstaff	Travis Hill
Robert Acuff	Jerry Proffitt	Sonja Culler
Nancy Brown	Austin Jaynes	Daniel McInturff
Mike Hill	Ross Garland	Aaron Frazier
Julie Guinn	Layla Ward	Robin McKamey
Bradley Johnson	Ginger Holdren	Kelly Collins
Mark Tester	Randall Jenkins	Thomas Proffitt

Yes: Twenty-four (24)

No: None (0 No)

Receiving twenty-four (24) yes, zero (0) no, **motion carried.**

Motion was made by Austin Jaynes, seconded by Gary Bailey, **to approve Solid Waste/Sanitation Fund #116 budget amendment #4 (item #1) for a total of \$9,000, with \$0 coming from unassigned fund balance.**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell	Bradley Johnson	Ross Garland
Mark Blevins	Mark Tester	Layla Ward
Robert Acuff	Charles VonCannon	Ginger Holdren
Nancy Brown	Isaiah Grindstaff	Randall Jenkins
Mike Hill	Jerry Proffitt	Gary Bailey
Julie Guinn	Austin Jaynes	Travis Hill

Sonja Culler
Daniel McInturff

Aaron Frazier
Robin McKamey

Kelly Collins
Thomas Proffitt

Yes: Twenty-four (24)

No: None (0 No)

Receiving twenty-four (24) yes, zero (0) no, **motion carried.**

Motion was made by Austin Jaynes seconded by Nancy Brown, **to approve Highway/Public Works Fund #131 budget amendment #4 (item 1) for a total of \$68,477.50 with \$0 coming from fund balance.**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell
Mark Blevins
Robert Acuff
Nancy Brown
Mike Hill
Julie Guinn
Bradley Johnson
Mark Tester

Charles VonCannon
Isaiah Grindstaff
Jerry Proffitt
Austin Jaynes
Ross Garland
Layla Ward
Ginger Holdren
Randall Jenkins

Gary Bailey
Travis Hill
Sonja Culler
Daniel McInturff
Aaron Frazier
Robin McKamey
Kelly Collins
Thomas Proffitt

Yes: Twenty-four (24)

No: None (0 No)

Receiving twenty-four (24) yes, zero (0) no, **motion carried.**

Motion was made by Austin Jaynes, seconded by Aaron Frazier, **to approve General Purpose School Fund #141 amendment #8A (items 1-2) for a total of \$177,607.17 with \$0 coming from fund balance.**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell
Mark Blevins
Robert Acuff
Nancy Brown
Mike Hill
Julie Guinn
Bradley Johnson
Mark Tester

Charles VonCannon
Isaiah Grindstaff
Jerry Proffitt
Austin Jaynes
Ross Garland
Layla Ward
Ginger Holdren
Randall Jenkins

Gary Bailey
Travis Hill
Sonja Culler
Daniel McInturff
Aaron Frazier
Robin McKamey
Kelly Collins
Thomas Proffitt

Yes: Twenty-four (24)

No: None (0 No)

Receiving twenty-four (24) yes, zero (0) no, **motion carried.**

Motion was made by Austin Jaynes, seconded by Gary Bailey, **to approve General Purpose School Fund #141 amendment #9 (items #1-13) for a total of \$500,015.94, with \$36,437.50 coming from reserves/fund balance and \$26,437.50 coming from unassigned fund balance.**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell
Mark Blevins
Robert Acuff
Nancy Brown
Mike Hill
Julie Guinn

Bradley Johnson
Mark Tester
Charles VonCannon
Isaiah Grindstaff
Jerry Proffitt
Austin Jaynes

Ross Garland
Layla Ward
Ginger Holdren
Randall Jenkins
Gary Bailey
Travis Hill

Sonja Culler
Daniel McInturff

Aaron Frazier
Robin McKamey

Kelly Collins
Thomas Proffitt

Yes: Twenty-four (24)

No: None (0 No)

Receiving twenty-four (24) yes, zero (0) no, **motion carried.**

Motion was made by Austin Jaynes, seconded by Aaron Frazier, **to approve School Federal Projects Fund #142 amendment #9 (items #1-2) for a total of \$6,767,442.58, with \$0 coming from unassigned fund balance.**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell
Mark Blevins
Robert Acuff
Nancy Brown
Mike Hill
Julie Guinn
Bradley Johnson
Mark Tester

Charles VonCannon
Isaiah Grindstaff
Jerry Proffitt
Austin Jaynes
Ross Garland
Layla Ward
Ginger Holdren
Randall Jenkins

Gary Bailey
Travis Hill
Sonja Culler
Daniel McInturff
Aaron Frazier
Robin McKamey
Kelly Collins
Thomas Proffitt

Yes: Twenty-four (24)

No: None (0 No)

Receiving twenty-four (24) yes, zero (0) no, **motion carried.**

Motion was made by Austin Jaynes, seconded by Mark Blevins, **to approve Head Start Fund #145 amendment #4 (items #1-3) for a total of \$284,928.51, with \$0 coming from unassigned fund balance.**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell
Mark Blevins
Robert Acuff
Nancy Brown
Mike Hill
Julie Guinn
Bradley Johnson
Mark Tester

Charles VonCannon
Isaiah Grindstaff
Jerry Proffitt
Austin Jaynes
Ross Garland
Layla Ward
Ginger Holdren
Randall Jenkins

Gary Bailey
Travis Hill
Sonja Culler
Daniel McInturff
Aaron Frazier
Robin McKamey
Kelly Collins
Thomas Proffitt

Yes: Twenty-four (24)

No: None (0 No)

Receiving twenty-four (24) yes, zero (0) no, **motion carried.**

Motion was made by Austin Jaynes, seconded by Aaron Frazier, **to approve the following monetary donations: Animal Shelter (\$1,170).**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell
Mark Blevins
Robert Acuff
Nancy Brown
Mike Hill
Julie Guinn
Bradley Johnson

Mark Tester
Charles VonCannon
Isaiah Grindstaff
Jerry Proffitt
Austin Jaynes
Ross Garland
Layla Ward

Ginger Holdren
Randall Jenkins
Gary Bailey
Travis Hill
Sonja Culler
Daniel McInturff
Aaron Frazier

Robin McKamey

Kelly Collins

Thomas Proffitt

Yes: Twenty-four (24)

No: None (0 No)

Receiving twenty-four (24) yes, zero (0) no, **motion carried.**

Motion was made Austin Jaynes and Mark Tester, **to approve the non-monetary donations from Walmart made to the Animal Shelter for the approximate value of \$349.45.**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell
Mark Blevins
Robert Acuff
Nancy Brown
Mike Hill
Julie Guinn
Bradley Johnson
Mark Tester

Charles VonCannon
Isaiah Grindstaff
Jerry Proffitt
Austin Jaynes
Ross Garland
Layla Ward
Ginger Holdren
Randall Jenkins

Gary Bailey
Travis Hill
Sonja Culler
Daniel McInturff
Aaron Frazier
Robin McKamey
Kelly Collins
Thomas Proffitt

Yes: Twenty-four (24)

No: None (0 No)

Receiving twenty-four (24) yes, zero (0) no, **motion carried.**

Budget Chair Jaynes stated that the Budget Hearings schedule has changed, look for an email.

Nominating

Chairperson Aaron Frazier informed the committee that he had received one (1) application for County Historian, Lisa Germaine.

Motion was made by Aaron Frazier, second by Mike Hill to **appoint Lisa Germaine as County Historian.**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell
Mark Blevins
Robert Acuff
Nancy Brown
Mike Hill
Julie Guinn
Bradley Johnson
Mark Tester

Charles VonCannon
Isaiah Grindstaff
Jerry Proffitt
Austin Jaynes
Ross Garland
Layla Ward
Ginger Holdren
Randall Jenkins

Gary Bailey
Travis Hill
Sonja Culler
Daniel McInturff
Aaron Frazier
Robin McKamey
Kelly Collins
Thomas Proffitt

Yes: Twenty-four (24)

No: Zero (0)

Receiving twenty-four (24) yes, zero (0) no, **motion carried.**

Aaron Frazier stated that there was one (1) new appointment, and two (2) reappointments for the Equalization Board.

Motion was made by Aaron Frazier, second by Charles VonCannon to **reappoint Richard Todd Smith to the Equalization Board.**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell
Mark Blevins
Robert Acuff
Nancy Brown
Mike Hill
Julie Guinn
Bradley Johnson
Mark Tester

Charles VonCannon
Isaiah Grindstaff
Jerry Proffitt
Austin Jaynes
Ross Garland
Layla Ward
Ginger Holdren
Randall Jenkins

Gary Bailey
Travis Hill
Sonja Culler
Daniel McInturff
Aaron Frazier
Robin McKamey
Kelly Collins
Thomas Proffitt

Yes: Twenty-four (24)

No: Zero (0)

Receiving twenty-four (24) yes, zero (0) no, **motion carried.**

Motion was made by Aaron Frazier, second by Austin Jaynes to **reappoint Debra Sams to the Equalization Board.**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell
Mark Blevins
Robert Acuff
Nancy Brown
Mike Hill
Julie Guinn
Bradley Johnson
Mark Tester

Charles VonCannon
Isaiah Grindstaff
Jerry Proffitt
Austin Jaynes
Ross Garland
Layla Ward
Ginger Holdren
Randall Jenkins

Gary Bailey
Travis Hill
Sonja Culler
Daniel McInturff
Aaron Frazier
Robin McKamey
Kelly Collins
Thomas Proffitt

Yes: Twenty-four (24)

No: Zero (0)

Receiving twenty-four (24) yes, zero (0) no, **motion carried.**

Motion was made by Aaron Frazier, second by Austin Jaynes to **appoint Blaine McAmis to the Equalization Board.**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell
Robert Acuff
Nancy Brown
Mike Hill
Julie Guinn
Bradley Johnson
Mark Tester

Charles VonCannon
Isaiah Grindstaff
Austin Jaynes
Ross Garland
Layla Ward
Ginger Holdren
Randall Jenkins

Gary Bailey
Travis Hill
Sonja Culler
Daniel McInturff
Aaron Frazier
Robin McKamey
Kelly Collins
Thomas Proffitt

No:

Mark Blevins
Jerry Proffitt

Yes: Twenty-two (22)

No: Two (2)

Receiving twenty-four (22) yes, two (2) no, **motion carried.**

Aaron Frazier stated that there two (2) seats on the Planning Commission in the 2nd and 3rd Districts.

Commissioner Robert Acuff asked County Attorney Josh Hardin if nominations could be made from the floor. Attorney Hardin replied, yes.

Motion was made by Aaron Frazier, second by Nancy Brown to **appoint Steve Stevenson to the Planning Commission for the 2nd District.**

Voice Roll Call Vote as follows:

Yes:

Nancy Brown	Jerry Proffitt	Sonja Culler
Mike Hill	Austin Jaynes	Daniel McInturff
Julie Guinn	Ross Garland	Aaron Frazier
Willie Campbell	Layla Ward	Robin McKamey
Robert Acuff	Ginger Holdren	Kelly Collins
Bradley Johnson	Randall Jenkins	Thomas Proffitt
Mark Tester	Gary Bailey	
Charles VonCannon	Travis Hill	

No:

Mark Blevins
Isaiah Grindstaff

Yes: Twenty-two (22)

No: Two (2)

Receiving twenty-two (22) yes, two (2) no, **motion carried.**

Motion made by Aaron Frazier, second by Mark Tester to **appoint Robert Burrough to the Planning Commission for the 3rd District.**

Commissioner Robert Acuff nominated Jerry Pearman for the Planning Commission for the 3rd District.

Motion was made by Willie Campbell, second by Mark Blevins to **cease nominations.**

Voice Roll Call Vote as follows:

Yes:

Willie Campbell	Charles VonCannon	Gary Bailey
Mark Blevins	Isaiah Grindstaff	Travis Hill
Robert Acuff	Jerry Proffitt	Sonja Culler
Nancy Brown	Austin Jaynes	Daniel McInturff
Mike Hill	Ross Garland	Aaron Frazier
Julie Guinn	Layla Ward	Robin McKamey
Bradley Johnson	Ginger Holdren	Kelly Collins
Mark Tester	Randall Jenkins	Thomas Proffitt

Yes: Twenty-four (24)

No: Zero (0)

Receiving twenty-four (24) yes, zero (0) no, **motion carried.**

Voice Roll Call as follows: **Robert Burrough or Jerry Pearman**

Robert Burrough:

Bradley Johnson	Julie Guinn	Randall Jenkins
Mark Tester	Isaiah Grindstaff	Gary Bailey
Charles VonCannon	Jerry Proffitt	Daniel McInturff
Willie Campbell	Ross Garland	Aaron Frazier
Mark Blevins	Layla Ward	Robin McKamey
Nancy Brown	Ginger Holdren	

Jerry Pearman:

Robert Acuff
Mike Hill
Austin Jaynes

Travis Hill
Sonja Culler
Kelly Collins

Thomas Proffitt

Robert Burrow: Seventeen (17)

Jerry Pearman: Seven (7)

Receiving seventeen (17) Robert Burrough, seven (7) Jerry Pearman, **Robert Burrough is appointed to the Planning Committee for the 3rd District.**

Landfill --- Chairman Gary Bailey noted the minutes reflect actions taken by the committee. No recommendations.

Highway --- Chairman Mark Blevins noted the minutes reflect action taken by the committee. No recommendations.

Health & Welfare --- Chairman Robert Acuff stated that the minutes reflect action taken, there were two (2) updates. The committee voted unanimously to roll over the matching funds of \$600,000 for the broadband program. Also, ask the school board to match those funds as well.

Financial Management --- Ginger Holdren stated that the committee has not met this month, they are looking at the hiring process.

Education --- Chairwoman Layla Ward noted the minutes reflect actions taken by the committee. No recommendations.

Building & Grounds ---Vice Chair Ginger Holdren informed the commission that the Fish Springs Park land was being brought back to the commission for vote because of a change in the terms of the gift. She asked County Attorney Josh Hardin to explain. Attorney Hardin informed the commission that the property had not been subdivided and the new survey did not have access to the park from a road but a right of way through another property. There was also not any restrictions to the naming of the park but now the park will have to be named in memory of Kathleen and Ralph Smith. The Building & Grounds Committee did approve the acceptance of the land.

Motion was made by Ginger Holdren, second by Robert Acuff to **accept gift of the Fish Springs property after a new survey is complete.**

Voice Roll Call as follows:

Yes:

Willie Campbell
Mark Blevins
Robert Acuff
Nancy Brown
Julie Guinn

Bradley Johnson
Mark Tester
Charles VonCannon
Jerry Proffitt
Ginger Holdren

Randall Jenkins
Travis Hill
Daniel McInturff
Robin McKamey
Thomas Proffitt

No:

Mike Hill
Isaiah Grindstaff
Ross Garland

Layla Ward
Gary Bailey
Sonja Culler

Aaron Frazier
Kelly Collins

Yes: Fifteen (15)

No: Eight (8)

Receiving fifteen (15) yes, eight (8) no, **motion carried.**

Motion was made by Ginger Holdren, second by Mike Hill to **accept the gift of the Old Tweetsie Railroad Route from Valley Forge / Hampton Area.**

Discussion began debating the pros and cons of reviving the gift. Liability is a concern and what can be done to make the trail (bridge, tunnel) safe. Commissioner Hill stated that engineering designs have been done and can be accessed. He also stated that grants are available for the trail.

Voice Roll Call as follows:

Yes:

Robert Acuff
Nancy Brown
Mike Hill
Julie Guinn
Bradley Johnson
Mark Tester
Charles VonCannon

Isaiah Grindstaff
Jerry Proffitt
Ross Garland
Layla Ward
Ginger Holdren
Randall Jenkins
Gary Bailey

Travis Hill
Sonja Culler
Daniel McInturff
Aaron Frazier
Robin McKamey
Kelly Collins
Thomas Proffitt

No:

Willie Campbell
Mark Blevins

Yes: Twenty-one (21)

No: Two (2)

Receiving twenty-one (21) yes, two (2) no, **motion carries.**

Rules & Bylaws

Motion by Randall Jenkins, second by Mark Tester to **change the Independence Day Holiday date from Friday, July 2, 2021 to Monday, July 5, 2021.**

Voice Roll Call as follows:

Yes:

Willie Campbell
Mark Blevins
Robert Acuff
Nancy Brown
Mike Hill
Julie Guinn
Bradley Johnson
Mark Tester

Charles VonCannon
Isaiah Grindstaff
Jerry Proffitt
Austin Jaynes
Ross Garland
Layla Ward
Ginger Holdren
Randall Jenkins

Gary Bailey
Travis Hill
Sonja culler
Daniel McInturff
Aaron Frazier
Robin McKamey
Kelly Collins
Thomas Proffitt

Yes: Twenty-four (24)

No: Zero (0)

Receiving twenty-four (24) yes, zero (0) no, **motion carries**

Chair Holdren stated that the committee is still in negotiations with Northeast State Community College. President Bullock was asked to come back to next months meeting with some answers to the questions the committee has.

Law Enforcement / Beer Board ---- Chairman Mike Hill noted that there was no meeting in April for Law Enforcement. Mr. Hill stated that there would be a Beer board meeting next month.

Planning --- Director Schuettler informed the commission that the next meeting would be on May 25, 2021.

Animal Shelter ---- Robert Acuff informed the commission that Ken Birchfield appointed Kurt Alexander as interim director. The job description for director is in process. Mayor Woodby, Mayor Alexander and Mr. Estes are involved, asking to be 501 (c) 3 before the process continues.

Agriculture --- Chairman Mark Tester noted the minutes reflect the actions of the committee. No recommendations.

Main Street & Industrial Development ----- Chairman Aaron Frazier focusing on some of the downtown events planned for the summer.

Park & Rec ----- Randall Jenkins thanked the committee and wanted to reassure the commission that the Park & Rec would always do its due diligence before they take on a big project.

Chamber of Commerce and Keep Carter County Beautiful ----- Chairman Ross Garland thanked the commission for allowing Joy McCray and Luke Freeman to join and talk about some of the activities that are going on at the chamber. He stated that this is a busy time of year for Keep Carter County Beautiful.

City Council Update ---- Robert Acuff stated that they were late and didn't get an agenda to the meeting.

County Attorney Report ----- The lawsuit McGee v. Carter County was dismissed. Ten judgments obtained on litter regulations violation cases, other cases filed/awaiting service. Three new complaints prepared to be filed. Other cases will be in the Attorneys report. Recorded on page 308.

Commissioner Comments

Motion by Aaron Frazier, second by Mark Blevins to empower Mayor Patty Woodby to negotiate on behalf of the county commission and the county with joint economic development board to structure and budgeting for an economic development director and or subordinates.

Discussion began to determine if the county would like to proceed. There are also questions about starting to try to bring businesses into the county where so many businesses need employees.

Voice Roll Call as follows:

Yes:

Mark Blevins
Nancy Brown
Isaiah Grindstaff
Ross Garland

Ginger Holdren
Randall Jenkins
Travis Hill
Daniel McInturff

Aaron Frazier
Robin McKamey

No:

Willie Campbell
Robert Acuff
Mike Hill
Julie Guinn
Bradley Johnson

Mark Tester
Charles VonCannon
Jerry Proffitt
Layla Ward
Gary Bailey

Sonja Culler
Kelly Collins
Thomas Proffitt

Yes: Ten (10)

No: Thirteen (13)

Receiving ten (10) yes, thirteen (13) no, **motion failed.**

Adjournment

Motion by Sonja Culler, meeting adjourned at 9:37 PM.

DRAFT

AGENDA
Board of County Commissioners
Carter County, Tennessee
REGULAR SESSION
Monday, April 19, 2021 at 6:00 PM

****Conducted electronically with live public access for the protection of the health, safety and welfare of the public due to the ongoing COVID-19 pandemic****

1. Call to Order
 2. Roll Call- County Clerk
 3. Approval of Agenda
 4. Opening Prayer- **Commissioner Willie Campbell**
 5. Pledge of Allegiance
 6. Acceptance of Meeting Minutes From March Meeting
 7. Approval of Notaries & Bonds
 8. Presentation by Joy McCray - Chamber of Commerce Director and Luke Freeman - Tourism Coordinator
 9. Resolution:

Resolution to Authorize the County Mayor to Make and Sign an Application for Grant Funds From the Tennessee Housing Development Agency to Facilitate Housing Rehabilitation for Low Income Residents of Carter County, Tennessee.
 10. Consideration of Amendment to ETSU Forensics Agreement
 11. **Mayoral Report – Mayor Patty Woodby**
 12. Committee Reports
 13. County Attorney Report
 14. Commissioner Comments
 15. Adjourn
-

NOTARIES / BONDS

TO BE APPROVED

APRIL 19, 2021



Ashley Woods

Melissa Joyner

Lois Carty

Steven J. Head

Lori L. Hilbert

L. Kristia Brown

Tina Bowers

Tammy D. Smith

Beverly A. Sansom

Kathy Bales

Edgar L. Presnell

Sharron W. Phillips



BEFORE THE BOARD OF COUNTY COMMISSIONERS
FOR CARTER COUNTY, TENNESSEE

REGULAR MEETING, MONDAY, APRIL 19, 2021

RESOLUTION NO. 792

"A RESOLUTION TO AUTHORIZE THE COUNTY MAYOR TO MAKE AND SIGN AN APPLICATION FOR GRANT FUNDS FROM THE TENNESSEE HOUSING DEVELOPMENT AGENCY TO FACILITATE HOUSING REHABILITATION FOR LOW INCOME RESIDENTS OF CARTER COUNTY, TENNESSEE."

WHEREAS, the Board of County Commissioners for Carter County recognizes the need for housing rehabilitation for low-income residents within the County; and

WHEREAS, the Board desires to provide these services to Carter County residents, including residents of the municipalities within the County; and

WHEREAS, the Board understands that the U.S. Department of Housing and Urban Development allows for assistance through the HOME program, administered by the Tennessee Housing Development Agency (THDA), to provide housing rehabilitation for low-income persons; and

WHEREAS, Carter County is eligible to apply for grant funds through the HOME program.

NOW, THEREFORE BE IT RESOLVED by the Board of County Commissioners for Carter County, Tennessee, meeting in regular session on this the 19th day of April, 2021, with a lawful quorum of said Board being present and with a majority voting in the affirmative that the Board hereby authorizes the Mayor of Carter County to make, sign, and submit an application for 2021 HOME funds with THDA in the amount of \$450,000. There are no county funds required to match the program.

BE IT FURTHER RESOLVED that the Board does hereby authorize the County Mayor to sign any and all documents, contracts, assurances, and forms of compliance necessary to effectuate the completion and submittal of the application and that the First Tennessee Development District administer this grant application and grant funds on behalf of the County.

BE IT FURTHER RESOLVED that this Resolution shall take effect from and after the date of its approval the welfare of the county demanding.

Adopted this 19th day of April, 2021.

CARTER COUNTY, TENNESSEE
BOARD OF COUNTY COMMISSIONERS


APPROVED:

By: Travis Hill
TRAVIS HILL
CHAIRMAN
BOARD OF COUNTY COMMISSIONERS

APPROVED:

By: Patty Woodby
PATTY WOODBY
CARTER COUNTY MAYOR

ATTEST:


MARY GOUGE
CARTER COUNTY CLERK

APPROVED AS TO FORM:


JOSHUA A. HARDIN
CARTER COUNTY ATTORNEY

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AMENDMENT TO AGREEMENT
BETWEEN
EAST TENNESSEE STATE UNIVERSITY
AND
CARTER COUNTY, TENNESSEE

This amendment is to the Contract between East Tennessee State University and Carter County, Tennessee (hereinafter Contractor), which Agreement was entered into on July 01, 2020.

The following terms and conditions, as applicable, shall amend the above-referenced agreement (the "Agreement") between East Tennessee State University ("University"), and Carter County, Tennessee ("County"), and are incorporated by reference and made an Integral part of that Agreement. The terms and conditions of this Amendment shall control in the event of any conflict with any term or condition of the Agreement. Those terms and conditions of the Agreement not amended herein shall remain in full force and effect.

Amend the following:

A. Section I, Contract Term and Termination, Part 1 shall be amended to state the following: "This Agreement is for a period of 24 Months commencing on July 01, 2021 and shall expire on June 30, 2023. Parties shall commence performance of execution of this Agreement on or before July 01, 2021.

B. Section III, Payment Terms and Conditions Part 2, Payment Methodology shall be amended to state the following: ETSU shall be compensated based on the payment rates herein for services provide.

- i. ETSU's compensation shall be contingent upon the satisfactory completion of service defined in section 1.1.
- ii. ETSU shall be compensated for service based upon the following payment rates:

Carter County:

2021-2022	2021-2022 Amount
Service Description	(per compensable increment)
Medical Examiner 12 months	\$9,072.73 per month
Building Debt Payment 12 months	\$344.68 per month
Contract Period Total (12 months)	\$10,317.38 per month

2022-2023	2022-2023 Amount
Service Description	(per compensable increment)
Medical Examiner 12 months	\$10,172.35 per month
Building Debt Payment 12 months	\$344.68 per month
Contract Period Total (12 months)	\$10,517.03 per month

WITNESS WHEREOF, the parties Hereto, through their duly authorized representatives, have caused these presents to be executed on the dates below indicated.

Carter County, Tennessee:
By: *Patty Woodby*
Patty Woodby, Mayor
Date: 4-20-21

East Tennessee State University:
By: _____
Dr. Wisle Bishop, Senior V. P. of Academics
Date: _____

EMA March Activity Report

3/3 Worked logistically with the county highway department to get gravel on the parking lot for the vaccination site at North East Complex. This was on the request of our Carter County Health Department Director Caroline Hurt. (Thanks to Shannon Burchett for making this happen).

3/3 I received a call about a grant I had applied for in the amount of \$2,700.00. They advised me I had secured that grant which will be used for first aid kits for the county highway department and an AED for the new operations center.

3/4 Attended the Carter County Collaborative meeting from 12-2 pm. This is for any agency or individual who works in Carter County.

3/5 Worked with Mayor Woodby on signing our FEMA paperwork to receive approximately \$378,000 back for the county general fund from the Presidential Declaration of the 2019 flooding incident.

3/8 Was called out about a green film on Buffalo Creek. Upon arrival it appears to be coming from the Elizabethton Golf Course. It was the same color as a possible fertilizer agent used near the pond area. I notified TDEC and Tina Robinson.

3/8 Attended the Budget Committee meeting.

3/12 Placed several items from the Election Office on Gov Deals.

3/15 Was called to 1205 Rittertown Rd in reference to a down tree in the river. The tree was on private property.

3/15 Attended the County Commission meeting.

3/16 Participated in the State radio check for Carter County.

3/17 Attended a Communications Officer meeting with Chief Parrish and Capt. Tom Smith. With the new radio system, we will eventually need a full time person to work on all the radios.

3/18 Taught a Title VI class for three new employees, Chris Schuettler, and the Mayor

3/22 Attended the Mayors and EMA Directors meeting at Washington County EMA office. Mayor Woodby and I attended so we would be able to qualify for any Homeland Security grants that may be available in the future.

3/24 I interviewed several subjects for the EMA Deputy Director position.

3/27 Planted trees with other commissioners and Mayor Woodby at the Tweetsie Trail with Keep Carter County Beautiful.

COUNTY ATTORNEY REPORT
APRIL 2021

General Litigation update:

1. McGee v. Carter County (Carter County Chancery Court) – Case dismissed
2. Ten (10) judgments obtained on litter regulation violation cases on April 8, 2021 (Carter County Chancery Court). Six (6) other cases filed/awaiting service. Three (3) new complaints prepared to be filed.
3. Staubus, et al. v. Purdue Pharma, et al (Sullivan Co. Chancery Court- opioid litigation)
4. Lanny Markland v. Carter County (U.S. District Court for the Eastern District of TN)
5. Accord v. Anderson County, et al. (U.S. District Court for the Middle District of TN)

Other Work performed/ongoing:

1. Research completed and opinions rendered for various county office holders and commissioners as requested.
2. Sheriff's Office – Assist with new litigation cases filed; Assistance with unemployment claim and appeal hearing scheduled; Review of RFP for communications.
3. Finance Department – Assistance with public records requests; Research and assist with county official bond and budget calendar issues.
4. County Commission – Research and provide information for all commissioners to complete required training; Correspondence to all state legislators regarding Resolutions adopted by the County Commission
5. Mayor's Office – Research and draft of Proclamation honoring Frank Head; Assist with transition of duties back to County Clerk's Office; Review of architectural contract for Clerk and Master door installation; Review of complaint filed and assistance provided with ADA issues at courthouse; Draft of HOME grant Resolution; Review of ETSU Forensic Agreement amendment.
6. Nominating Committee - Research re: county historian and public records commission issues; Assist with Equalization Board and Planning Commission appointments.
7. County Clerk - Research and draft of ads to fill vacancies on Planning Commission, County Historian and Equalization Board.
8. Beer Board – Research brewery and beer license issues for potential new business.
9. EMA Office – Assist Director with ADA complaint response.
10. Highway Committee/Department – Correspond with citizen re. water issue on C. Grundstaff Rd.; Assist with process to begin adoption of Shalom Drive; Meet with Donald Pleasant and Road Superintendent re: Minton Hollow Rd. issue.
11. Rules and Bylaws Committee – Attended committee meeting.
12. Health and Welfare Committee – Attended committee meeting.
13. Buildings and Grounds Committee – Attended committee meeting; Title research and assistance regarding Fish Springs Park land donation; Title research regarding Highway 19E land donation.
14. Planning Office –Coordinate with enforcement officer on pending litter Complaints; Obtain judgments in ten cases and disseminate orders to all parties.

Minutes for the Meeting of the Records Committee

Meeting was called to order at 5:04 pm on March 11, 2021 by Chairman Jarrod Ellis.

A quorum was present--Honorable Judge Stacy Street, Register of Deeds Jarrod Ellis, Scott Bowers, Ginger Holdren, Interim Mayor/Commissioner Patty Woodby, and Patsy Lewis.

Visitors present were Lisa Germaine and Vivian Carr.

Motion was made by Scott Bowers to approve the agenda, seconded by Judge Street. Motion passed unanimously.

Motion was made by Judge Street and seconded by Patsy Lewis to approve the November 2020 minutes. Motion passed unanimously.

During public comments Lisa Germaine stated that she wants to see the Archives up and going. She further stated that she hoped there would be no more disposal of our historical documents.

Bowers then began a discussion about the archivist that needs to be hired--job description, salary, benefits, oversight, and so on. The state requires that the person has a minimum of a Master's degree since the person is responsible for documents insured for millions of dollars. There is currently \$505,180 in the account for the archives. The balance is growing by approximately \$115,000/year.

A discussion of possible archive location sites then took place. Mr Bowers informed the committee that the location must be county-owned, so the former Chamber of Commerce building is not an option since it is city-owned. Other places mentioned in the discussion were the Dayton Siler building currently occupied by the State Probation and Parole office, the Workforce Development Complex, the Cowan office building, the Whitehead-owned house adjacent to the courthouse, and the former Johnson City Press building. It was concluded that the Johnson City Press building on Broad St was worth pursuing since it has no second story and very few windows. The committee noted a discrepancy in what we are being told--Finance Director Burke says we can buy a building and Scott Bowers says we can only update a currently-owned building. The committee tasked Judge Street with looking into the possible use and purchase of the JC Press building.

Scott Bowers stated that he has a list of the documents in our possession. Johnson County recently found some of Carter County's records from 1779.

Judge Street made a motion to go ahead and hire an archivist. Scott Bowers seconded it. All committee members voted yes. Motion carried.

The next meeting of the Records Committee was set for April 22 at 5 pm in the Mayor's conference room where members will wear masks and social distance.

Patsy Lewis made a motion to adjourn and the meeting ended.